



UHCL - Office of Financial Aid
 2016-2017
 V4 - VERIFICATION WORKSHEET

Your application was selected for review in a process called "verification." In this process, we are required by federal law (34 CFR, Part 668) to compare the information from your application with the information provided on this form. If there are differences between your application and the documents you submitted, corrections will be made. **We cannot process your financial aid until verification has been completed, so please provide the required documents as soon as possible. Please monitor your UHCL email address for any correspondence from the Office of Student Financial Aid.**

Instructions:

1. Complete this form (black or blue ink ONLY) with the required signatures.
2. Bring this form to the University of Houston-Clear Lake, Office of Student Financial Aid. You will need to complete section E. in person.
3. Do not make any corrections to the FAFSA once you have submitted this form.

A: STUDENT INFORMATION:

Last Name *First Name* *M.I.* *UHCL Student ID Number*

B: STUDENT- CHILD SUPPORT PAID 2015:

Student Information for Calendar Year 2015. Please answer Yes or No for each of the following and complete applicable sections.					
YES <input type="checkbox"/>	1. I (or my spouse) paid child support in 2015 because of divorce or separation or as a result of a legal requirement. Do not include support for children in your (or your parents') household.				
	Name of Person Who Paid Child Support	Name of Person to Whom Child Support was Paid	Name of Child for Whom Support was Paid	Age of Child for Whom Support was Paid	Amount of Child Support Paid in 2015
					\$
					\$
NO <input type="checkbox"/>	1. I (or my spouse) <u>DID NOT</u> pay child support in 2015.				

C: STUDENT- SNAP BENEFITS 2015:

YES <input type="checkbox"/>	I or someone in my household* received SNAP Benefits in 2014 or 2015.
NO <input type="checkbox"/>	I or someone in my household* <u>DID NOT</u> receive SNAP Benefits in 2014 or 2015.
<small>* The independent student's household includes: The student; the student's spouse, if married; the student's dependent children if you will provide more than half of their support from July 1, 2016 through June 30, 2017, or if the children would be required to provide parental information if they were completing a FAFSA for 2016-2017; Include children who meet either of these standards even if the children do not live with you; other people if they now live with you, and you provided more than half of their support and will continue to provide more than half of their support from July 1, 2016, through June 30, 2017.</small>	

State law requires that you be informed of the following: (1) with few exceptions, you are entitled on request to be informed about the information the University collects about you by use of this form; (2) under sections 552.021 and 552.023 of the Government Code, you are entitled to receive and review the information; and (3) under section 559.004 of the Government Code, you are entitled to have the University correct information about you that is incorrect.

D: STUDENT HIGH SCHOOL INFORMATION:

Provide one of the following documents that indicate the student's high school completion status when the student begins college in 2016–2017:

- ✓ A copy of the student's high school diploma.
- ✓ A copy of the student's final official high school transcript that shows the date when the diploma was awarded.
- ✓ A copy of the student's General Educational Development (GED) certificate or GED transcript.
- ✓ A copy of the "secondary school leaving certificate" for students who completed secondary education in a foreign country.
- ✓ An original academic transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit toward a bachelor's degree.
- ✓ If State law requires a homeschooled student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a copy of that credential.
- ✓ If State law does not require a homeschooled student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a transcript or the equivalent, signed by the student's parent or guardian, that lists the secondary school courses the student completed and documents the successful completion of a secondary school education in a homeschool setting.

E: IDENTITY AND STATEMENT OF EDUCATIONAL PURPOSE

The student must appear in person at the University of Houston–Clear Lake to verify his or her identity by presenting an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed, and the name of the official at the institution authorized to receive and review the student's ID.

Please contact the Financial Aid Office by phone at 281-283-2480 to schedule an appointment to complete this section, or visit our office during business hours.

In addition, the student must sign, in the presence of the institutional official, the Statement of Educational Purpose provided below:

Identity and Statement of Educational Purpose

I certify that I _____ am the individual signing this
(Print Student's Name)

Statement of Educational Purpose and that the Federal student financial assistance

I may receive will only be used for educational purposes and to pay the cost of attending

_____ for 2016–2017.
(Name of Postsecondary Educational Institution)

(Student's Signature)

(Date)

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(Student's ID Number)



If you are an Independent student, **STOP** here and proceed to section **H**.
If you are a Dependent student, proceed to section **F**

F: PARENT (DEPENDENT STUDENT ONLY) – CHILD SUPPORT PAID 2015:

Student Information for Calendar Year 2015. Please read and complete each section if it applies to you.					
YES <input type="checkbox"/>	2. I (or my spouse) paid child support in 2015 because of divorce or separation or as a result of a legal requirement. Do not include support for children in your (or your parents') household.				
	Name of Person Who Paid Child Support	Name of Person to Whom Child Support was Paid	Name of Child for Whom Support was Paid	Age of Child for Whom Support was Paid	Amount of Child Support Paid in 2015
					\$
					\$
NO <input type="checkbox"/>	2. I (or my spouse) <u>DID NOT</u> pay child support in 2015.				

G: PARENT (DEPENDENT STUDENT ONLY) – SNAP BENEFITS 2015:

YES <input type="checkbox"/>	I or someone in my household* received SNAP Benefits in 2014 or 2015.
NO <input type="checkbox"/>	I or someone in my household* <u>DID NOT</u> receive SNAP Benefits in 2014 or 2015.

* The dependent student's household includes: The student; The parents (including a stepparent) even if the student does not live with the parents; The parents' other children if the parents will provide more than half of their support from July 1, 2016, through June 30, 2017, or if the other children would be required to provide parental information if they were completing a FAFSA for 2016-2017. Include children who meet either of these standards even if the children do not live with the parents. Include other people if they now live with the parents and the parents provide more than half of their support and will continue to provide more than half of their support through June 30, 2017.

H. SIGN THIS WORKSHEET:

By signing this worksheet, I (we) certify that all the information reported on this worksheet is complete and correct. I understand that the Office of Financial Aid reserves the right to request additional information as needed. Furthermore, I understand that all completed information must be received two (2) weeks prior to the end of the semester for the semester I wish to receive aid in order to receive aid. If dependent, at least one parent must sign. **WARNING:** If you purposefully give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.

Student Signature

Parent/Step-parent Signature (**DEPENDENT Students ONLY**)

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