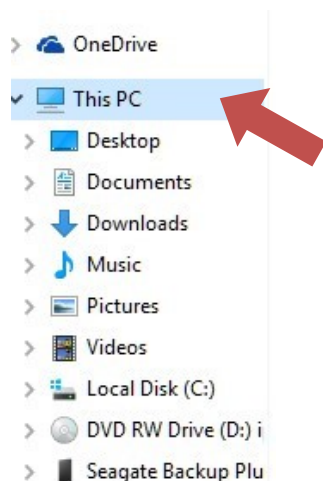
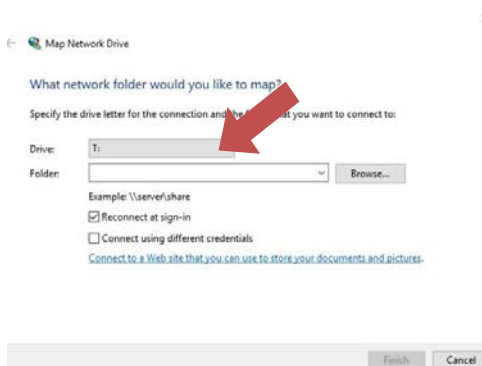
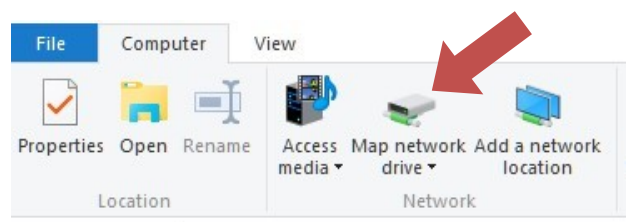


HOW TO MAP A NETWORK DRIVE – WINDOWS 10

1. Click on the **Search** button.
2. Click **File Explorer**.
3. Right click **This PC**.



4. Click on **Map Network Drive**.
5. Select a drive letter that isn't currently being used.



6. Type the following server name and folder path you were provided with.
(example: [\\b3308-adm\folder_name](#))
7. Verify that the **Reconnect at logon** box is checked and click **Finished**.