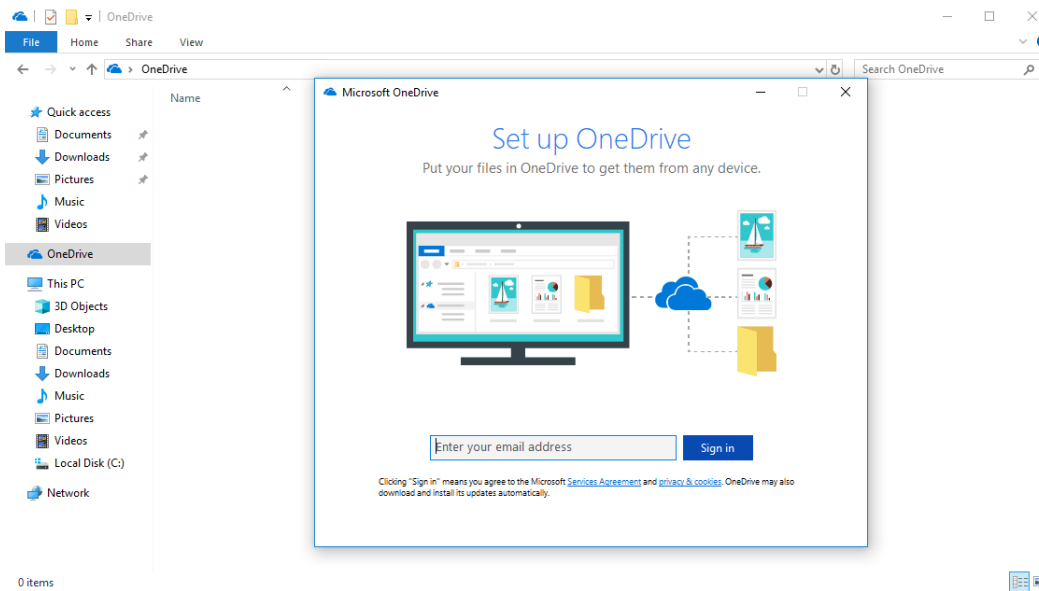


### One Drive for Windows

#### Open File Explorer

- Click on OneDrive in the menu list on the left



- A OneDrive setup window will appear
- Enter your UHCL email address
- An Office 365 sign in window will appear
- Enter your email/computer login password and click sign in
- Click next through the prompts
- You should now see OneDrive – UHCL listed in your file explorer

