Uploading Video (MP4) to OneDrive/Submitting Link in Blackboard

Instructors are often asking students to create video presentations that are then "submitted" in Blackboard as a link from YouTube, or another stream-based location. Because video files can be extremely large, it is recommended that instructors NOT have students try to simply upload an MP4 video or PowerPoint with audio narration directly into Blackboard. Doing so may negatively affect that specific Blackboard course, and the university's Blackboard system, overall.

In the following tutorial, you'll learn how to upload your video file to OneDrive and then copy/paste the link to the video in Blackboard. For those who need assistance creating the video itself, we recommend that handout, Document: Using PowerPoint to Create an Instructional Video. Originally created for instructors, the handout is also useful for students who need to turn their narrated PowerPoint presentation into a video.

1. Log into O365 and access One Drive. NOTE: If you have not used One Drive at UHCL, please see the resources on UCT's Microsoft Office 365 web page for more information on accessing and learning about O365, including One Drive.
2. If you have not already done so, save a copy of your video (MP4) file in your desired location in OneDrive. In the screen capture below, you can see the MP4 file, LDBrowser-demo-final.mp4, saved in One Drive.

3. To obtain the location, or URL, of the MP4 file in One Drive, begin by rolling over its name to reveal the options for it. Click the "Show actions" icon, as indicated below.

4. From the resulting menu, click the Copy Link option.

Preview

Share

Copy link

Manage access

Download

Delete

Move to

Copy to

Rename
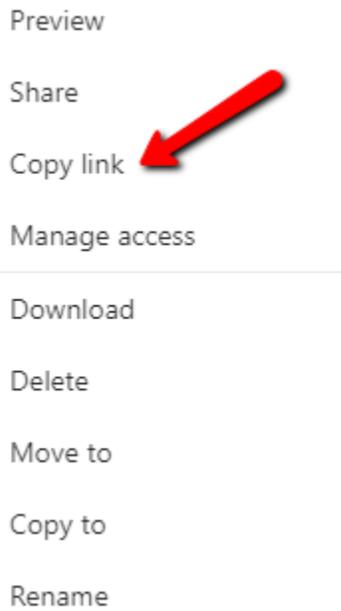
5. At the Link created screen, begin by clicking the "Anyone with the link can edit" button.

Link copied

https://uhcl0-my.sharepoint.co...   Copy

⊕ Anyone with the link can edit >
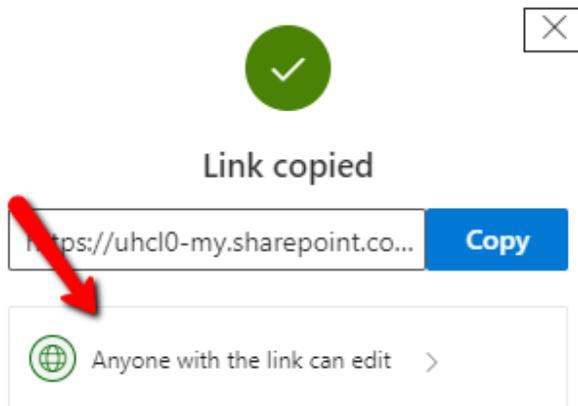
6. When the Link settings box opens, uncheck "Allow editing" and then click Apply.
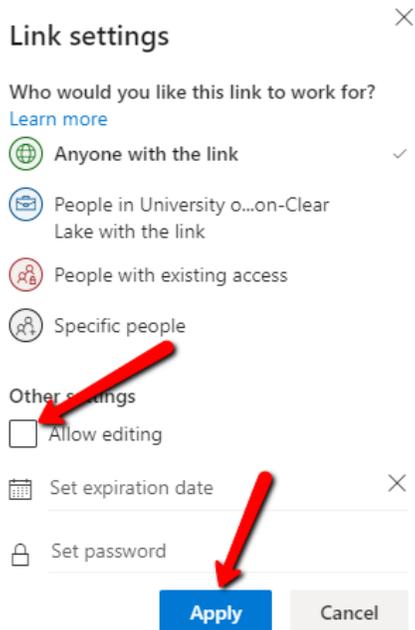
7. You will be returned to the Link copied screen, which now displays the "Anyone with the link can view" option. Click the Copy button to copy the URL/hyperlink for the file. Then click the close X in the upper right corner to exit the box.
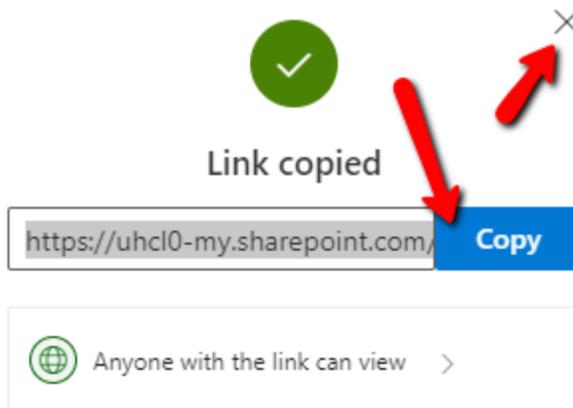
8. You'll need to submit the Video link (also known as the URL or web address for the video) in Blackboard to "submit" your assignment. Paste the copied link somewhere (e.g., Notepad) until you are ready to submit it to your instructor and/or classmates in Blackboard.

9. You can paste the link/URL in any area of Blackboard, including in an assignment drop box, discussion, blog, wiki, or journal. In the screen capture below, I have posted the link in a discussion post for my classmates to review and for my instructor to grade. Follow your teacher's instructions for how and where to post the link to your video.

MESSAGE

* Subject

Jenni's Video Presentation

Message
For the toolbar, press ALT+F10 (PC) or ALT+FN+F10 (Mac).

Hi, everyone. Here is the link to my video presentation. I look forward to your feedback and comments.

https://uhcl0-my.sharepoint.com/:v:/g/personal/willisopalenik_uhcl_edu/EVvsBTHFS7hNn7rGsriipccBE67Hfz0bzmMj6E_HzXidlg?e=clXlio

Path: p   Words:38

Cancel   Save Draft   Submit