**UHCL Determination of Academic Eligibility for Co-op Program (Stage 1)**

Include a copy of your approved Candidate Plan of Study and the Student Co-op Agreement with this application

**Name:** Last ___________________________ First _______________________________ Middle Initial____

**UHCL ID # ________________ Major_____________________ Bachelor’s____ Master’s____

**Expected Graduation Date__________ UHCL GPA_______________________**

**Phone _______________________________ Email ________________________________**

Are you currently employed on-campus? Yes______ No______ If, yes, where?____________________

Are you a T/A,I/A or R/A or have you agreed to be one in the future? Yes_____ No______

If yes, for which professor and what semesters? _______________________________________________

**• Bachelor’s Level Students**

Have you completed 12 UHCL credit hours? Yes ____ No ____

If “no,” by when will you meet this requirement? _________________________________________

What freshman and sophomore courses do you have left to take? ________________________________

**• Master’s Level Students**

Have you completed 9 UHCL credit hours in your graduate program? Yes _____ No _____

If “no” by when will you meet this requirement? _____________________________________________

What Foundation courses do you have left to take? ____________________________________________

**• Do you have a co-op job offer?**

No____ Then stop and return this form with your Co-op agreement form and CPS to your Co-op advisor.

Yes ____ Then fill out a Co-op agreement form, Stage 2 application and return them to Career Service with a copy of your CPS and **employer signed** Job Offer Letter or Job Approval form.

------------------------ Office use only------------------------

**Determination of Academic Eligibility for Co-op (Stage 1)**

Date Sent__________ Career Services Approval __________________________ Date_________________

Date Sent__________ Associate Dean Approval __________________________ Date_________________

Eligible _______ Ineligible _______

Comments / Reason ineligible:

**Items Included in S1 Packet**

S1 form ____ Student Agreement ____ Transcript ____ CPS ____