



University
of Houston
Clear Lake

Co-Operative (Co-op) Education Program: Job Approval Form

University of Houston - Clear Lake
Career Services, SSCB 3109
2700 Bay Area Blvd.
Houston, TX 77058-1098

Phone: 281.283.25900 Fax: 281.283.2602

Student

ID #
Street Address
City, State, Zip
Email (mandatory)
Telephone

Employer

Mailing Address
City, State, Zip
Supervisor's Name Title
Phone Fax Email

Job Title Salary

Major Duties

Number of work hours expected each week Minimum/week Maximum/week

Estimated length of employment (Not binding on either party)

Agreement

This form is not a contract for employment in the State of Texas. For jobs outside Texas, other states' laws apply. The sole purpose of this form is to facilitate the granting of academic credit to the student by the University of Houston - Clear Lake. I agree this form reflects our initial verbal agreement for the issues specifically addressed in the form. Other verbal agreements may have been made. These conditions are not binding and are subject to change.

Company Representative's Signature

Date

Printed Name