Please specify desired set up and return to Office of Scheduling and Space Planning at least 5 working days before your event.

Check desired arrangement or Design Your Own

Room dimensions: 47’4” wide x 58’7” long

- Restaurant Style 1
- Restaurant Style 2
- Theatre Style
- Reception Style 1
- Reception Style 2
- Expo
- Open Area
- Herring Bone

Design Your Own

Special Instructions:

Drink Table: YES or NO  Podium: YES or NO  Sign-in Table: YES or NO Chairs
Food Table: YES or NO  Microphone: YES or NO  Head Table: YES or NO Tables