University of Houston – Clear Lake  
Student Advisory Council Campus Store (SACCS)  
Meeting Minutes

Date: June 15, 2021  
Time: 2:30 pm – 3:30 pm  
Location: Teams Virtual Meeting

I. Welcome  
a. SGA President, J Scates added to the Non-voting member list  
b. Thank you to all for participating on this council

II. Review and Approve draft Minutes from April 6, 2021 meeting – moved to next meeting since only 3 voting members were present.

III. Campus Store information  
a. Sales Information – Roger shared that year over year sales are up 120% with digital books, clothing & gifts and graduation sales all showing increases. Sales are still mainly online, but there was a big presence in the store on the day of the car parade.  
b. Status of textbook adoptions – the big push for on time sales adoption has really paid off, seeing a lot of progress with earlier and total number of adoptions. Fall 2021 is already at 88% of courses entered.  
c. Updates for any pertinent info  
   i. Recent event info –  
      1. 6/14/21 Special grad regalia ordering for COE for their special hooding even in August  
      2. 5/16/21 Car parade for graduates, great turn out  
   ii. Renovations – all done  
   iii. Holiday closings – Monday, July 5th  
   iv. New services offered – none at this time, curbside services discontinued  
   v. Current hours – M-W 10am – 2pm; Th 10am – 5pm; closed Fri, Sat, Sun  
d. Upcoming Events – none at this time  
e. Anything else ... Roger did reach out to “Get Involved” website to ask about marketing sales & events. Get Involved is mostly for Student Orgs, but they are reviewing and will get back to him.

IV. Updates in how the campus store is accommodating social distancing guidelines with the return to campus.  
a. Wiping down common areas every hour  
b. Employees are still required to wear masks  
c. Customers are not required to wear masks  
d. In the fall, customer pickups will be in the hallway where the storage area doors can be opened up. This allows for less crowds in the store.

V. What can the campus store do to better serve the campus community?  
a. Curbside service – pickups and drop-offs currently discontinued.  
b. Alina Thomas did speak at the SGA meeting on 4/13/21, meeting the Townhall requirement in our By-Laws.  
c. Daniel Imrecke asked about printing/binding digital textbooks as long as the copyright infringement laws are not broken. Our Print Support Services has the capability to print/bind. Must ensure that they are OER (Open Educational Resource) or have the author’s written permission.

VI. Vote for chairperson for FY22 (will vote for vice-chair at fall meeting). Moved to next meeting due to only three voting members present.
VII. Suggestions for the date and time of next SACCB meeting
   a. 3rd week of September
   b. PM
   c. If needed, Laura will send a doodle poll

VIII. Open discussions – none

IX. Meeting adjourned.