Publication Information

This catalog is published annually by the University of Houston-Clear Lake. The university reserves the right to make changes in course offerings, degree requirements, charges, regulations and procedures contained herein as educational and financial considerations require, subject to and consistent with established procedures and authorizations for making such changes. Students are responsible for knowing current regulations regardless of matriculation date. Interpretations or explanations contrary to the regulations in this publication are not binding upon the university.

UHCL is fully committed to providing equal educational and employment opportunities for all persons regardless of race, color, sex, age, religion, marital status, national origin, veterans’ status, mental or physical disability and/or any other category against which discrimination is prohibited by state or federal law. Inquiries concerning laws and regulations governing affirmative action, sexual harassment or problems related to equal opportunity should be directed to the Director of Human Resources and Affirmative Action, Box 167.

The University of Houston System is a state-assisted system comprising four universities: University of Houston, UHCL, UH-Downtown and UH-Victoria.

UHCL is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award baccalaureate, masters’, and doctorate degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of the University of Houston-Clear Lake.

University of Houston-Clear Lake Terminology

The University of Houston-Clear Lake employs a student information system called PeopleSoft. PeopleSoft uses different terminology than is normally used in college curriculums. The chart below will assist you in becoming familiar with the terminology.

<table>
<thead>
<tr>
<th>Old Terminology</th>
<th>Current Terminology</th>
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<tbody>
<tr>
<td>Major</td>
<td>Plan</td>
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<td>Concentration/Certification</td>
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<td>Level</td>
<td>Career</td>
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<td>School/Level</td>
<td>Program</td>
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<table>
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<tr>
<td>Academic Records</td>
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<td>Academic Records</td>
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<td>Administration</td>
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<td>Writing Center</td>
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</table>

*Area Code for all numbers is 281.

A = Arbor Building  B = Bayou Building  D = Delta Building  S = Student Services and Classroom Building

Requests for information should be directed to the offices or persons above.

The university’s address for all inquiries is:

2700 Bay Area Boulevard, Houston, Texas 77058-1098
Main Operator Phone: 281-283-7600

2 Directory
From North on I-45: Travel south on I-45 to the Bay Area Blvd. exit. Continue east on Bay Area Blvd. Follow the signs four miles to UHCL. Enter Entrance 1 and follow the signs to the Bayou Building. Park in visitor parking, Lot D.

From South on I-45: Travel north on I-45. Exit at Bay Area Blvd. Right on Bay Area Blvd. four miles to UHCL. Enter Entrance 1 and follow the signs to the Bayou Building. Park in visitor parking, Lot D.

From Highway 225: Travel to I-45 and follow the directions to "From North on I-45."

From Highway 146: Travel south on Highway 146 to Fairmont Pkwy. Right on Fairmont Pkwy. to Bay Area Blvd. Left on Bay Area Blvd. to UHCL. Left at Brook Forest Entrance 2. Follow signs to visitor parking, Lot D.

From Highway 6 South: Travel northwest to Hwy. 35 Bypass. Go north on Hwy. 35 Bypass to FM 528. Right on FM 528 to I-45. Follow the directions to "From South on I-45."

From Highway 6 North: Travel southeast to Hwy. 35. Go north on Hwy. 35 to FM 528. Right on FM 528 to I-45. Follow the directions to "From South on I-45."
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Mission and Core Values Statement ................................................. Inside Back Cover
The Renaissance Focusing Sundial, located in the center of Palmer Plaza at the UHCL Pearland Campus, honors the Palmer Family, who created the first educational endowment specifically for UHCL Pearland Campus students. One of its unique characteristics is the cylindrical base, which features wedges crafted to always form a perfect sphere regardless of how they are rotated. At almost four feet high, the sundial is mounted on a pedestal of stone.
The Bayou Building’s Atrium I features a botanical landscape, showing that UHCL’s appreciation of the outdoors continues indoors as well.
THE UNIVERSITY

- Overview
- University Services

OVERVIEW

University of Houston-Clear Lake is an upper-level educational institution with a distinct identity, whose primary role is to provide fair and equitable learning opportunities to undergraduate and graduate students. The university serves a diverse student population from the state, the nation and abroad, particularly from the Houston-Galveston metropolitan area, by offering programs on and off campus.

UHCL offers a variety of programs in business, education, human sciences and humanities, and science and computer engineering. The university emphasizes high standards for teaching and learning in its bachelor’s, master’s and doctoral degree programs, as well as in its professional plans and collaboration in doctoral plans. All offerings are designed to develop creative, quantitative, communication and critical thinking skills of students.

The university’s faculty, staff and administrators are committed to providing a humane, responsive and intellectually stimulating environment for productive learning and working. UHCL emphasizes (a) learning through teaching, research, scholarship and professional and community service; (b) the advancement of knowledge; (c) delivery of educational opportunities through new instructional technologies and through distance learning; (d) a commitment to high academic standards; (e) sensitivity to the needs of the students and communities served by the institution; and (f) above all, integrity in all institutional functions.

A METROPOLITAN UNIVERSITY

Located adjacent to the National Aeronautics and Space Administration Johnson Space Center, UHCL is situated in the heart of Clear Lake’s high-technology community. The campus is located between downtown Houston and Galveston Island. Its neighbors to the east are Armand Bayou Nature Center and Bayport Industrial Complex. As one of the leading higher education institutions serving the Texas upper Gulf Coast, UHCL is a vital component of the surrounding region. The university is committed to enhancing the educational, economic, cultural, scientific, business and professional environment of the region. Because a strong university is essential to the success of the area’s industries, UHCL is dedicated to developing and strengthening programs supporting the region’s various commercial, engineering, human services and trade sectors, especially in the computing, medical, petrochemical and space industries.

Academic theories are applied and research is conducted through UHCL’s centers, institutes, clinics and laboratories. These entities include:

- Art School for Children and Young Adults
- Center for Advanced Management Programs
- Center for Autism and Developmental Disabilities
- Center for Behavioral Neuroscience Research
LOOKING BACK: ESTABLISHMENT OF UHCL

The establishment of UHCL was authorized by the 62nd Texas Legislature in 1971. The measure was the result of a 1968 report by the Coordinating Board, Texas College and University System (now the Texas Higher Education Coordinating Board) calling for a second University of Houston campus to provide upper-level and graduate programs. In 1973, the Texas Senate authorized construction of a permanent campus at Clear Lake.

Construction began early in 1974 with the first phase of the Bayou Building, the largest of the university’s five principal buildings. September 1974 marked the beginning of regularly scheduled classes on the UHCL campus under the leadership of UHCL’s founding chancellor, Alfred R. Neumann. Opening day enrollment totaled 1,069 students and 60 professors comprised the charter faculty. Today, the university has approximately 8,000 students and more than 600 full-time and adjunct faculty.

REACHING OUT: CREATION OF UHCL PEARLAND CAMPUS

In 2007, the Texas Higher Education Coordinating Board approved creation of UHCL Pearland Campus. The new campus was developed as a partnership between UHCL and the City of Pearland to improve access to higher education for Pearland-area residents. During spring 2009, construction began on a 30,659-square-foot building, with 22,616 square feet to house the university and the remaining 8,043 square feet for the Pearland Economic Development Corporation. UHCL Pearland Campus, located at 1200 Pearland Parkway, Pearland, Texas, 77581, features eight media-equipped classrooms, two teaching labs, a computer lab, a library and a variety of student resources. Classes at the satellite campus began fall 2010, with more than 600 students enrolling in degree programs such as accounting, business, criminology, education and psychology.

ACCREDITATIONS

The University of Houston-Clear Lake is accredited by the Commission on Colleges of
the Southern Association of Colleges and Schools to award baccalaureate, masters’, and doctorate degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of the University of Houston-Clear Lake.

The School of Business maintains accreditation on its graduate and undergraduate business and accounting programs by The Association to Advance Collegiate Schools of Business (AACSB International).

The School of Education is accredited by the National Council for Accreditation of Teacher Education (NCATE), 2010 Massachusetts Ave. NW, Suite 500, Washington, D.C. 20036, phone 202-466-7496. This accreditation covers all of the institution’s initial teacher preparation and advanced educator preparation programs. The School of Education is also accredited by the Texas State Board for Educator Certification.

The School of Human Sciences and Humanities’ family therapy program is accredited by the Commission on Accreditation for Marriage and Family Therapy Education. The school psychology program is accredited by the National Association of School Psychologists (NASP). The Bachelor of Social Work is accredited by the Council on Social Work Education (CSWE).

The School of Science and Computer Engineering’s undergraduate degree plan in computer engineering is accredited by the Engineering Commission of the Accreditation Board for Engineering and Technology (ABET) Inc. The undergraduate degree plans in computer science and computer information systems are accredited by the Computer Accreditation Commission of the ABET. The program in chemistry is accredited by the American Chemical Society (ACS). The undergraduate Environmental Science-Industrial Hygiene and Safety plans are accredited by the Applied Science Commission of ABET.

The Office of Career and Counseling Services is accredited by the International Association of Counseling Services.

**Governance**

UHCL is one of four institutions with distinct identities and missions that make up the University of Houston System. The universities are governed by the UHS Board of Regents and Chancellor Renu Khator. Administrative responsibility for UHCL is vested in its president, William A. Staples. UHCL’s shared governance process includes the Faculty Senate, Professional and Administrative Staff Association, Support Staff Association and Student Government Association, working with the university’s administration through various committees and councils including University Council, which is chaired by the university’s president. Members of the UHCL Community Partners Council serve as business, education, government and nonprofit organization advisers on current issues impacting the advancement of the university and as volunteers in helping UHCL acquire resources.
The Campus

UHCL’s buildings, which comprise more than three-quarter million square feet of space, are surrounded by a 524-acre natural environment. The campus features picturesque park-like settings with Horsepen Bayou winding through heavily wooded areas abundant with wildlife.

The Arbor Building houses painting, ceramics, weaving and photography studios, as well as educational centers, teaching methods labs and the psychology facilities.

The Bayou Building houses the majority of classrooms, administrative and faculty offices, the library, alumni relations, bookstore, cafeteria, computing services and laboratories, copy services, mail room, university police and the theater.

The Central Services Building is headquarters for building maintenance, grounds and custodial services, scheduling and space planning, vehicle maintenance, printing and graphic services and the animal care facility.

The Delta Building houses student computer laboratories and computing faculty offices.

The Student Services and Classroom Building accommodates five categories of functions including academic; enrollment; health, wellness and academic support; programming and general space. The one-stop Student Assistance Center provides enrollment, registration, fee payment, financial aid and scholarship services.

University Forest Apartments is a privately owned and managed apartment complex built in 1995 on the campus of the university. This 136-unit student housing facility is a two-story complex that includes a central courtyard with clubhouse, laundry facility, swimming pool, jacuzzi, sand volleyball court, barbecue grills and picnic and lounge areas.

University Services

Alfred R. Neumann Library

UHCL’s Alfred R. Neumann Library, named after the university’s founding chancellor, provides students with online access to thousands of books, journals and scholarly resources. UHCL librarians offer personal research assistance to students and tips on navigating search interfaces, retrieving information and evaluating information for use in scholarly research. Visit with librarians in person or contact them by phone at 281-283-3910, email reference@uhcl.edu or online at www.uhcl.edu/library.

Visitors can receive help formulating effective search queries and identifying the best online resources out of a collection of more than 160 subscription-only databases, most with full-text articles. Classes are available in research procedures tailored to particular courses. The library classroom is equipped with laptops so that students may participate in a hands-on-learning environment. Students may also make appointments with librarians to explore more in-depth instruction on library research strategies in a comfortable one-on-one environment.

UHCL students, faculty and staff may also borrow books from UH and UH-Downtown quickly and easily through the shared catalog. The TexShare card, available upon request
in Neumann Library, allows a UHCL student to go to any academic or public library in Texas and check out a book, which can then be returned to Neumann Library. The library’s interlibrary loan service will borrow requested materials from any library in the country through a national interlibrary loan network. Neumann Library offers 35 fixed computer workstations for student use.

The library occupies approximately 80,000 square feet in the Bayou Building and contains laptop-friendly study space, group study rooms and a soundproof quiet study room. The library contains more than 524,000 volumes, subscribes to more than 3000 print journals and provides access to 35,000 electronic periodicals. The library has approximately 1.9 million items in microform, as well as a collection of DVDs and audio books. A curriculum library for education students contains K-12 textbooks, classic and contemporary children’s literature, and a review center for recent children’s literature. Neumann Library also includes University Archives, which houses the NASA Johnson Space Center History Collection.

**COMPUTING AND TELECOMMUNICATIONS**

The UCT Support Center serves as the first point of contact for all computing and telecommunications needs. Individuals may drop in at the center Monday through Thursday, 8 a.m. – 10:30 p.m., Friday and Saturday, 8 a.m. – 5 p.m. in the Bayou Building, room 2300, or contact the center by phone at 281-283-2828 or email at supportcenter@uhcl.edu. Visit www.uhcl.edu/uct for details on available services, including documentation, self-help guides, and policies

Computing and telecommunications resources available to students, faculty and staff include:

- Email accounts
- Various technology orientations and training programs including online software training, student lab orientation, new student, faculty, and staff orientations, computer use training, faculty orientation for classroom technology, and Blackboard training for faculty
- Wireless-equipped laptops may be checked out for free from several convenient locations on campus
- Academic computing labs for students, in multiple locations, open daily including weekends. Printers and photo/document scanners available in all labs. Lab hours and locations can be found at www.uhcl.edu/uct
- Specialized teaching labs including PC labs for students to work in teams, a high-performance PC lab for special graphic application usage, and a Mac lab equipped with 24-inch iMacs for video editing/creating, digital graphics and photography classes
- University classrooms equipped with integrated video and audio technology
- Support for online students using the Blackboard Course Management System
- Support for faculty in instructional design of online courses as well as for web-
enhanced instruction

- Webpages for the university, schools, programs, faculty and individual courses (www.uhcl.edu)
- Wireless access in all campus classroom buildings
- High-speed network for data, video and Internet access
- Up-to-date computing hardware and software including industry-recognized applications to block spam and intercept virus attacks on all university-owned computers
- Secure remote access to campus resources via Virtual Private Network (VPN)
- Strong commitment to software engineering and relational database technology
- Siemen’s telecommunications system for voice communications, including pho- nemail and fax service for faculty and staff.

MATHEMATICS CENTER

The Mathematics Center is an instructional facility that serves the educational needs of UHCL students enrolled in mathematics or statistics courses, especially elementary school certification candidates who wish to strengthen their understanding of mathematical concepts and skills. Resources include one-on-one assistance, software, videos, reference books and manipulatives. The Mathematics Center also teams with the Office of Career and Counseling Services to provide math success workshops. Contact the Mathematics Center at 281-283-3883 or mathcenter@uhcl.edu.

WRITING CENTER

The Writing Center is an instructional facility where students, faculty and staff can work with trained tutors on their writing projects. Tutors collaborate with writers as they analyze assignments and audiences, revise documents by clarifying ideas and structure, and learn stylistic and editing strategies. The Writing Center offers services at the UHCL, Pearland, Sugar Land, and Medical Center campuses, as well as online tutoring for currently registered students. For more information, contact the Writing Center at 281-283-2910, visit www.uhcl.edu/writingcenter, email writingcenter@uhcl.edu, or drop by SSCB 2105.

UHCL ALUMNI ASSOCIATION

UHCL is committed to its alumni. The purpose of the Office of Alumni and Community Relations, and the alumni association as the volunteer leadership component, is to contact, engage, serve, empower and acknowledge alumni through meaningful services, events and outreach.

All UHCL graduates and recipients of teacher’s certificates are automatically members of the UHCL Alumni Association with no dues necessary. This means that UHCL graduates have access to the entire family of alumni, plus a host of great benefits. To learn more about the UHCL Alumni Association or to get involved, visit www.uhcl.edu/alumni or contact the Office of Alumni and Community Relations at 281-283-2021 or alumni@uhcl.edu.
UNIVERSITY POLICE

The University Police Department is responsible for law enforcement, security and emergency response at UHCL. The UHCL police serve the university community and visitors alike through law enforcement, crime prevention, traffic control and public assistance programs. The department enforces all university regulations as well as local and state laws.

The department is located in the Bayou Building, Suite B1636. Police and security services are available 24 hours a day, seven days a week. The police business office is open Monday through Thursday from 8 a.m. - 6 p.m. for parking permits and fine payments. Trained, professional police and communications officers staff the department. Services provided by the university police include: issuance of all parking permits, lock shop services including the issuance of codes and keys, vehicle unlocks, vehicle jump-starts, airing deflated tires and safety escorts to your vehicle.

To report an on-campus crime or any emergency, call the University Police Department at 281-283-2222 from off-campus telephones or 2222 from on-campus telephones. For special announcements, emergency closings and other information, call the UHCL Hotline at 281-283-2221 or visit www.UHCLemergency.info. For a complete overview of the University Police Department and its services, visit www.uhcl.edu/police.
Students resources at UHCL include tutoring, math and writing centers, and plenty of beautiful locations for a study session.
NEW STUDENT ADMISSIONS

- General Information
- Admissions Policies and Procedures
- Undergraduate Admissions Process
- International Admissions Process
- Academic Advising

GENERAL INFORMATION

STATUS DESCRIPTIONS

Admission is defined as permission to enroll in courses for academic credit. Admission to the university does not guarantee admission to a specific major or academic program. Applicants may be admitted as undergraduate or post-baccalaureate students and may be either degree-seeking or non-degree-seeking. Some students, such as transients and those only seeking teacher certification, must enroll as non-degree-seeking. For admission purposes, all students are categorized as "new" or "former".

New students
Students who have never enrolled or have not been enrolled at University of Houston-Clear Lake (UHCL) beyond the census date of any semester.

Former undergraduate students
Students who have attended UHCL as undergraduates, but have not enrolled during the past three consecutive semesters. Former students, who left UHCL in good standing, must be readmitted under the current undergraduate admission requirements. Those who left due to an academic deficiency should follow the university’s readmission policy.

All undergraduate students can enroll under the following classifications:

Degree-seeking students
Students who are applying for admission to an academic degree program.

Non-degree-seeking students
Students who are applying for admission for reasons other than the pursuit of a degree, (e.g. personal enrichment, job enhancement or teacher certification). Non-degree-seeking students are not eligible for financial aid and must reapply as degree-seeking to pursue a degree at UHCL in a future semester. Credit earned in non-degree status will not automatically be applicable to a specific academic degree program. Some courses are restricted to degree-seeking students only and the number of hours applicable to the Candidate Plan of Study (CPS) may be limited. For specific policies regarding course availability and application, please refer to the appropriate academic department’s program section in this catalog.
Transient students

Students who wish to enroll in non-degree-seeking status at UHCL for only one semester, generally to transfer course work to another institution. Transient students must provide all documents required for admission prior to registration. They will not be required to meet the composition or mathematics admission requirements, and in specific circumstances, may be exempt from the TSI enrollment requirement (see Transient Student Enrollment). However, all other regular admission criteria must be met. Transient students who wish to enroll in a second semester must obtain permission from the associate dean of their academic program and then reapply by submitting a new application and application fee to the Office of Admissions.

APPLICATION FEES

The current application fees are as follows:

<table>
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<th>Category</th>
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<tr>
<td>Domestic applicants</td>
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<tr>
<td>International applicants</td>
<td>$75.00</td>
</tr>
</tbody>
</table>

Applicants, who do not enroll, are eligible to update their application within three semesters of submitting their original application for admission. To update to a new semester, they should submit an Application Update Form. This form can be found on the Office of Admissions’ website.

Application fees can be paid by credit card (MasterCard, VISA, American Express or Discover) during online application or after the application's submission. To submit the application fee online after applying, students must use their E-Services account or pay in person at the university Cashier's Office.

ADMISSION POLICIES AND PROCEDURES

TRANSCRIPTS, RECORDS AND TRANSFER WORK

Accredited Institutions

It is university policy to transfer coursework completed at U.S. colleges and universities and foreign institutions that are recognized by the proper academic accrediting authorities.

U.S. Institutions

All transcripts submitted for admission purposes must be received from a regionally accredited institution. Acceptable institutions are colleges or universities that have accreditation from one of the following recognized regional accrediting commissions: New England Association of Colleges and Schools, Middle States Association of Colleges and Schools, North Central Association of Colleges and Schools, Northwest As-
sociation of Colleges and Schools, Southern Association of Colleges and Schools or the Western Association of Colleges and Schools.

Proprietary, vocational-technical, biblical and other specialized, single-purpose institutions that are not recognized by a regional accrediting agency are excluded. Credit earned prior to an institution receiving regional accreditation is also excluded.

International Institutions
All transcripts submitted for admission purposes must be from an accredited institution. The university must be listed among the recognized institutions of the International Association of Universities (UNESCO) or Ministry of Education.

Credit will be granted according to UHCL degree requirements in effect at the time of enrollment. An evaluation for coursework completed outside the United States will not be completed unless an official syllabus or catalog is submitted. An official evaluation for transferring students will be done during the first semester of enrollment.

Documentation for Admission from U.S. Institutions
All documents submitted to fulfill admission requirements must be official and from an institution awarded regional accreditation (see Accredited Institutions). Official transcripts must be mailed directly from the former institution(s) to the Office of Admissions. Hand-delivered transcripts will only be accepted as official if they have been printed within the past 60 days and are received in a sealed envelope from the issuing institution. Unofficial transcripts, student copies of transcripts or transfer coursework shown on transcripts will not be accepted as an official record of coursework.

The Office of Admissions must receive all documents by the appropriate deadline (see Deadlines). Applicants who are admitted in concurrent enrollment status must be enrolled at another institution and must submit a current paid fee statement from that institution’s records office. An official transcript of coursework in progress prior to or during enrollment at University of Houston-Clear Lake should be sent to the Office of Admissions once the grades have been posted.

If students knowingly withhold information or submit fraudulent information regarding enrollment at another accredited institution, their application to University of Houston-Clear Lake will be considered invalid and they may be administratively withdrawn from classes without a refund of fees paid.

Documentation for Admission from International Institutions
International students must provide the Office of Admissions with official transcripts, mark (grade) sheets and confirmation of degrees or diplomas for all academic studies attempted and completed at other colleges/universities, prior to enrollment. Students must provide official transcripts and/or mark sheets in the original language as well as the English translations (if applicable). This information must be received before the final evaluation can proceed. Transcripts should clearly indicate dates of attendance, subjects taken and marks (grades) earned. They should also reflect any degrees or diplomas awarded.
Official transcripts must be sent directly to University of Houston-Clear Lake by the registrar, principal or responsible head of each institution attended. When this is not possible, documents certified by an embassy or consular official as "true copies" may be accepted. Uncertified copies will not be accepted.

**Developmental or Remedial Coursework**
Developmental or remedial transfer coursework is non-transferable and will not be used to determine eligibility to UHCL. This credit will not count toward meeting the university's 54 semester credit hour minimum admission requirement or the 45 semester credit hour requirement for concurrent enrollment.

**Repeated Transfer Courses**
All transferrable coursework attempted (including repeated courses) will be used to determine the cumulative transfer grade point average required for admission. However, if transfer courses that fulfill specific UHCL admission and program requirements are repeated, only the final graded attempted will be used for that purpose. Remedial or developmental coursework will not be used to determine admissibility or to fulfill UHCL requirements.

**Records Retention and Release**
Records from other institutions are kept on file for a period of five years. Former students who did not enroll during the past five years must resubmit transcripts and documentation, and pay the application fee when reapplying to the university (see Re-readmission Process).

Once documents are submitted to University of Houston-Clear Lake, they become the property of the university and will not be returned or otherwise sent to another institution or entity via email, fax or U.S. mail. Students may receive a copy of their previously submitted transcripts or scores in person, by bringing a valid Texas Driver’s License or ID to the Office of Admissions and completing a request form to release the information.

**Encumbrance Holds or Service Indicators**
Encumbrance holds will prevent students from registering for the next enrollment term until all appropriate admissions documentation is received. Failure to provide official documents will result in an encumbrance hold that will hinder future registration attempts and stop the release of records, including University of Houston-Clear Lake transcripts. Encumbrances may vary by restriction and type and may be placed by various university departments.

Encumbrance holds placed by any University of Houston system campus (UHCL), University of Houston (UH), University of Houston-Victoria (UHV) or University of Houston-Downtown (UHD) will not hinder registration and/or enrollment at a different campus unless the hold is a "Cross Campus B91, B92, B93 or B99" financial hold.

This type of financial hold will be applied to records at each system campus. Although each campus applies the hold, it can only be cleared at the campus where the
hold originated. The Cross Campus financial hold must be cleared before the student will be eligible to register at any campus in the University of Houston system.

**Academic Fresh Start**

Academic Fresh Start allows undergraduate applicants to request that an institution disregard academic coursework previously earned at another institution of higher education in Texas. An institution may exclude all grades earned at other institutions 10 or more years prior to applicants’ initial enrollment. Applicants requesting admission under this option must be Texas residents for the purpose of tuition and fees.

Academic Fresh Start can be used for undergraduate admission purposes only. Once students enroll, a request for Academic Fresh Start will not be accepted and once enrolled under this option, it cannot be revoked. Academic Fresh Start provisions require that all applicable coursework be excluded from consideration for academic purposes; requests for partial exclusions will not be considered. Courses ignored, due to Academic Fresh Start, must be retaken if required to qualify for admission or as prerequisites for upper-level coursework*. Accordingly, students who enroll under Academic Fresh Start and subsequently earn bachelor’s degrees, can only use the grade point average earned after this option was invoked when applying for admission to postgraduate or professional schools.

To enroll under this option, applicants must meet with an Enrollment Management Counselor, provide a written request of their intention to enroll under Academic Fresh Start and sign the required Acknowledgment Form.

*Exception: Students who were originally exempt from the Texas Success Initiative (TSI) due to coursework completed prior to fall 1989 and have chosen to ignore those hours by enrolling under Academic Fresh Start will still be considered TSI exempt.

**ADMISSIONS COMMUNICATIONS**

**Email**

The university-assigned campus email address is the official communication vehicle for all student information and exchanges among academic administrative offices. Students are responsible for checking email regularly to ensure they receive important university information in a timely manner. Students have the ability to forward their UHCL email account to a preferred email account. Students interested in this option should visit University Computing and Telecommunications’ website for forwarding instructions or contact them by email at supportcenter@uhcl.edu.

**Notification of Admission**

Upon receipt of appropriate documentation, the Office of Admissions will determine applicants’ eligibility to the university and will notify them with the admission decision. If accepted, applicants will receive important information regarding registration dates and procedures. This information is also available on the university’s website.
Acceptance into a Degree Program
Acceptance of students into a degree program is determined according to each academic school or department’s admission standards. Credit earned at UHCL is not automatically counted toward the completion of a degree program. Applicable credit is applied once the CPS has been completed and signed by both students and their advisers.

Admission Appeals Process
Applicants with cumulative grade point averages below minimum GPA requirements may request an individual review of their application credentials. This request must be accompanied by the Admissions Appeal Form, which is available through the Office of Admissions’ website and a personal statement providing reasons for past academic performance, plans to ensure future success and factors such as extracurricular activities, employment history, leadership skills or other information or supporting documentation relevant to their request for reconsideration. An application packet of all required documents and scores must be on file in the Office of Admissions prior to the review.

ADMISSION REQUIREMENTS

NEW APPLICANTS TO UHCL

General Requirements for applicants with 54 credit hours and Bachelor of Arts/Science Degrees
If the following general requirements have been met, degree-seeking applicants to UHCL will be considered for admission:
1. Earned a minimum of 54 semester credit transfer hours with a cumulative GPA of 2.0 or higher
2. Completed Composition I with a grade of "C-" or higher*
3. Completed Composition II or Technical Writing with a grade of "C-" or higher*
4. Satisfactorily completed College Algebra or a higher mathematics course (Human Sciences and Humanities applicants and applicants to the Bachelor of Applied Science in Early Childhood programs may complete Math for Liberal Arts.)
5. Met TSI requirement by passing THEA or another appropriate assessment examination or received a TSI exemption (see Texas Success Initiative)
6. Eligible to return immediately to the last institution attended

*Plus and minus grade designations are not used to determine the cumulative transfer GPA of undergraduate applicants (e.g. "C-" is computed as a "C", "B-" as a "B", etc.). Grades received for developmental coursework are not included in the transfer GPA calculation.

Degree-seeking applicants can also be admitted if they have met the following requirements:
1. Earned an Associate of Arts, Associate of Arts in Teaching or an Associate of Science degree (Applicants who have earned an Associate of Applied Science degree must
meet the general 54 hour admission requirements)
2. Met the TSI requirement by passing THEA or another appropriate assessment examination or received an exemption of this requirement (see Texas Success Initiative)
3. Eligible to return immediately to the last institution attended

Bachelor of Applied Science Degree (BAS)

UHCL offers the Bachelor of Applied Science in Interdisciplinary Studies (BAS). The BAS degree has five tracks, one in the School of Business, three in the School of Education and one in the School of Science and Computer Engineering. Each school has its own specific requirements.

School of Business

Applicants can be considered for the Bachelor of Applied Science (BAS) degree in the School of Business, if they:

1. Earned an Associate of Applied Science degree in an Allied Health-related field
2. Are eligible to return to the last school attended,
3. Met the TSI requirement (see Texas Success Initiative)

Applicants who have not earned an Associate of Applied Science degree can also be admitted, if they have:

1. Met the university’s 54 hour general admission requirements (for BA and BS applicants)
2. Completed 12 semester credit hours of coursework in an Allied Health-related field

Students can apply to the following track:

   BAS – Healthcare Services

School of Education

Applicants can be considered for the Bachelor of Applied Science (BAS) degree in the School of Education, if they:

1. Earned an Associate of Applied Science degree in an Early Childhood program
2. Are eligible to return to the last school attended,
3. Met the TSI requirement (see Texas Success Initiative)

Applicants who have not earned an Associate of Applied Science degree can also be admitted, if they have:

1. Met the university’s 54 hour general admission requirements
2. Completed 12 semester credit hours of Early Childhood coursework

Students can apply to one of the following degree plans:

   BAS – Educator of Young Children
Science and Computer Engineering
Applicants can be considered for the Bachelor of Applied Science (BAS) degree in the School of Science and Computer Engineering if they:

1. Earned an Associate of Applied Science degree in Information Technology or a related field
2. Are eligible to return to the last school attended,
3. Met the TSI requirement (see Texas Success Initiative)

Applicants who have not earned an Associate of Applied Science degree can also be admitted if they have met the university’s 54 hour general admission requirements.

Students can apply to the following track:
   BAS – Information Technology

Early Admissions
Applicants seeking Early admission must be currently enrolled in the number of semester credit hours that, when added to their completed coursework, will total at least 54 semester hours of transferrable credit.

Applicants must have also earned a cumulative grade point average of 2.00 on coursework that has already been completed. Completed coursework must include English Composition I with a grade of "C-" or higher and the math requirement for the desired degree program. The English Composition II or Technical Writing requirement may be in progress at the time of admission; however, a final grade of "C-" or higher must be submitted to the Office of Admissions prior to the first day of classes.

Concurrent Enrollment (non-degree-seeking)
Applicants, who have not yet earned a minimum of 54 semester credit hours with a cumulative GPA of 2.0 or higher, may be admitted if they have:

1. Earned 45 or more semester credit hours with a cumulative GPA of 2.0 or higher
2. Enrolled in resident credit at another regionally accredited institution of higher education. (Students must be enrolled at another institution of higher education during each semester of concurrent enrollment at UHCL. A current paid fee statement from the other institution’s records office must be submitted as verification of enrollment prior to registration at UHCL.)
3. Completed all English and mathematics admission requirements (see Admission Requirements)
4. Met the TSI requirement by passing THEA or another appropriate assessment examination or received an exemption of this requirement (see Texas Success Initiative)

Concurrent enrollment students are encouraged to meet with an academic adviser in the department of their major, prior to registering for classes. Students wishing to enroll in
lower-level classes, while attending UHCL, are encouraged to enroll in these classes at a community college within commuting range of the university. Concurrent enrollment students must remain in good academic standing at UHCL; those whose GPA falls below a 2.0, will be placed on academic probation at UHCL and will have an encumbrance hold placed on their record to block further registration.

Concurrent enrollment students are not eligible for financial aid and are limited to a total of 12 semester credit hours of enrollment at UHCL before being required to apply as degree-seeking. Once a concurrent enrollment student meets general admission requirements, he or she must submit a new application for admission and verify that all official documents have been received. The application fee is not assessed to concurrent enrollment students who reapply to a degree-seeking program.

Post-baccalaureate Enrollment
Post-baccalaureate applicants (PB) have earned a bachelor's degree or higher and are seeking to enroll in additional coursework at the undergraduate level. Applicants may enroll as degree-seeking or non-degree-seeking.

Degree-seeking PB applicants must submit transcripts from each institution attended and may not enroll in graduate coursework, except under provisions that specifically authorize undergraduate enrollment in graduate courses. PB applicants who apply as non-degree-seeking must submit a transcript from the last school attended as well as the school where their highest degree was earned.

Teacher Certification
Students may complete a teacher certification program with or without earning a graduate degree. Those who plan to complete a teacher certification program, without simultaneously enrolling in a graduate degree program, should enroll in post-baccalaureate status.

Transient Student Enrollment (non-degree-seeking)
Undergraduate students who enroll at UHCL as transients will not be required to meet the English or mathematics admission requirements; however, all other admission criteria must be met. Enrollment under this option is limited to one semester only and transient students are not eligible to receive financial aid.

To enroll in a second semester, transient students must submit an additional application and application fee to the Office of Admissions. Because the application fee is non-refundable, students should obtain permission from the associate dean of the appropriate academic program prior to reapplying.

Undergraduate transient students are exempt from the TSI only if they:
1. Attended another institution of higher education that is private or is located in a different state or country
2. Have provided UHCL with evidence of enrollment for the immediately preceding fall or spring semester in the form of a transcript, grade report or paid fee receipt
3. Are not eligible to enroll in consecutive terms
4. Submit the signed "Transient TSI Exemption" form
5. Enroll under non-degree-seeking transient status

**Summer Transient Student Enrollment (non-degree-seeking)**
Students enrolling as transients in summer sessions must have:

1. Earned a minimum of 30 semester credit hours with a cumulative grade point average of 2.0 or higher
2. Met the TSI requirement by passing THEA or another appropriate assessment examination or receive an exemption of this requirement (see Texas Success Initiative)
3. Eligibility to return immediately to the last institution attended

Summer Transients are limited to six semester credit hours and their eligibility ends at the end of the summer sessions. Students who choose to become degree-seeking at UHCL must meet general admission requirements, reapply and pay a new application fee (see Admission Requirements).

**Unilink**
Unilink is a program that allows community college students to experience university life, while still enrolled as freshmen or sophomores at a community college. Benefits include a signed combined community college and University of Houston-Clear Lake degree plan under the current UHCL catalog and participation in many on-campus activities. Many other benefits are outlined in the program guide. To be eligible to participate in this program students must have:

1. Completed fewer than 36 semester credit hours on all college coursework,
2. Submitted a signed Unilink agreement

For more information about Unilink, contact the Unilink Coordinator in the Office of Admissions at 281-283-2500 or send an email to unilink@uhcl.edu.

**READMISSION OR STATUS CHANGE PROCESS**

**Former UHCL Students**
Former students (see Status Descriptions) seeking readmission after three semesters of non-enrollment should submit the following:

1. Completed Admissions Application
2. Non-refundable application fee (see Application Fees)
3. Official transcript(s) of any coursework completed since the last semester of enrollment at University of Houston-Clear Lake. Students who graduated from UHCL and wish to enroll in additional coursework must complete a new application and submit the appropriate application fee.

Former students, who have not been enrolled at UHCL within the past five years or whose information is no longer on file, are required to resubmit documents from other institutions for consideration of readmission. Returning students must also meet the university’s English composition and math requirements.

Students who leave the university on academic probation will be readmitted on proba-
tion. Degree-seeking students whose permission to register was terminated due to an academic deficiency must be reinstated by the appropriate dean prior to readmission. Non-degree-seeking students will be reinstated by the Associate Vice President, Enrollment Management.

**Changing Careers or Enrollment Status**
Enrolled students who would like to change their academic careers from undergraduate to graduate (vice versa) or who would like to change their classification from non-degree-seeking to degree-seeking, must submit a new application to the Office of Admissions, pay the application fee and meet appropriate admission criteria and deadlines. Students who enroll as degree-seeking and wish to change to non-degree-seeking should complete an Academic Records Change form (ARC), available through their programs academic advising office.

Applicants to the university, who applied to either an undergraduate or graduate career and would like to change their career, prior to enrollment, can do so once without submitting a new application by completing an Application Update Request Form. For each additional career change, students must reapply and submit a new application fee. Applicants interested in changing their program or degree status within the same career can do so prior to the first day of classes.

**STUDENT QUALIFICATION AND ASSESSMENT INFORMATION**

**Assessment of General Education Core Competencies**
Entering undergraduates (first bachelor’s degree candidates) are required to participate in an assessment of core competencies (e.g. reading, critical thinking and mathematics) developed in the general education curriculum. Test results will provide UHCL with specific information for continuous improvement in teaching and learning.

**Credit by Examination**
UHCL may award college credit for Advanced Placement Examination (AP) and the College Level Examination Program (CLEP). The university will accept up to a maximum of 30 semester credit hours toward a bachelor’s degree. To receive AP or CLEP credit, UHCL must receive an official score report or an official transcript showing credit has been accepted at another regionally accredited institution of higher education, prior to enrollment in a corresponding college course.

**Lower-level credit**
University of Houston-Clear Lake will accept AP or CLEP credit to:

- Establish a student’s eligibility for undergraduate admission
- Fulfill statutory and core (lower-level) academic requirements for a bachelor’s degree

A list of exams acceptable at UHCL and their minimum acceptable scores can be found on the Office of Admissions' website.
Upper-level credit
University of Houston-Clear Lake will accept credit earned through CLEP for upper-level work, however, each academic school or department at UHCL must determine whether CLEP credit can be accepted and applied toward specific degree requirements.

TESTING REQUIREMENTS

Texas Success Initiative (formerly THEA)
The Texas State Education Code requires assessment of all students in the areas of reading, writing and mathematics skills, upon their initial entry into a Texas institution of higher education. Applicants’ performance on this test will affect admissibility to UHCL and all other Texas upper-level universities. To provide Texas public higher education institutions more flexibility in developing students’ academic skills, the 78th Texas Legislature repealed Texas Academic Skill Program (TASP) and replaced it with Texas Success Initiative (TSI) under Texas Education Code 51.3062.

All students must meet the TSI requirement. Transfer students who have attended public institutions of higher education in Texas must have met TSI prior to enrolling in upper-level courses. Students entering from other Texas public institutions, who were not exempted from TSI, must have already satisfied TSI requirements. To determine if requirements were met, students transferring from out-of-state or private institutions are evaluated on the basis of specific coursework as determined by the state and the Office of Admissions. If the THEA/TASP exam was taken, all sections must be passed prior to admission.

TSI Examinations
The approved assessment tests for TSI are: THEA (formerly TASP), ASSET, COMPASS, and ACCUPLACER examinations. The minimum passing scores for each of these tests are set by the state; however, each institution may establish its own score requirements at or above these minimums. The minimum passing scores are:

- **THEA**: reading = 230; mathematics = 230; writing = 220
- **ASSET**: reading skills = 41; elementary algebra = 38; writing skills (objective) = 40; essay = 6
- **COMPASS**: reading skills = 81; algebra = 39; writing skills (objective) = 59; essay = 6
- **ACCUPLACER**: reading comprehension = 78; elementary algebra = 63; sentence skills (objective) = 80; essay = 6

The minimum passing standard for the essay portions of these tests is a score of 6. However, if students meet the objective writing test standard, a score of 5 is considered passing.

Exemptions
Students may receive an exemption from the TSI requirement through examinations, degree status or coursework. They may qualify as follows:

- **SAT exemption**: Students must earn a combined verbal and mathematics score of
1070 with at least 500 on both the verbal and the mathematics sections on a single test date. Scores may not be more than 5 years old at the time of exemption.

- **ACT exemption**: Students must earn a composite score of 23 with at least 19 on both the English and the mathematics sections of the test on a single test date. Scores may not be more than 5 years old at the time of exemption.

- **TAKS exemption**: English/Language Arts (ELA) must = 2200 with a score of 3 or higher on the written essay and 2200 on the mathematics section (exit-level TAKS). Scores may not be more than 3 years old at the time of exemption.

- **TAAS exemption**: Students must score 1770 on the writing section; 86 on the mathematics section; and 89 on the reading section of the exam on a single test date. Scores may not be more than 3 years old at the time of exemption.

- **Degree exemption**: Students must have earned an associate’s degree from a regionally accredited school in Texas, or a baccalaureate degree from a regionally accredited US institution of higher education.

- **Coursework exemption**: Transfer students from out-of-state or private schools must meet coursework requirements as established by the state and the Office of Admissions at University of Houston-Clear Lake.

- **Transient status exemption**: Students who wish to take coursework for personal enrichment and are not pursuing undergraduate degrees.

- **Military service exemption**: Students serving on active duty as members of U.S. armed forces, Texas National Guard, a reserve component of the US armed forces or who have served for at least three years preceding enrollment.

- **Prior military service exemption**: Students who were honorably discharged, retired, or released from active duty as members of the US armed forces, the Texas National Guard, or served as members of a reserve component of the US armed forces on or after August 1, 1990.

Please note that an exemption from the TSI requirement is not automatic. Documentation of exemption qualifications is required. Applicants may be required to provide test scores, transcripts, military documents or other appropriate documents to be considered for a TSI exemption.

**English Proficiency**

Applicants who were educated in countries where English is not the native or first language must demonstrate English proficiency. These applicants are required to take the Test of English as a Foreign Language (TOEFL), the Pearson Test of English (PTE), the International English Language Testing System (IELTS) or successfully complete an English Language program prior to admission. The intent of this policy is to ensure that students, for whom English is not the native language, have a reasonable chance to succeed academically based on their ability to comprehend and use spoken and written English. For specific details, please refer to the English Proficiency Requirements for Applicants Educated Outside of the United States section of the catalog.
TRANSFER CREDIT INFORMATION

Transfer of Undergraduate Credit
Evaluation of U.S. transfer work occurs for degree-seeking students after official transcripts have been received in the Office of Admissions. The application of transfer credit toward a degree at the university cannot be determined until the transcript has been evaluated and a degree plan is made. The evaluation of international transfer credit is processed by the Office of Admissions, once all documents are submitted (complete transcripts, syllabus/catalog) during the first semester of enrollment.

Program departments are responsible for developing degree plans. Students may refer to applicable 2+2 plans that detail lower and upper-level degree requirements, by specific program, for the conferral of degrees; or they can refer to the online Transfer Credit Guide to review information on course equivalencies.

Transfer Appeals
Students can appeal transfer credit decisions by contacting the Office of Admissions and submitting a detailed explanation and supporting documentation (if applicable) regarding the basis of their request. An appeal of transfer credit will be reviewed within 10 working days from receipt.

Transfer Credit Dispute
Transfer disputes, as defined by the Texas Higher Education Coordinating Board, may arise when a lower-level course is not accepted for credit by a Texas institution of higher education. Any dispute between institutions involving transfer of lower-level credit will be handled according to the guidelines and procedures established by the Coordinating Board. A copy of the Coordinating Board guidelines may be obtained in the Office of the Provost.

Non-Traditional Credit
The Office of Admissions evaluates non-traditional learning experiences on the basis on supporting credentials and petitions submitted by students. Credit for courses taken through various non-collegiate organizations is based on recommendations from the American Council on Education (ACE). Recognized non-traditional credit will be treated as transfer credit and may be considered for admission. In some academic degree programs, this credit may not be accepted. Previous work, because of its nature and not its inherent quality, may be inapplicable to specific degrees. This determination is made within each school.

Credit for courses taken at military service training schools is based on the recommendations made in the Guide to the Evaluation of Educational Experience in the Armed Services. Students seeking military credit should submit an official transcript from AARTS, SMART or Coast Guard.

Non-traditional credit is not accepted for graduate level work.
HB 269 Military Service Credit

HB 269, passed by the 81st Texas Legislature, allows Texas universities to award course credit to undergraduate students for military service if certain requirements are met. Eligible veterans can receive college credit for:

- All required physical education courses needed for their degrees
- Up to an additional 12 semester credit hours of general elective coursework.

Credit is awarded on the basis of service, not for any college-level courses that might have been taken while serving in the military. In order to be eligible to receive college credit for military services, students must have:

- Graduated from a public or private high school accredited by a generally recognized accrediting organization or from a high school operated by the U.S. Department of Defense
- Completed a minimum of two years of service in the armed services, unless discharged because of disability
- Been honorably discharged from the armed forces

Additional information regarding HB 269, including the process of applying to receive military service credit, can be found at www.uhcl.edu/militarycredit.

2 + 2 Transfer Plans

University of Houston-Clear Lake has developed a series of articulation agreements with community colleges in the Houston area. Transfer plans are used to guide prospective students in choosing recommended coursework at their college and to aid them in transferring to UHCL. Students, who plan to attend or who are currently attending one of the following colleges, are encouraged to work closely with the counseling offices at these institutions as they prepare to transfer. 2 + 2 Transfer Plans may be obtained at each of these locations:

<table>
<thead>
<tr>
<th>Alvin Community College</th>
<th>Brazosport College</th>
<th>College of the Mainland</th>
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</thead>
<tbody>
<tr>
<td>Galveston College</td>
<td>Houston Community College</td>
<td>Lee College</td>
</tr>
<tr>
<td>Lone Star College System</td>
<td>San Jacinto College System</td>
<td>Wharton County Junior College</td>
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</tbody>
</table>

INTERNATIONAL ADMISSIONS

Application Deadlines

The Application Deadline dates for international applicants are as follows:

<table>
<thead>
<tr>
<th>Transfers from outside of the U.S.</th>
<th>Apply By</th>
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</thead>
<tbody>
<tr>
<td>Semester</td>
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<tr>
<td>Spring</td>
<td>October 1</td>
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<tr>
<td>Summer</td>
<td>March 1</td>
</tr>
<tr>
<td>Fall</td>
<td>April 1</td>
</tr>
</tbody>
</table>
Applying for Admission
Undergraduate international students must meet the general admission requirements noted in this catalog and must also submit:
1. International Undergraduate or Post-baccalaureate Application for Admission
2. Non-refundable $75 application fee
3. Official TOEFL, PTE or IELTS score report meeting minimum score requirements or official documentation of completion of ELS Level 112 Intensive English Language Program (see English Proficiency Requirements for Students Education Outside of the United States).
4. Signed Sponsor’s Affidavit
5. Signed Statement of Understanding
6. International Student Adviser’s Report (if currently attending an institution in the U.S.)
7. Copy of a current I-94 (front and back) and SEVIS I-20 record for F-1 students (pages 1 and 3) or DS2019 for J-1 students
8. Copy of photo page of passport

Please note: International students submitting foreign documents must follow UHCL procedures for the submission of this documentation (see Documentation for Admission from International Institutions)

Non-Degree-Seeking Status
International students, who hold F-1 visas, are not eligible for admission as non-degree-seeking students. They must enroll as degree-seeking in specific degree plans or programs. Although their primary program must be degree-seeking, these students can enroll simultaneously in a secondary non-degree certificate or certification program. J-1 students are allowed to enroll in non-degree-seeking statuses.

Transfer-In Policy
1. Students who hold F-1 visas and are currently studying at another SEVIS approved institution of higher education in the United States must do the following: Be admitted by University of Houston-Clear Lake
2. Notify the ”transfer-out” school of their intent to transfer by completing a transfer form
3. Submit letter of acceptance to the ”transfer-out” school. The ”transfer-out” school must then release the SEVIS record to UHCL, prior to the student receiving eligibility to enroll.
International Conditional Admission
International students who meet the institution’s admission requirements for their chosen degree program, but who have not yet met the English Proficiency requirement, can be conditionally admitted. Please note that conditional admission does not allow registration or enrollment at UHCL. To satisfy the English Proficiency requirement and be fully admitted to the university, students must enroll in and successfully complete an ELS Level 112 intensive English program or otherwise demonstrate proficiency of English (see English Proficiency Requirements for Students Educated Outside of the United States).

Co-Enrollment (International Students)
International students seeking undergraduate degrees at UHCL may obtain an International Student Adviser’s permission to co-enroll at another (host) institution. A concurrent enrollment form must be obtained from a UHCL international student adviser prior to attempting to register and enroll concurrently at a different institution. A paid fee statement from the host school must be provided to the UHCL international student adviser as proof of students’ enrollment status.

Undergraduate applicants who lack no more than nine semester credit hours of lower-level core curriculum or foundation courses may transfer to UHCL. These students may co-enroll at UHCL and another institution to complete the lower-level core or foundation requirements. In all cases, students must maintain full-time status and must enroll for at least three semester credit hours at UHCL. The Department of Homeland Security stipulates that no more than three semester credit hours of online courses may be counted toward full-time enrollment for F and J student visa holders, per semester.

English Proficiency Requirements for Students Educated Outside of the United States
Applicants educated in countries where English is not the native or first language must demonstrate English proficiency. The intent of this policy is to ensure that students, for whom English is not the native language, have a reasonable chance to succeed academically based on their ability to comprehend and use spoken and written English.

Applicants may satisfy the English proficiency requirement by presenting any of the following:

- Official Test of English as a Foreign Language (TOEFL) scores of 550 or higher on the written exam or 79 or higher on the iBT TOEFL examination
- Official Pearson Test of English (PTE) scores of 53 or higher
- Official International English Language Testing System (IELTS) score of 6.0 or higher
- Official documentation of successful completion of the ELS Level 112 Intensive English program

Score reports may not be more than two years old at the time of admission. Only official scores will be accepted.
Procedure to Apply for English Proficiency Waiver

A TOEFL exemption may apply, if at least one of the following requirements is met:

- Applicants have earned a high school diploma from a U.S. high school or earned an associate’s, baccalaureate or higher degree from a regionally accredited U.S. institution of higher education.*

- Applicants were born or educated in a country where English is the native language. This exemption refers to students from Australia, the Bahamas, Belize, the British Isles (England, Ireland, Scotland, and Wales), English-speaking Canadian provinces, Fiji Islands, Guyana, Jamaica, Liberia, New Zealand, Sierra Leone, South Africa, St. Lucia, Trinidad, United States, Virgin Islands, West Indies and Zimbabwe.*

- Applicants present a qualifying test score from SAT, ACT, ASSET, ACCUPLACER, COMPASS, TAAS, THEA/TASP and Stanford Achievement Tests (for deaf students only). Specific exemption information can be obtained by contacting the Office of Admissions. All information used to exempt students from TOEFL requirements must be official and received directly from the appropriate testing agency or posted on an official transcript from a transfer institution.

- Applicants have completed 12 or more semester credit hours of English from a regionally accredited U.S. institution of higher education with grades of "C" or better, with six of the 12 semester credit hours being in English composition. English as a Second Language (ESL) courses will count only if they would apply toward a degree at the institution where the courses were taken.

Applicants, whose native or first languages are not English, but who have earned a bachelor’s degree or higher in an English-speaking country, may request consideration for an English proficiency waiver. Those requesting a waiver must submit petitions and supporting documentation to the Office of Admissions at least 30 days prior to the intended term of enrollment. Appropriate action will be taken only when full documentation is provided.

*Applied Science Degrees cannot be used to waive the English Proficiency Requirement.

Health Insurance

All international students holding F or J visas are required to have health insurance, including medical evacuation and repatriation coverage. The university provides such insurance and automatically adds the premium to applicable tuition/fee statements. International students with private health insurance comparable to the university’s coverage may request a waiver of the university’s health insurance.

Students may provide coverage information by US mail, email or fax to the attention of International Admissions. Health insurance waiver requests will be accepted until the census date, which is the twelfth class day in spring and fall semesters and the fourth class date in regular summer terms. Requests for waivers or refunds after the census day will not be considered.
Check-In
All international students holding F and J visas are required to meet with their international student adviser upon arrival to campus. Students must bring their passport, visa, I-94, I-20 or DS-2019 and official copies of all transcripts and other academic documents showing degree completion and final semester coursework. Students should check the Office of Admissions’ website for dates and times of check-in.

UNIVERSITY POLICY REGARDING DISCRETIONARY AUTHORITY
The university reserves the right to reject applicants whose record does not indicate potential success at University of Houston-Clear Lake, notwithstanding the completion of other requirements. It also reserves the right to further evaluate applicants by using psychological, achievement and/or aptitude tests and personal interviews. Additionally, the university reserves the right to reject applicants who falsify information submitted for admission consideration or used to determine admissibility to the university. Readmission may be denied to former students who have falsified university documents or who have used a university official’s signature inappropriately for personal benefit or gain.

ACADEMIC ADVISING
University of Houston-Clear Lake is committed to providing the most appropriate and effective academic direction, assistance and support for all students. At UHCL, there are two types of advisers located within each school: Transfer advisers and academic advisers.

The Office of Transfer Advising is housed in the Office of Admissions. Transfer advisers offer assistance to prospective and incoming transfer students by providing a variety of pre-admission services, as well as assistance with course selection during students' first semester of enrollment. Academic advisers are located within the individual program departments (Human Sciences and Humanities, Science and Computer Engineering, School of Business and School of Education) and provide further assistance regarding specific degree requirements to new and continuing students.

Matters affecting degree requirements and graduation are best handled by the professional advising staff and faculty working directly within individual academic areas. Each school within UHCL has developed unique advising procedures to best serve the needs of its students. The relationship between students and advisers provides the opportunity to learn more about educational choices and objectives, degree requirements, academic policies and procedures and university resources. All students are strongly urged to contact their academic adviser prior to registering for their first semester at UHCL.

Ultimately, students are responsible for seeking adequate academic advice, knowing and following degree requirements, noting and meeting important academic deadlines, and enrolling in appropriate courses to ensure timely progress toward a degree. A successful academic experience hinges on the partnership and communication shared between stu-
What you can expect from advisers:
1. Evaluation of students transcripts
2. Adequate office hours and availability throughout the semester
3. Assistance with registration course selections
4. Accurate information regarding degree requirements and degree plans
5. Assistance with evaluation of syllabi/course descriptions to determine acceptability of transfer coursework
6. Accurate audit of a CPS, upon request, to determine the students progress toward graduation
7. Assistance identifying solutions to academic difficulties
8. Helpful referral to other university resources for additional assistance
9. Appropriate confidentiality
10. Respect, support and encouragement

What is expected of students:
1. Attend New Student Orientation
2. Learn advisers and the location of advising offices
3. Contact adviser before deviating from requirements specified on the prepared degree plan
4. Contact adviser for assistance BEFORE the issue becomes urgent
5. Keep track of academic progress and degree plan each semester
6. Know university and school requirements and policies that may affect you
7. Learn about and make use of all resources on campus
8. Keep scheduled appointments
9. Follow through on adviser recommendations
10. Be responsible for planning course of study and fulfilling all requirements and procedures
11. Accept ultimate responsibility for personal decisions and actions
12. Respect and comply with deadlines and requests for needed academic documents

How to Prepare for a Meeting with an Adviser:
1. Check to make sure the adviser will be available
2. Bring an up-to-date degree plan
3. Have a list of questions and/or concerns so time can be used judiciously
4. Remind the adviser of previous discussions

Students should become familiar with the advising process within their chosen school and provide their adviser with the most current contact information. When preparing for a meeting, students should set goals and plan to ask questions, so that academic progress, positive decision and attainment of the university degree can be achieved successfully.
## ADVISING OFFICES

### Bayou Building

<table>
<thead>
<tr>
<th>Office</th>
<th>Room</th>
<th>Phone</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Transfer Advising</td>
<td>SSCB 1101</td>
<td>281-283-2500</td>
<td><a href="mailto:admissions@uhcl.edu">admissions@uhcl.edu</a></td>
</tr>
<tr>
<td>School of Business</td>
<td>B2111</td>
<td>281-283-3110</td>
<td><a href="mailto:busadvoff@uhcl.edu">busadvoff@uhcl.edu</a></td>
</tr>
<tr>
<td>School of Education</td>
<td>B1231</td>
<td>281-283-3600</td>
<td><a href="mailto:education@uhcl.edu">education@uhcl.edu</a></td>
</tr>
<tr>
<td>School of Human Sciences and Humanities</td>
<td>B1539</td>
<td>281-283-3333</td>
<td><a href="mailto:hshadvising@uhcl.edu">hshadvising@uhcl.edu</a></td>
</tr>
<tr>
<td>School of Science and Computer Engineering</td>
<td>B3611</td>
<td>281-283-3711</td>
<td><a href="mailto:SCEAdvising@uhcl.edu">SCEAdvising@uhcl.edu</a></td>
</tr>
<tr>
<td>Distance &amp; Off-Campus Education</td>
<td>B1406*</td>
<td>281-283-3031</td>
<td><a href="mailto:disted@uhcl.edu">disted@uhcl.edu</a></td>
</tr>
</tbody>
</table>

### Student Services and Classroom Building

<table>
<thead>
<tr>
<th>Service</th>
<th>Room</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Career and Counseling Services</td>
<td>SSCB 3109</td>
<td>281 283-2590</td>
</tr>
<tr>
<td>(for non-degree-seeking students)</td>
<td></td>
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</tr>
<tr>
<td><a href="http://www.uhcl.edu/careerservices">www.uhcl.edu/careerservices</a></td>
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<td></td>
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</tbody>
</table>

*for more information go to www.uhcl.edu/disted*
There are more than 60 student organizations at UHCL, focusing on sports, culture, academia and more.
FINANCIAL AID

- Financial Aid
- Scholarships
- Veterans Benefits
- Vocational Rehabilitation

FINANCIAL AID PROGRAMS

The financial aid programs listed below are available to students seeking an undergraduate degree at University of Houston-Clear Lake. Students who wish to apply for financial aid should complete the Free Application for Federal Student Aid (FAFSA) online at www.fafsa.ed.gov. UHCL’s federal school code is 011711. More information regarding the types of aid listed below can be found at www.uhcl.edu/finaid.

Program

- Federal Pell Grant
- Federal Supplemental Education Opportunity Grant (FSEOG)
- Federal TEACH Grant
- Texas Public Educational Grant (TPEG)
- TEXAS Grant
- Texas Top 10% Scholarship
- University Administered Scholarships
- Automatic Transfer Scholarships
- Fifth Year Accounting Scholarship
- Resident Undergraduate Student Assistance Grant
- Federal College Work Study Program (FWSP)
- Texas College Work Study Program (TWSP)
- Federal Perkins Loan
- *Federal Direct Subsidized Stafford Loan
- Texas College Access Loan
- Texas B-On-Time Loan
- Federal Direct Parent Loan for Undergraduate Student (PLUS) Loan
- *Federal Direct Unsubsidized Stafford Loan

*All students applying for their first Federal Direct Loan at UHCL must complete entrance loan counseling and an electronic Master Promissory Note (eMPN) at www.studentloans.gov before loan funds can be disbursed.

Program availability is never guaranteed. Financial aid programs are subject to change at any time.

QUALIFYING FOR FINANCIAL AID PROGRAMS

Students must meet these minimum requirements:

- Be a U.S. citizen, U.S. national (includes natives of American Samoa or Swain’s Island) or U.S. permanent resident who has an I-151, I-551 or I-551C (Permanent
• Be admitted to a degree-seeking undergraduate program
• Be enrolled at least half-time at UHCL (Pell grants may be awarded to students enrolled less than half time)
• Be making satisfactory academic progress toward a degree or certification
• Not be in default on any education loan or owe a refund on a federal or state grant
• Be registered with Selective Service System, if male.
• Possess a High School Diploma, GED, Homeschool Completion Record, or equivalent of a high school diploma

APPLYING FOR FINANCIAL AID

Because regulations governing financial aid change each year, students are required to reapply and submit new documentation annually. Funding sources and requirements change from year to year, and the amount and type of aid awarded to students may also change. All financial aid applicants are required to submit the following:
• 2012-2013 Free Application for Federal Student Aid (FAFSA) available online at www.fafsa.ed.gov.
• If the FAFSA is selected for verification, the student/spouse must either use the IRS Automatic Data Retrieval Tool or provide an IRS Tax Return Transcript. As well as copies of all W-2’s for 2011. (Photocopies of a tax form are no longer acceptable.)

Priority deadline is March 15 of each year. Students applying after March 15 can expect the majority of the grant money to be exhausted.

Students must submit ALL requested documentation to the Office of Student Financial Aid one month before the end of the term they wish to receive financial aid. Failure to adhere to this deadline can prevent the student from being awarded and disbursed financial aid.

AWARDING OF AID

Financial aid is awarded based on the information received on the FAFSA. It is our institutional policy to award available grant, scholarship, and work study funds before considering the student for student loans.

UHCL’s policy is to award all eligible students based on full-time enrollment. Students will be given the option to update their intended enrollment. However, final awards will be based on actual enrollment. Therefore, eligibility and enrollment must be verified before funds are disbursed to each student’s account at the beginning of each semester.

Enrollment must again be verified after classes begin. Awards that are processed after the semester begins are based on the actual number of hours in which students are enrolled, excluding hours of withdrawal.

Students whose files are incomplete should be prepared to pay for their tuition, fees, books and supplies at the time of registration. Financial aid will not be awarded until
all financial aid documents have been received and admission requirements have been met.

**E-MAIL AS OFFICIAL COMMUNICATION**

The university-assigned campus e-mail address is the official communication vehicle for all student information and exchanges among academic administrative offices. The following notifications will be sent via e-mail:

- Requests for additional information
- Notices of scholarship deadlines and opportunities
- Award notices
- Disbursement notices
- Award revisions
- Required consumer disclosure information

Also, most required consumer disclosure information is contained in the UHCL Financial Aid Guidebook located on the UHCL financial aid website (www.uhcl.edu/finaid).

Students should check their UHCL e-mail accounts regularly to receive information from the Office of Student Financial Aid as well as other university offices. For information regarding UHCL e-mail, or to log in, go to http://webmail.uhcl.edu.

Students have the ability to forward their UHCL e-mail account to a preferred e-mail account. Students interested in this option should visit University Computing and Telecommunications’ website at www.uhcl.edu/uct.

Students wishing to receive a paper copy of all notifications must submit their request in writing to:

University of Houston-Clear Lake
Office of Student Financial Aid
Attn: Executive Director of Financial Aid
Box 5
2400 Bay Area Blvd.
Houston, TX 77058

**DISBURSEMENT OF FUNDS**

Financial aid disbursements begin approximately 7 days prior to the first class day. In some cases, financial aid disbursements may occur after the fee payment deadline. Any student who has anticipated aid showing on their student account in E-Services does not need to make payment arrangements for the fee payment deadline if the anticipated aid will pay their account balance in full. Students whose accounts will be paid in full with anticipated aid will not be charged late fees or dropped for non-payment. If the financial aid credited to a student’s account creates a credit balance, a refund will
be issued to the student by the Office of the Cashier after the term begins.

Some forms of financial aid, such as TEACH Grant and TEXAS Grant, may not disburse until after census date. Students concerned about a late payment due to these types of anticipated aid should contact the Office of Student Financial Aid.

The Office of Student Financial Aid will notify students by e-mail when their financial aid is applied to their account.

**CRITERIA FOR SATISFACTORY ACADEMIC PROGRESS**

Under federal and state statutes all students applying for or receiving federal or state financial assistance must be making satisfactory academic progress (SAP) toward a degree. The Office of Student Financial Aid also uses this requirement for awarding institutional funds.

Review for SAP is done at the time the student first applies for financial aid and at the end of each semester. SAP is based on the following qualitative and quantitative measures:

**Grade Point Average**
The qualitative measure requires that undergraduates and students working on a second bachelor’s degree or teacher certification need to have maintained a cumulative Grade Point Average (GPA) of 2.000 or better.

**Completion Ratio**
The quantitative measure requires that students must have completed 75% of their cumulative attempted hours (including transfer hours accepted by UHCL). This percentage is derived by dividing the total number of hours completed by the total number of hours attempted. Attempted hours are the total number of hours completed plus hours of "WX", "WQ", "I", "F", and "IP". The percentage derived must be 75% or greater.

**Timeframe to Complete Academic Program**
First or second bachelor’s degree or teacher certification without a bachelor’s degree: Within a total of 171 hours (including transfer hours).

Students wishing to pursue a third bachelor’s degree will be considered on a case-by-case basis.

**Note:** Students changing plans are still held to timeframes originally begun with the first major chosen.

**Appeal Process for Denial Based on Unsatisfactory Progress**
Students who fail to meet the grade point average requirement or the completion ratio requirement will be given a "financial aid warning" for the following semester. Students will be notified via UHCL e-mail of their warning status. Students who fail to meet
SAP the following semester will not be eligible to receive financial aid unless they complete a SAP appeal and academic plan and that appeal is approved.

Students who fail to meet the timeframe requirement are not granted an automatic warning status and will not be eligible to receive financial aid unless they complete a SAP appeal and academic plan and that appeal is approved.

Appeals are considered for the following reasons:

- Increase in workload at place of employment because of promotion or overtime. Documentation from the employer may be required.
- Personal illness or serious illness of immediate family members, such as spouse, child, parent, or sibling. Documentation is required. Acceptable forms of documentation include but are not limited to receipts for doctor visits, insurance Explanation of Benefits (EOB), or a note from the doctor.
- Death of a family member. Documentation is required, such as a death certificate, obituary, prayer card, or brochure from the funeral or memorial service.
- Mitigating circumstances. Appropriate support documentation may be required. Each appeal is reviewed on its own merit.

Appeal forms are available online at www.uhcl.edu/finaid under Online Forms and Services and must contain the following:

- Why the GPA is below the minimum requirement and how the student plans to bring the GPA up to the minimum requirement.
- Explanation of withdrawal from courses or the reason for not completing the courses.
- The number of courses or credit hours remaining for the student to complete the degree.

Academic plan forms are available online at www.uhcl.edu/finaid under Online Forms and Services. These forms must be completed with an academic advisor. Students should contribute to the academic plan to ensure success.

Appeal forms and academic plans must be submitted to the Office of Student Financial Aid by the census date each semester. (Appeals received after this date may be reviewed at the discretion of the SAP Committee.) A copy of the student’s Candidate Plan of Study must be submitted with the appeal. Incomplete appeals and academic plans will not be considered. The SAP Committee will review all appeals at least twice per month. All decisions reached by the SAP Committee are final. Students will be notified via their UHCL e-mail regarding the outcome of their appeal.

Students whose SAP appeals are approved will receive financial aid for one semester on a probationary basis. At the end of the semester, students who are meeting the three criteria for SAP or are following the terms of the academic plan will not have to appeal. Students who are not meeting SAP will be notified via their UHCL email and they may submit another SAP appeal to the Office of Student Financial Aid.
FINANCIAL AID POLICY FOR STUDENTS WITHDRAWING FROM THE UNIVERSITY

Students who receive financial aid and completely withdraw from the university must repay all or part of their financial aid according to the policy explained below.

Financial aid recipients who receive federal student aid who withdraw on or before the 60% point in time of the semester enrolled will have the percentage and amount of Title IV unearned assistance calculated by the university. The unearned funds must be returned to the Title IV programs. The federal formula used to determine the less than 60% portion of enrollment requires that the number of calendar days in the period of enrollment for which the assistance is awarded be divided into the number of calendar days completed in that period as of the day the student withdrew. The Office of Student Financial Aid will then determine the amount of money to be returned.

A student who obtains all "F" grades or a combination of withdrawals and F grades will be considered an unofficial withdraw. The Office of Student Financial Aid will use the 50% point in the semester to compute the withdrawal calculation. Students who feel they attended past the 50% point of the semester should contact the Office of Student Financial Aid to appeal the date determination.

While rare, some students may be eligible for a post-withdrawal disbursement. The Office of Student Financial Aid will contact these students via USPS mail. Students should carefully read the deadlines given to be eligible for the disbursement.

Refund Distribution Priority
Refunds will be applied to the funds received by the student in the following priority:

- Federal Direct Loan Program (DL) - Unsubsidized Stafford Loan
- Federal Direct Loan Program (DL) - Subsidized Stafford Loan
- Federal Perkins Loan
- Federal Direct Loan Program (DL) - PLUS Loan
- Federal Pell Grant
- Federal Supplemental Educational Opportunity Grant (FSEOG)
- Federal TEACH Grant
- Other Title IV programs

DROPPING FROM A CLASS BUT RETAINING HALF-TIME STATUS

Financial aid awards are based on full-time status. Students can request a package based on enrollment less than full-time. Students who change their enrollment status prior to census day will have their awards reevaluated based on their actual enrollment. Students who received funds based on the original enrollment status will be required to make repayment of the appropriate funds.

Students who reduce their course load after census day but remain enrolled at UHCL at least half-time will not have their financial aid adjusted and will not owe a refund. However, dropped courses are considered in the ratio calculation used to determine satisfactory academic progress.
COLLEGE WORK STUDY

Students awarded a college work-study (CWS) job as part of their financial aid package work on or off campus for up to 20 hours per week and are paid on a biweekly basis. Students who are awarded CWS can apply for jobs on the Office of Student Financial Aid’s website (www.uhcl.edu/finaid).

EXIT INTERVIEW

When Stafford or Perkins loan recipients complete a degree or drop below half-time, federal statutes require those students to have an exit interview to clarify and establish a repayment schedule on any monies owed. Students’ academic records may be encumbered if the student borrower does not complete an exit interview.

Stafford exit interviews are completed online at www.nslds.ed.gov. Perkins exit interviews may be scheduled through the Cashier’s Office.

SCHOLARSHIPS

The Office of Student Financial Aid is committed to awarding scholarships to students consistent with the educational mission of our university. UHCL offers Automatic Transfer Scholarships to new undergraduate students who meet certain GPA requirements. Additionally, UHCL offers scholarship opportunities to other new students and to continuing students. For additional information, please visit www.uhcl.edu/scholarships.

Automatic Transfer Scholarship

Eligibility

- New, first-time degree-seeking undergraduate student
- Texas Resident or non-resident transferring from a Texas college or university
- Have a transfer grade point average of 2.75 or higher (as computed by the Office of Admissions from official transcripts)
- Enroll in 9 or more hours at UHCL
- No application needed

Amounts

- $1000 for the year ($500 each long semester) will be awarded if the transfer GPA is 3.00-4.00
- $800 for the year ($400 each long semester) will be awarded if the transfer GPA is 2.75-2.99

Renewal Eligibility for the Second Year

- Received the scholarship in their first year
- Maintained consecutive enrollment in the first two long semesters at UHCL
- Earned a minimum of 18 semester hours of academic credit at UHCL before the start of the 3rd long semester.
- Maintained a cumulative UHCL GPA no lower than the initial transfer GPA
- Enrolled in 9 or more hours at UHCL in the third consecutive long semester
Note: ATS is a non-competitive scholarship. Scholarship recipients are not entitled to a waiver of non-resident tuition and fees.

**ENROLLMENT STATUS**
The amount of financial aid a student can receive is dependent upon the number of hours in which the student is enrolled. The following are enrollment statuses for undergraduate students based on the number of hours the student is enrolled:

- Full Time Enrollment=12 hours or more
- Three Quarter Time Enrollment=9 hours to 11 hours
- Half Time Enrollment=6 hours to 8 hours
- Less Than Half Time Enrollment=5 hours or less

Students enrolled less than half time will not be eligible for student loans.

Students are responsible for notifying the Office of Student Financial Aid if their enrollment changes.

**VETERANS AFFAIRS**
To be certified for VA educational benefits veterans must be accepted for admission at UHCL and submit the following:

- UHCL Application for VA Educational Benefits Certification
- Candidate Plan of Study (CPS) (degree plan)
- VA form 22-1990 or 22-1995 (Application for VA Benefits or Request of Change of Degree/Place of Training)
- DD214, Member 4 Copy (Students have 2 semesters to provide this documentation.)
- Copy of Military Transcripts (Students have 2 semesters to provide this documentation.)

Veterans must notify the Office of Student Financial Aid of any change in course load throughout each semester.

**SATISFACTORY ACADEMIC PROGRESS FOR VA BENEFITS**
Satisfactory academic progress for veterans receiving VA educational benefits is defined by VA. Undergraduates must maintain a cumulative GPA of 2.000.

Veterans failing to achieve the required cumulative GPA will be placed on probation for one semester. At the end of the probationary semester, veterans who:

- Have not achieved the required semester GPA will be reported to VA as making unsatisfactory academic progress.
- Have achieved the required semester GPA but not the required cumulative GPA will continue to be on probation.
HAZLEWOOD ACT
The Hazlewood Act passed by the Texas legislature provides for a waiver of tuition and certain fees for Texas veterans. A veteran may qualify for benefits under the Hazlewood Act if he or she:
- Was a Texas resident at the time of entry into the armed forces of the United States.
- Served at least 181 consecutive days of active military duty (calculated as the sum of items in 12(c) and 12(d) on Member 4 copy of the DD214) not including training days.
- Received an honorable discharge, a general discharge under honorable conditions, or an honorable release from active duty.
- Has resided in Texas for at least 12 months or otherwise meets the state requirements for being considered a resident of Texas at the time of enrollment at UHCL.
- Has attempted fewer than 150 credit hours of college courses since fall 1995 using the Hazlewood exemption.
- Is not in default on any educational loans made or guaranteed by the State of Texas.
- Completes a required statewide application for Hazlewood exemption from Texas Higher Education Coordinating Board before the census date of each semester.

Hazlewood benefits are not transferred from one state university to another. Veterans must reapply and provide UHCL with all necessary documents, including a completed Hazlewood Application (available at www.uhcl.edu/finaid under Veteran Affairs), a DD-214 (Honorable discharge, Home of Record, and six months of service must appear on DD-214) and a letter from VA stating all VA Benefits have been exhausted (unless the veteran has been out of the military for more than 10 years).

The Legacy Act allow veterans eligible for the Hazlewood Act to transfer unused Hazlewood hours to an eligible child. Eligible children are the biological child, stepchild, or adoptive child of a veteran that are:
- Claimed on the veteran’s federal income tax return (Alternatively, the veteran can be listed as a parent on the student’s birth certificate.)
- A resident of Texas
- Making satisfactory progress toward degree completion
- 25 years of age or younger, unless the child provides documentation from a physician indicating he or she suffered from a severe illness or other debilitating condition which prevented the child from using the exemption before the age of 25.

Students interested in using this benefit should contact the Office of Student Financial Aid for application instructions.

State VA programs change frequently. Please contact the Office of Student Financial Aid for any program updates.
HAZLEWOOD EXEMPTION DEADLINE
If the student provides his or her eligibility for the Hazlewood Exemption before the end date of each semester, then the institution must honor the waiver. But, all students must turn in a statewide Hazlewood application to their institution by the census date. However, all other supporting documentation can have extensions on them.

VOCATIONAL REHABILITATION
The Texas Department of Assistive and Rehabilitative Services (DARS) offers assistance for tuition and required fees to students having certain physical or emotional disabilities, provided vocational objectives selected by the individuals with disabilities have been approved by appropriate representatives of DARS. Through this state agency, other rehabilitation services are available to assist persons with disabilities to become employable. Applications for assistance should be made to the nearest DARS office.
At the university, we know that getting admitted is only the beginning. Our Office of Student Financial Aid helps more than half of UHCL students receive financial aid, including scholarships.
UHCL is a student-centered university that offers bachelor’s, master’s and selected doctoral programs to enhance the educational, economic, and cultural environment of the Houston-Galveston metropolitan region.
REGISTRATION AND RECORDS SERVICES

• Registration
• Tuition & Fees
• Academic Record Services

REGISTRATION

Enrollment is necessary for every period of attendance at University of Houston-Clear Lake. The Office of Academic Records sends announcements to specify times and other instructions for completing the enrollment process. Registration is completed online by logging into E-Services at www.uhcl.edu/eservices. Please refer to the Academic Calendar online for Registration dates and deadlines. Students who need assistance with registration may visit the Student Assistance Center at the UHCL campus or Enrollment Services at Pearland. Registration is not complete until tuition and fees have been paid in full. If tuition and fee payments are not received by stated deadlines, payment will be considered late. Additional questions regarding registration should be directed to the Office of Academic Records.

AVAILABILITY OF COURSES

The university does not guarantee that courses listed in this catalog will be offered in any given term or year. Registration for a particular section will be permitted only until available classroom space has been filled.

The university also reserves the right to cancel any course or section which, according to state policies, enrollment is deemed insufficient to split into classes that are over-enrolled and to change the instructor and/or classroom without advance notice.

DEGREE-SEEKING VERSUS NON-DEGREE-SEEKING STATUS

• Degree-seeking students must select courses complying with provisions of their Candidate Plan of Study (CPS). Undergraduate degree-seeking students are restricted to courses on the undergraduate level, designated by course numbers in the 3000 and 4000 range, unless they are within six hours of graduation, meet all other requirements as stated in the Undergraduate Enrollment in Graduate Courses section of the catalog and meet the specific requirements of the school in which the course is offered. The university is under no obligation to recognize courses taken prior to approval of a CPS, as applicable to any degree.

• Non-degree-seeking students may register for courses on a space available basis. Several programs, however, restrict availability of classes to degree-seeking students. Contact the advising office in each school for additional information. Undergraduate non-degree-seeking students are restricted to courses at the 3000 or 4000 level. The university is under no obligation to recognize credits earned by non-degree-seeking students as applicable to any degree. Non-degree-seeking students are subject to the university’s academic standards and do not differ from degree-seeking students in regard to the requirements of any other university policies.
• Transient students are classified as non-degree-seeking students and have the same registration restrictions as non-degree students. Additionally, transient students are admitted to the university for one semester of enrollment only.

**LATE REGISTRATION**

Final schedule revisions (drop/add) and late registration will be permitted during the first week of classes of a long semester. The late registration and drop/add period for the Summer terms is less than one week. Times and dates will be announced by the Office of Academic Records. No registrations or schedule changes will be permitted after Late Registration. A late registration fee will be charged to students who register during late registration date. Students who have not paid by the payment deadline date will be charged a late payment fee.

**CANCELLATION OF REGISTRATION**

Students may cancel their registration and be entitled to a full refund of tuition and refundable fees if they follow proper procedures through the Office of Academic Records before the first class day of the term. (Refer to the Refund Policies section of this catalog.) Requests for cancellations may be done through E-Services or in writing and received by the Office of Academic Records prior to the first class day of the term. Such notices may be faxed to the office at 281-283-2530.

**REGISTRATION DISCREPANCIES**

If students become aware of registration discrepancies, (i.e., they are not listed on the official class roster or their class schedules do not reflect the classes being attended), they must contact the Office of Academic Records in order to correct any discrepancies. Only the Office of Academic Records is authorized to make official changes in students’ registration status.

**CLASS ENROLLMENT**

Enrollment in a class is achieved only through proper registration or schedule revision procedures. Instructors receive students’ names only by official notice from the Registrar. Students will not receive credit for courses for which they are not registered. Students are responsible for insuring that they have met any prerequisites prior to enrolling in any course. International students (F and J student visa holders) are limited to three credit hours, per semester, of online coursework that may be counted toward full-time enrollment per the Department of Homeland Security. The UHCL catalog provides a complete listing of courses with descriptions that include prerequisites. Course prerequisites are also shown in the class schedule. Students who enroll for courses without having met the prerequisites will be dropped from the course.

**CENSUS DATE**

As defined by the Texas Higher Education Coordinating Board (THECB), the census date is the date for official enrollment reporting. For long semesters (fall and spring)
the census date is the 12th class day for regular sessions and is adjusted in accordance with THECB rules for all other sessions. The census date is the last day to drop without a record and the last day to request a change on residency status for that semester. Official verifications of enrollment for a semester will begin on the day following the census date.

**TIME CONFLICT ENROLLMENT**

Students are not permitted to enroll in two different courses that are scheduled to meet at the same or overlapping times.

**AUDITING COURSES**

Application forms to audit a course may be obtained from the appropriate associate dean’s office. Registration to audit a course is on a space-available basis. Individuals may be given permission to audit courses only after the conclusion of the regular registration period and the determination that the student is eligible and space is available. Auditing status provides the privilege of class attendance only and does not include taking examinations, submitting papers, participating in laboratories, field work or receiving a grade in the course. Individuals auditing courses will pay the regular tuition, student services fees, specific course fees and other applicable fees indicated in this catalog. Individuals with audit status will not be given credit status after having registered on an audit basis. Records of individuals who have audited courses will not be maintained by the university.

**Fee Waiver for Senior Citizens to Audit Courses**

As provided in the Texas Education Code senior citizens, 65 years of age or older, may audit, on a space-available basis, any course offered without payment of tuition or fees. Applicants need to provide evidence of age to the Cashier when requesting waiver of fees.

The Office of Academic Records, suite 1.101, Student Services and Classroom Building, will be responsible for assisting senior citizens to determine course availability, approval of instructor, registration procedures and general auditing regulations.

**TUITION AND FEES**

The tuition and fee information provided is not intended to be comprehensive and is subject to change pending action taken by the Texas Legislature or University of Houston Board of Regents. Changes become effective on the date of enactment. The following information should be used only as a guide for estimating tuition and fee charges.
E-MAIL AS OFFICIAL COMMUNICATION

The university-assigned campus e-mail address is the official communication vehicle for all student information and exchanges among academic administrative offices. The following notifications will be sent via e-mail:

- 1098T
- Set Aside

Students should check their UHCL e-mail accounts regularly to receive information from the Office of Cashier and Collections as well as other university offices. For information regarding UHCL e-mail, or to log in, go to http://webmail.uhcl.edu.

Students have the ability to forward their UHCL e-mail account to a preferred e-mail account. Students interested in this option should visit University Computing and Telecommunications’ website at www.uhcl.edu/uct.

DEFINITIONS AND REGULATIONS

Students are responsible for knowing the current financial regulations of the university. Current regulations are applicable to all students regardless of the date of enrollment. Interpretation or explanations contrary to the regulations of this catalog are not binding upon the university. The university reserves the right to modify any statement as required by unforeseen conditions or by legislative actions.

TUITION

Students are assessed tuition according to residence classification and the number of semester credit hours for which they register, subject to the statutory provisions of House Bill No. 43, 62 Legislature:

- Residents of Texas will be charged tuition at the rate of $50 per semester credit hour for students.
- Non-residents of Texas and foreign students will be charged tuition at the rate of $401 per semester credit hour for students.

An alien who has been lawfully admitted for permanent residence in the United States shall be considered for residency based on the same regulations in effect for U.S. citizens. Aliens who are present in the United States on a temporary or student visa shall not be eligible for classification as residents.

Tuition Residence Regulations and Appeals

It is important for students to know whether they will be classified as residents of the state of Texas. Students who do not qualify as bona fide residents at the time they register must pay the non-resident tuition fee.

An official determination of the residence status of students is made in the Office of Admissions at the time the application for admission and support documents are received. If students expect a change in residence status prior to first registration, this should be indicated on the application. If a change in residence status occurs after submitting the application, students must inform the Office of Admissions. Students have a
continuing responsibility to register under and to maintain the correct residence classification.

If there is any question concerning eligibility for classification as a resident of Texas at the time of registration, or any time thereafter, it is the responsibility of students to consult with the Office of Admissions. All requests for reclassification should be submitted at least 30 days prior to the registration period in question, but no later than the census date. Requests or documents received after the census date of a given semester will be considered for the next semester.

Students who believe they have been misclassified may petition the Office of Admissions for reclassification. Students may be required to furnish evidence in support of an appeal.

**Excessive Hours**

Texas Education Code § 54.014 specifies that undergraduate students who enrolled for the first time in Fall 1999 or later may be subject to a higher tuition rate if they attempt excess hours at any Texas public institution of higher education. This policy applies to students classified as Texas residents and Non-Texas residents, who have received a tuition waiver and pay resident tuition. Students who were first-time freshman between fall 1999 and summer 2006 are limited to 45 semester credit hours in excess of the credit hours required to complete their degree plan. Students who were first-time freshman beginning fall 2006 or subsequent terms are limited to 30 semester credit hours in excess of the credit hours required to complete their degree plan. If a student has been enrolled as an undergraduate student in any public or private institution of higher education during any term prior to the 1999 fall semester, the student’s credit hours are exempt. Semester credit hours generated by non-resident students paying tuition at the rate provided for Texas residents are subject to the same limitations as hours generated by resident students. Students who are in violation of the limitations set by this law will be subject to the Tuition Recovery Fee of $130 per credit hour to cover the student’s educational costs. For more information contact the Office of Academic Records.

According to the Texas Higher Education Coordinating Board Rules, the following types of credit hours count toward the limit:

- Hours dropped after the 12th class day, reflected in transcripts with a WQ/WX.
- Hours earned with a failing grade of “F”.
- Hours earned for courses that do not apply towards the chosen degree plan.
- Hours successfully completed which do apply toward the chosen degree plan.

The following types of credit hours do not count toward the limit:

- Credit hours earned after completing a baccalaureate degree
- Credit hours earned through examination (AP or CLEP)
- Credit hours earned through remedial and developmental courses
- Credit hours taken at a private or an out-of-state institution
- Credit hours earned before graduating from high school and used to satisfy high school graduation requirements
• Credit hours excluded from the academic record under the Academic Fresh Start program

**General Residency Requirements**
Summarized below are the general rules for meeting eligibility requirements in the state of Texas. Exceptions to these rules for military personnel, teachers of higher education and their dependents, scholarship recipients and other special programs are discussed in an online booklet titled "Rules and Regulations for Determining Residence Status" published annually by the Texas Higher Education Coordinating Board. The information may be viewed online through www.collegeforalltexans.com in the Get All The Facts section.

Residence of a Minor or Dependent: An individual who is 18 years of age or under or is a dependent and whose family has not resided in Texas for the 12-month period immediately preceding the date of registration shall be classified as a non-resident student regardless of whether he/she has become the legal ward of residents of Texas or has been adopted by residents of Texas while he/she is attending an educational institution in Texas, or within a 12-month period before attendance, or under circumstances indicating that the guardianship or adoption was for the purpose of obtaining status as a resident student. The legal residence of minors or dependent children is usually that of the parent with whom the individual spends the principal amount of time. Upon divorce of parents, residency is based on the residence of the parent who has legal custody or has claimed the minor for federal income tax purposes both at the time of enrollment and for the tax year preceding enrollment.

Individuals over 18: An individual who is 18 years of age or older, who is a legal U.S. permanent resident, who has come from outside Texas and who is gainfully employed in Texas for a 12-month period immediately preceding registration in an educational institution shall be classified as a resident student as long as he/she continues to maintain a legal residence in Texas. If such 12-month residence, however, can be shown not to have been for the purpose of establishing legal residence in the state but to have been for some other purpose, the individual is not entitled to be classified as a resident. A student enrolling in an institution of higher education prior to having resided in the state for 12 months immediately preceding time of enrollment will be classified as non-resident for tuition purposes.

**FEES**

**Student Service Fee**
The Student Service Fee, as authorized by state law, is required of all students. The income from this fee supports recreational activities, health and hospital services, artist and lecture series, cultural entertainment series, student publications, student government and other student services as authorized by state law.

**Library Use Fee**
The Library Use Fee will be used to provide operational and personnel support and resources for the Neumann Library and for the UHCL Pearland Campus library. The
Libraries provide students with a learning environment that includes instructional services and research material in print, video and electronic formats.

**Orientation Fee**
This one time fee funds costs for the new student orientation programs.

**ID Card**
To cover costs of providing ID cards to students.

**Tuition Designated Fee**
The Tuition Designated Fee is required of all students, graduate or undergraduate, resident or nonresident, enrolling in higher education institutions. As authorized by state law House Bill 3015 in the 78th Legislature in 2003, the university governing boards have been authorized the flexibility to "charge any student an amount designated as tuition that the governing board considers necessary for the effective operation of the institution."

**Parking Fee**
A Parking Fee of $85 for an annual permit, or $50 for each fall and each spring, and $35 for the summer semester, will be assessed to students who operate motor vehicles on the campus or on properties leased by the university. Proof of ownership (current license receipts or titles for the vehicles) may be required. Refer to the Parking and Traffic Regulations issued by the University Police Department for additional information.

Any vehicle not having a valid UHCL permit will be ticketed unless special arrangements have been made with University Police to park on campus without such permit. Lost or stolen parking permits must be reported to the University Police immediately so that a replacement permit may be issued. There is no charge for the first replacement permit, but an administrative fee or replacement of second and subsequent permits may be charged.

**Computing Fee**
The proceeds from the Computing Fee shall be used to provide students with access to computing facilities for activities and uses that are part of regularly scheduled academic functions of the university, and which are related to instructional activities, lectures, homework projects and provisions of the learning environment.

**Extended Access and Support Fee**
The University of Houston Board of Regents has authorized the UH System universities to charge a fee to support Distance Education and Off-Campus Instructional programs. The revenue from the Extended Access and Support Fee will support these programs, including Web-enhanced, Web-based courses, and marketing. The charge will be $6 per credit hour, up to a maximum of $54 per semester for all students registering for classes.
Publication and Transcript Fee
A Publication and Transcript Fee of $15 is required of all students to cover the costs of university publications (Quick Reference Guide, catalogs, etc.) and reproduction of transcripts.

E-Services Fee
An E-Services Fee of $13 is required of all students to cover the costs of maintaining online and telephone registration and other voice response registration system components.

Student Center Fee
A fee charged for the sole purpose of financing, constructing, operating, maintaining and improving a student center for UHCL. This fee will pay for expanded student organizational space, more informal space for students (i.e., lounges, study rooms, gathering spaces), multifunctional space, space for meditation, recreational/exercise facilities, maintenance and operation of the new building and renovations to existing spaces.

Designated Differential Tuition
The Designated Differential Tuition (DDT) is charged separately by the schools in order to improve and enhance resources available to students.

The School of Business uses its DDT to hire a minimum of four full-time tenure-track faculty in the school. These new faculty will facilitate the school in meeting the faculty sufficiency standards for AACSB International accreditation.

The School of Human Sciences and Humanities uses its DDT to increase and improve resources available by hiring more full-time faculty and improving the instruction of adjunct faculty.

The School of Education uses its DDT to maintain and improve programs by hiring additional faculty and providing student financial support.

The School of Science and Computer Engineering uses its DDT to hire more full-time faculty and teaching assistants and to buy and maintain state of the art equipment for use in labs and classrooms.

Tuition Recovery Fee
Undergraduate students, who were first-time freshman between fall 1999 and summer 2006 that exceed more than 45 semester credit hours beyond their state approved degree plan and undergraduate students, who are first-time freshman beginning Fall 2006 or subsequent terms that exceed more than 30 semester credit hours beyond their state approved degree plan, are subject to a tuition recovery fee of $130 per credit hour to cover the student’s educational costs. For more information, refer to the Excessive Hours section in this catalog.
Three-peat Rule for Undergraduates

In accordance with Texas Education Code Section 13.105 as of Fall 2002 undergraduate, Texas-resident students and students paying resident tuition attempting the same course for a third (or subsequent) time will be subject to the Three-peat Fee for Undergraduate Hours.

"Attempted" hours are defined as all hours for which the student is enrolled as of the official Census date for the semester or session, regardless of whether the student withdraws from one or all classes after the Census date. Please see the Academic Calendar for the Census date for each semester and/or session.

The following courses may not be counted toward the Three-peat Rule for Undergraduates:

- Independent Study Courses
- Special Topics Courses with Differing Content

Three-peat Fee for Undergraduate Hours

An additional tuition amount of $130 will be charged for each undergraduate credit hour for a course taken for the third time at UHCL ($390 per 3 hour course). This fee also applies to any International or Non-Resident student who pays Texas resident tuition rates.

Writing Center Support Fee

The Writing Center Support fee will be used to provide administrative and support services for the Writing Center. Located in the Student Services and Classroom Building in SSCB 2105, this facility offers writing tutoring for all university students, faculty and staff. The charge will be $9 per semester.

International Education Fee

The International Education Fee of $2 is assessed to each student in order to provide scholarship support for those who participate in study abroad programs.

BUS Computer Support Fee

This fee will support School of Business dedicated labs in the SSCB.

Schedule of Charges and Special Fees

The following Schedule of Charges and Special Fees shall apply, where applicable, to all students at UHCL. These tuition and fee charges are assessed according to the number of semester credit hours for which students enroll and are payable at the time of registration. Students are not registered and are not entitled to university privileges until their tuition and fees have been paid in full. If payment is made by check or money order, such check or money order must be payable to the University of Houston-Clear Lake.

The charges quoted are those authorized at the time of publication of this catalog but are subject to change without notice as necessitated by university or legislative actions.
Questions should be directed to the Office of the Cashier.

**Special Fees**

In U.S. Dollars

<table>
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<tr>
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<tr>
<td>Certificate, Teacher</td>
<td>75</td>
</tr>
<tr>
<td>Certificate, Professional</td>
<td>75</td>
</tr>
<tr>
<td>Computer Use Fee (maximum of $192 for each semester)</td>
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</tr>
<tr>
<td>Cooperative Education</td>
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</tr>
<tr>
<td>Differential Designated Tuition (BUS) - Undergraduate</td>
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<tr>
<td>Differential Designated Tuition (HSH) - Undergraduate</td>
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<tr>
<td>Differential Designated Tuition (SCE) - Undergraduate</td>
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<tr>
<td>Extended Access Fee</td>
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<td>Duplicate Fee Statement, each</td>
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</tr>
<tr>
<td>Duplicate Diploma</td>
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<tr>
<td>E-Services</td>
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<tr>
<td>Excessive Undergraduate Hours - 3 Peat ($390 per 3 hour course)</td>
<td>130/hr</td>
</tr>
<tr>
<td>Field trip, each, when required for any given course; variable amount sufficient to defray the cost of the trip.</td>
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<td>Former Student File Reactivation Application (not enrolled for at least one year)</td>
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<tr>
<td>Graduation Application (includes diploma but not cap/gown)</td>
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<tr>
<td>ID Card</td>
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<td>International Student Insurance (annual)</td>
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<td>International Student Application/Evaluation</td>
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<td>International Student Records Processing (per semester)</td>
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<td>Internship</td>
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<td>Laboratory, per course</td>
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<td>Late Payment</td>
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<td>Late Registration</td>
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<td>Library Fee (maximum $84 per semester)</td>
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<td>Matriculation (for withdrawal prior to first class day)</td>
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<td>New Student Orientation</td>
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<td>Parking (annual)</td>
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<tr>
<td>Parking (per long term)</td>
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<tr>
<td>Parking (summer)</td>
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<tr>
<td>Returned check charge, per check</td>
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<tr>
<td>Special course fee, when required; an amount sufficient to defray the cost of materials and/or supplies required. May include malpractice insurance.</td>
<td>Variable</td>
</tr>
<tr>
<td>Student Center Fee</td>
<td>30</td>
</tr>
<tr>
<td>Student Service Fee (max of $210)</td>
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<tr>
<td>Transcript/Publication</td>
<td>15</td>
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<tr>
<td>Tuition Recovery</td>
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<tr>
<td>Undergraduate Studies Application</td>
<td>35</td>
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<tr>
<td>Writing Center Support</td>
<td>9</td>
</tr>
</tbody>
</table>

**Rebates or Exemptions from Tuition and Fees**

The statutes of the state of Texas describe certain instances in which students may be exempted from tuition and/or fees. The various types of exemptions and the Tuition Rebate Program are described below. In the case of exemptions, students have the responsibility to initiate the action of applying for an exemption through the Office of the Cashier and to provide evidence that all conditions required for the exemption have been met. Until such time as the exemption is established, students will be re-
quired to pay all tuition and fees. Students should apply to the Office of the Cashier at least one month prior to registration for the term in which they plan to utilize the exemption provision, but in all cases such requests must be received no later than the census date of any semester to be effective for that semester. For more information contact the Office of the Cashier. In the case of a rebate, the student must apply for the rebate at the time of graduation in the Office of Academic Records. Once the rebate is verified by the Office of Academic Records, the refund will be issued by the Office of the Cashier.

**Tuition Rebate for Undergraduates**

Tuition rebates to a maximum of $1000 are available for qualified students who have attempted no more than three hours in excess of the minimum number of semester credit hours required to complete the degree as defined by the catalog under which they graduated. Certain restrictions apply:

- Students must have enrolled for the first time in an institution of higher education in the fall of 1997 semester or later.
- Students must be requesting a rebate for work related to a first baccalaureate degree received from a Texas public university.
- Students must have attempted all course work in Texas resident status.

For more information, see the Office of Academic Records. Qualified students must apply for the rebate at the time they apply for graduation.

**Texas Veterans (Hazlewood Act)**

Legal residents of Texas may be exempted from tuition and certain required fees under the Hazlewood Act. Texas veterans must meet the eligibility criteria listed in the Financial Aid section of this catalog. UHCL Hazlewood applications should be submitted to the UHCL Office of Financial Aid and Veterans Affairs 30 days prior to registration.

**Children of Texas Veterans**

Exemption from payment of tuition and certain fees extends to children of members of the armed forces who were killed in action or died while in service in World War II or in the Korean conflict or in any subsequent actions, and to orphans of members of the Texas National Guard and the Texas Air National Guard killed since January 1, 1946 while on extended active duty.

**Children of Disabled Public Employees**

Children of certain eligible firefighters, peace officers, employees of the Texas Department of Criminal Justice and game wardens who have suffered injury resulting in death or disability sustained in the line of duty may, under certain conditions, be exempted from payment of tuition and certain fees.

**Deaf or Blind Students**

Deaf or blind persons who are Texas residents may, under certain conditions, be exempted from payment of tuition and certain fees.
Children of Prisoners of War or of Persons Missing in Action
Dependent children under 18 years of age, or persons under 25 years of age who receive the majority of their support from their parent(s) may be exempted from the payment of tuition and certain fees if they are the dependent children of any person who is a domiciliary of Texas on active duty in the armed forces of the United States, and who at the time of registration is classified by the Department of Defense as a prisoner of war or as missing in action.

PEACE OFFICER WAIVER
If you are employed as a full-time Peace Officer by the state of Texas or one of its political subdivisions, and you are enrolled in our B.S. in Criminology degree program, you may be eligible for a tuition and laboratory fee exemption. This exemption applies to selected course work. If you are a volunteer Peace-Officer you do not qualify for the exemption.

FIREFIGHTER WAIVER
If you are employed as a firefighter by a political subdivision of Texas, or are an active member of an organized volunteer fire department, and are enrolled in our B.S. in Public Service Leadership degree program, you may be eligible for a tuition and laboratory fee exemption. This exemption applies to selected course work.

GOOD NEIGHBOR WAIVER
Qualified native-born students from the other nations of the American hemisphere and from Latin American countries designated by the United States Department of State may be exempt from the payment of certain tuition and fees.

CHILD OF PROTECTIVE SERVICES OR CHILD OF FOSTER CARE OR OTHER RESIDENTIAL CARE
Exemption for payment of tuition and fees for students meeting the qualifications outlined in Texas Education Code 54.366 or 54.367

PAYMENT PLANS AVAILABLE FOR PAYMENT OF TUITION AND FEES
INSTALLMENT PLAN
At the time of original registration UHCL students may pay their tuition and fees in full or they may elect a four-payment option (one quarter of tuition and fees at time of registration and the remaining balance split in three equal installments). There is a $15 non-refundable fee for the multiple payment plan. The installment plan is not available for summer semesters. Courses added after the original registration period must be paid for when added and cannot be applied to the installment plan.

Subsequent dates of payments will be listed on the fee statement. Students are responsible for all installment payments being made on time. Additional payment notices are not mailed. A $10 late fee is charged for each late installment. Students who do not meet
installment payment deadlines will have their records encumbered until all fees and penalties have been paid. At semester’s end, any students who have not fulfilled their financial obligation on the installment contract will have their records encumbered and no grades or transcripts will be issued. There will be a $50 default fee attached to the existing debt. In order for students to be eligible for enrollment in subsequent semesters and have the encumbrance removed from their records, all penalties and contract balances must be paid in full.

SHORT TERM LOAN
At the time of original registration at UHCL students may pay their tuition and fees in full or they may elect a two-payment option (one quarter of tuition and fees due at the time of registration and the remaining amount due later in the term. There is a $15 non-refundable fee for the payment plan. Courses added after the original registration period will adjust into the payment plan and an additional amount may be due depending on add/drop activity. Subsequent due date of remaining payment will be listed in the student’s E-Services account under the "charges due "tab. Additional payment notices are not mailed. The Short Term Loan bears a five per cent (5%) interest per annum. Students who do not meet the final payment deadline will have their records encumbered until all fees and penalties have been paid. At semester’s end, any students who have not fulfilled their financial obligation on the Short Term Loan contract will have their records encumbered and no grades or transcripts will be issued. In order for students to be eligible for enrollment in subsequent semesters and have the encumbrance removed from their records, all penalties and contract balances must be paid in full.
### Tuition and Fee Schedule for Undergraduate Students

<table>
<thead>
<tr>
<th>CR HR</th>
<th>RES UG</th>
<th>NR/F UG</th>
<th>TUI DES UG</th>
<th>TUI DES NR/F UG</th>
<th>ST SVC</th>
<th>P/T FEE</th>
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*The table above does not include student insurance, international student fee, special course fees, differential tuition, or parking. The University may change tuition rates and other charges without notice when so directed by the Board of Regents or the State of Texas.*
REFUND POLICIES

REFUNDS ON WITHDRAWALS

A student is considered Withdrawn if they are no longer enrolled in the current term. Students receiving financial aid are advised to contact the Office of Financial Aid prior to making changes in their enrollment status. Student services and privileges, including library services and use of computer labs, terminate when a student withdraws from the university. Class days are counted from the first official class day of a semester or session, and include weekdays and Saturdays. Refunds will first be applied to outstanding obligations.

Students who pay tuition and fees for any term and who subsequently cancel their registration through the Office of Academic Records prior to the first day of classes for that term as specified in the academic calendar are entitled to a full refund minus a $15 matriculation fee and the $13 E-Services Fee and any other non-refundable fees. Students who officially withdraw from the university after classes begin may be eligible for a partial refund of tuition and fees. The applicable refund is based upon the courses in which students are enrolled on the date of official withdrawal. Refunds are based on the amount billed and not what has been paid.

Once a student registers, he or she is responsible for the total fees assessed regardless of whether the installment or short term loan option is used. Refund percentages are applied to total fees assessed and not the amount paid. This means if you withdraw after making your first payment of tuition and fees, but after the 100% withdrawal period, a credit balance will first be applied to any outstanding amount due.

Withdrawal from courses or from the university can be made through E-Services prior to the deadline stated in the academic calendar. Withdrawals in writing are effective on date of receipt. Letters can be faxed to the Office of Academic Records at 281-283-2530. The university reserves the right to deduct from the refund any outstanding financial obligations to the university.

In order to obtain a refund of parking fees, the parking permit must be returned to the Office of the Cashier at the time of withdrawal. If the Parking Fee has been paid and the permit has not been issued, the fee statement must be returned to the Office of the Cashier at the time of withdrawal.

No refund will be made to students who leave the university without officially withdrawing. Refunds are made in accordance with this schedule:

Fall and Spring Semesters (Regular Session)

- Prior to the 1st class day - 100%
- On or before the 5th class day - 80%
- 6th through 10th class day - 70%
- 11th through 15th class day - 50%
- 16th through 20th class day - 25%
- 21st class day and thereafter - No Refund
All Semesters (Eight and Nine Week Sessions)

- Prior to the 1st class day - 100%
- On or before the 3rd class day - 80%
- 4th through 6th class day - 50%
- 7th day and thereafter - No Refund

Summer Semester (Three, Four, and Five Week Sessions)

- Prior to the 1st class day - 100%
- On the first class day - 80%
- On the 2nd class day - 50%
- 3rd class day and thereafter - No Refund

Class days, including Saturdays, are counted from the first day that classes begin at the university as indicated in the academic calendar for that semester. Refunds are not made immediately upon official withdrawal and your E-Services account may not reflect the correct refund amount until all processing is complete. Refunds will be processed after completion of all university registrations for that semester. Refunds will be processed through Higher One.

REFUNDS ON DROPPED COURSES

Dropped courses refunds only apply when one or more classes from a student's schedule are removed but remain enrolled in at least one course. Students receiving financial aid are advised to contact the Office of Financial Aid prior to making changes in their enrollment status. Reducing semester hours to zero is considered a withdrawal and the Refund on Withdrawals schedule will be followed. Please refer the the Refund on Withdrawals section of the catalog.

Students who drop classes within the first 12 class days of a 15-week session; within the first four class days of an 8-week or 9-week session or within the first two class days of a 3-week, 4-week and 5-week session and who remain enrolled in the university for that semester may be refunded the applicable tuition and fees for classes dropped. No refunds will be made for courses dropped after the 12th class day during a 15-week session, the 4th class day of an 8-week or 9-week session, or the 2nd class day of a 3-week, 4-week and 5-week session. Refunds will be processed through Higher One. UH-Clear Lake has partnered with Higher One to provide disbursement services for financial aid and tuition refunds. The refunds quoted are those authorized at the time of publication of this catalog but are subject to change without notice as necessitated by the university or legislative action.

STUDENT FINANCIAL RESPONSIBILITY

Students must meet financial responsibilities to the university. Writing checks on accounts with insufficient funds and failure to meet all financial obligations are considered a lack of financial responsibility.

Students forfeit check writing and cashing privileges for the balance of the academic year
if they write two bad checks (unless due to bank error) to the university for tuition and fees, to the university offices for payment of other university obligations or for check cashing purposes.

Students who have written a bad check to the university (unless due to bank error) will be assessed a $20 service charge. It is the responsibility of students to present evidence of bank error. Encumbrances and returned checks must be cleared by cash or cashier’s check. Returned checks will not be re-deposited. The university will not accept two-party checks for payment or check cashing privileges.

Students must be in good financial standing with the university at all times. Failure to meet financial responsibilities to the university may subject students to withdrawal and disqualification for registration for a subsequent term. Transcripts will not be given to or on behalf of students until all financial responsibilities have been met. Failure to clear outstanding debts could result in the debt being placed with a collection agency, additional collection fees charged, and being reported to the Credit Bureau of Greater Houston.

**ACADEMIC RECORD SERVICES**

Official student records reside and are maintained in the Office of Academic Records. Students are responsible for insuring the accuracy of their records. Such records include, but are not limited to, personal information, home address and phone number, degree status, career (level), major and grades.

**ACADEMIC RECORD CHANGES**

Students wishing to change their major must obtain the Request for Academic Record Change form from the office of the associate dean in the school from which they are earning their degree. Students wishing to change their career (level) or degree status should contact the Office of Academic Records for the appropriate application. Changes made after the census date will be applicable to the next semester.

**PERSONAL INFORMATION CHANGES**

University records of students’ names and addresses are based on information given on the Application for Admission. Subsequent changes must be reported to the Office of Academic Records. Requests for name changes must be accompanied by supporting documentation including driver’s license, marriage license, divorce decree or official name change document.

Any communication from the university mailed to the name and address on record is considered to have been properly delivered.

**TRANSCRIPTS**

Students may request official copies of their transcript from the Office of Academic Records. Transcript requests can be made online through student E-services, fax or mail. There is no additional charge for a transcript. Transcript requests by fax or by mail must include the name of the student, UHCL student ID, a clear copy of government issued
photo ID, the number of copies, the address it is to be mailed to or if it will be picked up, a phone number where the student may be reached and the signature of the student whose record is requested. Requests without a verifiable signature cannot be processed. Written requests can be mailed to University of Houston-Clear Lake, Office of Academic Records, 2700 Bay Area Boulevard, Houston, Texas 77058-1098 or fax to 281-283-2530. Telephone requests or e-mails will not be honored. For same day requests, please visit the Student Assistance Center on the UHCL campus or at the Enrollment Services counter at the Pearland Campus.

Students whose permanent records have been placed with a service indicator will be denied transcript services until the specific obligations have been met.

UHCL transcripts contain only academic information and course work pursued at UHCL. Requests are limited to 10 copies per request form.

Transcripts from other institutions submitted to UHCL become the university’s property and will not be reproduced and/or mailed to other institutions. Students may not obtain copies of their transcripts from other institutions. Transcripts from other institutions are destroyed five years after the last term of attendance.

GRADE REPORTS

Students can access their semester grades online at www.uhcl.edu/records/eservices. The student’s password is required for this confidential access. Grades can also be obtained by requesting a transcript. Grade reports are not mailed.

Grade Discrepancies

Students with suspected grade discrepancies on their grade report should check with the appropriate office of the associate dean for clarification.

POLICY ON RELEASE OF STUDENT RECORDS

The Family Educational Rights and Privacy Act (FERPA) of 1974 is a federal law stating (a) that a written institutional policy must be established and (b) that a statement of adopted procedures covering the privacy rights of students be made available. The law provides that institutions will maintain the confidentiality of student education records.

UHCL accords all the rights under the law to students who are declared independent. No one outside the institution shall have access to, nor will the institution disclose, any information from students’ education records without the written consent of students except to personnel within the institution, to officials of institutions in which students seek to enroll, to persons or organizations providing students financial aid, to accrediting agencies carrying out their accreditation function, to persons in compliance with a judicial order and to persons in an emergency in order to protect the health or safety of students or other persons. All these exceptions are permitted under the act.

Within UHCL, only those members individually or collectively acting in students’ educational interest are allowed access to student education records. These members include
personnel in the office of the president, senior vice president and provost, vice president for administration and finance, deans, associate deans, student services, computing services, cashier, accounting, career and counseling services, student life, health center, financial aid, member of academic, grade and honesty appeal committees and academic personnel within the limitations of their need to know.

At its discretion, the University of Houston-Clear Lake may provide "directory information" to the general public without student consent. Directory information is defined by University of Houston-Clear Lake as follows (within guidelines of the Family Educational Rights and Privacy Act of 1974) : student name, address, telephone number, university e-mail address, verification of date and place of birth, major field of study, dates of attendance, classification, hours enrolled, date of graduation, degrees and awards received, the most recent previous educational agency or institution attended by the student, participation in officially recognized activities and sports.

Students who do not wish that public information (including their name, address and phone number) be released can go online and select all information to be restricted from release (with the noted exceptions for Release to Publications) according to Family Educational Rights and Privacy Act of 1974 guidelines and policies.

The law provides students with the right to inspect and review information contained in their education records, to challenge the contents of their education records, to have a hearing if the outcome of the challenge is unsatisfactory and to submit explanatory statements for inclusion in their files if they feel the decisions of the hearing panel to be unacceptable. To review records, a student must make a request in writing to the Office of Academic Records. The request must identify the record or records he or she wishes to inspect. In compliance with FERPA, UHCL will provide the student’s records for review within 45 days from the day the university receives the request.
UHCL helps students to reach their goals by offering guidance designed to develop leadership and communication skills.
The Bayou Building and Student Services and Classroom Building feature furnishings and areas perfect for impromptu group study sessions.
STUDENT SERVICES

- Associate Vice President
- Career and Counseling Services
- Dean of Students
- Health and Disability Services
- Intercultural and International Student Services
- Student Housing
- Student Life
- Student Publications
- Student Success Center
- Writing Center

OFFICE OF THE ASSOCIATE VICE PRESIDENT

The Office of the Associate Vice President for Student Services provides support and direction for the offices of Career and Counseling Services, Dean of Students, Health and Disability Services, Intercultural and International Student Services, Student Housing, Student Life, Student Publications and the Writing Center.

This office also provides students with advocacy, information and assistance in all phases of campus life. The Associate Vice President is responsible for interpreting and implementing student life policies, resolving disputes and disciplinary problems and handling student complaints. The rights and responsibilities of students are published in Student Life Policies handbook. Standards of student conduct are enforced to ensure the safety of individuals, protection of property and the continuity of the educational process. Copies of Student Life Policies handbooks are available from the offices of the Associate Vice President, Student Life and Dean of Students, as well as online at www.uhcl.edu under the "Students” tab.

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<td>Disability Coordinator</td>
<td>SSCB 1302</td>
<td>281-283-2632</td>
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<td>SSCB 1203</td>
<td>281-283-2575</td>
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<td>281-283-2560</td>
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<td>Bayou 1239</td>
<td>281-283-2570</td>
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<td>Student Success Center</td>
<td>SSCB 3101</td>
<td>281-283-2643</td>
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<td>Writing Center</td>
<td>SSCB 2105</td>
<td>281-283-2910</td>
</tr>
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</table>
CAREER AND COUNSELING SERVICES

CAREER SERVICES

Career Services assists students in establishing and/or advancing careers in their degree fields and in finding jobs, while they are enrolled in school. Some services are available to alumni for a fee. Information on Alumni Career Services is available in SSCB 3.109 or at 281-283-2590. Career Services offers:

- Job search assistance
- Mock interviews and résumé critiques
- Resume referrals with career services registration
- On-line job listings
- On campus interviewing
- Multiple job fairs and networking events
- Cooperative Education (Co-op) is a planned learning experience designed to prepare students for careers by integrating work experience with academic study. This program offers:
  - Enriched student learning through experience gained from performing actual work assignments and developing professional skills in a work setting.
  - Two work plans. The alternating plan allows students to alternate semesters of full-time classes with cooperative education work experiences. The parallel plan allows students to work part-time while attending classes.

Students must be degree seeking and meet academic eligibility requirements as defined by individual schools. When enrolled in a cooperative education course, students will be considered full-time for purposes of enrollment verification, but not for purposes of determining eligibility for veterans' benefits or financial aid.

Before participating in on-campus job interviewing, using job lines or co-op, students are required to complete a Career Services or Co-op registration. Individual assistance is available by appointment and during drop-in hours. All other services are available during office hours from 8:30 a.m. to 7:00 p.m. on Monday through Thursday and 8:30 a.m. to 12:00 p.m. on Friday.

COUNSELING AND TESTING SERVICES

Counseling and Testing Services are designed to assist students in improving personal, academic and professional skills related to academic success. The professional staff helps students in meeting these needs by providing short-term individual counseling sessions, seminars, workshops and small group experiences.

- Most services, including individual and group counseling, are free of charge and strictly confidential. The following services and resources are available to UHCL students:
  - Individual and group counseling
  - Academic skills training
Undergraduate Catalog 2012 - 2013

DEAN OF STUDENTS
The Office of the Dean of Students (ODOS) provides a variety of programs and services designed to support students in achieving both academic and personal success. The ODOS is committed to fostering human dignity through acts of civility and respect; providing student-centered services and developing ethical leaders who work to create an inclusive community. The ODOS seeks to create student learning opportunities beyond the classroom that inspire intellectual, personal and civic growth for all students. The office staff serves as both advocates and liaisons for all students and are available to assist faculty, staff and parents in any way possible. Their primary purpose is to provide assistance to students and the university community in the following areas:

- Academic Resources for Student Success
- Campus Information Desk
- Community Building
- Conflict Resolution
- Emergency Resource
- Student Advocacy and Referral
- Student Assistance Center (SAC)
- Student Conduct
- Student Judicial Services
- Student Retention

STUDENT ASSISTANCE CENTER
The Student Assistance Center (SAC) is a unit of the Office of the Dean of Students and provides assistance relating to registration, student financials, admissions, financial aid, student records, transcripts, E-Services, and academic and administrative issues. SAC provides support and general information to students, faculty, staff, and UHCL constituencies.

STUDENT ADVOCACY
The Office of the Dean of Students provides referrals and support for students experiencing difficulties. This includes assisting students in resolving concerns and conflicts, making needed referrals, implementing student life policies and resolving disputes and disciplinary problems, including the Academic Honesty Policy.

STUDENT TRAVEL POLICY
The University of Houston System has a policy that guides and directs all student travel. This policy, entitled "Travel by Students to Component University Funded
Activity” (University of Houston System Administrative Memorandum - 03.E.08), is administered by the Office of the Dean of Students.

The purpose of the policy is stated as follows: This document outlines the policy to minimize risks of liability connected with travel by students of component universities. This policy applies to travel in excess of 25 miles that is undertaken by one or more students presently enrolled in a component university. Travel must be organized and sponsored by the component university and funded by the institution. The vehicles must be owned by the institution or an organization registered at the institution.

Copies of the policy can be obtained upon request at the office, or by accessing the Dean of Student’s website at www.uhcl.edu/deanofstudents.

**HEALTH AND DISABILITY SERVICES**

**HEALTH SERVICES**

The Health Center provides a wide range of professional services to UHCL students. It is dedicated to promoting good health and to providing emergency services and short-term medical treatment to any student who becomes ill or injured.

The Health Center has a women’s health care clinic and a medical clinic that are supervised by a licensed Family Nurse Practitioner; medical evaluations with physicians are available by appointment only. Complete laboratory services and a limited pharmacy are available and students may receive flu shots, immunizations, TB screening and routine injections. Nurses are readily available to answer health questions on a walk-in basis.

Prevention programs include screenings and health education on various medical issues. Acupuncture is available by appointment.

The Health Center encourages all students, currently enrolled in 6 or more hours, to obtain the university’s student health insurance. Literature detailing the approved health insurance plan is available at the Health Center office. International students are required to have health insurance and are charged automatically at the beginning of each semester. International students may have this insurance waived if appropriate documentation has been noted.

**DISABILITY SERVICES**

The goal of Disability Services is to provide full participation and a fully integrated university experience to all members of the campus community. Services include academic accommodations, alternative testing, technological and adaptive resources, peer mentoring, resource material, scholarships and advocacy. The Coordinator of Disability Services facilitates referrals to other offices, which provide students with counseling, advising, financial assistance and tutoring, as needed. To be eligible for services, a student must have recent comprehensive documentation of disability. Prior to the beginning of the semester, students should contact the Disability Office to ensure the availability of timely and appropriate accommodations.
INTERCULTURAL AND INTERNATIONAL STUDENT SERVICES

IISS provides advocacy, guidance, and support to enhance student success. IISS promotes the retention and empowerment of a diverse student population, including racial/ethnic groups; and first generation, women, lesbian, gay, bisexual, trans-gender, international, and under-represented students. Through educational programs and services, IISS facilitates the growth of culturally competent, respectful and well rounded global citizens.

- **Student Advocacy** - All students seeking general advice or assistance with concerns or problems, may request aid from the IISS staff. The staff serves as an advisory resource to all individuals and groups of students, including under-represented, first generation, marginalized, international, LGBT and women populations.
- **Student Ambassador Program** - IISS Student Ambassadors serve as peer mentors and advocates for all students.
- **Cultural and International Resource Center** - IISS maintains a collection of periodicals, books, training manuals, newsletters, audiotapes, and videos on a variety of cultural topics.
- **Cultural Programs/Festivals** - IISS celebrates diversity on campus with a variety of cultural programs designed to enhance the campus community members’ understanding of different cultural practices, beliefs, and histories.
- **Student Organizations** - Staff provide support to ethnic and cultural student organizations and their events.
- **External Scholarship Resources** - Extensive information on external scholarships is available.
- **Volunteer Services** - Opportunities are available for students to become active participants in a variety of community services projects.
- **Strictly Speaking** - This program assists international students in improving their spoken English skills by pairing international students with U.S. students.
- **Total Success Plus (TS+)** - This is a mentoring program for all students. Selected students are paired with UHCL faculty and staff, who provide extra support and encouragement.
- **Shadow Day** - This program allows students to visit a work site and "shadow" an employee. The student observes and assists in the work day.

INTERNATIONAL STUDENT ORIENTATION

New International Students Orientation is offered prior to each fall, spring and summer semester. A comprehensive two day program is offered to all new international students to the university. The orientation provides information regarding health insurance, visa regulations, cross-cultural adjustment, transition to college, negotiating campus setting, academic and peer advising. Airport pickup services are offered for first time international students.
WOMEN’S AND LGBT SERVICES
The Women’s Services program is offered to women and others interested in women’s issues. Programming is designed to promote gender equality and awareness. Advocacy and support are available for female students and others who need it.

The purpose of Women’s and Lesbian, Gay, Bisexual and Transgender Services is to create educational programming for and about UHCL’s female and LGBT students, staff, and faculty and to provide advocacy for their needs. These services and programs are open to all those who are interested in women’s and LGBT issues. The women’s programming includes increasing awareness of sexual assault, the contributions of women throughout history, and health issues such as breast cancer and heart disease. The LGBT programming includes a weekly discussion group and activities honoring LGBT History Month and National Day of Silence. We have also established a Safe Zone program which is a faculty and staff program created to identify a network of allies within the university.

CELEBRATING OUR ELDERS SCHOLARSHIP PROJECT
The Celebrating Our Elders Project awards scholarships to high school and community college transfer students who write essays honoring Hispanic and African-American elders.

UHCL-NCBI CAMPUS AFFILIATE
The National Coalition Building Institute’s (NCBI) prejudice reduction/conflict resolution model is for students, staff and faculty. This program is a pro-active systemic approach to sustain an effective diversity-training program. The training is intended as a university wide ongoing mechanism for the UHCL community to provide an institutional response to racial and inter-group conflict. This is best accomplished by recruiting and training a leadership team of student leaders, administrators, staff and faculty who act as a fully empowered team to address campus issues.

STUDENT HOUSING
University Forest is located on campus at the University of Houston-Clear Lake. It is just a short walk to all classes and campus events!
University Forest accommodates a community of 288 students. University Forest offers apartment style living with three floor plans, either private or semi-private to fit residents housing needs. Whether residents like to cook or eat out, each apartment has a full kitchen equipped with a refrigerator, dishwasher, stove and oven. The housing installment includes wireless internet, furniture (select floor plans), electricity allowance, and water/sewer. Residents also have access to on-site amenities such as a study room, swimming pool & spa, clubhouse, sand volleyball court, bar-b-que pavilion, and much more within the pet-friendly gated community.

University Forest believes it’s responsibility extends beyond a bed for residents. University Forest strives to create a total residential living experience that enhances univer-
University life and creates a supportive community for residents during a key stage of their personal and educational development. Residents living at University Forest are offered a memorable campus experience where they will have fun, make friends, have access to support when needed, develop life skills and achieve their academic goals.

For more information, please call 281-286-5959, email: info@universityforestUHCL.com. or visit www.universityforestUHCL.com. You can also find us on Facebook: http://www.facebook.com/UniversityForest.

**STUDENT LIFE**

The Office of Student Life provides programs and services designed to enrich and support students' educational experiences through opportunities to express ideas, develop leadership skills and meet new people. Services provided include locker rentals, student ID cards, ticket sales to various university events and posting approval. The Student Life Office is comprised of the following components.

**ORIENTATION**

A comprehensive orientation to UHCL is offered prior to each fall and spring semester for both undergraduate and graduate students. New students are strongly encouraged to attend this four-hour program, which addresses such topics as how to register for classes, how to make the most of campus life and how to utilize the available resources. Students are also given the opportunity to tour the campus, as well as meet with faculty, staff and other students. International students are encouraged to attend both this orientation and the New International Student Orientation sponsored by Intercultural and International Student Services.

**STUDENT ORGANIZATIONS & STUDENT GOVERNMENT ASSOCIATION**

There are approximately 70 student organizations recognized at UHCL, which represent most academic program areas and majors as well as social, recreational and religious interests. The Student Government Association (SGA), with representation from each organization, funds and assists student organizations. The SGA also appoints students to university committees and conveys student concerns and initiatives to the university administration.

The Office of Student Life supports the varied activities of the organizations through leadership development programs, space allocations and fund disbursement. All students are encouraged to participate in the activities of these organizations.

**SPECIAL EVENTS PROGRAM**

The Special Events Program provides cultural arts and special events, to enhance the artistic environment of the university and the region it serves. Activities include theater, music and dance productions, visual arts exhibitions, distinguished lecturers, Welcome Week activities and the Chili Cook-Off.
**Fitness Center**

The Fitness Zone is available to members of the UHCL community. The 3,000 square foot fitness center is located in the Student Services-Classroom Building. The Fitness Zone offers a wide variety of aerobic machines and free weight equipment, and also sponsors athletic activities like tournaments and physical education programs.

**Honor Societies**

UHCL’s honor societies recognize students’ academic excellence and achievement. UHCL honor societies are affiliated with national organizations; students are invited to become members based on the standards recognized by these chartering organizations. Some societies recognize accomplishments within specific disciplines while Alpha Chi, Phi Kappa Phi and Omicron Delta Kappa honor students from all academic disciplines.

UHCL Honor Societies are:

- Alpha Chi — All Disciplines
- Alpha Kappa Delta — Sociology
- Alpha Iota (local) — Legal Studies
- Alpha Phi Sigma — Criminology
- Beta Alpha Psi — Accounting
- Beta Gamma Sigma — All Business Disciplines
- Financial Management Honor Society — Finance
- Kappa Delta Pi — Education
- Omicron Delta Kappa — Leadership
- Phi Alpha Delta — Pre-Law
- Phi Alpha Theta — History
- Phi Kappa Phi — All Disciplines
- Pi Alpha Alpha — Public Affairs
- Psi Chi — Psychology
- Sigma Iota Epsilon — Management
- Sigma Tau Delta — Literature

**Student Publications**

Students enrolled in Newspaper Publication and Magazine Publication classes publish the student newspaper and magazine out of the Office of Student Publications. The student newspaper, The Signal, is published throughout the fall and spring semesters to provide news, features, entertainment and opinion pieces concerning university events and issues. The newspaper serves as a public forum and encourages students, faculty and staff to submit story ideas and comments. The university’s literary art magazine, Bayousphere, is produced during the spring semester and published in the fall. The magazine accepts works of fiction, non-fiction, photography, poetry and digital media from students, faculty, staff and members of the community. Both publications have received numerous awards in state and national collegiate competitions from the Texas Intercollegiate Press Association and the Columbia Scholastic Press Association.
STUDENT SUCCESS CENTER
The Student Success Center is a comprehensive academic resource for the UHCL student community, which includes peer tutoring, supplemental instruction, and study skills workshops. The focus of the center and its services is to help students enhance their academic skills for a particular course. Moreover, the Center helps students more effectively manage information by using experience and guided practice exercises designed to building confidence and competence in the classroom.

The Student Success Center works cooperatively across the university (i.e. in conjunction with the Writing Center, Disability Services, Career and Counseling Services, academic departments, students, faculty and staff) in an effort to maintain a strong consortium of resources aimed at increasing student success, retention and persistence. The Center is open and free of charge to all UHCL students.

WRITING CENTER
The Writing Center, located in SSCB 2105, is an instructional facility designed to assist the university community with writing skills. Peer tutors are trained to work with writers by teaching a range of strategies for understanding assignments, planning texts, organizing discussions, writing strong arguments, revising for meaning, learning documentation styles, and developing editing skills. Tutors use collaborative techniques to explore with writers the requirements and possibilities of academic discourse. The Writing Center also offers COLT, an online tutoring service with phone chat, IM chat; and email response options for currently registered students. For more information, please contact the Writing Center at 281-283-2910 or /writingcenter@uhcl.edu/.
At UHCL, we value our students and our graduates, with more than 53,000 alumni
DEGREES OFFERED

The University of Houston-Clear Lake (UHCL) is authorized by the Texas Higher Education Coordinating Board to confer five degrees in 40 undergraduate majors.

UNDERGRADUATE DEGREES CONFERRED

- Bachelor of Applied Science (BAS)
- Bachelor of Arts (BA)
- Bachelor of Fine Arts (BFA)
- Bachelor of Science (BS)
- Bachelor of Social Work (BSW)

UNDERGRADUATE PLANS OFFERED

School of Business
- Accounting (BS)
- Environmental Management (BS)
- Finance (BS)
- General Business (BS)
- Healthcare Administration (BS)
- Healthcare Services (BAS)
- Legal Studies (BS)
- Management (BS)
- Management Information Systems (BS)
- Marketing (BS)
- Professional Accounting (BS)

School of Education
- Interdisciplinary Studies (BS)
- Early Childhood Education (BAS)

School of Human Sciences and Humanities
- Anthropology (BS)
- Art and Design (BFA)
- Behavioral Sciences (BS)
- Communication (BA)
- Criminology (BS)
- Fitness and Human Performance (BS)
- Geography (BS)
- History (BA)
- Humanities (BA)
- Literature (BA)
- Psychology (BS)
- Public Service Leadership (BS)
- Social Work (BSW)
- Sociology (BS)
- Women’s Studies (BA)

**School of Science and Computer Engineering**
- Biological Sciences (BA, BS)
- Chemistry (BA, BS)
- Computer Science (BS)
- Computer Information Systems (BS)
- Computer Systems Engineering (BS)
- Environmental Science (BS)
- Information Technology (BAS)
- Mathematical Sciences (BA, BS)
- Physics (BS)

**STUDENT RESPONSIBILITY**

Students are responsible for knowing all degree requirements and enrolling in courses appropriate for their chosen degree programs. Students also are responsible for knowing all university regulations regarding student affairs and course work standards required for study undertaken in the university. While this catalog was prepared on the basis of the best information available at the time, all information including statements of fees, course offerings, admissions and graduation requirements is subject to change without notice or obligation. The most recent information regarding degree requirements and academic standards may be obtained from the appropriate dean’s office. Student affairs information may be obtained by contacting the Office of the Dean of Students, or by contacting the individual student services offices.

**ENROLLMENT AND GRADING POLICIES**

In conjunction with academic performance standards, the policies listed below are utilized by the university in monitoring the academic progress of students.

**COURSE LOAD**

Students should be aware that academic work will be at advanced levels and should consider individual abilities when determining an appropriate course load. Course
load limits may be set as terms of probation or readmission to the university after sus-
pension. The university limits course loads to a maximum of 19 hours during the fall
and spring semesters. For the summer semester, the limit is 12 hours.

In evaluating their ability to carry a certain course load, students should consider:

- Time available for class preparation
- Whether an excessive load might endanger academic standing
- Physical and mental stamina
- Financial factors of commuting costs, tuition, fees and personal budget.

Under the Department of Homeland Security (DHS) regulations, international students
are required to maintain full-time enrollment during each fall and spring semester. In
addition, no more than three credit hours per semester of courses taken online may be
counted towards full-time enrollment for F and J student visa holders.

**FULL-TIME/PART-TIME STATUS COURSE LOAD**

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<th>Term</th>
<th>Full-Time</th>
<th>¾ Time</th>
<th>½ Time</th>
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<tbody>
<tr>
<td>Fall and Spring Semesters</td>
<td>12 hours</td>
<td>9 hours</td>
<td>6 hours</td>
</tr>
<tr>
<td>Nine-Week Summer Sessions</td>
<td>6 hours</td>
<td>5 hours</td>
<td>3-4 hours</td>
</tr>
<tr>
<td>Five-Week Summer Sessions</td>
<td>4 hours</td>
<td>3 hours</td>
<td>1 hour</td>
</tr>
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</table>

When enrolled in a cooperative education course, students will be considered full-time
for purposes of enrollment verification. The above hours requirement may differ for
Financial Aid purposes. Please review the section of the catalog on Financial Aid or con-
tact the Office of Student Financial Aid.

**RESIDENT CREDIT**

Resident credit is defined in two ways:

- Credit awarded for successful completion of academic work undertaken at UHCL or
- Credit awarded for successful completion of academic work undertaken at another
college or university provided that:
  - Students are candidates for degrees at UHCL and
  - Students have written approval of their academic advisor and their appropriate
    associate dean before undertaking academic work elsewhere.

Students should be aware that credits earned elsewhere without prior approval from
UHCL are not considered credits "earned in residence" for the purpose of fulfilling gen-
eral degree requirements.

**CLASS ATTENDANCE**

Regular class attendance is expected of all students. What constitutes an acceptable
rate of class attendance is a matter between students and their instructors, although
the university expects instructors to maintain reasonable standards. Whenever instruc-
tors determine that students' absences have been excessive, they have the right to re-
quest that the appropriate associate dean withdraw the students from the course.
Drop/Withdrawal Time Frame

Students may drop one or all classes without a grade penalty through the census date of the semester or session. Classes that are dropped through the census date will not be posted on a student’s official or unofficial transcript. Students may drop classes online through their E-Services account. Please see the Academic Calendar at www.uhcl.edu/records for the census dates of the semester or session.

Students who drop a class or withdraw from all classes after the census date of the semester or session, but no later than the withdrawal deadline as stated in the Academic Calendar will receive one of the following grades: "WQ" (Student-initiated drop, No Evaluation) or "WX" (Administrative Drop or Withdrawal, No Evaluation). These grades imply no evaluation of students' performance prior to the withdrawal. Students may retain auditing privileges with the instructor’s consent.

Student-Initiated Withdrawals

Students’ applications for official withdrawal from courses or from the university must be made to the Office of Academic Records through E-Services prior to the deadline stated in the academic calendar. Withdrawals in writing can be made by mail or by fax to 281-283-2530 and are effective on the date of receipt. Student-initiated drops and withdrawals are irrevocable. Retroactive drops or withdrawals are not permitted. Students lose all university privileges on the date the withdrawal from the university is effective.

Administrative Withdrawals

The university reserves the right to withdraw students from a class or all classes if, in the judgment of the appropriate university officials, such withdrawals are in the best interests of the students and the university. Students may be withdrawn for reasons of health, irresponsible financial conduct, unacceptable personal conduct, Honesty Code violations or other academic infractions or disregard of official summonses to respond to official requests.

6-Drop Rule

In 2007, the Texas Legislature passed a law (S.B. 1231) which prohibits students enrolling for the first time as a freshman during the fall 2007 academic term or any term thereafter from dropping more than a total of six courses in their entire undergraduate career. This total includes any course a transfer student has dropped at another 2-year or 4-year Texas public college or university. This does not apply to courses dropped prior to the census date (See Academic Calendar at www.uhcl.edu/records) or to courses for which the students receives an administrative withdrawal noted with a grade of "WX" and does not apply if the student withdraws from the term or session.

Certain exceptions may be made to the limit if the student can show good cause for dropping more than 6 dropped courses, including but not limited to a showing of:

- a severe illness or other debilitating condition that affects the student's ability to satisfactorily complete the course;
- the student’s responsibility for the care of a sick, injured or needy person if the provi-
sion of that care affects the student’s ability to satisfactorily complete the course;

• the death of a person who is considered to be a member of the student’s family or
  who is otherwise considered to have a sufficiently close relationship to the student
  that the person’s death is considered to be a showing of good cause;

• the active duty service as a member of the Texas National Guard or the armed forces
  of the United States of either the student or a person who is considered to be a
  member of the student’s family or who is otherwise considered to have a sufficiently
  close relationship to the student that the person’s active military service is considered
  to be a showing of good cause; and

• the change of the student’s work schedule that is beyond the control of the student
  and that affects the student’s ability to satisfactorily complete the course.

Students requesting an exemption must complete the 6-Drop Exemption Form and
submit it to the Office of Academic Records along with supporting documents and evi-
dence of extenuating circumstances. The grade of "WX" will be assigned to courses for
which students receive an exemption and will not count against the 6-drop rule.

Awarding of Grades once the 6-Drop Limit has been Reached

Once UHCL determines that a student has accrued a total of 6 drops on courses at-
ttempted at any Texas public colleges and universities, including UHCL, it will not
allow that student to drop any additional course at UHCL. Once enrolled for a
course, the students with 6 drops can only be awarded A, B, C, D, or F grade by their
instructor.

6-Drop Appeals Process

Any student who wants to appeal the initial decision to deny an exemption to the 6-
drop limit may appeal to the Office of the Associate Vice President for Enrollment
Management for further review. Such appeals must be submitted in writing before the
final grades for the course are posted by the instructor.

Students appealing the initial decision can only do so for one of the following reasons:

• To determine whether the process leading to original decision was fair; and

• To determine whether the decision reached regarding the request was based on sub-
  stantive evidence.

The decision of the Associate Vice President for Enrollment Management will be final.

Drops that Count towards the 6-Drop Limit

The 6 drop limit applies only to students enrolling for the first time as a freshman
during the fall 2007 academic term or any term thereafter at a public college or uni-
versity in Texas, including UHCL. Drops that count towards the limit are those for
which a student receives a grade of WQ on his/her UHCL transcript as well as any
equivalent drops reported on that student’s transcript(s) from other Texas public col-
leges and universities. If a student started college Fall 2007 or thereafter, and then
transferred to UHCL from an affected Texas public college or university with six
drops that are equivalent of WQ, the student may not drop any additional course at
UHCL after the census date for the term. If the student transfers with fewer than six drops, the student may drop the remainder of the allowed courses at UHCL.

DESCRIPTIONS OF LETTER GRADES

• Performance in the range of "A" represents exceptional scholarship and intellectual initiative in accomplishing course goals and objectives.

• Performance in the range of "B" represents solid or significant achievement in accomplishing course goals and objectives.

• Performance in the range of "C" represents average or satisfactory achievement in accomplishing course goals and objectives.

• Performance in the range of "D" represents the minimally acceptable performance in accomplishing course goals and objectives.

• An "F" performance represents unsatisfactory or below minimally acceptable achievement in accomplishing course goals and objectives.

Grades of "+" or "-" are refinements of the letter grades, represent grade point variations and may be used at the discretion of the instructor.

Grading System

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<th>Grade Points Per Semester Hour</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>4.000</td>
<td>A</td>
</tr>
<tr>
<td>3.667</td>
<td>A-</td>
</tr>
<tr>
<td>3.333</td>
<td>B+</td>
</tr>
<tr>
<td>3.000</td>
<td>B</td>
</tr>
<tr>
<td>2.667</td>
<td>B-</td>
</tr>
<tr>
<td>2.333</td>
<td>C+</td>
</tr>
<tr>
<td>2.000</td>
<td>C</td>
</tr>
<tr>
<td>1.667</td>
<td>C-</td>
</tr>
<tr>
<td>1.333</td>
<td>D+</td>
</tr>
<tr>
<td>1.000</td>
<td>D</td>
</tr>
<tr>
<td>0.667</td>
<td>D-</td>
</tr>
<tr>
<td>0.000</td>
<td>F</td>
</tr>
<tr>
<td>WQ*</td>
<td>Student Initiated Drop, No Evaluation</td>
</tr>
<tr>
<td>WX*</td>
<td>Withdrawal or Administrative Drop, No Evaluation</td>
</tr>
<tr>
<td>NG*</td>
<td>No Grade Submitted, Contact Instructor</td>
</tr>
<tr>
<td>I*</td>
<td>Incomplete-No Credit, unless work is not completed on time, then an F is given</td>
</tr>
<tr>
<td>CR*+</td>
<td>Credit</td>
</tr>
<tr>
<td>NC*+</td>
<td>No Credit</td>
</tr>
<tr>
<td>IP*++</td>
<td>In Progress-No Credit</td>
</tr>
</tbody>
</table>

*These grades are not included in computing the grade point average
+CR/NC awarded only for CLEP, master’s option and TexES course work
++IP awarded for some undergraduate internships

GRADE POINT AVERAGE (GPA)

The grade point average is a measure of a student’s academic achievement. Grade point
averages are computed by multiplying the grade point earned by the number of credit hours in each course, and then dividing the sum of all grade points obtained by the total number of hours attempted. Visit www.uhcl.edu/records for step by step instructions on how to calculate a GPA.

The cumulative grade point average is based on the grade points earned since admission to UHCL or since the last UHCL degree awarded excluding those hours for which grades are shown with asterisk (*) above. GPAs will round at three decimals. Grades earned for transferred courses are not calculated into grade point average at the UHCL.

**INCOMPLETE GRADE AND INCOMPLETE GRADE CONTRACT**

A grade of Incomplete ("I") may be given at the discretion of the instructor to students who are making satisfactory progress in a course. Incompletes are typically given for emergency situations which occur after the withdrawal date but prior to the end of the semester, and which prevent the student from completing course requirements. When assigning the grade of "I," instructors provide students with an Incomplete Grade Contract that outlines the work to be accomplished before the "I" can be converted to a final grade, and specifies a deadline date. This contract constitutes an agreement between instructors and students. A grade of "I" must be resolved within the time limit set by instructors; however, such limits may not be extended beyond the grade submission deadline for the next long semester following the semester in which the "I" was assigned. Failure to resolve an "I" will result in its conversion to a final grade of "F" on students' permanent records. An "I" can be converted to a final grade only. A statement denoting the lapse will appear on the transcript.

Students should not re-register for a course to complete a grade of "I." Incomplete grade contracts are submitted to the appropriate associate dean’s office.

Students on academic probation, who have outstanding "I" grades, will remain on probation until all incompletes are resolved. "I" grades are not calculated in the GPA. An "I" which has been changed to a grade or has been converted to an "F" will be recorded and academic action taken during the semester of the grade change.

**In Progress Grade**

Some undergraduate internships require a grade of In Progress until a final grade is earned. The "IP" grade will not automatically convert to "F" if not resolved within a specified time.

**Grade Changes**

Grade changes are allowed for only one of the following three reasons:

- Removal of an incomplete grade.
- Result of a formal grade appeal or hearing process.
- Correction of instructor error.

Other than removing an incomplete, grades will not be changed on the basis of extra work submitted after final grades are assigned.

Only the course instructor may assign grades for students in a course. Grade changes
may be made by the instructor or the associate dean in the absence of the instructor. After one long semester, a grade change submitted by an instructor must be approved by the associate dean for the program in which the course is taught. Grade changes must be filed in the Office of Academic Records within one year after the original grade is posted. Grade changes resulting from the completion of In Progress ("IP") or Incomplete ("I") work may only be initiated by the instructor of record or the associate dean. When the grade change is processed, students will be notified by mail by the Office of Academic Records. Academic action that results from a grade change will be taken during the semester of the grade change. The changed grade will be the final grade used to compute the GPA.

Repeated Courses
As of Fall 2008 if students repeat a course, it is with the understanding that the last grade earned in the course is the one counted toward fulfillment of degree requirements and hours earned. Only the hours and grade points earned on the last attempt will be counted in the Grade Point Average (GPA) calculation and in determining academic standing. Any repeated courses where the final attempt was made prior to Fall 2008 will be counted in the GPA calculation and in determining academic standing. With prior approval of the appropriate associate dean, students may repeat courses at another college or university to raise a grade, including "F," earned at UHCL. However, the original grade earned at UHCL will remain a part of the academic record. Courses repeated at other institutions are treated as transfer credit. They will not be considered resident credit and will not be included in the UHCL GPA. Only grades earned on repeated courses taken at UHCL will be counted in the UHCL GPA.

ACADEMIC STANDARDS
The university expects students to meet certain standards of academic performance in order to maintain good standing and degree candidacy. The academic performance standards stated in this catalog apply to all students regardless of the catalog under which they entered the university.

Academic Status
Undergraduate students must maintain a cumulative GPA of 2.000 or better in course work at UHCL. Each school may establish standards beyond the university’s minimum cumulative GPA requirement. A minimum of 2.000 cumulative GPA is required to graduate. The last attempt of all course work taken as an undergraduate will be used in calculating the grade point average and determining academic status even when those courses are not counted toward degree requirements.

Academic Probation
Students whose cumulative GPA falls below 2.000 will be placed on academic probation. Students who are on academic probation must earn a minimum 2.000 semester GPA on course work each subsequent semester until the grade point deficiency is removed. Students will be removed from Academic Probation when their semester grade
point average is 2.000 or higher and their cumulative grade point average is at or above 2.000. Only course work taken at UHCL will be applied toward the grade point deficiency. Students on academic probation, whose cumulative GPA meets minimum requirements, will remain on probation until all incompletes are resolved. Students who leave the university on academic probation will be readmitted on academic probation. Academic probation will be noted permanently on students’ academic records.

**Academic Probation Counseling**

Beginning Spring 2011, undergraduate students placed on academic probation during their first semester of attendance at UHCL will be placed under mandatory academic counseling until such time that the student returns to good academic standing (cumulative GPA of 2.0). The academic probation counseling program is a comprehensive program that requires the student to meet with the Student Success Center to evaluate the academic support needs of the individual. The Student Success Center, in collaboration with the student’s academic adviser, will assist the student in developing an academic plan that guides the student’s return to good academic standing.

**Academic Suspension**

Students who are on academic probation and earn less than a minimum 2.000 semester GPA will be suspended from the university. During academic suspension, students may not enroll, audit or visit classes at the university. Academic suspension will be noted permanently on students’ academic records.

**Reinstatement**

Students who are suspended from the university for the first time may apply for reinstatement after one semester of non-enrollment. Students on suspension for the second time are eligible to apply for reinstatement after one year of non-enrollment. Students who have been suspended three times are suspended indefinitely. All academic suspensions are career specific (UGRD and GRAD). The suspension count is reset to zero for undergraduate students who pursue a UHCL graduate degree. Reinstatement following suspension is not automatic. Students who are eligible and seek reinstatement must submit to the associate dean of the school to which they wish to return a written petition justifying their readiness to resume satisfactory academic work at the university. Students who are non-degree-seeking [major codes NONDEGRUG or NONDEGRPB] petition the Office of the Provost. At the time of application for reinstatement from academic suspension, students desiring to change their major from one school to another must submit a Request for Academic Record Change (ARC) form along with a petition for reinstatement to the associate dean of the school to which they wish to be admitted. Courses taken at another college or university while students are on suspension from UHCL may not fulfill UHCL upper-level degree requirements. Such courses may only be used with special permission from the associate dean. If a student has completed additional lower-level requirements during the suspension, it is advisable to include a transcript with the petition, in addition to having an official transcript sent to the Office of Admissions. Students petitioning for reinstatement over five years after their last term of attendance at UHCL must also resubmit official transcripts from universities and colleges previously
attended. Records from previous institutions are destroyed after five years of academic
inactivity.

Petitions for reinstatement must be submitted by the following dates:

- **Summer Semester**: April 1
- **Fall Semester**: July 1
- **Spring Semester**: November 1

Students who have not been enrolled for at least one year must file an admissions appli-
cation with the Office of Admissions and meet the requirements for readmission of for-
mer students after reinstatement has been granted.

If students are allowed to enter the university after academic suspension, they enter on
academic probation and will remain in that status until their cumulative GPA meets the
minimum requirement of 2.000 for undergraduate students. A student who is reinstated
must undergo mandatory advising and a registration hold will be placed on his/her rec-
ord until such time that he/she returns to academic good standing. Disciplinary suspen-
sions are not covered by this policy. For details of the UHCL disciplinary policy, see the
Student Life Policy Handbook.

**DEAN’S LIST**

At the end of each semester, all undergraduate students who earn nine or more credit
hours during a fall or spring semester (or six or more credit hours during a summer
semester) will be considered for the Dean’s List. To be named to the Dean’s List, stu-
dents must be in the top 10 percent of eligible students in their schools, based on sem-
semester GPA. Students who receive any form of the grades of "I," "D," "NG," "NC," or "F" during the semester are not eligible for the Dean’s List.

**UNDERGRADUATE STANDING**

Students have junior standing when they have earned 29 or fewer UHCL semester
hours. They are classified as seniors when they have earned at least 30 UHCL hours
but have not been awarded a bachelor’s degree. Post-baccalaureate students have pre-
viously earned bachelor’s degrees and are enrolled in undergraduate course work at
UHCL. These students are considered as undergraduate students for all academic
purposes and are not eligible to enroll in graduate courses except under the provision
outlined for undergraduate enrollment at the graduate level.

**MISSED EXAMINATIONS AND ASSIGNMENTS**

Students are expected to be present at all announced examinations, including final
examinations. Unless satisfactory alternate arrangements are made with instructors,
missed examinations will be considered as failed. Students who must be absent from
classes for the observance of a religious holy day (as defined by the Texas Education
Code) will be allowed to take an examination or complete an assignment scheduled
for that day within a reasonable time after the absence. Students needing to reschedule
an examination or assignment for a holy day should submit a letter of request or ap-
propriate form to each instructor within 15 days from the first class day of the semes-
An instructor should acknowledge receipt where indicated on the form and return a copy to the student. A new date for taking an examination or completing an assignment missed for a holy day shall be set by the instructor. Should an instructor not honor the request for rescheduling examinations or assignments for holy days by setting reasonable new due dates, students may appeal the decision to their associate dean. The instructor or associate dean may require a letter of verification of the observed holy day from the religious institution.

**UNDERGRADUATE ENROLLMENT IN GRADUATE COURSES**

Seniors who are degree-seeking students at UHCL and who wish to take graduate courses may qualify and enroll in them subject to these conditions:

- Students must be enrolled in their last six hours of undergraduate work.
- Students must have a cumulative UHCL GPA of at least 3.000.
- Approval of enrollment arrangement must be given by the associate dean of the school in which the student will pursue graduate course work.
- If the courses are used to fulfill undergraduate degree requirements, they may not be used to fulfill subsequent graduate degree requirements.

Undergraduate courses are defined as those courses with course numbers in the 3000 and 4000 range. Graduate courses taken as an undergraduate will only calculate in the undergraduate hours earned and in the undergraduate GPA. Undergraduate and post-baccalaureate non-degree-seeking students are not eligible to enroll in graduate courses.

**ACADEMIC APPEALS**

Academic appeals include those appeals related to grades and academic programs or degree requirements. Specific instructions are provided below for each type of academic appeal. In all instances, the university expects that every attempt will be made initially to resolve such disputes informally through discussions by all relevant parties prior to initiating formal procedures.

**GRADE APPEALS**

All appeals relating to specific course grades require that students first seek a satisfactory solution with the instructor. If this is not possible or the instructor cannot be reached, the student must send a written statement detailing the grounds for the appeal to the associate dean of the school in which the grade was earned. This written request must be received by the associate dean within 45 days from the calendar date when grades are available as reported in the UHCL class schedule for that semester. The associate dean will then initiate the appropriate procedures to review the appeal. The student will be notified in writing of the decision. The student may appeal this decision in writing to the dean within 15 working days of notification. The dean’s decision is final on all grade appeals.
APPEALS OF ACADEMIC PROGRAM OR DEGREE REQUIREMENTS

All appeals relating to specific program requirements (e.g., residency requirements) require that students submit a written petition to the associate dean of the degree-granting school detailing the grounds for the appeal. The associate dean will respond in writing with a decision. The student may appeal this decision in writing to the dean within 15 working days of notification. The dean's decision is final.

ACADEMIC HONESTY POLICY

Preamble and Code

Academic honesty is the cornerstone of the academic integrity of the university. It is the foundation upon which the student builds personal integrity and establishes a standard of personal behavior. The university can best function and accomplish its mission in an atmosphere of the highest ethical standards. The university expects and encourages all students to contribute to such an atmosphere by observing all accepted principles of academic honesty. This policy is designed to encourage honest behavior and is jointly administered by faculty and students.

HONESTY CODE: The Honesty Code is the university community's standard of honesty and is endorsed by all members of the University of Houston-Clear Lake academic community. It is an essential element of the university’s academic credibility. It states:

I will be honest in all my academic activities and will not tolerate dishonesty.

Section I: Responsibilities

Joint Responsibility: Students and members of the faculty are jointly responsible for maintaining the academic integrity of the university by following the Academic Honesty Code and by refusing to participate in or tolerate scholastic dishonesty.

Student Responsibility: All students at the University of Houston-Clear Lake are expected to maintain complete honesty and integrity in all academic work attempted while enrolled at the university. This standard of conduct includes reporting incidents of alleged violation of the honesty policy to the instructor involved or, if necessary, to the appropriate academic dean. Each student acknowledges, by the mere act of turning in work for a grade that he or she has honored the Academic Honesty Code.

Faculty Responsibility: Faculty are responsible for helping students comply with the Academic Honesty Policy by noting the Honest Code on the class syllabus. Instructors should help minimize student temptation to violate the code by enacting adequate security precautions in the preparation, handling and administering of graded work. Instructors are responsible for discussing incidents of alleged violation of the Honesty Code with the student involved, outlining authorized penalties for violation of the Honesty Code and notifying the student's academic dean of record and the Dean of Students when a determination has been made that a student has violated the Honesty Code, regardless of which type of academic sanction the instructor chooses to administer. While all students are expected to maintain the highest standards of personal academic honesty, it is recognized that some students may not meet these standards. This policy is designated to address, in a uniform manner, cases of alleged violation of the Honesty Code.
Code.

Section II: Violations
Honesty Code Violations: Any conduct or activity by a student intended to earn or improve a grade or receive any form of credit by fraudulent or dishonest means is considered an Honesty Code violation. In addition, engaging in any conduct including the following examples which a reasonable person in the same or similar circumstances would recognize as academic dishonesty is considered a violation. Examples of violations of the Honesty Code include, but are not limited to, the following:

1. Acquiring information:
   a. Acquiring information for any assigned work or examination from any source not authorized by the professor.
   b. Working with another person or persons on any assignment or examination when not specifically permitted by the instructor.
   c. Observing the work of other students during any examination.
   d. Using, buying, selling, stealing, soliciting, copying or possessing, in whole or part, the contents of an unadministered examination.
   e. Purchasing, or otherwise acquiring and submitting as one’s own work, any research paper or other writing assignment prepared by others.
   f. Providing information:
   g. Providing answers for any assigned work or examination when not specifically authorized by the instructor to do so.
   h. Informing any person or persons of the contents of any examination prior to the time the examination is given.

2. Plagiarism:
   a. Incorporating the work or idea of another person into one’s own work without acknowledging the source of that work or idea.
   b. Attempting to receive credit for work performed by another person, including papers obtained in whole or part from individuals or other sources.
   c. Copying copyrighted computer programs or data files belonging to someone else.
   d. Conspiracy - agreeing with one or more persons to commit any act of academic dishonesty.

3. Fabrication of information:
   a. Falsifying the results obtained from a research or laboratory experiment.
   b. Presenting results of research or laboratory experiments without the research or laboratory experiments having been performed.
   c. Substituting for another student to take an examination or to do any academic work for which academic credit will be received. Changing answers or grades after an academic work has been returned to the student and claiming instructor error.
   d. Submitting work for credit or taking an examination and employing a technique specifically prohibited by the instructor in that course, even if such techniques would be acceptable in other courses.

4. Abuse of resource materials:
a. Mutilating, destroying, concealing, stealing or altering any materials provided to assist students in the completion of academic work, including library books, journals, computer files, microfilm and microfiche files, materials placed on reserve by the instructor or any such materials as the instructor may provide or assign.

b. Copying any data files or copyrighted computer program(s) for one’s own personal use or the use of others.

c. Copying without permission of the owner, or mutilating or destroying any copyrighted media, printed or electronic (for example, film, video, music, graphics, art, photography or manuscript).

d. Failure to report - failing to report to the instructor any incident in which a student witnesses an alleged violation of the Academic Honesty Code. Details regarding the Academic Honesty Enforcement Procedures, Resolutions, Sanctions and Academic Honesty Council can be found in Student Life Policies in hard copy and on-line at the UHCL website and in the Faculty Handbook on-line at the UHCL website. Further policies governing alteration or misuse of university documents or furnishing false information to university officials may also be found in Student Life Policies or online at the UHCL website.

**Records**

The dean of students shall retain a copy of all Honesty Code Violation Forms. If the sanction imposed is a final grade penalty, suspension or expulsion, the registrar’s office is notified and a record of the notification is maintained in the registrar’s office according to the prescribed operating procedures of that office. If the student is found in violation of the Honesty Code and the penalty is anything except suspension or expulsion, the form does not become a part of the student’s permanent record or transcript. Instead, it is retained by the dean of students. If the student is found in violation of the Honesty Code and the penalty is suspension or expulsion, the record becomes part of the student’s permanent academic file and the notation of "Disciplinary Suspension" or "Disciplinary Expulsion" is placed on the transcript. In the case of suspension, the notation will be removed at the conclusion of the specific suspension period at the written request of the student. In the case of expulsion, the entry is noted permanently.

**UNIVERSITY DEGREE REQUIREMENTS**

University undergraduate degree requirements include Lower-Level, Core Curriculum and Upper-Level requirements.

**LOWER-LEVEL REQUIREMENTS**

- Fulfillment of the statutory requirements of the state of Texas including:
  - Six hours of U.S. History* (three hours may be Texas History).
  - Six hours of Constitutions of the United States* and Texas.
- Demonstration of written and oral proficiency by completing six hours of English* composition with grades of "C-" or better. Grades of "D+" or below are not acceptable.

94  General Program Requirements
• Completion of:
  • Three hours of college-level algebra or higher mathematics.**
  • Three hours of natural science with laboratory.
  • Three hours of humanities.
  • Three hours of social sciences.

If approved, up to 30 hours of earned correspondence, advanced placement, (AP) or College Level Examination Program (CLEP) credit may apply as lower-level credit toward graduation. A maximum of three hours of activity credit may be applied toward graduation.

*Certain English, mathematics, history and government credit may be earned by successful completion of the AP or CLEP examinations. No more than three hours in history and in government may be earned through CLEP.

**The college-level algebra requirement may be satisfied in two ways:
  • Completing a three hour lower-level College Algebra or higher mathematics course. Students in HSH must complete three semester hours of College Mathematics for Liberal Arts, College Algebra or a higher mathematics course.
  • Achieving an acceptable score on the AP or CLEP examination in college algebra.

CORE CURRICULUM REQUIREMENTS

To assure that all graduating students possess broad intellectual perspectives, students must complete a 42 semester-hour core curriculum before graduation. These requirements are built into students’ Candidate Plans of Study. UHCL’s core curriculum is designed to assure that graduating students demonstrate competencies in reading, writing, speaking and numerical comprehension and calculation, and that they demonstrate an understanding of historical reasoning, social perspectives and an appreciation of the scientific method and the arts. The 42 semester-hour requirement also complies with the Texas Education Code, Chapter 61, Subchapter S mandates as well as core curriculum rules from the Texas Higher Education Coordinating Board. The following outline describes UHCL core curriculum requirements. The requirements are normally satisfied by course work taken at the lower-level or freshmen/sophomore levels. Where individual schools at UHCL specify particular lower-level courses to fulfill core requirements, the required courses are listed in their Texas Common Course Numbering System form. If a student presents a Field of Study Curricula (FOSC), UHCL will accept the credits and apply them to the degree program.

UPPER-LEVEL REQUIREMENTS FOR BACHELOR OF SCIENCE AND BACHELOR OF ARTS

Students must complete an approved Candidate Plan of Study (CPS). This plan must include:
• All requirements of the specific degree program. These requirements are reported in
this catalog in each school’s section.

- A minimum of 120 hours of applicable lower- and upper-level course credit.
- A minimum of 60 hours of upper-level courses. Correspondence credit cannot be used to fulfill this requirement.
- The final 30 hours of upper-level courses taken in residence to fulfill the Southern Association of Colleges and Schools (SACS) requirement of at least 25% earned through instruction offered by UHCL.
- A minimum of 12 hours in the major taken in residence.
- A cumulative GPA of 2.000 on course work completed at UHCL with grades of "C" or better on at least 30 hours of resident upper-level work. Grades of "C-" or below cannot be applied toward the 30 hours of resident upper-level work.
- A minimum of 9 hours of lower-level and upper-level composition course credits.

**UPPER LEVEL REQUIREMENTS FOR BACHELOR OF APPLIED SCIENCE**

Students must complete an approved Candidate Plan of Study (CPS). This plan must include:

- All requirements of the specific degree program. These requirements are reported in this catalog in each school’s section.
- A minimum of 120 hours of applicable lower- and upper-level course credit.
- A minimum of 45 hours of upper-level courses. Correspondence credit cannot be used to fulfill this requirement.
- The final 30 hours of upper-level courses taken in residence to fulfill the Southern Association of Colleges and Schools (SACS) requirement of at least 25% earned through instruction offered by UHCL.
- A minimum of 12 hours in the major taken in residence.
- A cumulative GPA of 2.000 on course work completed at UHCL with grades of "C" or better on at least 30 hours of resident upper-level work. Grades of "C-" or below cannot be applied toward the 30 hours of resident upper-level work.
- A minimum of 9 hours of lower-level and upper-level composition course credits.

**TIME LIMITATION ON COURSE WORK PRIOR TO ADMISSION**

Upper-level credit earned more than seven years prior to the most current admission to undergraduate study at UHCL may not be counted unless approval is granted by the dean of the school. It is the prerogative of the dean to determine 1) whether the courses meet current standards of the discipline, and 2) whether students can demonstrate sufficient retention of the content to apply it.

**LIMITATION ON BUSINESS COURSES FOR NON-BUSINESS MAJORS**

Undergraduate students who are not majors in the School of Business can earn a maximum of 25 percent of the credit toward their degree in courses from the business fields of accounting, decision sciences, economics, finance, information systems, management, marketing and statistics.
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<thead>
<tr>
<th>UHCL core curriculum</th>
<th>School of EDU</th>
<th>School of BUS</th>
<th>School of HSH</th>
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<td>Communication</td>
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<td>Composition</td>
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<td>(ENGL 1301 &amp; 1302)</td>
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<td>College Algebra (MATH 1314) OR higher math</td>
<td>Mathematics for Liberal Arts (MATH 1332) OR College Algebra (MATH 1314), equivalent OR higher math</td>
<td>College Algebra (MATH 1314) OR higher math</td>
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<td>Natural Science</td>
<td>3 Hours:</td>
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<td>SCE</td>
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<td>3 Hours: Speech</td>
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<td>Computer Competency</td>
<td>3 Hours: By satisfying course work or passage of a competency examination</td>
<td>3 Hours: By satisfying course work or passage of a competency examination</td>
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ADDITIONAL BACHELOR'S DEGREES

Students possessing a bachelor's degree from UHCL or another accredited institution may earn an additional bachelor's degree in a different major by satisfying the following:

- Fulfillment of UHCL’s core curriculum requirements as previously noted. These requirements may be fulfilled through prior course work and/or additional current course work, advanced placement credit, correspondence credit or CLEP credit.

- Completion of an approved CPS subject to the following provisions:
  - Fulfillment of all requirements of the specific degree program
  - Completion of a minimum of 30 hours of upper-level course work which must be taken in residence

- A cumulative GPA of 2.000 on course work completed at UHCL and grades of "C" or better on at least 30 hours of resident upper-level course work. Grades of "C-" or below cannot be applied toward the 30 hours of resident upper-level work.

Students pursuing additional bachelor’s degrees will be classified as post-baccalaureate and considered as undergraduates for all purposes including standards for academic performance. Credits earned and applied toward any degree previously earned may not be applied toward an additional bachelor’s degree. Students pursuing two or more degrees simultaneously may not apply the same credit to more than one degree.

DOUBLE MAJORS

Students may earn a baccalaureate degree with two majors (i.e., a double major) provided they meet all the following requirements:

- The baccalaureate degree must be the same for both majors (e.g., BA, BS, BBA) and both majors must be in the same school.

- Students must satisfy the school and major degree requirements for their primary major that were in effect at the time they were admitted into the primary major and those for their second major in effect at the time they were admitted into the second major.

- Students may not add a second major to a baccalaureate degree they have already received.

- Students may use no more than six semester hours of major field course work required by the first major to satisfy major field degree requirements in the second major.

- Students must meet minimum grade requirements required by the school for each major.

- Students must complete a minimum of 12 semester hours of advanced work in residence in each major. Students pursuing a double major who complete all degree requirements for one major but not the other may graduate with a single major only after they obtain approval from the dean of the school.

The University of Houston-Clear Lake does not recognize any number of majors above two for a single baccalaureate degree. Students who want official university recognition
for more than a double major must earn more than one baccalaureate degree.

**GRADUATION UNDER A PARTICULAR CATALOG**

Degree-seeking students should file Candidate Plans of Study (CPS), normally in the first semester of enrollment. Graduation requirements will be those of the UHCL Catalog in effect when the CPS is signed and dated by the appropriate dean’s office and will be effective on that date.

Students transferring within a year directly to UHCL from a Texas public community college may petition the school’s associate dean to have the initial CPS use the degree requirements of the catalog in effect when the students began the last period of continuous enrollment at the community college or a subsequent catalog. The effective date of the CPS will be either the date the students began the last period of continuous enrollment at a college prior to transferring to UHCL or January 1 of the academic year of the catalog used.

If students maintain continuous enrollment, they are entitled to graduate under the degree provisions on the CPS. Failure to enroll in and satisfactorily complete at least one course in a 12-month period shall break students’ continuous enrollment for the purpose of the CPS. The associate dean may require revision of the CPS of students who have not maintained continuous enrollment. The revision may bring the plan into conformance with provisions of any catalog issued after the effective date of the plan. Students may, with the approval of their advisor and associate dean, amend their CPS to comply with the provisions of catalogs issued after the effective date of a previously filed CPS. When degree requirements change because of changes in standards set by regulatory authorities, licensing authorities or accrediting agencies, CPSs for all students in affected programs may be revised. In such cases, the university will seek to alter the CPS only to the extent required to meet the new standards.

Degree requirements must be completed within seven years from the effective date of the CPS. Exceptions may be granted by the appropriate dean. Undergraduate students exceeding the time limit will automatically come under the provisions of a more recent catalog, the specific edition to be determined by the appropriate dean’s office.

**Applying for Graduation**

Degrees are not awarded automatically upon completion of degree requirements. To be considered a candidate for graduation, the student must submit an online application for graduation via their student E-Services account. Degree candidates must officially apply for graduation within the first three weeks of the semester in which they plan to graduate, but no later than the date specified in the Academic Calendar. Please refer to the Academic Calendar for online graduation application dates and deadlines to avoid additional late fee charges. To be eligible to apply for graduation, students must have completed or be enrolled in the final courses required to meet graduation requirements. A non-refundable fee of $65 is required of all students who intend to complete their degree regardless if they choose to participate in the commencement ceremony. If students do not successfully complete their degree requirements at the close of the semester for which they have applied, they will be required to reapply and
pay another $65 fee during the subsequent semester in which they intend to graduate. As there is no commencement ceremony in the summer, students who graduate in August will be eligible to participate in the December ceremony. Diplomas are mailed after the final approval is received from the graduating student’s school. Diplomas are mailed to students 10 to 12 weeks after the end of the semester. Diplomas are mailed to the mailing address on record at the time of graduation. Students who graduate from UHCL must complete a new application and pay $35 in order to continue taking classes.

**Latin Honors**

Undergraduate students who have applied to graduate and have completed their degree requirements with exceptionally high scholastic averages will be eligible for Latin honors. To be considered as a candidate for Latin honors a student must have earned a minimum GPA of 3.5 the semester prior to applying to graduate and be within the top ten percent of their graduating class and in their school of study. Those who are in the top two percent of each school’s enrollment of their class will be eligible to graduate summa cum laude; those in the next three percent, magna cum laude; and those in the next five percent, cum laude. The cumulative grade point average used in determining Latin honors includes all hours attempted and grades earned in those courses. As a result, the cumulative grade point average used in determining Latin honors may differ from the cumulative grade point average that appears on the student’s transcripts which is based only on the grades earned in the last attempt of each course.
UHCL proudly offers a variety of accredited degree plans to meet the diverse academic goals of our students.
UHCL students can learn four different ways: UHCL, UHCL Pearland Campus, our campus at the Texas Medical Center, or online.
DISTANCE AND OFF-CAMPUS EDUCATION

- General Information
- Course Delivery Formats
- DE Admissions Requirements
- Schedule of Classes
- Registration
- Financial Aid and Scholarships
- Student Services
- Online Programs
- Off-Campus Programs by Locations

GENERAL INFORMATION
In an attempt to meet this need for flexibility, the university offers classes in a variety of formats and at several convenient locations. Students can opt to complete a selected bachelor’s, master’s degree or a Doctor of Education in Educational Leadership at centers close to their home or office. Alternatively, they can choose to take coursework online. Many of UHCL’s degree programs offer Web enhanced classes. Students and faculty can make use of the online environment to supplement traditional classes - decreasing the amount of time students actually spend in the classroom.

Distance and Off-Campus Education at UHCL facilitates and supports the delivery of UHCL courses, degrees and certificate programs as defined by the UHCL catalog.

COURSE DELIVERY FORMATS
Distance Education (DE) is any instruction that takes place outside the UHCL campus classroom setting. University of Houston-Clear Lake offers students the opportunity to supplement their on-campus coursework. Classes offered through DE are regular UHCL classes taught by UHCL faculty with the same pre-requisites and requirements as classes taken on campus. Classes are offered in a variety of formats that provide options for students:

- Online (Internet) - This format is delivered via the Internet using a course management tool called Blackboard with all class instruction delivered and course requirements fulfilled online. No face-to-face instruction and student interaction or face-to-face student group interaction is required. Courses offered online provide an environment for flexible learning and teaching while delivering the same high-quality content as in a traditional setting. UHCL’s online classes are NOT open entrance/open exit or traditional correspondence courses. Although students are free to do their work online any time it fits into their weekly schedules, assignments are due as specified in the individual course syllabus.
- Web enhanced (Hybrid) - With this format, classroom instruction is delivered and course requirements are fulfilled via a combination of face-to-face instruction at the UHCL campus and off-campus sites and online. In a web enhanced class, an in-
structor can deliver all instruction online but require students to attend mandatory orientation, class presentations, and in-class examinations. The number of face-to-face meetings is determined by the instructor and can be found on the footnotes for the class on the UHCL class schedule. The Web enhanced format is popular both on the UHCL campus and at the off-campus learning centers.

- Off-campus courses - UHCL offers courses for selected degree programs at off-campus learning centers. Courses at our off-campus learning centers may be offered face-to-face in a traditional classroom, or as a Web enhanced class.

UHCL is committed to using the most current instructional techniques to ensure comparable learning outcomes between course work delivered in a traditional, Web enhanced, or online format. It is recommended that students have their own computer with access to the Internet prior to registering for an online class. The university and off-campus centers have fully equipped computer labs that students may use.

**DE Admission Requirements**
Admission requirements are identical to those for students participating in degree programs on the UHCL campus. Students interested in participating in a distance education program must indicate so on the UHCL Application for Admissions. Program options at different off-campus learning centers and programs offered online are identified in the admissions application.

**Schedule of DE Classes**
Each semester, students have the ability to review course offerings via the online search engine on the UHCL website. See class schedule available online at www.uhcl.edu. To search for distance education courses, select your location of choice and/or instruction mode of delivery, then search. The distance education class schedule can also be found at the DE website at www.uhcl.edu/disted.

**Registration**
Upon successful completion of the application process, students can register for classes online through E-Services. Tuition and fees can be paid by credit card or students can arrange to make installment payments. Students who register to take classes at an off-campus location must attend classes at that particular location.

**Financial Aid and Scholarships**
UHCL provides quick and easy access to financial aid and scholarship information to students at a distance. Eligibility for this assistance is the same as for on-campus students. All forms, complete list of scholarships, timelines and instructions are available online at the Financial Aid website. Financial assistance is available to distance education students, as it would be for on-campus students. Please refer to www.uhcl.edu/finaid for more information.

**Student Services**
The DE office has developed unique advising procedures to best serve the needs of its students. Advisors are available to assist students via face-to-face appointments, tele-
phone or email. Academic advising is available at each of the off-campus locations. To schedule an appointment, please call 281-283-3031.

UHCL also provides student services to off-campus and online students. For assistance in accessing these services, call the DE office or the Student Assistance Center at 281-283-2722. Services include:

- Student photo IDs available at off-campus locations
- Academic advising for students in online programs
- Career exploration online and at the UHCL Pearland Campus
- Online tutors in writing and specific content areas. Tutoring is also available at the UHCL Pearland Campus and Texas Medical Center.
- Online Bookstore
- Online Course Support
- Online study skills assessment
- General university information via email and phone from the Student Assistance Center (SAC)
- Online access to the online student news publication, The Signal
- Disability services, available both online and off-campus
- Virtual Library services
- Counseling information available online and personal counseling available at the UHCL Pearland Campus.

Additionally, UHCL email is the official method of communication between the university and students. Students will receive official UHCL notifications (i.e. financial aid award packages) through their UHCL email accounts. It is the students’ responsibility to check their accounts regularly.

**ONLINE PROGRAMS**
Bachelors of Science in General Business
Bachelors of Science in Criminology
Bachelors of Science in Finance
Bachelors of Science in Psychology
Bachelors of Science in Public Service Leadership

**OFF-CAMPUS PROGRAMS BY LOCATIONS**

**UHCL Pearland Campus**
1200 Pearland Parkway
Pearland, TX 77581
Programs offered:
  - Bachelor of Science in Accounting
  - Bachelor of Science in Behavioral Sciences-General
  - Bachelor of Science in Criminology
Bachelor of Science in Interdisciplinary Studies with EC-6 Generalist Certification
Bachelor of Science in Interdisciplinary Studies with EC-6 ESL Generalist Certification
Bachelor of Science in Interdisciplinary Studies with EC-6 Special Education Generalist Certification
Bachelor of Science in Management
Bachelor of Science in Psychology

**Texas Medical Center**
2151 West Holcombe
Houston, TX 77030
Programs offered:
  - Bachelor of Applied Science in Healthcare Services
  - Bachelor of Science in Healthcare Administration

**UHS Sugar Land Center**
4000 University Blvd.
Sugar Land, TX 77479
Programs offered:
  - Bachelor of Science in Psychology
Our Texas Medical Center campus is located in the largest medical center in the world.
Campus events like Open House are great opportunities for faculty members like Kevin Wooten, professor of management, and Clifton Mayfield, assistant professor of management, to meet with prospective students.
SCHOOL OF BUSINESS

- Accounting
- Environmental Management
- Finance
- General Business
- Healthcare Administration
- Legal Studies
- Management Information Systems
- Marketing
- Professional Accounting

The mission of the School of Business (BUS) at the University of Houston-Clear Lake is to provide quality lifelong education at the junior, senior and master’s level for the Houston/Galveston metropolitan population. Undergraduate business programs primarily serve the region’s community college systems by providing transfer students the opportunity to complete a four-year degree. Graduate programs serve both full-time students and working professionals in the region. Instruction is designed for small classes and flexible hours and fosters development of business skills with global applicability. Faculty pursue a blend of research contributing to knowledge in professional practice, innovative pedagogy and discipline-based scholarship.

<table>
<thead>
<tr>
<th>Office</th>
<th>Office</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Office of Academic Advising</td>
<td>Bayou 2111</td>
<td>281-283-3110</td>
</tr>
<tr>
<td>Office of the Dean</td>
<td>Bayou 2239</td>
<td>281-283-3100</td>
</tr>
<tr>
<td>Website</td>
<td><a href="http://bus.uhcl.edu">http://bus.uhcl.edu</a></td>
<td></td>
</tr>
</tbody>
</table>

The graduate and undergraduate accounting and business administration degrees in the School of Business are accredited by the AACSB International - The Association to Advance Collegiate Schools of Business. The school’s graduate degree in Healthcare Administration is accredited by the Commission on Accreditation of Healthcare Management Education. A variety of undergraduate and graduate degrees are offered in the business and public administration disciplines. Students are eligible to apply for jobs through the Cooperative Education Program, which is designed to prepare students for careers by integrating paid work experience with academic study.

H.B. 1172 requires that students entering an institution in fall 2008 or later may not be required to complete more than the minimum number of semester credit hours required for the baccalaureate degree by the Southern Association of Colleges and Schools (120 semester credit hours) unless the institution determines that there is a compelling academic reason for requiring completion of additional semester credit hours for the degree. All UHCL baccalaureate degrees are in compliance with H.B. 1172 effective fall 2008.

H.B. 1172 does not apply to students enrolling prior to fall 2008 or to degree plans in existence prior to fall 2008. Students requesting new degree plans should be aware that they may risk being charged higher tuition if the new degree plan puts them in violation of exceeding 30/45 semester credit hours required for completion of the degree rule (H.B. 1172). Furthermore, changing degree plans may disqualify a student from being
eligible to receive a tuition rebate upon graduation for completion of the degree with no more than three attempted hours in excess of the minimum number of semester credit hours required to complete the degree under the catalog under which the student graduated.

**UNDERGRADUATE REQUIREMENTS FOR ALL BUSINESS AND PUBLIC ADMINISTRATION DEGREES**

**GENERAL DEGREE REQUIREMENTS FOR BUSINESS AND PUBLIC ADMINISTRATION DEGREES**

A minimum of 60 upper-level hours and a total of 120 hours are required for the baccalaureate degree. A minimum GPA of 2.0 or higher is needed to graduate.

**Basic Requirements**

To assist students in obtaining sufficient background prior to transferring to UHCL, the following curriculum is required:

- Accounting Principles\(^1\) 6 hours
- Business Law 3 hours
- Computer Literacy\(^2\) 3 hours
- Economic Principles 6 hours
- English Composition [must be C or better] 6 hours
- Visual and Performing Arts 3 hours
- Other Humanities 3 hours
- Government (three hours U.S. and three hours US/Texas) 6 hours
- History (six hours U.S. or three hours may be Texas) 6 hours
- Mathematics (Calculus and Finite Math)\(^3\) 6 hours
- Natural Science (ASTR, BIOL, CHEM, GEOL, PHYS)\(^4\) 6 hours
- Social Sciences (ANTH, ECON, GEOG, PSYC, SOCI) 3 hours
- Speech 3 hours
- Total 60 hours

\(^1\) Students in the Environmental Management plan may replace the six hours of Accounting Principles with Biology, Geology, Physics, Ecology, Environmental Science or Chemistry beyond the six hours required for admission. Students in the Legal Studies plan may replace Accounting Principles II with a Foreign Language or English beyond the six hours of required composition.

\(^2\) Students majoring in Management Information Systems must complete Computer Literacy plus 3 hours of Computer Programming.

\(^3\) Students in Legal Studies and Environmental Management may replace Calculus with College Algebra. Students in the Legal Studies plan ONLY may replace MATH 1324 Finite Math with three hours of English beyond the core requirements or a foreign language. Students in Environmental Management may substitute MATH 1324 Finite Math with an approved math course higher than college algebra.

\(^4\) Students in the Environmental Management plan are required to take six hours of Chemistry.

Many of these preparatory courses are not taught at University of Houston-Clear Lake (UHCL) and must be taken at a community college. Accounting Principles, Economic Principles, College Algebra and Finite Math are only offered at the freshman/sophomore level. Without completion of these specific prerequisites, very few courses required for business plans can be taken at UHCL.
UPPER-LEVEL REQUIREMENTS FOR BUSINESS PLANS (MAJORS)

Upon acceptance as a degree candidate, a student’s Candidate Plan of Study (CPS) will be prepared during their first semester. The BUS requires 60 upper-level credits.

The plans in Business Administration prepare students to assume administrative, managerial and professional positions in their respective fields. Undergraduate degrees are offered in accounting, finance, management information systems, healthcare administration, management, marketing and general business.

Core Requirements comprise 33 hours; Plan Requirements vary from 15 to 27 hours, depending upon the specific business plan. Non-Business, BUS and General Electives are added to each CPS as needed to provide a total of at least 60 upper-level hours, as well as 120 total hours required for graduation. No more than six hours of grades in the range of "D+," "D" or "D-" are permitted in upper-level Core Requirements. All courses in Plan Requirements must be completed with a grade of "C-" or better. A minimum GPA of 2.0 or higher is needed to graduate.

Core Requirements for Business Majors

The following courses, or their approved equivalents, together with accounting and economics principles and business law, constitute the business core and are required of all business students:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACCT 3331</td>
<td>Managerial Accounting¹</td>
</tr>
<tr>
<td>DSCI 3231</td>
<td>Statistics I</td>
</tr>
<tr>
<td>DSCI 3331</td>
<td>Quantitative Methods for Management</td>
</tr>
<tr>
<td>ECON 3131</td>
<td>Money and Banking</td>
</tr>
<tr>
<td>FINC 3331</td>
<td>Business Finance</td>
</tr>
<tr>
<td>ISAM 3033</td>
<td>Information Systems for Management</td>
</tr>
<tr>
<td>MGMT 3031</td>
<td>Management Theory and Practice</td>
</tr>
<tr>
<td>MGMT 4132</td>
<td>Strategic Management</td>
</tr>
<tr>
<td>MGMT 4534</td>
<td>Organizational Behavior</td>
</tr>
<tr>
<td>MKTG 3031</td>
<td>Principles of Marketing</td>
</tr>
<tr>
<td>WRIT 3132</td>
<td>Written Communication in Business</td>
</tr>
</tbody>
</table>

¹All Accounting majors are required to substitute ACCT 3333 Cost Accounting for ACCT 3331. Finance majors may take either ACCT 3331 or ACCT 3333.

Plan Degree Requirements for Business Majors

Accounting Plan Requirements

Undergraduate students majoring in accounting have two options: the bachelor of science degree in Accounting and the integrated bachelor of science/master of science degrees in Professional Accounting. The objective of the bachelor of science degree in Accounting is to provide basic conceptual accounting and business knowledge as a foundation for entry level positions in industry, financial institutions and non-profit organizations, as well as to provide a basis for further study to pursue a career in public accounting.

Plan requirements for the bachelor of science degree in Accounting consist of these courses:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACCT 3431</td>
<td>Intermediate Accounting I</td>
</tr>
<tr>
<td>ACCT 3432</td>
<td>Intermediate Accounting II</td>
</tr>
</tbody>
</table>
Integrated B.S. and M.S. in Professional Accounting Plan Requirements

The integrated bachelor of science and master of science degrees in Professional Accounting are designed for focused entering undergraduate students who know they want to meet the requirements to sit for the CPA examination and pursue a professional career in accounting. The objective of the integrated plan is to provide students with the required background to sit for the CPA examination and to provide a basis for exercising judgment in accounting-related and business decisions within administrative, managerial and professional positions as well as enhance rapid career development.

Students must apply to the graduate program, take the GMAT exam and meet all graduate accounting entrance requirements by the first semester of their senior year (i.e., after they have completed their first 36 hours of the integrated plan). In addition, students in the integrated plan will be required to have a cumulative UHCL GPA of at least 3.000 for admission to the M.S. in Professional Accounting. The B.S. in Professional Accounting will not be awarded until all requirements for the M.S. are completed. Students failing to be admitted into the graduate Professional Accounting plan will revert to the 120-hour B.S. in Accounting degree plan and proceed in the normal manner to graduation. Students planning on taking the CPA examination are required to have a 3-semester credit hour ethics course, which has been approved by the Texas State Board of Public Accountancy. ACCT 4436 Ethics for Accountants has been approved by TSBPA and satisfies the ethic course requirement.

The Candidate Plan of Study for the integrated B.S. and M.S. in Professional Accounting will include 117 hours of undergraduate and 33 hours of graduate course work. Plan requirements consist of the following courses:

**Undergraduate Courses:**
- ACCT 3431 Intermediate Accounting I
- ACCT 3432 Intermediate Accounting II
- ACCT 4331 Federal Taxation of Individuals
- ACCT 4332 Financial Information Systems
- ACCT 4431 Auditing I
- ACCT 4436 Business Ethics for Accountants
- Undergraduate BUS Elective (3 hours)
- Undergraduate General Elective (3 hours)

**Graduate Courses:**
- ACCT 5234 Corporate Income Tax
- ACCT 5431 Advanced Accounting
- ACCT 5432 Accounting for Government & Not-for-Profit Organizations
- ACCT 6732 Seminar in Auditing Theory and Practices
LEGL 5131  Legal Concepts for Business Professionals

**Graduate Electives:**

ACCT Electives  (9 hours)\(^1\)

BUS Electives  (6 hours)\(^1\)

FINC Elective  (3 hours)\(^1\)

\(^1\)Course work at the 3000- or 4000-level and graduate foundation courses may not be included in the 18 hours of graduate ACCT, FINC or BUS electives.

**Integrated B.S. and M.S. in Professional Accounting Sub-plan in Management Information Systems**

Students in the integrated Professional Accounting Plan may complete a sub-plan (concentration) in Management Information Systems by completing the following combination of undergraduate and graduate course work. Plan requirements consist of these courses:

**Undergraduate Courses:**

- ACCT 3431  Intermediate Accounting I
- ACCT 3432  Intermediate Accounting II
- ACCT 4331  Federal Taxation of Individuals
- ACCT 4332  Financial Information Systems
- ACCT 4431  Auditing I
- ACCT 4436  Business Ethics for Accountants
- ISAM 3034  Introduction to Business Programming

**Graduate Courses:**

- ACCT 5234  Corporate Income Tax
- ACCT 5431  Advanced Accounting
- ACCT 5432  Accounting for Government and Not-for-Profit Organizations
- ACCT 6732  Seminar in Auditing Theory and Practice
- LEGL 5131  Legal Concepts for Business Professionals

**Graduate Electives:**

- FINC elective  (3 hours)

Two of the following four courses (6 hours):

- ACCT 5333  Fundamentals of Database Design and Development
- ACCT 5334  Advanced Database Applications Development
- ACCT 5335  Information Systems Audit and Security
- ACCT 5336  Systems Analysis and Design

**Finance Plan Requirements**

The plan in Finance leads to the bachelor of science degree. Plan requirements consist of these courses:

- ACCT 3431  Intermediate Accounting I\(^1\)
- FINC 3333  Intermediate Financial Management
- FINC 3533  Investments
- FINC 4331  Contemporary Financial Institutions
- FINC 4431  Structure of Financial Statements\(^2\)
- FINC Electives  (3 hours) To be selected from the following courses:
- FINC 3531  Real Estate Investment Analysis
- FINC 4531  International Financial Operations
- FINC 4631  Treasury Management

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FINC 4931  Selected Topics in Finance
General Electives  (9 hours)

1 Student can take either ACCT 3431 or ACCT 3332.

2 Student can take either ACCT 3432 or FINC 4431.

**General Business Plan Requirements**
The plan in General Business leads to the Bachelor of Science degree. Plan requirements consist of 18 hours in business administration course work with no more than six hours of course work from any one of the following areas: accounting, business and public administration, decision sciences, economics, finance, healthcare administration, information systems, management or marketing, and a minimum of nine hours of general electives.

**Healthcare Administration Plan Requirements**
The plan in Healthcare Administration leads to the Bachelor of Science degree. Plan requirements consist of these courses:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>HADM 3131</td>
<td>Foundations of Healthcare Administration Leadership</td>
</tr>
<tr>
<td>HADM 3531</td>
<td>Physician Group Practice Management</td>
</tr>
<tr>
<td>HADM 4132</td>
<td>Healthcare Planning and Marketing</td>
</tr>
<tr>
<td>HADM 4136</td>
<td>Medical Reimbursement</td>
</tr>
<tr>
<td>HADM 4332</td>
<td>Legal Dimensions of Healthcare Administration (or LEGL 3531, 3432, 4532 or 4632)</td>
</tr>
<tr>
<td>HADM 4531</td>
<td>Financial Dimensions of Healthcare Administration II</td>
</tr>
<tr>
<td>MGMT 3331</td>
<td>Human Resource Management</td>
</tr>
<tr>
<td>HADM Elective</td>
<td>(3 hours)</td>
</tr>
<tr>
<td>Non-Business Elective</td>
<td>(3 hours)</td>
</tr>
</tbody>
</table>

**Healthcare Services Plan Requirements**
The Bachelor of Applied Science (BAS) is a collaborative partnership with community colleges and employers in the UHCL service area. The program is designed for students holding an associate degree in the allied health professions. Upon their enrollment at UHCL, the program allows incoming students to transfer a significant portion of their vocational/technical credit hours that they earn through their Associates program. However, students enrolled in the BAS will be required to complete the core curriculum as well as professional core at UHCL in order to complete their BAS degree. Five different tracks will be available to students pursuing a BAS degree. Healthcare Services is one of those tracks.

Students possessing AAS degrees have the technical skills required for their health care professions, but their courses do not require them to complete the State of Texas mandated 42-hour undergraduate core curriculum (general education) for a bachelor’s degree. This track will be offered at UHCL’s Healthcare Administration Department, which is physically based in the Texas Medical Center. This track will allow students with an AAS in the allied health professions to complete a portion of the undergraduate core at the upper-level. The curriculum will save the students valuable time and money, as well as prepare them to advance into an administrative position within their units of healthcare facilities.

**Plan Requirements Consist of these Courses (27 hours):**

<table>
<thead>
<tr>
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</thead>
<tbody>
<tr>
<td>HADM 3131</td>
<td>Foundations of Healthcare Administration Leadership</td>
</tr>
</tbody>
</table>
HADM 3232  Financial Dimensions of Healthcare Administration I
HADM 3333  Healthcare Economics
HADM 3531  Physician Group Practice Management¹
HADM 4132  Healthcare Planning and Marketing
HADM 4136  Medical Reimbursement
HADM 4236  Hospital Operations¹
HADM 4332  Legal Dimensions of Healthcare Administration (or LEGL 3531, 3432, 4532 or 4632)
HADM 4431  Human Resources in Healthcare Administration
HADM 4531  Financial Dimensions of Healthcare Administration II

¹Students can select either HADM 3531 Physician Group Practice Management or HADM 4236 Hospital Operations.

**Prescribed Elective Courses (9 hours):**
- PSYC 4332  Introduction to Industrial/Organizational Psychology²
- PSYC 4730  Behavioral Statistics
- MGMT 4534  Organizational Behavior²
- MKTG 3031  Principles of Marketing

²Student can select either PSYC 4332 Introduction to Industrial/Organizational Psychology or MGMT 4534 Organizational Behavior.

**Management Plan Requirements**
The plan in Management leads to the bachelor of science degree. Plan requirements consist of 15 hours of management electives, a minimum of twelve hours of general electives.

**Specialization Tracks:**

Required prerequisites for all tracks:
- MGMT 3031  Management Theory and Practice
- MGMT 4534  Organizational Behavior

**Entrepreneurship Track (Pearland Campus):**
- MGMT 4336  Principles of Entrepreneurship
- MGMT 4337  Applied Small & Family Business Mgmt.
- MKTG 4333  Marketing for Entrepreneurs
- MGMT 4236  Effective Negotiations
- MGMT 4739  Internship in Management
  OR
- MGMT 4931  Selected Topics in Management (Topics to range from Family Business, New Venture Start-up, to Mergers and Acquisitions)

**Leadership Track:**
- MGMT 4334  Leading Teams
- MGMT 4237  Leadership

Plus six (6) hours from the list below:
- LEGL 4533  Dispute Resolution
- MGMT 3133  Organizational Communication
- MGMT 4236  Effective Negotiations
- MGMT 4238  Cross-Cultural and International Leadership
- MGMT 4332  Organizational Design and Learning
- MGMT 4431  Leadership in a Global Business Environment
- MGMT 4536  Organizational Development
## Human Resource Track:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>MGMT 3331</td>
<td>Human Resource Management</td>
</tr>
<tr>
<td>MGMT 3531</td>
<td>Wage and Salary Administration</td>
</tr>
<tr>
<td>MGMT 4136</td>
<td>Human Resource Management Information Systems</td>
</tr>
</tbody>
</table>

Plus three (3) hours from the list below:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>LEGL 4533</td>
<td>Dispute Resolution</td>
</tr>
<tr>
<td>MGMT 3431</td>
<td>Human Resource Planning, Staffing and Selection</td>
</tr>
<tr>
<td>MGMT 4333</td>
<td>Collective Bargaining in the Public Sector</td>
</tr>
<tr>
<td>MGMT 4531</td>
<td>Industrial Labor Relations</td>
</tr>
<tr>
<td>MGMT 4536</td>
<td>Organizational Development</td>
</tr>
</tbody>
</table>

## Environmental Management Track:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENVR 3131</td>
<td>Foundations of Environmental Management</td>
</tr>
<tr>
<td>ENVR 4135</td>
<td>Introduction to Environmental Law</td>
</tr>
</tbody>
</table>

Plus an additional six (6) hours from any 4000 level ENVR courses.

## Management Information Systems Plan Requirements

The Bachelor of Science in Management Information Systems (MIS) curriculum is designed for students to acquire knowledge, skills and abilities necessary for analyzing, designing, developing and implementing organizational information systems. The degree coursework is comprised of business courses (in areas such as accounting, marketing and finance) as well as information systems courses (in areas such as web applications development, database applications development, computer networks design and administration, and business applications programming). The degree coursework prepares students for careers that include business application developer, database application developer, network designer and administrator, web application developer, and technical support. The following courses comprise the degree coursework:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>ISAM 3034</td>
<td>Introduction to Applications Programming</td>
</tr>
<tr>
<td>ISAM 3134</td>
<td>Applications Development with Java</td>
</tr>
<tr>
<td>ISAM 3331</td>
<td>Introduction to Business Database Application Development</td>
</tr>
<tr>
<td>ISAM 3332</td>
<td>Applications Development with Visual Basic</td>
</tr>
<tr>
<td>ISAM 4331</td>
<td>Introduction to Business Internet Applications Development</td>
</tr>
<tr>
<td>ISAM 4635</td>
<td>Analysis &amp; Design of Information Systems</td>
</tr>
<tr>
<td>ISAM 4636</td>
<td>Introduction to Computer Networks Management</td>
</tr>
<tr>
<td>ISAM Elective</td>
<td>(3 hours)</td>
</tr>
<tr>
<td>BUS Elective</td>
<td>(3 hours)</td>
</tr>
</tbody>
</table>

## Marketing Plan Requirements

The plan in Marketing leads to the bachelor of science degree. Plan requirements consist of these courses:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>MKTG 3133</td>
<td>Marketing Channels and Distribution</td>
</tr>
<tr>
<td>MKTG 3531</td>
<td>Marketing Research</td>
</tr>
<tr>
<td>MKTG 3433</td>
<td>Consumer Behavior</td>
</tr>
<tr>
<td>MKTG Electives</td>
<td>(9 hours)</td>
</tr>
<tr>
<td>General Electives</td>
<td>(9 hours)</td>
</tr>
</tbody>
</table>
Objeckive of these plans is to create an understanding of basic administrative skills and an appreciation of the social, economic and political environment of public administration.

Once a student is accepted as a degree candidate, a Candidate Plan of Study (CPS) will be prepared. In some degree plans, sufficient hours of electives are added to the course requirements on the CPS to meet the 60 upper-level hour requirement and/or the 120 total hour requirement.

Undergraduate Candidate Plans of Study in public administration must contain no more than 25 percent of their credit hours from the business fields of accounting, business and public administration (BAPA), decision sciences, economics, finance, healthcare administration, information systems, management and marketing. A minimum GPA of 2.0 or higher is needed to graduate.

Plan Degree Requirements for Public Administration Plans

Environmental Management

The undergraduate plan in Environmental Management leads to the bachelor of science degree. The objective of the plan is to prepare students for positions involving the management of natural resources in a variety of public and private settings. Students are expected to complete six hours of course work in chemistry before enrolling.

Plan requirements consist of these courses:

- **CHEM 3333** Environmental Chemistry
- **DSCI 3231** Statistics I
- **ENVR 3131** Foundations of Environmental Management
- **ENVR 4133** Techniques of Environmental Assessment
- **ENVR 4135** Introduction to Environmental Law
- **ENVR 4332** Process of Environmental Permitting
- **ENVR 4333** Introduction to Pollution Control Technology
- **ENVR 4336** Administrative Practices & Ethical Considerations
- **MGMT 3031** Management Theory & Practice
- **WRIT 3135** Technical Writing

Two of the following courses (6 hours):

- **ENVR 4131** Principles of Air Quality
- **ENVR 4132** Water Management Principles
- **ENVR 4137** Solid Waste Management Principles
- **ENVR 4931** Special Topics in Environmental Management (Approved Topics)

Two of the following courses (6 hours):

- **GEOG 4031** Urban Geography
- **GEOG 4132** Human Geography
- **LEGL 3531** Legal Research
Legal Studies

The undergraduate plan in Legal Studies leads to the bachelor of science degree. It is the goal of the Legal Studies program to introduce students to the study of law and the workings of the American Legal system as a foundation for a career as a paralegal professional or the more advanced study of law in a law school environment. The degree program has three principal educational objectives: 1) to educate students in the legal principles that underpin substantive and procedural areas of law such as torts, family law, probate, criminal law, the law of real property, dispute resolution, and civil litigation; 2) to equip students with the legal research, writing and critical thinking skills necessary to foster their continuing independent study of the law beyond the classroom; and 3) to raise student’s awareness and understanding of the important role that the system of trial by jury, the appellate process and dispute resolution play in preserving the governing principles of a democratic society.

Plan requirements consist of these courses:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>LEGL 3037</td>
<td>Legal Writing &amp; Appellate Process</td>
</tr>
<tr>
<td>LEGL 3133</td>
<td>Introduction to Law &amp; the American Legal System</td>
</tr>
<tr>
<td>LEGL 3231</td>
<td>Logic</td>
</tr>
<tr>
<td>LEGL 3432</td>
<td>American System of Trial by Jury</td>
</tr>
<tr>
<td>LEGL 3531</td>
<td>Legal Research</td>
</tr>
<tr>
<td>LEGL 3533</td>
<td>Introduction to Texas Rules of Pre-Trial Civil Procedure</td>
</tr>
<tr>
<td>LEGL 4532</td>
<td>Family Law &amp; Procedure</td>
</tr>
<tr>
<td>LEGL 4533</td>
<td>Dispute Resolution</td>
</tr>
<tr>
<td>LEGL 4534</td>
<td>Property Transactions</td>
</tr>
<tr>
<td>LEGL 4535</td>
<td>Criminal Law and Procedure</td>
</tr>
<tr>
<td>LEGL 4536</td>
<td>Torts</td>
</tr>
<tr>
<td>LEGL 4539</td>
<td>Estate Planning &amp; Administration</td>
</tr>
</tbody>
</table>

Required Electives (24 hours):
One course to be selected from ACCT, ENVR 4135, FINC, MGMT 4236 or MKTG rubrics (3 hours);
One course to be selected from ARTS, HIST, HUMN, SOCI or POLS rubrics (3 hours);
Two of the following courses: WRIT 3037, WRIT 3132 or WRIT 3135 (6 hours);
12 hours of general electives.

Political Science

NOTE: The Political Science program has been transferred to the School of Human Sciences and Humanities. Please check their section of the catalog for plan requirements.
UHCL’s School of Education offers an array of programs in the field of education. Faculty, including Associate Professor and Program Coordinator of Early Childhood Education Rebecca Huss-Keeler, and staff actively support students preparing for successful careers as educators.
SCHOOL OF EDUCATION

- Interdisciplinary Studies
  - EC-6 Generalist (Early Childhood Concentration)
  - EC-6 Generalist (Reading Concentration)
  - EC-6 Bilingual Generalist
  - EC-6 ESL Generalist
  - EC-6 Generalist with EC-12 Special Education (All Level)
  - 4-8 Generalist
  - 4-8 ESL Generalist
  - 4-8 Social Studies
  - 4-8 Science
- Bachelor of Applied Science (BAS) in Interdisciplinary Studies
  - Educator of Young Children
  - Young Children with Disabilities
- Early Childhood Program Leadership
- Post-Baccalaureate Teacher Certification
  - EC-6 Generalist
  - EC-6 Generalist (Reading Concentration)
  - EC-6 Bilingual Generalist
  - EC-6 ESL Generalist
  - EC-6 Generalist with EC-12 Special Education
  - 4-8 Generalist
  - 4-8 English Language Arts and Reading
  - 4-8 English Language Arts and Reading/Social Studies
  - 4-8 Social Studies
  - 4-8 Mathematics
  - 4-8 Science
  - 8-12 English Language Arts and Reading
  - 8-12 History
  - 8-12 Social Studies
  - 8-12 Mathematics
  - 8-12 Life Science

Building on a solid base of liberal arts and general studies, the School of Education (SoE) seeks to produce thoughtful, skilled and humane educators. Numerous plans are available to help students develop into highly qualified professionals.

The SoE offers an extensive choice of certification plans in undergraduate specializations. Many alumni find employment in a variety of educational settings, while others pursue careers in industry, government, independent practice or consulting. Plans in the SoE are fully approved by the State Board for Educator Certification (SBEC)/Texas Education Agency (TEA) and University of Houston-Clear Lake (UHCL) is accredited by the National Council for Accreditation of Teacher Education (NCATE).

Office                  Phone
School of Education (SoE) Bayou 1231 281-283-3600
Center for Professional Development of Teachers (CPDT) Bayou 1231 281-283-3612
Center for Educational Programs (CEP) Arbor 190 281-283-3530
Office of Academic Advising Bayou 1231 281-283-3615
Office of Educator Certification Bayou 1231 281-283-3618
The SoE believes that teaching, learning and educational leadership should be learner-centered. Whether referring to university pre-service teachers, in-service teachers pursuing advanced studies, others in professional educator roles or the learners influenced by these educators, the focus of teaching and learning on the learner. This conceptual framework guides the way in which the SoE structures its courses and degree plans. This is reflected in the SoE Mission Statement quoted below. It is also the central theme reinforced in classes. The vision of the SoE is of a learner-centered community in which success for all students is paramount.

The mission of the SoE is to prepare outstanding educators and leaders in education through achievement of the highest standards of knowledge, skills and dispositions to assist all students in learning. The mission is accomplished by promoting:

1. Excellence and innovation in learner-centered teaching and learning for all
2. The value and understanding of all types of diversity
3. Professional and personal integrity
4. Effective use of technologies
5. Partnerships with and service to the community
6. Ongoing assessment for both candidate and program improvement
7. Research to expand the knowledge base for teaching and learning

Although each of these is critically central to the goals and directions of the SoE at UHCL, the first, "...promoting excellence and innovation in learner-centered teaching and learning for all...", is the most succinct statement of what the faculty within the SoE value.

**ACCOUNTABILITY AND ACCREDITATION**

University of Houston-Clear Lake (UHCL) is accredited by the Southern Association of Colleges and Schools (SACS). Unique to education itself are other accrediting and accountability bodies with strict guidelines and standards that must be met in order for the School of Education (SoE) at UHCL to recommend educators for teaching certificates, supplemental certificates, master teacher certificates and certificates requiring a master’s degree. Below is a brief description of the accountability and accreditation measures of the U.S. Department of Education (USDE), the National Council for Accreditation of Teacher Education (NCATE) and the State Board for Educator Certification (SBEC)/Texas Education Agency (TEA) and how the university measures up to those criteria and standards.
DEPARTMENT OF EDUCATION ACCOUNTABILITY

In 1998, Congress reauthorized Title II of the Higher Education Act. The Act established a reporting system for the U.S. Department of Education (USDE) to collect information annually on the quality of the teacher training programs of states and institutions of higher education. Within Title II, the USDE mandates federal accountability measures to determine how well all higher education institutions prepare teachers, what states require of individuals before they are allowed to teach and how institutions and states are raising their standards to provide "highly qualified" educators. The USDE administers Title II and gathers information from all the states each October for distribution in April of the following year. Institutions are ranked on aggregate and summary pass rates. The rankings show the percentages of program completers who demonstrated subject-matter competency by passing a required state assessment. In Texas, the Texas Education Agency (TEA) collects all data for Title II.

The pass rates of those who completed their teacher certification at UHCL during the 2009-2010 academic year were evaluated and compared to the pass rates of the state and national groups of program completers. At UHCL, students from 2009-2010 had an overall passing rate of 98% on all of their state assessments.

For a complete summary of all pass rates see the federal Title II reporting Web site and click on, "View State Reports Here" at: https://title2.ed.gov/default.asp.

Title II also collected the following numeric data about UHCL students and faculty from 2009-2010. Title II requires that all higher education institutions publicly share the following data:

<table>
<thead>
<tr>
<th>Category</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Students enrolled in teacher preparation programs</td>
<td>687</td>
</tr>
<tr>
<td>Students in supervised student teaching (internships)</td>
<td>223</td>
</tr>
<tr>
<td>Full-time faculty of supervised student teaching</td>
<td>4</td>
</tr>
<tr>
<td>Part-time faculty of supervised student teaching (full-time equivalent)</td>
<td>15</td>
</tr>
<tr>
<td>Total number of clock hours required of a supervised student teacher</td>
<td>504</td>
</tr>
</tbody>
</table>

NCATE ACCREDITATION

The National Council for Accreditation of Teacher Education (NCATE) is the largest and most recognized accrediting body for teacher education in the United States. University of Houston-Clear Lake (UHCL) is one of only 13 Texas higher education institutions to be accredited by NCATE. NCATE has rigorous academic guidelines for initial and advanced levels of educator certification. The NCATE Board of Examiners conducted a site visit of UHCL in spring 2007 and the NCATE Accrediting Board awarded UHCL continuing accreditation at both the initial and advanced levels. NCATE cited no areas for improvement.

SBEC/TEA ACCREDITATION

University of Houston-Clear Lake (UHCL) is one of 160 educator preparation programs in the State of Texas that are accredited to recommend educators for certificates. The State Board for Educator Certification (SBEC)/Texas Education Agency (TEA) implements stringent guidelines and standards for initial and advanced levels of educator certification. These standards are evaluated according to UHCL students'
rate of performance on the SBEC/TEA state assessments. The TEA’s last announce-
ment of UHCL’s overall final pass rate on all state assessments was 98%.

The administrative functions for the certification process are conducted by the Educator
Certification and Standards Division of the TEA. Licensing authority remains with the
SBEC/TEA.

**POLICY ON PROFESSIONAL DISPOSITIONS**

Students who are seeking teacher certification or who are enrolled in the School of
Education (SoE) are required to read "The Statement on Professional Dispositions,”
which defines the behavioral standards the SoE expects of its students. Just as students
may be withdrawn from their program for not meeting the academic requirements,
they may also be withdrawn for not meeting the professional disposition standards.
The Statement on Professional Dispositions is found at

**FIELD EXPERIENCE COURSES**

In the School of Education (SoE) Course Roster, there are many courses which have
descriptions which end with "Field experiences required.” Students in these courses
are required to spend part of their time off campus, in most cases, in school class-
rooms. The State of Texas requires each of these students to pass a criminal back-
ground check before being allowed in the classroom for the field experience.

**CRIMINAL BACKGROUND CHECKS**

As required by Texas Senate Bill 9, the district will conduct a criminal background
check on each student before the student is allowed in the school for a field experi-
ence. In order for the criminal background check to be conducted, each student must
complete all required documentation. Part of the documentation will require that each
student provide his/her social security number and driver’s license number. If a stu-
dent does not have a driver’s license, then, at the discretion of the school district, oth-
er official numbers (visa, passport, etc.) may be required. The criminal background
check is conducted for each field-experience course each semester and for each district
in which the student is completing a field experience. If a student is denied access to a
district based on the criminal background check, the student cannot get credit for the
course. The student will not be able to register for any further field experience course
until the situation has been corrected. For information on the Code of Ethics for
Texas educators, refer to the Texas Administrative Code Web site
7&ch=247.

The Texas Education Agency (TEA) offers Preliminary Criminal History Reviews for
Educator Certification Candidates for a non-refundable fee of $150.00. This service
allows those individuals who are contemplating obtaining a Texas teacher certificate in
the future, the opportunity to have a review of an existing criminal history performed by
agency staff. The review is based solely on information provided by the candidate and
will result in a non-binding opinion issued by the agency as to whether or not the candidate would be eligible for Texas teacher certification at the time of the evaluation. The process does not preclude a candidate from being required to submit to a national criminal history review as required by statute at the time of application for educator credentials. For more detailed information for the service, including all necessary forms and instructions, visit the following link for Frequently Asked Questions on the TEA Web site: http://www.tea.state.tx.us/index2.aspx?id=2147486679.

CENTERS AND OFFICES

CENTER FOR PROFESSIONAL DEVELOPMENT OF TEACHERS (CPDT)
The School of Education (SoE) has been designated as a Center for Professional Development of Teachers (CPDT). The teacher preparation plan has been restructured to provide extensive school-based experiences for prospective educators. These expanded experiences include a two-semester internship, field-based courses and close cooperation with a number of schools which have been designated as Professional Development School (PDS) sites. These sites operate under the philosophy that every staff member is a mentor, providing a rich and supportive environment for the preparation of professional educators. The CPDT coordinates field experiences and works with the Center for Educational Programs (CEP) in providing a wide array of professional development opportunities. The CPDT also provides technological support and professional development.

Field-based experiences and graduate internships take place in a variety of settings in 22 local area school districts. Fifty-five schools have been designated as PDSs and provide pre-service internships and professional mentoring. In addition, the SoE has an additional 124 contracts with other businesses and other school districts to provide both graduate internship/practicum placement and field experiences.

PROFESSIONAL DEVELOPMENT LABORATORY SCHOOL (PDSL)
University of Houston-Clear Lake (UHCL) and Clear Creek Independent School District (CCISD) have entered into a partnership to maintain a Professional Development Laboratory School (PDSL). The PDSL is located in what was McWhirter Elementary School in Webster, Texas and opened at the beginning of the 2002-2003 school year.

The School of Education (SoE) acts on behalf of the University to oversee the PDSL. UHCL faculty provides instructional leadership, conducts research and engages in professional development. In addition, some SoE courses are taught at the PDSL. The main focus of the PDSL is to provide educational opportunities for UHCL and CCISD faculty, students and the school community. Faculty and students interested in being involved in the PDSL should contact the SoE Associate Dean.
**Center for Educational Programs (CEP)**

The Center for Educational Programs (CEP) provides academic and outreach services to students, faculty, schools, school districts, other educational entities and members of the community. The CEP coordinates the School of Education’s (SoE’s) clinical services, provides facilities and coordination for laboratory experiences, supports a broad range of programs for children and youth, offers non-credit courses for area educators, assists local schools and school districts in emerging and ongoing professional development activities and promotes and supports various projects of the SoE.

**Office of Academic Advising**

This office provides information about the School of Education (SoE) degree requirements, advises all undergraduate and post-degree teacher certification students seeking initial teaching certificates, analyzes transcripts, performs student audits prior to admission to Pre-Service Internship I and the Alternative Certification Program (ACP) and prepares students’ degree and certification plans. The office also advises prospective graduate students in the various SoE plans and assigns them faculty advisors.

**Office of Educator Certification**

Questions about State educator certification policies and regulations should be directed to this office. It maintains all official certification records for the School of Education (SoE). This office also approves applications for admission to the Teacher Education Program (TEP); audits for the Master’s Comprehensive examination and graduation; recommends students for educator certificates; prepares deficiency plans and tracks data for Title II and the Accountability Standards for Educator Preparation (ASEP-TEA Accreditation).

**Office of State Assessments**

The Office of State Assessments advises and disseminates information to students about the state teacher certification exams, which are called Texas Examinations of Educator Standards (TExES). Candidates must pass their required TExES in order to become public school educators in the state of Texas. This office gives test approval to eligible students and keeps a record of students’ exam scores. It houses and distributes literature pertaining to state assessments, covering registration instructions, practice test information and notification of any changes or updates from the Texas Education Agency (TEA) regarding the TExES. This office offers opportunities for University of Houston-Clear Lake (UHCL) students and alumni to take practice tests to help prepare them for their actual exam(s). The School of Education (SoE) State Assessments Coordinator networks with UHCL faculty and staff, as well as with the Educational Testing Service (ETS) and the TEA, to maintain accurate testing procedures and requirements.
RESEARCH CENTER FOR LANGUAGE AND CULTURE
This center supports initiatives in the research and development of educational programs for students working with second language learners and their families. Funded projects have included teacher training, bilingual counselor training and bilingual administrator training.

LEARNING RESOURCES REVIEW CENTER
This center is jointly sponsored by the Alfred R. Neumann Library and the School of Education (SoE) and houses current children's books furnished by the generosity of publishers and producers of books and materials. The primary function of the center is to encourage review activities.

CERTIFICATION

ALTERNATIVE CERTIFICATION PROGRAM (ACP)
The University of Houston-Clear Lake (UHCL) School of Education (SoE) Alternative Certification Program (ACP), in cooperation with UHCL member school districts, is a training program that provides the opportunity for initial teacher certification students who have earned a bachelor’s degree to be employed as full-time teachers while they complete their certification. The length of the program may be from one to three years depending on a student's qualifications. The UHCL ACP meets the requirements of the U.S. Department of Education’s (USDE) definition of "highly qualified" under the No Child Left Behind Law (NCLB). According to the USDE and NCLB, each school district must ensure that all teachers who teach Core academic subjects funded by Title I funds are "highly qualified." An uncertified educator is able to meet this "highly qualified" definition by:

• holding a bachelor’s degree or higher from an approved institution,
• being admitted to an State Board for Educator Certification (SBEC) approved ACP and
• passing the content state assessments required for the certification area being sought.

Admission Requirements for Alternative Certification Program (ACP)
Students must have the following:
1. Degree - Must have an earned bachelor’s degree or higher from an approved accredited institution. Must be conferred by May for fall entry and August for spring entry into the program.
2. State Assessments - Must pass all state assessments.
3. University of Houston-Clear Lake (UHCL) Enrollment - Must be admitted to UHCL by the Office of Admissions before the Alternative Certification Program (ACP) application deadline in order for the School of Education (SoE) Office of Academic Advising to obtain transcripts from the Office of Admissions to calculate a grade point average (GPA). Enroll as either a graduate or post-baccalaureate Teacher Certification student. Teacher Education Program (TEP) Admission - Must be for-
mally admitted by letter to the SoE TEP prior to enrollment in the ACP. Admission requires completion of EDUC 4130, SILC 4135, INST 3133; Texas Higher Education Assessment (THEA)/Texas Academic Skills Program (TASP) (Reading 260, Writing 230, Mathematics 230) or an approved master’s degree or higher; a college-level public speaking course with "C-" or better or Speech Competency form; a GPA greater than 2.500 overall or in the 60 most recent semester credit hours; completion of a minimum of 12 semester credit hours in the subject-specific content area for the certificate being sought and the TEP application form. Submit the TEP application form and all supporting documentation to the SoE Certification Office in B1231.

4. Admission to TEP is required before accepting a position with a school district.

5. Students must have thirty documented clock hours of K-12 experience or observation to be eligible for ACP.

6. GPA - Must have at least a 2.500 overall GPA. This overall GPA includes all coursework from all collegiate institutions attended - not just UHCL. If students do not have at least a 2.500 overall GPA, then at least a 2.500 GPA in the last 60 hours of coursework may be accepted (includes all coursework in the semester of the 60th hour).

7. Application - Must complete the ACP application (will be available at the informational meetings with Academic Advising or in the Office of the Center for Professional Development of Teachers [CPDT], B1231-4). Application must be submitted to the CPDT office by the deadline posted on the CPDT bulletin board and ACP application. The deadline date is based on the paper-based Texas Examinations of Educator Standards (TExES) administration schedule.

8. Fees - A non-refundable $60 ACP fee is paid to the CPDT office and is valid for 12 months from the date of application. A $120 state assessments fee is paid to Educational Testing Service (ETS) during online registration. Partial refunds will be made for state assessments cancelled during regular or late registration periods. No refunds will be made for cancellations after the late registration period.

9. Acceptance Letter – A letter of acceptance sent by the CPDT confirming the student has met the above requirements for entry into the UHCL ACP.

The teaching position must be with one of the UHCL CPDT Teacher Center Board member districts. The following is a list of member districts:

<table>
<thead>
<tr>
<th>Alvin</th>
<th>Angleton</th>
<th>Brazosport</th>
<th>Channelview</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clear Creek</td>
<td>Columbia-Brazoria</td>
<td>Danbury</td>
<td>Deer Park</td>
</tr>
<tr>
<td>Dickinson</td>
<td>Friendswood</td>
<td>Galena Park</td>
<td>Galveston</td>
</tr>
<tr>
<td>Goose Creek</td>
<td>Hitchcock</td>
<td>Houston</td>
<td>La Marque</td>
</tr>
<tr>
<td>La Porte</td>
<td>Pasadena</td>
<td>Pearland</td>
<td>Santa Fe</td>
</tr>
<tr>
<td>Sheldon</td>
<td>Texas City</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Qualified Alternative Certification Program (ACP) Students**

Upon acceptance, qualified students will complete the following steps:

1. Probationary Certificate – Students must apply online for a Probationary certificate issued by the Texas Education Agency (TEA) at www.tea.state.tx.us under Educator Login” and “Applications and Probationary Certification.” There is a $52 fee for the certificate and a $42.25 fee for fingerprinting and a background check, both of which
are paid online at the Web site. Students must have a professional fingerprinting service digitally scan their prints and send them to the TEA. The TEA will conduct its criminal background check using these scans by running them through the Federal Bureau of Investigations (FBI) and the Department of Public Safety (DPS) databases. A maximum of three Probationary certificates may be issued by the TEA per student (one per academic year) and students must reapply for them each year. The TEA may or may not issue a Probationary certificate to anyone formerly on an emergency permit or other permit. Students should have the school district contact the TEA if the district has a concern with this issue.

2. Alternative Certification Program (ACP) Fee – A non-refundable fee of $3,000 (subject to change) will be deducted from each ACP student’s annual salary by the school district. This fee supports the administration of the program, the university supervisor, the public school mentor, and the student’s release time classroom substitute. Students who require a second or third year to complete the program will have a fee of $900/$1800 yearly deducted from their salary each semester for the same reasons stated above. *Three years is the maximum allowed time to complete the program.* Students will register for the ACP Internship course every semester once hired in addition to any remaining courses required for completion of their certification. TCED 4768 will be taken during the first UHCL semester of employment. TCED 4769 will be taken during the second UHCL semester of employment. TCED 4709 will be taken each UHCL semester during the second and third year of employment until the student has completed the program requirements and is eligible for recommendation for certification.

3. Certification Plan - Students’ transcripts will be analyzed during the first semester at University of Houston-Clear Lake (UHCL). The School of Education’s (SoE) Office of Academic Advising will create a Candidate Plan of Study (CPS) for all students. (Deficiency plans are not used by the ACP). Students will receive a card in the mail with instructions to come to B1231 to sign the plan. See the Post-Baccalaureate Teacher Certification sections of the catalog, the bulletin board at B1231 and SoE Web site for additional details on the SoE plans.

4. Plan Completion - Students will assume all tuition, fees and other costs for required university coursework, and complete all the requirements listed on the plan. Students must then apply for the Standard Classroom Teaching certificate online and pay the TEA a $77 fee. UHCL then recommends students for the certificates at the TEA online.

**GENERAL CERTIFICATION INFORMATION**

In accordance with the rules of the State Board of Education, students applying for a teaching certificate in the State of Texas must meet the requirements for a bachelor’s degree with an academic major (other than education) or an interdisciplinary academic major. The major must be related to the public school curriculum as defined by Chapter 74 of the Texas Administrative Code.

Students seeking a certification recommendation must have at least a 3.000 overall grade point average (GPA) in Pedagogy coursework and at least a 2.500 overall GPA in the
content area for which the recommendation is sought. Grades of "C-" or better are necessary for all University of Houston-Clear Lake (UHCL) course requirements. Pre-Service Internship I requires a grade of "B-" or better.

A State Board for Educator Certification (SBEC) rule (Title 19, Part 7, Chapter 249) gives the board the authority to suspend or revoke a teaching certificate or refuse to issue a teaching certificate to a person who has been convicted of a felony or misdemeanor which directly relates to the duties and responsibilities of the teaching profession. For additional actions that may be taken by the board, see Rule 249.

STATE ASSESSMENTS INFORMATION

The Texas Education Agency (TEA) has developed comprehensive exams called Texas Examinations of Educator Standards (TExES) to make sure that each educator has the content and professional knowledge necessary for an entry-level position in Texas public schools. All initial certification students must pass a pedagogy exam and at least one content exam, depending on their certification area. Students seeking bilingual certification must take the Bilingual Target Language Proficiency Test (BTLPT) in addition to their content and pedagogy exams. To determine which state assessments are required for a certificate, students should check their degree or certification plan.

Initial certification students at University of Houston-Clear Lake (UHCL) may register to take their state assessments on any of the test administration dates under the following conditions:

- Students must have an approved and signed degree or certification plan on file in the SoE that matches the state assessments for which they are registering.
- Students must be formally admitted to the Teacher Education Program (TEP).

Students who meet the above conditions may register for the state assessments by completing the following steps:

1. Set up a TEA account at www.tea.state.tx.us. Note: This account will need to be updated, as needed, throughout the candidate’s educator career.
2. Make a note of the TEA ID number from the TEA account.
3. Log onto the Educational Testing Service (ETS) at www.texas.ets.org and set up a New User account. Students should use the exact personal information for this account as in their TEA account. Follow directions for registering for an exam using the TEA ID number retrieved from the TEA account. All test registrations are to be done online, unless the test taker has no way of paying the test fees electronically, in which case registration may be done by telephone at 1-800-205-2626.

The following study aids are available to help prepare students for the state assessments:

- Study Guides - Free, printable preparation manuals for every certification area are available through ETS at http://www.texas.ets.org/prepMaterials/.
- Library - The UHCL Neumann Library has the ETS TExES study guides on reserve for students’ use. The library also has TExES study guides other than those published by the ETS. The curriculum library, housed in Neumann Library, has numerous textbooks for all grade levels and most subject areas, which students may find useful.
in preparing for the content exams.

- Review Sessions/Tutoring - Faculty often work with students through individual tutoring sessions to help prepare them for the state assessments.
- Practice Tests - Practice tests are administered in TCED 4010, Senior Seminar EC-12. The SoE’s Office of State Assessments also gives practice tests approximately once a month. Call 281-283-3609 for dates, times and locations.

TEXAS EDUCATION AGENCY (TEA)

For additional information on State certification, contact the Texas Education Agency (TEA) through their Web site at www.tea.state.tx.us, or their Information and Support Center number at 1-512-936-8400. Any changes made by the State and University of Houston-Clear Lake (UHCL) in interpreting the rulings on educator certification plans in Texas may supersede the requirements of existing certification plans, degree plans, alternative certification plans or deficiency plans.

APPLYING FOR CERTIFICATION

All students completing requirements for certificates must apply for certification and pay the required fee at the "Educator Certification Online System" Web site www.tea.state.tx.us. Verification of certification will automatically be issued to an educator electronically by the Texas Education Agency (TEA) as soon as all requirements have been completed.

PLANS WITH TEACHER CERTIFICATION

The School of Education (SoE) has been designated by the State Board for Educator Certification (SBEC) as a Center for Professional Development of Teachers (CPDT). The CPDT provides, in collaboration with area school districts, teacher preparation and professional development in partnership schools and promotes integration of technology in public school instruction.

The undergraduate plan in Interdisciplinary Studies leads to the Bachelor of Science (BS) degree. Students wishing to pursue this degree may choose one of the following:
1. EC-6 Bilingual Generalist
2. EC-6 Generalist (Early Childhood Concentration)
3. EC-6 Generalist (Reading Concentration)
4. EC-6 Generalist with EC-12 Special Education (All Level)
5. EC-6 ESL Generalist
6. 4-8 Generalist
7. 4-8 ESL Generalist
8. 4-8 Science
9. 4-8 Social Studies

Undergraduate students seeking either 4-8 or 8-12 certification in conjunction with an academic degree in another University of Houston-Clear Lake (UHCL) school (the School of Human Sciences and Humanities [HSH] or the School of Science and Com-
puter Engineering [SCE]) must seek their degree plan in the appropriate school.

The staff in the SoE Office of Academic Advising advises all students seeking the bachelor's degree in Interdisciplinary Studies, initial certification, supplemental certificates, professional certificates and University of Houston-Clear Lake (UHCL) certificates. Teacher education students pursuing bachelor's degrees in other schools also must be advised about certification plan requirements by the SoE Office of Academic Advising. These students should also contact the academic advisers in the school in which they are pursuing degrees.

**DEGREE AND EC-6 TEACHER CERTIFICATION REQUIREMENTS**

Any student seeking initial teacher certification is required to attempt the Texas Higher Education Assessment (THEA) prior to the end of his/her first semester at University of Houston-Clear Lake (UHCL). Any student who has not passed the THEA (see Admission to the Teacher Education Program [TEP]) or attempted the THEA in the previous long semester will not be permitted to register.

The following EC-6 plans are currently offered in the School of Education (SoE) at UHCL. Please check with the Office of Academic Advising for the most recent list of certification plans.

1. EC-6 Bilingual Generalist
2. EC-6 Generalist (Early Childhood Concentration)
3. EC-6 Generalist (Reading Concentration)
4. EC-6 ESL Generalist
5. EC-6 Generalist with EC-12 Special Education (All Level)

**BS in Interdisciplinary Studies with EC-6 Bilingual Generalist Certification**

**Core Requirements:**

See the University Undergraduate Degree Requirements section of the catalog for a listing of the Core courses.

Minimum grade requirements are established for lower-level courses. Contact the Office of Academic Advising for information.

Check prerequisites before enrolling in any courses.

**Lower-Level Courses:**

Three hours of lower-level Natural Science

**Field of Study Courses:**

EDUC 1301
EDUC 2301
MATH 3031 or Mathematics for EC-6 I or MATH 1350
MATH 1350

**Prerequisite Courses for Admission to Teacher Education Program (TEP):**

EDUC 4130 Theories of Educational Psychology
INST 3133  Survey of Instructional Technologies
SILC 4135  Theories of American Pluralism

**Academic Specialization Courses:**
SILC 4031  Spanish for Bilingual Teachers
SILC 4130  Foundations of Bilingual and ESL Education
SILC 4133  Language Learning
SILC 4136  Bilingual Curriculum in the Content Areas
SILC 4531  Development of Biliteracy

**Pedagogy Courses:**
TCED 4231  Social Studies Methods for EC-6
TCED 4232  Science Methods for EC-6
TCED 4233  Mathematics Methods for EC-6
TCED 4738  Pre-Service Internship I
TCED 4798  Pre-Service Internship II

**Other Required Courses:**
ECED 4131  Reading Development in Young Children
LLLS 4131  Survey of Reading
LLLS 4434  Reading & Writing for EC-6
LLLS 4435  Survey of Children’s Literature
MATH 3032  Mathematics for EC-6 II
SPED 4030  Survey of Exceptionalities
TCED 4010  Senior Seminar EC-12
TCED 4033  Creating Positive Learning Environments in EC-6
WRIT 3037  Advanced Writing

Three hours of upper-level Natural Science1

1In the 12 hours (Core included) of Science, students must have at least one course in each of the following: Biology, Earth Science and Physics/Chemistry/Astronomy.

**BS in Interdisciplinary Studies with EC-6 Generalist Certification (Early Childhood Concentration)**

**Core Requirements:**
See the University Undergraduate Degree Requirements section of the catalog for a listing of the Core courses.

Minimum grade requirements are established for lower-level courses. Contact the Office of Academic Advising for information.

Check prerequisites before enrolling in any courses.

**Lower-Level Courses:**
Three hours of lower-level Natural Science1

**Field of Study Courses:**
EDUC 1301
EDUC 2301
MATH 3031 or Mathematics for EC-6 I or MATH 1350
MATH 1350

**Prerequisite Courses for Admission to Teacher Education Program (TEP):**
EDUC 4130  Theories of Educational Psychology
INST 3133  Survey of Instructional Technologies
Academic Specialization Courses:
- ECED 4031 Historical and Recent Trends in Early Childhood Programs
- ECED 4032 Developing Competence in Young Children
- ECED 4034 Nutrition, Health and Safety
- ECED 4131 Reading Development in Young Children
- ECED 4133 Developmental Theories of Young Children
- ECED 4134 Observational/Developmental Assessment of Young Children
- ECED 4335 Children and Families

Pedagogy Courses:
- TCED 4231 Social Studies Methods for EC-6
- TCED 4232 Science Methods for EC-6
- TCED 4233 Mathematics Methods for EC-6
- TCED 4668 Pre-Service Internship II- Generalist
- TCED 4738 Pre-Service Internship I

Other Required Courses:
- LLLS 4131 Survey of Reading
- LLLS 4434 Reading & Writing for EC-6
- LLLS 4435 Survey of Children’s Literature
- MATH 3032 Mathematics for EC-6 II
- SPED 4030 Survey of Exceptionalities
- TCED 4010 Senior Seminar EC-12
- TCED 4033 Creating Positive Learning Environments in EC-6
- WRIT 3037 Advanced Writing

Three hours of upper-level Natural Science

BS in Interdisciplinary Studies with EC-6 Generalist Certification (Reading Concentration)

Core Requirements:
See the University Undergraduate Degree Requirements section of the catalog for a listing of the Core courses.

Minimum grade requirements are established for lower-level courses. Contact the Office of Academic Advising for information.

Check prerequisites before enrolling in any courses.

Lower-Level Courses:
Three hours of lower-level Natural Science

Field of Study Courses:
- EDUC 1301
- EDUC 2301
- MATH 3031 or MATH 1350
- MATH 1350

Prerequisite Courses for Admission to Teacher Education Program (TEP):
- EDUC 4130 Theories of Educational Psychology
- INST 3133 Survey of Instructional Technologies

1In the 12 hours (Core included) of Science, students must have at least one course in each of the following: Biology, Earth Science and Physics/Chemistry/Astronomy.
SILC 4135  Theories of American Pluralism

**Academic Specialization Courses:**
- LLLS 4131  Survey of Reading
- LLLS 4133  Corrective and Remedial Reading
- LLLS 4332  Diagnostic and Prescriptive Reading
- LLLS 4434  Reading & Writing for EC-6
- LLLS 4435  Survey of Children’s Literature
- LLLS 4437  Multicultural Literature
- LLLS 4531  Reading in Content Subjects
- LLLS 4739  Practicum in Clinical Reading

**Pedagogy Courses:**
- TCED 4231  Social Studies Methods for EC-6
- TCED 4232  Science Methods for EC-6
- TCED 4233  Mathematics Methods for EC-6
- TCED 4738  Pre-Service Internship I
- TCED 4798  Pre-Service Internship II

**Other Required Courses:**
- MATH 3032  Mathematics for EC-6 II
- MATH 3036  Problem Solving
- SPED 4030  Survey of Exceptionalities
- TCED 4010  Senior Seminar EC-12
- TCED 4033  Creating Positive Learning Environments in EC-6
- WRIT 3037  Advanced Writing

Three hours of upper-level Natural Science

1In the 12 hours (Core included) of Science, students must have at least one course in each of the following: Biology, Earth Science and Physics/Chemistry/Astronomy.

**BS in Interdisciplinary Studies with EC-6 ESL Generalist Certification**

**Core Requirements:**

See the University Undergraduate Degree Requirements section of the catalog for a listing of the Core courses.

Minimum grade requirements are established for lower-level courses. Contact the Office of Academic Advising for information.

Check prerequisites before enrolling in any courses.

**Lower-Level Courses:**

Three hours of lower-level Natural Science

**Field of Study Courses:**
- EDUC 1301
- EDUC 2301
- MATH 3031 or Mathematics for EC-6 I or MATH 1350
- MATH 1350

**Prerequisite Courses for Admission to Teacher Education Program (TEP):**
- EDUC 4130  Theories of Educational Psychology
INST 3133 Survey of Instructional Technologies
SILC 4135 Theories of American Pluralism

**Academic Specialization Courses:**
- SILC 4032 Introduction to the Study of Languages
- SILC 4130 Foundations of Bilingual and ESL Education
- SILC 4131 ESL Methods
- SILC 4132 Content-Based ESL
- SILC 4133 Language Learning

**Pedagogy Courses:**
- TCED 4231 Social Studies Methods for EC-6
- TCED 4232 Science Methods for EC-6
- TCED 4233 Mathematics Methods for EC-6
- TCED 4738 Pre-Service Internship I
- TCED 4798 Pre-Service Internship II

**Other Required Courses:**
- ECED 4131 Reading Development in Young Children
- LLLS 4131 Survey of Reading
- LLLS 4434 Reading & Writing for EC-6
- LLLS 4435 Survey of Children’s Literature
- MATH 3032 Mathematics for EC-6 II
- SPED 4030 Survey of Exceptionalities
- TCED 4010 Senior Seminar EC-12
- TCED 4033 Creating Positive Learning Environments in EC-6
- WRIT 3037 Advanced Writing

Three hours of upper-level Natural Science

1In the 12 hours (Core included) of Science, students must have at least one course in each of the following: Biology, Earth Science and Physics/Chemistry/Astronomy.

**BS in Interdisciplinary Studies with EC-6 Generalist and EC-12 Special Education (All Level) Certification**

**Core Requirements:**
See the University Undergraduate Degree Requirements section of the catalog for a listing of the Core courses.

Minimum grade requirements are established for lower-level courses. Contact the Office of Academic Advising for information.

Check prerequisites before enrolling in any courses.

**Lower-Level Courses:**
- Three hours of Natural Science

**Field of Study Courses:**
- EDUC 1301
- EDUC 2301
- MATH 3031 or Mathematics for EC-6 I or MATH 1350
- MATH 1350

**Prerequisite Courses for Admission to Teacher Education Program (TEP):**
- EDUC 4130 Theories of Educational Psychology

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INST 3133 Survey of Instructional Technologies
SILC 4135 Theories of American Pluralism

Academic Specialization Courses:
SPED 4030 Survey of Exceptionalities
SPED 4131 Assessment in Special Education
SPED 4132 Diagnostic Instruction for Learners With Special Needs
SPED 4133 Individualizing Instruction for Students With Disabilities
SPED 4231 Implementing Positive Behavior Supports
SPED 4332 Early Childhood Special Education

Pedagogy Courses:
TCED 4231 Social Studies Methods for EC-6
TCED 4232 Science Methods for EC-6
TCED 4233 Mathematics Methods for EC-6
TCED 4738 Pre-Service Internship I
TCED 4798 Pre-Service Internship II

Other Required Courses:
LLLS 4131 Survey of Reading
LLLS 4133 Corrective and Remedial Reading
LLLS 4332 Diagnostic and Prescriptive Reading
LLLS 4434 Reading & Writing for EC-6
MATH 3032 Mathematics for EC-6 II
TCED 4010 Senior Seminar EC-12
TCED 4033 Creating Positive Learning Environments in EC-6
WRIT 3037 Advanced Writing

Three hours of upper-level Natural Science

Notes Regarding the No Child Left Behind (NCLB) Highly Qualified Teacher Requirements:

To be "Highly Qualified" for employment with an EC-12 Special Education teaching certificate to teach at the Elementary level (Grades EC-6), teachers must also earn an EC-6 Generalist, 4-8 Generalist or a 4-8 content specific teaching certificate. The University of Houston-Clear Lake (UHCL) undergraduate program includes the EC-6 Generalist certification. Those following a post-degree teacher certification plan will need to earn an additional certification by taking the appropriate Texas Examinations of Educator Standards (TExES) after having completed the UHCL EC-12 Special Education program. Fully certified teachers can register for the additional TExES as "By Exam Only."

To be "Highly Qualified" for employment with an EC-12 Special Education teaching certificate to teach at the Secondary level (grades 7-12), teachers must also earn the 4-8 Generalist certification, a 4-8 content specific teaching certification or an 8-12 content specific teaching certification. Fully certified teachers can register for the additional TExES as "By Exam Only."

Through Fall 2008, the federal government allowed Texas school districts some flexibility in the above requirements by allowing for High Objective Uniform State Standard of Evaluation or "HOUSE" points within the first two years of employment for elementary
teachers. For secondary teachers, the federal government is allowing use of passing an additional content test or holding an additional academic major, graduate degree or hours of coursework to be considered "Highly Qualified." For information pertinent to a Special Education job within a specific school district, contact the Texas Education Agency’s (TEA’s) NCLB representative at 1-512-463-9374 or view their Web site http://www.tea.state.tx.us/nclb. See the section called "NCLB Quick Links" and "Highly Qualified Teacher Requirements."

**DEGREE AND 4-8 TEACHER CERTIFICATION REQUIREMENTS**

The following 4-8 plans are currently offered at University of Houston-Clear Lake (UHCL). Please check with the Office of Academic Advising for the most recent list of certification plans.

**Grade 4-8 Plans at UHCL**

School of Education (SoE):
- Generalist
- English as a Second Language (ESL) Generalist
- Social Studies
- Science

School of Human Sciences and Humanities (HSH):
- English Language Arts and Reading

School of Science and Computer Engineering (SCE):
- Mathematics

To be "Highly Qualified" for employment to teach at the Elementary level (Grades EC-6), teacher candidates must pass an EC-6 Generalist or 4-8 Generalist Texas Examinations of Educator Standards (TExES) exam. Candidates may take a TExES Generalist exam after completing an initial certification program. Fully certified teachers may register for the additional TExES as "By Exam Only" at the Educational Testing Service (ETS) test registration Web site. Then they may apply at the State Board for Educator Certification (SBEC)/Texas Education Agency (TEA) Web site as "Certification by Examination" to add the Generalist certificate. Contact the TEA’s No Child Left Behind (NCLB) office for further information at 1-512-463-9374 or http://www.tea.state.tx.us/nclb. See the section called "NCLB Quick Links" and "Highly Qualified Teacher Requirements."

To be "Highly Qualified" for employment with an EC-12 Special Education teaching certificate to teach at the Secondary level (grades 7-12), teachers must also earn the 4-8 Generalist, a 4-8 content specific, or an 8-12 content specific teaching certification. Fully certified teachers can register for the additional TExES as "By Exam Only." As of Fall 2008, the federal government is allowing Texas school districts some flexibility in this requirement. For secondary teachers, the federal government is allowing use of passing an additional content test or holding an additional academic major, graduate degree or hours of coursework to be considered "Highly Qualified." For information pertinent to a Special Education job within a specific school district, contact the TEA’s NCLB repre-
sentative at 1-512-463-9374 or view their Web site http://www.tea.state.tx.us/nclb. See the section called "NCLB Quick Links" and "Highly Qualified Teacher Requirements."

**BS in Interdisciplinary Studies with 4-8 Generalist Certification**

**Core Requirements:**

See the University Undergraduate Degree Requirements section of the catalog for a listing of the Core courses.

Minimum grade requirements are established for lower-level courses. Contact the School of Education (SoE) Office of Academic Advising for information.

Check prerequisites before enrolling in any courses.

**Lower-Level Courses:**

Three hours of Natural Science

**Field of Study courses:**

- EDUC 1301
- EDUC 2301
- MATH 3033 or Structure of Number Systems or MATH 1350
- MATH 1350

**Prerequisite Courses for Admission to Teacher Education Program (TEP):**

- EDUC 4130 Theories of Educational Psychology
- INST 3133 Survey of Instructional Technologies
- SILC 4135 Theories of American Pluralism

**Academic Specializations:**

**Mathematics Courses:**

- MATH 3034 Algebra Through Technology
- MATH 3036 Problem Solving
- MATH 3037 Fundamentals of Informal Geometry and Statistical Analysis

**Natural Science Courses:**

Three hours of upper-level coursework

**Social Studies Courses:**

Choose one course from:

- GEOG 3137 Global Geography
- GEOG 4030 Geography of the United States and Canada
- GEOG 4032 Geography of Latin America
- GEOG 4033 Geography of Texas

Choose two courses from:

- HIST 3230 Ancient World
- HIST 3331 Medieval Europe
- HIST 3332 Renaissance and Reformation
- HIST 3334 Studies in Native American History
- HIST 4035 Texas and Borderlands
- HIST 4036 Colonial America
- HIST 4037 The New American Nation
- HIST 4038 Antebellum America
- HIST 4133 Civil War and Reconstruction
- HIST 4137 Studies in Latin American History
- HIST 4138 Indigenous and Colonial Latin America
HIST 4139  Modern Latin America
HIST 4230  History of Mexico
HIST 4333  Studies in Non-Western History

**English Courses:**
- WRIT 3037  Advanced Writing

Choose one course from:
- HUMN 3035  Basic Texts III: Non-Western Tradition
- LITR 4231  Early American Literature
- LITR 4332  American Minority Literature
- LITR 4333  American Immigrant Literature
- LITR 4535  The Literature of Adolescence
- LITR 4537  Women in Literature
- LITR 4632  Literature of the Future

**Reading Courses:**
- LLLS 4131  Survey of Reading
- LLLS 4435  Survey of Children’s Literature
- LLLS 4436  Teaching Language Arts in the 4-8 Classroom
- LLLS 4531  Reading in Content Subjects

**Pedagogy Courses:**
- TCED 4331  Social Studies Methods for Grades 4-8
- TCED 4332  Science Methods for Grades 4-8
- TCED 4333  Mathematics Methods for Grades 4-8
- TCED 4668  Pre-Service Internship II - Generalist
- TCED 4738  Pre-Service Internship I
- TCED 4798  Pre-Service Internship II

**Other Required Courses:**
- SPED 4030  Survey of Exceptionalities
- TCED 4010  Senior Seminar EC-12

1In the 12 hours (Core included) of Science, students must have at least one course in each of the following: Biology, Earth Science and Physics/Chemistry/Astronomy.

**BS in Interdisciplinary Studies with 4-8 ESL Generalist Certification**

**Core Requirements:**
See the University Undergraduate Degree Requirements section of the catalog for a listing of the Core courses.

Minimum grade requirements are established for lower-level courses. Contact the School of Education (SoE) Office of Academic Advising for information.

Check prerequisites before enrolling in any courses.

**Lower-Level Courses:**
Three hours of Natural Science1

**Field of Study courses:**
- EDUC 1301
- EDUC 2301
- MATH 3033 or Structure of Number Systems or MATH 1350
- MATH 1350

**Prerequisite Courses for Admission to Teacher Education Program (TEP):**
EDUC 4130  Theories of Educational Psychology  
INST 3133  Survey of Instructional Technologies  
SILC 4135  Theories of American Pluralism  

**Academic Specializations Courses:**  
SILC 4032  Introduction to the Study of Languages  
SILC 4130  Foundations of Bilingual and ESL Education  
SILC 4131  ESL Methods  
SILC 4132  Content-Based ESL  
SILC 4133  Language Learning  

**Pedagogy Courses:**  
TCED 4332  Science Methods for Grades 4-8  
TCED 4333  Mathematics Methods for Grades 4-8  
TCED 4738  Pre-Service Internship I  
TCED 4798  Pre-Service Internship II  

**Other Required Courses:**  
LLLS 4131  Survey of Reading  
LLLS 4436  Teaching Language Arts in the 4-8 Classroom  
LLLS 4531  Reading in Content Subjects  
MATH 3034  Algebra Through Technology  
MATH 3037  Fundamentals of Informal Geometry and Statistical Analysis  
SPED 4030  Survey of Exceptionalities  
TCED 4010  Senior Seminar EC-12  
TCED 4034  Creating Positive Learning Environments in 4-8 & 8-12  
WRIT 3037  Advanced Writing  

Choose one course from:  
LITR 3334  Mythology  
LITR 3631  Shakespeare  
LITR 4034  Workshop in Poetics  
LITR 4132  Modern American and English Poetry  
LITR 4133  Modern and Contemporary Drama  
LITR 4232  The American Renaissance  
LITR 4233  American Realism and Naturalism  
LITR 4234  American Literature: Modernism  
LITR 4236  The Romantic Movement in English Literature  
LITR 4237  Victorian Literature  
LITR 4533  Tragedy  
LITR 4534  Comedy  
LITR 4535  The Literature of Adolescence  

Three hours of upper-level Natural Science¹  

¹In the 12 hours (Core included) of Science, students must have at least one course in each of the following: Biology, Earth Science and Physics/Chemistry/Astronomy.  

**BS in Interdisciplinary Studies with 4-8 Science Certification**  
**Core Requirements:**  
See the University Undergraduate Degree Requirements section of the catalog for a listing of the Core courses.  
Minimum grade requirements are established for lower-level courses. Contact the School
of Education (SoE) Office of Academic Advising for information.

Check prerequisites before enrolling in any courses.

**Lower Level Courses:**
- CHEM 1411
- CHEM 1412
- CHEM 2423
- Physics Elective

**Field of Study Courses:**
- EDUC 1301
- EDUC 2301
- MATH 3033 or Structure of Number Systems or MATH 1350
- MATH 1350

**Prerequisite Courses for Admission to Teacher Education Program (TEP):**
- EDUC 4130 Theories of Educational Psychology
- INST 3133 Survey of Instructional Technologies
- SILC 4135 Theories of American Pluralism

**Academic Specialization Courses:**

Choose one course from:
- BIOL 3131 Marine Biology
- BIOL 3333 Environmental Biology
- BIOL 3335 Epidemiology
- BIOL 4131 Ecology

Choose one course from:
- BIOL 3031 Comparative Animal Morphology
- BIOL 3133 Plant Anatomy
- BIOL 3231 Fundamentals of Microbiology
- BIOL 3733 Human Anatomy

Choose one course from:
- BIOL 3037 Cell Biology
- BIOL 3431 Genetics
- BIOL 4431 Biochemistry I

Choose one course from:
- BIOL 3134 Plant Physiology
- BIOL 4434 Comparative Animal Physiology
- BIOL 4435 Human Physiology
- BIOL 4436 Pathophysiology

Choose one course from:
- GEOL 3034 Fundamentals of Planetary Geology
- GEOL 3035 Fundamentals of Earth Science

**Pedagogy Courses:**
- TCED 4332 Science Methods for Grades 4-8
- TCED 4738 Pre-Service Internship I
- TCED 4798 Pre-Service Internship II

**Other Courses:**
- LLLS 4131 Survey of Reading
- LLLS 4436 Teaching Language Arts in the 4-8 Classroom
- LLLS 4531 Reading in Content Subjects
- MATH 3037 Fundamentals of Informal Geometry and Statistical Analysis

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Notes Regarding the No Child Left Behind (NCLB) Highly Qualified Teacher Requirements:

To be "Highly Qualified" for employment to teach at the Elementary level (Grades EC-6), teacher candidates must pass an EC-6 Generalist or 4-8 Generalist Texas Examinations of Educator Standards (TExES) exam. Candidates may take a TExES Generalist exam after completing an initial certification program. Fully certified teachers may register for the additional TExES as "By Exam Only" at the Educational Testing Service (ETS) test registration Web site. Then they may apply at the State Board for Educator Certification (SBEC)/Texas Education Agency (TEA) Web site as "Certification by Examination" to add the Generalist certificate. Contact TEA's NCLB office for further information at 1-512-463-9374 or http://www.tea.state.tx.us/nclb. See the section called "NCLB Quick Links" and "Highly Qualified Teacher Requirements."

BS in Interdisciplinary Studies with 4-8 Social Studies Certification

Core Requirements:
See the University Undergraduate Degree Requirements section of the catalog for a listing of the Core courses.

Minimum grade requirements are established for lower-level courses. Contact the School of Education (SoE) Office of Academic Advising for information.

Check prerequisites before enrolling in any courses.

Lower-Level Courses:
Six hours of Natural Science

Field of Study Courses:
EDUC 1301
EDUC 2301
MATH 3033 or Structure of Number Systems or MATH 1350
MATH 1350

Prerequisite Courses for Admission to Teacher Education Program (TEP):
EDUC 4130 Theories of Educational Psychology
INST 3133 Survey of Instructional Technologies
SILC 4135 Theories of American Pluralism

Academic Specialization:
GEOG 3137 Global Geography
GEOG 4131 Historical Geography
HIST 4035 Texas and the Borderlands
HIST 4036 Colonial America
HIST 4037 The New American Nation
HIST 4133 Civil War and Reconstruction

Pedagogy:
TCED 4331        Social Studies Methods for Grades 4-8  
TCED 4738        Pre-Service Internship I  
TCED 4798        Pre-Service Internship II  

Other Required Courses:  
LLLS 4131        Survey of Reading  
LLLS 4435        Survey of Children’s Literature  
LLLS 4531        Reading in Content Subjects  
MATH 3037        Fundamentals of Informal Geometry and Statistical Analysis  
SPED 4030        Survey of Exceptionalities  
TCED 4013        Senior Seminar for Secondary Social Studies Programs  
TCED 4034        Creating Positive Learning Environments in 4-8 & 8-12  
WRIT 3037        Advanced Writing  

Choose one course from:  
HUMN 3031        Basic Texts in Western Tradition I  
HUMN 3033        Basic Texts in Western Tradition II  
HUMN 3035        Basic Texts III: Non-Western Tradition  

One elective course to be selected in consultation with adviser.  

1In the 12 hours (includes Core) of Science, students must have at least one course in each of the following: Biology, Earth Science and Physics/Chemistry/Astronomy.  

Notes Regarding the No Child Left Behind (NCLB) Highly Qualified Teacher Requirements:  
To be "Highly Qualified" for employment to teach at the Elementary level (Grades EC-6), teacher candidates must pass an EC-6 Generalist or 4-8 Generalist Texas Examinations of Educator Standards (TExES) exam. Candidates may take a TExES Generalist exam after completing an initial certification program. Fully certified teachers may register for the additional TExES as "By Exam Only" at the Educational Testing Service (ETS) test registration. Then they may apply at the State Board for Educator Certification (SBEC)/Texas Education Agency (TEA) Web site as "Certification by Examination" to add the Generalist certificate. Contact TEA’s NCLB office for further information at 1-512-463-9374 or http://www.tea.state.tx.us/nclb. See the section called "NCLB Quick Links" and "Highly Qualified Teacher Requirements."  

BA in Literature with 4-8 English Language Arts and Reading Certification  
This certificate is offered through the School of Education (SoE) with the degree being offered through the School of Human Sciences and Humanities (HSH). Please refer to HSH’s portion of the catalog for additional information regarding their degrees.  

Core Requirements:  
See the University Undergraduate Degree Requirements section of the catalog for a listing of the Core courses.  
Minimum grade requirements are established for lower-level courses. Contact the HSH Office of Academic Advising for information.  
Check prerequisites before enrolling in any courses.
Lower-Level Courses:
Six hours of Natural Science

Field of Study Courses:
EDUC 1301
EDUC 2301
MATH 3033 or MATH 1350

Prerequisite Courses for Admission to Teacher Education Program (TEP):
EDUC 4130 Theories of Educational Psychology
INST 3133 Survey of Instructional Technologies
SILC 4135 Theories of American Pluralism

HSH General Education Requirements:
WRIT 3037 Advanced Writing

Academic Specialization:
HUMN 3035 Basic Texts III: Non-Western Tradition
LLLS 4131 Survey of Reading
LLLS 4436 Teaching Language Arts in the 4-8 Classroom
LLLS 4531 Reading in Content Subjects

Please see HSH academic adviser for further information regarding the courses below.
LITR 4031 Principles of Composition
LITR 4130 Literary Studies: Genres and Critical Perspectives
LITR 3631 Shakespeare

Choose one course from each of the following areas:

American Literature:
LITR 4135 The American Novel
LITR 4231 Early American Literature
LITR 4232 The American Renaissance
LITR 4233 American Realism and Naturalism
LITR 4234 American Literature: Modernism
LITR 4235 Contemporary American Literature
LITR 4332 American Minority Literature
LITR 4333 American Immigrant Literature

British Literature:
LITR 3631 Shakespeare
LITR 3632 16th and 17th Century English Literature
LITR 3633 Restoration and 18th Century Literature
LITR 4236 The Romantic Movement in English Literature
LITR 4237 Victorian Literature
LITR 4238 Rise and Development of the English Novel
LITR 4631 Chaucer

Pre-1800 Literature:
LITR 3334 Mythology
LITR 3631 Shakespeare
LITR 3632 16th and 17th Century English Literature
LITR 3633 Restoration and 18th Century Literature
LITR 4231 Early American Literature
LITR 4435 Medieval Literature
LITR 4631 Chaucer
World/Multicultural:
LITR 3334 Mythology
LITR 4134 The Modern Novel
LITR 4231 Early American Literature
LITR 4332 American Minority Writers
LITR 4333 American Immigrant Literature
LITR 4435 Medieval Literature
LITR 4530 Masterpieces of 19th Century Literature
LITR 4531 Masterpieces of 20th Century Literature

One additional LITR elective

Pedagogy:
TCED 4738 Pre-Service Internship I
TCED 4798 Pre-Service Internship II

Other Required Courses:
MATH 3037 Fundamentals of Informal Geometry and Statistical Analysis
SPED 4030 Survey of Exceptionalities
TCED 4010 Senior Seminar EC-12
TCED 4034 Creating Positive Learning Environments in 4-8 & 8-12

In the 12 hours (includes Core) of Science, students must have at least one course in each of the following: Biology, Earth Science and Physics/Chemistry/Astronomy.

Notes Regarding the No Child Left Behind (NCLB) Highly Qualified Teacher Requirements:

To be "Highly Qualified" for employment to teach at the Elementary level (Grades EC-6), teacher candidates must pass an EC-6 Generalist or 4-8 Generalist Texas Examinations of Educator Standards (TExES) exam. Candidates may take a TExES Generalist exam after completing an initial certification program. Fully certified teachers may register for the additional TExES as "By Exam Only" at the Educational Testing Service (ETS) test registration Web site. Then they may apply at the State Board for Educator Certification (SBEC)/Texas Education Agency (TEA) Web site as "Certification by Examination" to add the Generalist certificate. Contact TEA’s NCLB office for further information at 1-512-463-9374 or http://www.tea.state.tx.us/nclb. See the section called "NCLB Quick Links" and "Highly Qualified Teacher Requirements."

BA in Mathematics with 4-8 Mathematics Certification

This certificate is offered through the School of Education (SoE) with the degree being offered through the School of Science and Computer Engineering (SCE). Please refer to SCE’s portion of the catalog for additional information regarding their degrees.

Core Requirements:

See the University Undergraduate Degree Requirements section of the catalog for a listing of the SCE Core courses.

Minimum grade requirements are established for lower-level courses. Contact the SCE Office of Academic Advising for information.

Check prerequisites before enrolling in any courses.
SCE General Education Requirements:

- Calculus II
- Six hours of lower or upper-level Natural Science

Field of Study Courses:

- EDUC 1301
- EDUC 2301
- MATH 3033 or Structure of Number Systems or MATH 1350
- MATH 1350

Prerequisite Courses for Admission to Teacher Education Program (TEP):

- EDUC 4130 Theories of Educational Psychology
- INST 3133 Survey of Instructional Technologies
- SILC 4135 Theories of American Pluralism

Academic Specialization Courses:

- MATH 3034 Algebra Through Technology
- MATH 3037 Fundamentals of Informal Geometry and Statistical Analysis
- MATH 3131 Introduction to Linear Algebra
- MATH 4030 Introduction to Modern Algebra and Number Theory
- MATH 4434 Introduction to Probability

Choose three courses from:

- MATH 3035 Euclidian and Non-Euclidian Geometry
- MATH 3231 Calculus III
- MATH 4031 History of the Mathematical Sciences
- MATH 4132 Number Theory
- MATH 4135 Numerical Analysis and its Applications
- MATH 4136 Mathematic Software Applications
- MATH 4231 Predicate Logic
- MATH 4232 Introduction to Abstract Algebra
- MATH 4435 Introduction to Statistics

Pedagogy Courses:

- TCED 4333 Mathematics Methods for Grades 4-8
- TCED 4738 Pre-Service Internship I
- TCED 4798 Pre-Service Internship II

Other Courses:

- LLLS 4131 Survey of Reading
- LLLS 4435 Survey of Children’s Literature
- LLLS 4531 Reading in Content Subjects
- SPED 4030 Survey of Exceptionalities
- TCED 4010 Senior Seminar EC-12
- TCED 4034 Creating Positive Learning Environments in 4-8 & 8-12
- WRIT 3135 Technical Writing

Notes Regarding the No Child Left Behind (NCLB) Highly Qualified Teacher Requirements:

To be "Highly Qualified" for employment to teach at the Elementary level (Grades EC-6), teacher candidates must pass an EC-6 Generalist or 4-8 Generalist Texas Examinations of Educator Standards (TExES) exam. Candidates may take a TExES Generalist exam after completing an initial certification program. Fully certified teachers may regis-
ter for the additional TExES as "By Exam Only" at the Educational Testing Service (ETS) test registration Web site. Then they may apply at the State Board for Educator Certification (SBEC)/Texas Education Agency (TEA) Web site as "Certification by Examination" to add the Generalist certificate. Contact TEA’s NCLB office for further information at 1-512-463-9374 or view their Web site http://www.tea.state.tx.us/nclb. See the section called "NCLB Quick Links" and "Highly Qualified Teacher Requirements."

**DEGREE AND 8-12 TEACHER CERTIFICATION REQUIREMENTS**

The following 8-12 plans are offered at University of Houston-Clear Lake (UHCL). Please check with the Office of Academic Advising for the most recent list of certification plans.

**Grade 8-12 plans at UHCL**

School of Human Sciences and Humanities (HSH):
- 8-12 English Language Arts and Reading
- 8-12 History
- 8-12 Social Studies (Geography)
- 8-12 Social Studies (History)

School of Science and Computer Engineering (SCE):
- 8-12 Life Sciences
- 8-12 Mathematics

**BA in Literature with 8-12 English Language Arts & Reading Certification**

This certificate is offered through the School of Education (SoE) with the degree being offered through the School of Human Sciences and Humanities (HSH). Please refer to HSH’s portion of the catalog for additional information regarding their degrees.

Check prerequisites before enrolling in any courses.

**Core Requirements:**

See the University Undergraduate Degree Requirements section of the catalog for a listing of the HSH Core courses.

Minimum grade requirements are established for lower-level courses. Contact the HSH Office of Academic Advising for information.

**Lower-Level Courses:**

Six hours of English Literature beyond Core
EDUC 1301
EDUC 2301

**HSH General Education Requirements:**

WRIT 3037 Advanced Writing

Choose one course from:
ANTH 3131 Contemporary Cultural Anthropology
PSYC 3331 Theories of Personality
PSYC 4131  Social Psychology
SOCI 3135  Sociological Thinking
SOCI 4132  Social Structure: Class, Power and Status
SOCI 4232  Theories of Society

Choose one course from:
HUMN 3031  Basic Texts in Western Tradition I
HUMN 3033  Basic Texts in Western Tradition II
HUMN 3035  Basic Texts III: Non-Western Tradition

Prerequisite Courses for Admission to Teacher Education Program (TEP):
EDUC 4130  Theories of Educational Psychology
INST 3133  Survey of Instructional Technologies
SILC 4135  Theories of American Pluralism

Academic Specialization Courses:
LLLS 4133  Corrective and Remedial Reading
LLLS 4332  Diagnostic and Prescriptive Reading
LLLS 4531  Reading in Content Subjects

Please see HSH academic adviser for further information regarding the courses below.
LITR 3631  Shakespeare
LITR 4031  Principles of Composition
LITR 4130  Literary Studies: Genres and Critical Perspectives

Choose one course from each of the following:

British Literature:
LITR 3632  16th and 17th Century English Literature
LITR 3633  Restoration and 18th Century Literature
LITR 4236  The Romantic Movement in English Literature
LITR 4237  Victorian Literature
LITR 4238  Rise and Development of the English Novel
LITR 4631  Chaucer

World/Multicultural Literature:
LITR 3334  Mythology
LITR 4231  Early American Literature
LITR 4332  American Minority Literature
LITR 4333  American Immigrant Literature
LITR 4435  Medieval Literature
LITR 4530  Masterpieces of 19th Century European Literature
LITR 4531  Masterpieces of 20th Century European Literature

American Literature:
LITR 4135  The American Novel
LITR 4231  Early American Literature
LITR 4232  The American Renaissance
LITR 4233  American Realism and Naturalism
LITR 4234  American Literature: Modernism
LITR 4235  Contemporary American Literature
LITR 4332  American Minority Literature
LITR 4333  American Immigrant Literature

Six hours of Literature Electives
Pedagogy Courses:
- LLLS 4634 Methods in Secondary English/Language Arts
- TCED 4738 Pre-Service Internship I
- TCED 4798 Pre-Service Internship II

Other Courses:
- SPED 4030 Survey of Exceptionalities
- TCED 4010 Senior Seminar EC-12
- TCED 4034 Creating Positive Learning Environments in 4-8 & 8-12

BA in History with 8-12 History Certification

This certificate is offered through the School of Education (SoE) with the degree being offered through the School of Human Sciences and Humanities (HSH). Please refer to HSH’s portion of the catalog for additional information regarding their degrees.

Core Requirements:

See the University Undergraduate Degree Requirements section of the catalog for a listing of the HSH courses.

Minimum grade requirements are established for lower-level courses. Students must complete GEOG 1303 for social and behavioral science Core or take GEOG 3137 at University of Houston-Clear Lake (UHCL). Contact the HSH Office of Academic Advising for information.

Check prerequisites before enrolling in any courses.

Lower-Level Courses:
- ECON 2301 or ECON 2302
- EDUC 1301
- EDUC 2301
- HIST 2321
- HIST Elective

HSH General Education Requirements:
- WRIT 3037 Advanced Writing

Choose one course from:
- HUMN 3031 Basic Texts in Western Tradition I
- HUMN 3033 Basic Texts in Western Tradition II
- HUMN 3035 Basic Texts III: Non-Western Tradition

Prerequisite Courses for Admission to Teacher Education Program (TEP):
- EDUC 4130 Theories of Educational Psychology
- INST 3133 Survey of Instructional Technologies
- SILC 4135 Theories of American Pluralism

Academic Specialization:

Please see HSH academic adviser for a list of approved courses.

Choose one course from:
- ANTH 3131 Contemporary Cultural Anthropology
- PSYC 3331 Theories of Personality
- PSYC 4131 Social Psychology
- SOCI 3135 Sociological Thinking
SOCI 4132  Social Structure: Class, Power and Status
SOCI 4232  Theories of Society

Choose one course from the following:
Latin America or Non-Western History electives

Choose two courses from each of the following areas:
European History electives
American History electives
Choose three History electives

Pedagogy Courses:
TCED 4631  Methods in Secondary Social Studies
TCED 4738  Pre-Service Internship I
TCED 4798  Pre-Service Internship II

Other Courses:
LLLS 4531  Reading in Content Subjects
SPED 4030  Survey of Exceptionalities
TCED 4013  Senior Seminar for Secondary Social Studies Programs
TCED 4034  Creating Positive Learning Environments in 4-8 & 8-12

1It is suggested that students who do not complete HIST 2321 and 2322, World Civilization I and II, take equivalent hours of non-U.S. history at UHCL.

BS in Geography with 8-12 Social Studies Certification

This certificate is offered through the School of Education (SoE) with the degree being offered through the School of Human Sciences and Humanities (HSH). Please refer to HSH’s portion of the catalog for additional information regarding their degrees.

Core Requirements:
See the University Undergraduate Degree Requirements section of the catalog for a listing of the SoE Core courses.

Minimum grade requirements are established for lower-level courses. Contact the SoE Office of Academic Advising for information.

Check prerequisites before enrolling in any courses.

Lower-Level Courses:
ECON 2301 or ECON 2302
EDUC 1301
EDUC 2301

Three GEOG/HIST Electives

Prerequisite Courses for Admission to Teacher Education Program (TEP):
EDUC 4130  Theories of Educational Psychology
INST 3133  Survey of Instructional Technologies
SILC 4135  Theories of American Pluralism

Academic Specialization:
GEOG 3137  Global Geography
GEOG 4030  Geography of the United States and Canada
GEOG 4032/GEOG 4033  Geography of Latin America/Geography of Texas
GEOG 4133  Modern Physical Geography
GEOG 4137  International Political Economy
GEOG 4231  Fundamentals of Geographic Information Systems
HIST 3230  Ancient World
HIST 4035  Texas and the Borderlands

**Pedagogy Courses:**
TCED 4631  Methods in Secondary Social Studies
TCED 4738  Pre-Service Internship I
TCED 4798  Pre-Service Internship II

**Other Courses:**
LLLS 4531  Reading in Content Subjects
SPED 4030  Survey of Exceptionalities
TCED 4013  Senior Seminar for Secondary Social Studies Programs
TCED 4034  Creating Positive Learning Environments in 4-8 & 8-12
WRIT 3037  Advanced Writing

Elective to be selected in consultation with adviser.

Choose one course from:
- HUMN 3031  Basic Texts in Western Tradition I
- HUMN 3033  Basic Texts in Western Tradition II
- HUMN 3035  Basic Texts III: Non-Western Tradition

**BA in History with 8-12 Social Studies Certification**

This certificate is offered through the School of Education (SoE) with the degree being offered through the School of Human Sciences and Humanities (HSH). Please refer to HSH’s portion of the catalog for additional information regarding their degrees.

Check prerequisites before enrolling in any courses.

**Core Requirements:**

See the University Undergraduate Degree Requirements section of the catalog for a listing of the HSH Core courses.

Minimum grade requirements are established for lower-level courses. Students must complete GEOG 1303 for social and behavioral science Core or nine hours of lower-level electives or take GEOG 3137 at University of Houston- Clear Lake (UHCL). Contact the HSH Office of Academic Advising for information.

**Lower-Level Courses:**
- ECON 2301 or ECON 2302
- EDUC 1301
- EDUC 2301
- HIST 2321
- HIST 2322
- HIST Elective

**HSH General Education Requirements:**
- WRIT 3037  Advanced Writing

Choose one course from:
- HUMN 3031  Basic Texts in Western Tradition I
- HUMN 3033  Basic Texts in Western Tradition II
- HUMN 3035  Basic Texts III: Non-Western Tradition
Prerequisite Courses for Admission to Teacher Education Program (TEP):

EDUC 4130  Theories of Educational Psychology
INST 3133  Survey of Instructional Technologies
SILC 4135  Theories of American Pluralism

Academic Specialization:

HIST 3230  Ancient World

Choose one course from:

ANTH 3131  Contemporary Cultural Anthropology
PSYC 3331  Theories of Personality
PSYC 4131  Social Psychology
SOCI 3135  Sociological Thinking
SOCI 4132  Social Structure: Class, Power and Status
SOCI 4232  Theories of Society

Choose seven courses from:

HIST 3138  Introduction to Latin American History
HIST 3231  Ancient Greece
HIST 3232  Ancient Rome
HIST 3331  Medieval Europe
HIST 3334  Studies in Native American History
HIST 4035  Texas and Borderlands
HIST 4036  Colonial America
HIST 4037  The New American Nation
HIST 4133  Civil War and Reconstruction
HIST 4134  Growth of Industrial America
HIST 4135  U.S., 1919-1945
HIST 4136  U.S. Since 1945
HIST 4137  Studies in Latin American History
HIST 4333  Studies in Non-Western History
HIST 4334  Revolutionary Europe
HIST 4336  Modern Europe

Pedagogy:

TCED 4631  Methods in Secondary Social Studies
TCED 4738  Pre-Service Internship I
TCED 4798  Pre-Service Internship II

Other Courses:

LLLS 4531  Reading in Content Subjects
SPED 4030  Survey of Exceptionalities
TCED 4013  Senior Seminar for Secondary Social Studies Programs
TCED 4034  Creating Positive Learning Environments in 4-8 & 8-12

1It is suggested that students who do not complete HIST 2321 and 2322, World Civilization I and II, take equivalent hours of non-U.S. history at UHCL.

BA in Biological Sciences with 8-12 Life Sciences Certification

This certificate is offered through the School of Education (SoE) with the degree being offered through the School of Science and Computer Engineering (SCE). Please refer to SCE’s portion of the catalog for additional information regarding their degrees.

Check prerequisites before enrolling in any courses.
Core Requirements:
See the University Undergraduate Degree Requirements section of the catalog for a listing of the SCE Core courses.
Minimum grade requirements are established for lower-level courses. Contact the SCE Office of Academic Advising for information.

Lower-Level Courses:
CHEM 1411 (4 hours)
CHEM 1412 (4 hours)
CHEM 2423 (4 hours)
EDUC 1301
EDUC 2301
Natural Science Elective

Prerequisite Courses for Admission to Teacher Education Program (TEP):
EDUC 4130 Theories of Educational Psychology
INST 3133 Survey of Instructional Technologies
SILC 4135 Theories of American Pluralism

Academic Specialization:
BIOL 3221 Laboratory for Fundamentals of Microbiology
BIOL 3231 Fundamentals of Microbiology
BIOL 3411 Genetics Laboratory
BIOL 3431 Genetics
Choose one pair of courses from:
BIOL 3031 and Comparative Animal Morphology and Laboratory for Comparative Animal Morphology
BIOL 3011
BIOL 3133 and Plant Anatomy and Laboratory for Plant Anatomy
BIOL 3113
BIOL 3733 and Human Anatomy and Human Anatomy Laboratory
BIOL 3713
BIOL 4133 and Biology of Fishes and Laboratory for Biology of Fishes
BIOL 4113

Choose one course from:
BIOL 3037 Cell Biology
BIOL 4431 Biochemistry I

Choose one course from:
BIOL 3134 Plant Physiology
BIOL 4434 Comparative Animal Physiology
BIOL 4435 Human Physiology

Choose one course from:
BIOL 3131 Marine Biology
BIOL 3333 Environmental Biology
BIOL 4035 Ecology of the Amazon

Choose one course from:
BIOL 3335 Epidemiology
BIOL 4131 Ecology

Pedagogy Courses:
TCED 4632 Methods in Secondary Science
TCED 4738 Pre-Service Internship I
TCED 4798 Pre-Service Internship II
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Other Courses:
LLLS 4531  Reading in Content Subjects
MATH 3038  Computational Statistics
SPED 4030  Survey of Exceptionalities
TCED 4010  Senior Seminar EC-12
TCED 4034  Creating Positive Learning Environments in 4-8 & 8-12
WRIT 3135  Technical Writing

BA in Mathematics with 8-12 Mathematics Certification

This certificate is offered through the School of Education (SoE) with the degree being offered through the School of Science and Computer Engineering (SCE). Please refer to SCE’s portion of the catalog for additional information regarding their degrees.

Core Requirements:

See the University Undergraduate Degree Requirements section of the catalog for a listing of the SCE Core courses.

Minimum grade requirements are established for lower-level courses. Contact the SCE Office of Academic Advising for information.

Check prerequisites before enrolling in any courses.

Lower-Level Courses:
EDUC 1301
EDUC 2301
MATH 2414
MATH 2318
MATH 2320
Math Elective

Prerequisite Courses for Admission to Teacher Education Program (TEP):
EDUC 4130  Theories of Educational Psychology
INST 3133  Survey of Instructional Technologies
SILC 4135  Theories of American Pluralism

Academic Specialization Courses:
MATH 3034  Algebra Through Technology
MATH 3035  Euclidian and Non-Euclidian Geometry
MATH 4030  Introduction to Modern Algebra and Number Theory
MATH 4434  Introduction to Probability

Choose four courses from:
MATH 3231  Calculus III
MATH 4031  History of the Mathematical Sciences
MATH 4132  Number Theory
MATH 4135  Numerical Analysis and its Applications
MATH 4136  Mathematic Software Applications
MATH 4231  Predicate Logic
MATH 4232  Introduction to Abstract Algebra
MATH 4235  Theory of Models and Applications
MATH 4435  Introduction to Statistics

Pedagogy Courses:
TCED 4333  Mathematics Methods for Grades 4-8
TCED 4738  Pre-Service Internship I
TCED 4798  Pre-Service Internship II
Other Courses:
- LLLS 4531: Reading in Content Subjects
- SPED 4030: Survey of Exceptionalities
- TCED 4010: Senior Seminar EC-12
- TCED 4034: Creating Positive Learning Environments in 4-8 & 8-12
- WRIT 3135: Technical Writing
- 6 hours Natural Science

BS in Mathematics with 8-12 Mathematics Certification

This certificate is offered through the School of Education (SoE) with the degree being offered through the School of Science and Computer Engineering (SCE). Please refer to SCE’s portion of the catalog for additional information regarding their degrees.

Core Requirements:

See the University Undergraduate Degree Requirements section of the catalog for a listing of the SCE Core courses.

Minimum grade requirements are established for lower-level courses. Contact the SCE Office of Academic Advising for information.

Check prerequisites before enrolling in any courses.

Lower-Level Courses:
- EDUC 1301
- EDUC 2301
- MATH 2318
- MATH 2414
- MATH 2415
- MATH 2320

Prerequisite Courses for Admission to Teacher Education Program (TEP):
- EDUC 4130: Theories of Educational Psychology
- INST 3133: Survey of Instructional Technologies
- SILC 4135: Theories of American Pluralism

Academic Specialization Courses:
- MATH 3034: Algebra Through Technology
- MATH 3035: Euclidian and Non-Euclidian Geometry
- MATH 4136: Mathematic Software Applications
- MATH 4331: Advanced Calculus
- MATH 4434: Introduction to Probability

Choose one course from:
- MATH 4232: Introduction to Abstract Algebra
- MATH 4435: Introduction to Statistics

Choose four courses from:
- MATH 4132: Number Theory
- MATH 4133: Introduction to Topology
- MATH 4135: Numerical Analysis and its Applications
- MATH 4231: Predicate Logic
- MATH 4232: Introduction to Abstract Algebra
- MATH 4235: Theory of Models and Applications
- MATH 4431: Introduction to Analysis
- MATH 4435: Introduction to Statistics
- MATH 4633: Functions of a Complex Variable
Pedagogy Courses:
TCED 4333       Mathematics Methods for Grades 4-8
TCED 4738       Pre-Service Internship I
TCED 4798       Pre-Service Internship II

Other Courses:
LLLS 4531       Reading in Content Subjects
SPED 4030       Survey of Exceptionalities
TCED 4010       Senior Seminar EC-12
TCED 4034       Creating Positive Learning Environments in 4-8 & 8-12
WRIT 3135       Technical Writing

DEGREE AND EC-12 TEACHER CERTIFICATION REQUIREMENTS
The following EC-12 plan is offered at University of Houston-Clear Lake (UHCL).
Please check with the Office of Academic Advising for the most recent list of certification plans.
School of Human Sciences and Humanities (HSH):
- EC-12 Art
The certificates described below are offered through the School of Education (SoE) with the degree being offered through HSH. Please refer to HSH’s portion of the catalog for additional information regarding their degrees.

Bachelor of Fine Arts (BFA) in Applied Design and Visual Arts with EC-12 Art Certification

Core Requirements:
See the University Undergraduate Degree Requirements section of the catalog for a listing of the School of Human Sciences and Humanities (HSH) Core courses.
ARTS 1303 should be taken as part of the 42-hour core curriculum.
Minimum grade requirements are established for lower-level courses. Contact the HSH Office of Academic Advising for information.
Check prerequisites before enrolling in any courses.

Lower-Level Courses:
ARTS 1303
ARTS 1304
ARTS 1311
ARTS 1316
ARTS Studio Elective
EDUC 1301
EDUC 2301

HSH General Education Requirements:
WRIT 3057       Advanced Writing
Choose one course from:
HUMN 3031       Basic Texts in Western Tradition I
HUMN 3033       Basic Texts in Western Tradition II
HUMN 3035       Basic Texts III: Non-Western Tradition
Choose one course from:

- ANTH 3131 Contemporary Cultural Anthropology
- PSYC 3331 Theories of Personality
- PSYC 4131 Social Psychology
- SOCI 3135 Sociological Thinking
- SOCI 4132 Social Structure: Class, Power and Status
- SOCI 4232 Theories of Society

**Prerequisite Courses for Admission to Teacher Education Program (TEP):**

- EDUC 4130 Theories of Educational Psychology
- INST 3133 Survey of Instructional Technologies
- SILC 4135 Theories of American Pluralism

**Academic Specialization:**

- ARTS 3136 Sculpture
- ARTS 3331 Intermediate Drawing I
- ARTS 3335 Intermediate Painting I
- ARTS 4038 Crafts Design and History
- ARTS 4131 Photography
- ARTS 4433 Graphic Design
- ARTS 4439 Digital Photography I
- Art History Elective

**Pedagogy:**

- ARTS 4030 Methods in Elementary Art Education
- ARTS 4031 Methods in Secondary Art Education
- TCED 4738 Pre-Service Internship I
- TCED 4798 Pre-Service Internship II

**Other Courses:**

- LLLS 4531 Reading in Content Subjects
- SPED 4030 Survey of Exceptionalities
- TCED 4010 Senior Seminar EC-12

**PLANS WITHOUT TEACHER CERTIFICATION**

The Bachelor of Applied Science (BAS) degree in Interdisciplinary Studies with a major in Early Childhood Education is a 120 credit hour 2+2 collaborative degree program with the community college Associate of Applied Science degree in Child Development. It is a non-certification program including three tracks: Educator of Young Children, Young Children with Disabilities and Early Childhood Program Leadership. Coursework emphasizes children from birth through age five, although several courses will cover children’s learning through the primary grades to meet the needs of persons who also work with the school-age population within their programs and to meet National Association for the Education of Young Children (NAEYC) Teacher Education Accreditation requirements.

Course content will focus on teaching diverse learners, curriculum and assessment, instructional strategies, child development, family and community relations and leadership skills. It will include multiple opportunities for firsthand field based experiences and will be based on the NAEYC standards for teacher education programs and the EC-6 Texas Examinations of Educator Standards (TExES) teacher education standards. The Young
Children with Disabilities track will also be based on the Council for Exceptional Children Division of Early Childhood (CEC/DEC) teacher education standards.

**BAS in Interdisciplinary Studies with a major in Early Childhood Education – Educator of Young Children Track**

**Core Requirements:**

See the University Undergraduate Degree Requirements section of the catalog for a listing of the Core courses.

Minimum grade requirements are established for lower-level courses. Contact the Office of Academic Advising for information.

Check prerequisites before enrolling in any courses.

**Lower-Level Courses:**

- CDEC 1413
- CDEC 2326 or CDEC 2328
- TECA 1303
- TECA 1311
- TECA 1318
- TECA 1354

**Upper-Level Courses:**

(9 hours of electives)

- ECED 4035 Literacy Development Birth - Age 5
- ECED 4036 Assessment of Young Children Birth - Age 5
- ECED 4037 Mathematics and Science for Young Children Birth - Age 5
- ECED 4230 Play
- ECED 4231 Infants and Toddlers
- ECED 4232 Cultural Awareness for Young Children
- ECED 4233 Preschool Curriculum
- INST 3133 Survey of Instructional Technologies
- LLLS 4438 Selecting Literature for the Very Young Child
- SILC 4135 Theories of American Pluralism
- SILC 4138 Linguistic Diversity in Young Children
- SPED 4332 Early Childhood Special Education
- WRIT 3037 Advanced Writing

**Practicum:**

- ECED 4737 Practicum I
- ECED 4738 Practicum II

¹Note: These lower-level courses may have upper-level equivalents. See an academic adviser for details.

**BAS in Interdisciplinary Studies with a major in Early Childhood Education – Young Children with Disabilities Track**

**Core Requirements:**

See the University Undergraduate Degree Requirements section of the catalog for a listing of the Core courses.

Minimum grade requirements are established for lower-level courses. Contact the Office
of Academic Advising for information.

Check prerequisites before enrolling in any courses.

**Lower-Level Courses:**
- CDEC 1413
- CDEC 2326 or CDEC 2328
- CDEC 2407

**Upper-Level Courses:**
(9 hours of Early Childhood electives)
- ECED 4035: Literacy Development Birth - Age 5
- ECED 4036: Assessment of Young Children Birth - Age 5
- ECED 4230: Play
- ECED 4231: Infants and Toddlers
- ECED 4232: Cultural Awareness for Young Children
- ECED 4233: Preschool Curriculum
- INST 3133: Survey of Instructional Technologies
- SILC 4135: Theories of American Pluralism
- SILC 4138: Linguistic Diversity in Young Children
- SPED 4030: Survey of Exceptionalities
- SPED 4332: Early Childhood Special Education
- SPED 4333: Advanced Early Childhood Special Education
- WRIT 3037: Advanced Writing

**Practicum:**
- ECED 4737: Practicum I
- ECED 4738: Practicum II

1Note: These lower-level courses may have upper-level equivalents. See an academic adviser for details.

**BAS in Interdisciplinary Studies with a major in Early Childhood Education – Early Childhood Program Leadership Track**

Core Requirements:
See the University Undergraduate Degree Requirements section of the catalog for a listing of the Core courses.

Minimum grade requirements are established for lower-level courses. Contact the Office of Academic Advising for information.

Check prerequisites before enrolling in any courses.

**Lower-Level Courses:**
(6 hours of electives)
- CDEC 2326
- CDEC 2328
- FMLD 1372
- TECA 1303

**Upper-Level Courses:**
- ECED 4035: Literacy Development Birth - Age 5
- ECED 4036: Assessment of Young Children Birth - Age 5
- ECED 4231: Infants and Toddlers
ADMISSION TO THE TEACHER EDUCATION PROGRAM (TEP)

In order to enroll in professional development coursework, students must be formally admitted to the Teacher Education Program (TEP). Admission to the School of Education (SoE) TEP is contingent on the following:

1. Achieving the following passing scores on the three sections of the basic skills test, Texas Higher Education Assessments (THEA)/Texas Academic Skills Program (TASP), before applying to the program: Reading 260, Mathematics 230 and Writing 230. Only THEA/TASP and Quick THEA/Quick TASP will be accepted.
3. Submitting the TEP application with all required documents to the Office of Educator Certification. Faxes will not be accepted. The application is available online at the end of the "ABC Workshop" presentation.
4. Achieving a grade of "C-" or better in EDUC 4130, SILC 4135 and INST 3133.
5. Completing a college-level public speaking course with a grade of "C-" or better or submitting a Speech Competency form (students are still required to take a public speaking course to meet the Core requirement) signed by a University of Houston-Clear Lake (UHCL) instructor who has observed the public speaking skills of the students.
6. Achieving a grade point average (GPA) ≥ 2.500 overall or in the last 60 semester credit hours. A GPA will be calculated by the SoE after an application is submitted.
7. Completing a minimum of 12 semester credit hours in the subject-specific content area for the certificate being pursued. This requirement may be waived by achieving a passing score on a Texas Education Agency (TEA)-approved content exam (graduate/post-baccalaureate only).
8. Being evaluated for certificate appropriateness by completing a written instrument of why the student wants to teach in this area of certification and what makes the student a good candidate.
9. Receiving formal approval of the application for admission to the TEP.

Upon admission to the TEP, the SoE will establish an initial profile for each student.
with the TEA. Students should receive an e-mail message from TEA prompting them to activate their accounts and complete their profiles.

The final authority for admission and retention in the TEP resides with the Dean of the SoE.

**Admission to Pre-Service Internships I and II for Undergraduate Students**

TCED 4736, Integrated Methods Application Experience (IMA-X); TCED 4738, Pre-Service Internship I and TCED 4798, Pre-Service Internship II (or TCED 4668, Pre-Service Internship II- Generalist) are the capstone experiences for the University of Houston-Clear Lake (UHCL)-approved Teacher Education Program (TEP) and students must enroll in consecutive long semesters (fall/spring or spring/fall) to complete these two experiences. The rules governing TCED 4736, TCED 4738, and TCED 4798/TCED 4668 are identical. Pre-Service Internship I is every Wednesday of the public school semester. Pre-Service Internship II is every day of the public school semester. Enrollment in Pre-Service Internship I should not be considered until almost all content and basic certification courses have been successfully completed, since the number of semester hours in the Pre-Service Internship II semester is restricted to 15 hours. Specific requirements for Pre-Service Internships I and II are listed below.

Students must apply for Pre-Service Internship I through the Center for Professional Development of Teachers (CPDT). Applications for Pre-Service Internship I must be received in the CPDT by March 1 for fall internship and by October 1 for spring internship. Pre-Service Internships I and II are not offered in the summer.

Current Internship I candidates do not need to apply for Internship II. The SoE advising staff will automatically conduct an audit of all Internship I candidates’ academic records at the end of each semester to determine candidates’ eligibility for Internship II.

Informational meetings are held in early September and February of each year. Dates and times are posted on the bulletin board outside Suite B1231 as well as the television monitors throughout the university. SoE advisors also send students notification of the informational meetings via UHCL e-mail. Pre-Service Internship I applications are available at the informational meeting.

Pedagogy coursework must be taken prior to or concurrently with Pre-Service Internship I. The Office of Academic Advising will perform audits to establish students’ eligibility for these experiences. Audits are work copies only. The degree and/or certification Candidate Plan of Study (CPS) is the official documentation of requirements.

**Pre-Service Internship I (TCED 4738)**

All students must meet the following requirements for admission to Pre-Service Internship I:

1. Formal admission to the Teacher Education Program (TEP). (see above)
2. Verification of written and spoken proficiency in English. Evidence of successful completion of speech and composition courses (if the course requires public speaking
3. Pedagogy courses and LLLS 4434 must be satisfactorily completed prior to or taken concurrently with Pre-Service Internship I. Students are not allowed to take more than two courses which include field experience concurrently with Internship I. Courses offered before 7:00 p.m. on Wednesdays may not be taken during Internship I, as they may interfere with Internship I course requirements.

4. For those certifications requiring TCED 4233, successful completion of MATH 3032 is a prerequisite. For those certifications requiring TCED 4333, successful completion of MATH 3037 is a prerequisite, unless otherwise noted in the catalog. See catalog prerequisites for all pedagogy courses.

5. Applications for Pre-Service Internship I must be received in the Center for Professional Development of Teachers (CPDT) (B1231-4) before the close of business on March 1 for fall internship and by October 1 for spring internship. If the application deadline falls on a weekend or a university holiday, applications will be accepted before the close of business on the following working day.

Upon acceptance into TCED 4738, students will be placed on the district’s substitute list. As required by Texas Senate Bill 9, the district will conduct a criminal background check on each student. In order for the criminal background check to be conducted, each student will be required to complete all required documentation. Part of the documentation will require that each student provide his/her social security number and his/her driver’s license number. If a student does not have a driver’s license number, the state identification number must be provided.

Admission to Pre-Service Internship I is contingent upon eligibility for entering Pre-Service Internship II the following consecutive long semester. In the event that the student has not passed the required state certification exams prior to the following consecutive long semester, the student will enter Internship II the following semester after the required state certification exams have been passed. Students will be informed of their public school internship assignment before Pre-Service Internship I begins.

Intern I participants must pass all Texas Examinations of Educator Standards (TExES) to be eligible for Internship II. Scores must be submitted by July 15 for fall intern II participants and December 15 for spring intern II participants.

**Pre-Service Internship II (TCED 4798 or TCED 4668)**

Students must meet the following requirements for admission to Pre-Service Internship II:

1. All Texas Examinations of Educator Standards (TExES) exams must be passed to be eligible for Internship II. Scores must be submitted by July 15 for fall intern II participants and by December 15 for spring intern II participants.

2. Successful completion of Pre-Service Internship I with a grade of "B-" or better.

3. Successful completion of all field experiences courses.

4. A grade point average (GPA) of 3.000 or better in pedagogy courses, with a "B-" or better in Pre-Service Internship I.
5. A GPA of 2.500 or better in specialization courses with grades of "C-" or better in each.
6. Grades of "C-" or better in all other coursework at University of Houston-Clear Lake (UHCL).
7. Successful completion of TCED 4010, TCED 4012 or TCED 4013.
8. No more than six additional semester hours may be taken during Pre-Service Internship II (TCED 4798 and TCED 4668). These additional courses must meet no earlier than 7 p.m., as they may interfere with Internship II course requirements. See adviser for acceptable coursework.

Students denied admission to Pre-Service Internships I or II may reapply but must do so by stated deadlines for subsequent semesters.

THECB AIDE EXEMPTION PROJECT

Funding for this project was discontinued August 31, 2011. See http://www.collegeforalltexas.com/apps/financialaid/tofa2.cfm?ID=572. Currently, those students accepted into the THECB Aide Exemption Project prior to August 31, 2011 are eligible for the summer five-week aide project.

According to Texas House Bill 1130 passed in 2001, an educational aide may apply to the Texas Higher Education Coordinating Board (THECB) to be a part of their "Educational Aide Exemption Program." Once approved by the THECB, students may receive exemption from enrolling and participating in student teaching; UHCL students would be exempt from Internships I and II. The form, "THECB Educational Aide Exemption Program Internship I and II Waiver," must be completed by any educational aide participating in the program seeking a teaching certificate at UHCL and desiring exemption from Internships I and II.

THECB Requirements of the Students

Students must have served for at least one year as an educational aide during the five years preceding the start date of the semester they are being exempted from tuition, certain fees and Internships I or II.

Students must have been accepted into the Texas Higher Education Coordinating Board (THECB) exemption program for at least one semester within the five years prior to the start of the semester in which they would have taken Internship I.

As required by Texas Senate Bill 9, students will be required to submit to a criminal background check conducted by the district upon acceptance into and prior to beginning TCED 4737 (THECB Aide Project). In order for the criminal background check to be conducted, each student must provide all required documentation, including his/her social security number and his/her driver’s license number. If a student does not have a driver’s license, the state identification number must be provided.

UHCL Requirements of THECB Aide Project Students to Waive Internships I and II

- Students must sign the waiver and submit it to B1231 before enrolling in the final
year of their degree plan. Students must have a University of Houston-Clear Lake (UHCL) undergraduate degree plan on file, which includes seeking teacher certification. Students must attach a Verification of Experience form verifying at least one year of the education aide experience within the specified time guidelines. Students must also attach a copy of the Texas Higher Education Coordinating Board (THECB) letter of acceptance into their aide exemption program.

- Students must be undergraduates at the time the waiver is signed. Students who already hold a bachelor’s degree or higher before signing the waiver are not eligible for this program.
- All Texas Examinations of Educator Standards (TExES) exams must be passed to be eligible for the THECB Aide Project. Scores must be submitted by April 15.
- Students must complete an additional 12 semester credit hours of advised UHCL coursework to replace Internships I and II. These grades will be calculated into the pedagogy coursework, which requires a minimum 3.000 grade point average (GPA). These 12 hours will include the following courses:
  - TCED 4737, THECB Aide Project. This three-hour, five-week course includes one week of observations and four weeks of teaching in the area and level of the certificate being pursued. This course is offered only in the first five-week summer session. The UHCL Director of the Center for Professional Development of Teachers (CPDT) will place the students. Students should attend an informational meeting, which is held in early September and February of each year. Dates and times are posted on the bulletin board outside Suite B1231. The applications for TCED 4737 are due March 1 and are available at the informational meeting or by contacting the CPDT. Mailed forms must be postmarked by February 24. No faxes or late applications will be accepted. TCED 4737 requires co-enrollment in (or previous completion of) TCED 4010, prior to admission to the Teacher Education Program (TEP) and successful completion of MATH 3032 or MATH 3037 if required on the Candidate Plan of Study (CPS). TCED 4737 will replace Internship I and will require a grade of "B-" or better. Students may only have six hours or less of coursework during the long semester following TCED 4737. Academic Advising will conduct an audit to determine students’ eligibility for TCED 4737.
  - TCED 4033, Creating Positive Learning Environments in EC-6, or TCED 4034, Creating Positive Learning Environments in 4-8 and 8-12. (Students with TCED 4033 or TCED 4034 already on their plan must substitute a different three-hour course, approved by an academic adviser, as part of this 12-hour package).
  - Six hours of advised coursework.

**POST-DEGREE TEACHER CERTIFICATION PLANS**

Students seeking initial teacher certification and who hold at least a bachelor’s degree from an accredited university can choose from two sets of programs. Students wishing to combine their pursuit of initial teacher certification with the pursuit of a master’s
degree can follow a graduate teacher certification program (see the University of Houston-Clear Lake [UHCL] Graduate Catalog). Students who do not wish to pursue a master’s degree can follow a post-baccalaureate teacher certification program. Students pursuing a second bachelor’s degree are also considered to be post-baccalaureate students.

Although it is not necessary for students holding at least a bachelor’s degree and seeking initial teacher certification to pursue a second bachelor’s degree, those who wish to do so must meet the university’s lower-level requirements in addition to the requirements for both teacher certification and the second degree, unless such requirements were met through the completion of the first bachelor’s degree. These lower-level requirements are described in the Core section of the catalog.

**POST-BACCALAUREATE TEACHER CERTIFICATION PLANS**

To be eligible for admission to a post-baccalaureate teacher certification plan, students must hold a bachelor’s degree from an accredited university and meet the university admissions requirements for post-baccalaureate students. Post-baccalaureate students are considered undergraduate students; therefore, they must maintain undergraduate academic standards and pay undergraduate tuition and fees. Post-baccalaureate teacher certification students are not eligible to enroll in graduate courses, and coursework taken toward earning initial teacher certification may not be applied to a master’s degree.

**Post-Baccalaureate Teacher Certification Plans**

1. EC-6 Generalist (Early Childhood Concentration)
2. EC-6 Generalist (Reading Concentration)
3. EC-6 Bilingual Generalist
4. EC-6 ESL Generalist
5. EC-6 Generalist with EC-12 Special Education
6. 4-8 English Language Arts and Reading
7. 4-8 English Language Arts and Reading/Social Studies
8. 4-8 Generalist
9. 4-8 Mathematics
10. 4-8 Science
11. 4-8 Social Studies
12. 8-12 English Language Arts and Reading
13. 8-12 History
14. 8-12 Life Sciences
15. 8-12 Mathematics
16. 8-12 Social Studies

To be “Highly Qualified” for employment to teach at the Elementary level (Grades EC-6), teacher candidates must pass an EC-6 Generalist or 4-8 Generalist Texas Examinations of Educator Standards (TExES) exam. Candidates may take a TExES Generalist
exam after completing an initial certification program. Fully certified teachers may register for the additional TExES as "By Exam Only" at the Educational Testing Service (ETS) test registration Web site. Then they may apply at the State Board for Educator Certification (SBEC)/Texas Education Agency (TEA) Web site as "Certification by Examination" to add the Generalist certificate. Contact TEA's No Child Left Behind (NCLB) office for further information at 1-512-463-9374 or view their Web site at http://www.tea.state.tx.us/nclb. See the section called "NCLB Quick Links" and "Highly Qualified Teacher Requirements."

To be "Highly Qualified" for employment with an EC-12 Special Education teaching certificate to teach at the Secondary level (grades 7-12), teachers must also earn the 4-8 Generalist, a 4-8 content specific or an 8-12 content specific teaching certification. Fully certified teachers can register for the additional TExES as "By Exam Only." As of Fall 2008, the federal government is allowing Texas school districts some flexibility in this requirement. The federal government is now allowing secondary teachers to qualify as "Highly Qualified" by passing an additional content test or possessing an additional academic major, graduate degree or hours of coursework. For information pertinent to a Special Education job within a specific school district, contact TEA's NCLB representative at 1-512-463-9374 or view their Web site at http://www.tea.state.tx.us/nclb. See the section called "NCLB Quick Links" and "Highly Qualified Teacher Requirements."

Any student seeking initial teacher certification is required to attempt the Texas Higher Education Assessment (THEA) prior to the end of his/her first semester at University of Houston-Clear Lake (UHCL). Any student who has not passed the THEA (see Admission to the Teacher Education Program [TEP]) or attempted the THEA in the previous long semester will not be permitted to register.

**Post-Baccalaureate Teacher Certification Plan EC-6 Generalist (Early Childhood Concentration)**

Check prerequisites before enrolling in any courses.

**Academic Specialization Courses:**

- ECED 4031: Historical and Recent Trends in Early Childhood Programs
- ECED 4032: Developing Competence in Young Children
- ECED 4131: Reading Development in Young Children
- ECED 4134: Observational/Developmental Assessment of Young Children
- ECED 4335: Children and Families
- TCED 4033: Creating Positive Learning Environments in EC-6

**Prerequisite Courses for Admission to Teacher Education Program (TEP):**

- EDUC 4130: Theories of Educational Psychology
- INST 3133: Survey of Instructional Technologies
- SILC 4135: Theories of American Pluralism

**Pedagogy:**

- TCED 4231: Social Studies Methods for EC-6
- TCED 4232: Science Methods for EC-6
- TCED 4233: Mathematics Methods for EC-6
- TCED 4738 and TCED 4798 or TCED 4768 and TCED 4769: Pre-Service Internship I & II or Post-Degree Internship I & II
Other required courses:
LLLS 4434  Reading & Writing for EC-6
LLLS 4435  Survey of Children’s Literature
SPED 4030  Survey of Exceptionalities
TCED 4010  Senior Seminar EC-12

Post-Baccalaureate Teacher Certification Plan EC-6 Generalist (Reading Concentration)
Check prerequisites before enrolling in any courses.

Academic Specialization Courses:
LLLS 4131  Survey of Reading
LLLS 4133  Corrective and Remedial Reading
LLLS 4332  Diagnostic and Prescriptive Reading
LLLS 4434  Reading and Writing in EC-6
LLLS 4435  Survey of Children’s Literature
LLLS 4531  Reading in Content Subjects
LLLS 4739  Practicum in Clinical Reading

Prerequisite Courses for Admission to Teacher Education Program (TEP):
EDUC 4130  Theories of Educational Psychology
INST 3133  Survey of Instructional Technologies
SILC 4135  Theories of American Pluralism

Pedagogy:
TCED 4231  Social Studies Methods for EC-6
TCED 4232  Science Methods for EC-6
TCED 4233  Mathematics Methods for EC-6
TCED 4738 and  Pre-Service Internship I & II or Post-Degree Internship I & II
TCED 4798 or
TCED 4768 and
TCED 4769

Other required courses:
SPED 4030  Survey of Exceptionalities
TCED 4033  Creating Positive Learning Environments in EC-6
TCED 4010  Senior Seminar EC-12

Post-Baccalaureate Teacher Certification Plan EC-6 Bilingual Generalist
Check prerequisites before enrolling in any courses.

Academic Specialization Courses:
SILC 4031  Spanish for Bilingual Teachers
SILC 4130  Foundations of Bilingual and ESL Education
SILC 4133  Language Learning
SILC 4136  Bilingual Curriculum in the Content Areas
SILC 4531  Development of Biliteracy

Prerequisite Courses for Admission to Teacher Education Program (TEP):
EDUC 4130  Theories of Educational Psychology
INST 3133  Survey of Instructional Technologies
SILC 4135  Theories of American Pluralism

Pedagogy:
TCED 4231  Social Studies Methods for EC-6
TCED 4232 Science Methods for EC-6
TCED 4233 Mathematics Methods for EC-6
TCED 4738 and Pre-Service Internship I & II or Post-Degree Internship I & II
TCED 4798 or
TCED 4768 and
TCED 4769

Other required courses:
LLLS 4434 Reading & Writing for EC-6
SPED 4030 Survey of Exceptionalities
TCED 4010 Senior Seminar EC-12

Post-Baccalaureate Teacher Certification Plan EC-6 ESL Generalist
Check prerequisites before enrolling in any courses.

Academic Specialization Courses:
ECED 4131 Reading Development in Young Children
ECED 4134 Observational/Developmental Assessment of Young Children
SILC 4130 Foundations of Bilingual and ESL Education
SILC 4133 Language Learning
SILC 4131 ESL Methods
Choose one course from:
SILC 4032 Introduction to the Study of Languages
SILC 4132 Content-Based ESL

Prerequisite Courses for Admission to Teacher Education Program (TEP):
EDUC 4130 Theories of Educational Psychology
INST 3133 Survey of Instructional Technologies
SILC 4135 Theories of American Pluralism

Pedagogy:
TCED 4231 Social Studies Methods for EC-6
TCED 4232 Science Methods for EC-6
TCED 4233 Mathematics Methods for EC-6
TCED 4738 and Pre-Service Internship I & II or Post-Degree Internship I & II
TCED 4798 or
TCED 4768 and
TCED 4769

Other required courses:
LLLS 4434 Reading & Writing for EC-6
SPED 4030 Survey of Exceptionalities
TCED 4010 Senior Seminar EC-12

Post-Baccalaureate Teacher Certification Plan EC-6 Generalist with EC-12 Special Education
Check prerequisites before enrolling in any courses.

Academic Specialization Courses:
SPED 4030 Survey of Exceptionalities
SPED 4131 Assessment of Special Education
SPED 4132 Diagnostic Instruction for Learners with Special Needs
SPED 4133 Individualizing Instruction for Students with Disabilities
SPED 4231 Implementing Positive Behavior Supports
SPED 4332 Early Childhood Special Education
Prerequisite Courses for Admission to Teacher Education Program (TEP):
EDUC 4130  Theories of Educational Psychology
INST 3133  Survey of Instructional Technologies
SILC 4135  Theories of American Pluralism

Pedagogy:
TCED 4231  Social Studies Methods for EC-6
TCED 4232  Science Methods for EC-6
TCED 4233  Mathematics Methods for EC-6
TCED 4738 and  Pre-Service Internship I & II or Post-Degree Internship I & II
TCED 4798 or
TCED 4768 and
TCED 4769

Other required courses:
LLLS 4434  Reading & Writing for EC-6
LLLS 4435  Survey of Children’s Literature
TCED 4033  Creating Positive Learning Environments in EC-6
TCED 4010  Senior Seminar EC-12

Post-Baccalaureate Teacher Certification Plan 4-8 English Language Arts and Reading

This plan has a content waiver option based on passing the content state assessments on the first attempt. See a School of Education (SoE) adviser for details.

Check prerequisites before enrolling in any courses.

Academic Specialization Courses:
LITR 3631  Shakespeare
LITR 4031  Principles of Composition
LLLS 4131  Survey of Reading
LLLS 4435  Survey of Children’s Literature
LLLS 4436  Teaching Language Arts in the 4-8 Classroom
LLLS 4531  Reading in Content Subjects

Choose two courses from:
LITR 3334  Mythology
LITR 3731  Creative Writing
LITR 4034  Workshop in Poetics
LITR 4035  Film as Literature
LITR 4131  Literary Theory
LITR 4132  Modern American and English Poetry
LITR 4133  Modern and Contemporary Drama
LITR 4134  The Modern Novel
LITR 4238  Rise and Development of the English Novel
LITR 4331  Contemporary Poetry
LITR 4533  Tragedy
LITR 4534  Comedy
LITR 4535  The Literature of Adolescence
LITR 4537  Women in Literature
LITR 4632  Literature of the Future

Prerequisite Courses for Admission to Teacher Education Program (TEP):
EDUC 4130  Theories of Educational Psychology
INST 3133  Survey of Instructional Technologies
SILC 4135  Theories of American Pluralism
Pedagogy:
TCED 4738 and Pre-Service Internship I & II or Post-Degree Internship I & II
TCED 4798 or
TCED 4768 and
TCED 4769

Other required courses:
SPED 4030 Survey of Exceptionalities
TCED 4010 Senior Seminar EC-12
TCED 4034 Creating Positive Learning Environments in 4-8 & 8-12

Post-Baccalaureate Teacher Certification Plan 4-8 English Language Arts, Reading and Social Studies

This plan has a content waiver option based on passing the content state assessment on the first attempt. See a School of Education (SoE) adviser for details.

Check prerequisites before enrolling in any courses.

Academic Specialization Courses:
HIST 3230 Ancient World
HIST 4035 Texas and the Borderlands
LITR 3631 Shakespeare
LITR 4031 Principles of Composition
LLLS 4131 Survey of Reading
LLLS 4434 Reading & Writing for EC-6
LLLS 4531 Reading in Content Subjects

Choose two courses from:
LITR 3334 Mythology
LITR 3731 Creative Writing
LITR 4034 Workshop in Poetics
LITR 4035 Film as Literature
LITR 4131 Literary Theory
LITR 4132 Modern American and English Poetry
LITR 4133 Modern and Contemporary Drama
LITR 4134 The Modern Novel
LITR 4238 Rise and Development of the English Novel
LITR 4331 Contemporary Poetry
LITR 4533 Tragedy
LITR 4534 Comedy
LITR 4535 The Literature of Adolescence
LITR 4537 Women in Literature
LITR 4632 Literature of the Future

Choose two courses from:
GEOG 3137 Global Geography
GEOG 4030 Geography of the United States and Canada
GEOG 4136 Economic Geography

Prerequisite Courses for Admission to Teacher Education Program (TEP):
EDUC 4130 Theories of Educational Psychology
INST 3133 Survey of Instructional Technologies
SILC 4135 Theories of American Pluralism
Pedagogy:
TCED 4331 Social Studies Methods for Grades 4-8
TCED 4738 and Pre-Service Internship I & II or Post-Degree Internship I & II
TCED 4798 or TCED 4768 and TCED 4769

Other required courses:
SPED 4030 Survey of Exceptionalities
TCED 4013 Senior Seminar for Secondary Social Studies Programs
TCED 4034 Creating Positive Learning Environments in 4-8 & 8-12

1Course has lower-level equivalent.
2Students entering University of Houston-Clear Lake (UHCL) with GEOG 1303 have met the GEOG 3137 requirement.

Post-Baccalaureate Teacher Certification Plan 4-8 Generalist

This plan has a content waiver option based on passing the content state assessment on the first attempt. See a School of Education (SoE) adviser for details.

Check prerequisites before enrolling in any courses.

Academic Specialization Courses:
LITR 3631 Shakespeare
LLLS 4435 Survey of Children’s Literature
LLLS 4531 Reading in Content Subjects
MATH 3037 Fundamentals of Informal Geometry and Statistical Analysis

Choose one course from:
LITR 4031 Principles of Composition
WRIT 3037 Advanced Writing

Choose one course from:
GEOG 31371 Global Geography
GEOG 4030 Geography of the United States and Canada
GEOG 4032 Geography of Latin America
GEOG 4033 Geography of Texas

Choose one course from:
HIST 3230 Ancient World
HIST 3331 Medieval Europe
HIST 3332 Renaissance and Reformation
HIST 3334 Studies in Native American History
HIST 40352 Texas and Borderlands
HIST 4036 Colonial America
HIST 4037 The New American Nation
HIST 4038 Antebellum America
HIST 4133 Civil War and Reconstruction
HIST 4137 Studies in Latin American History
HIST 4138 Indigenous and Colonial Latin America
HIST 4139 Modern Latin America
HIST 4230 History of Mexico
HIST 4333 Studies in Non-Western History

Nine hours of upper-level courses required - one course from each of the following areas: Biology, Earth Science and Physics/Chemistry/Astronomy.
Prerequisite Courses for Admission to Teacher Education Program (TEP):

EDUC 4130  Theories of Educational Psychology
INST 3133  Survey of Instructional Technologies
SILC 4135  Theories of American Pluralism

Pedagogy:

TCED 4331  Social Studies Methods for Grades 4-8
TCED 4332  Science Methods for Grades 4-8
TCED 4333  Mathematics Methods for Grades 4-8
TCED 4738 and Pre-Service Internship I & II or Post-Degree Internship I & II
TCED 4798 or
TCED 4768 and
TCED 4769

Other required courses:

SPED 4030  Survey of Exceptionalities
TCED 4010  Senior Seminar EC-12
TCED 4034  Creating Positive Learning Environments in 4-8 & 8-12

1Students entering University of Houston-Clear Lake (UHCL) with GEOG 1303 have met the GEOG 3137 requirement.
2Course has lower-level equivalent.

Post-Baccalaureate Teacher Certification Plan 4-8 Mathematics

This plan has a content waiver option based on passing the content state assessment on the first attempt. See a School of Education (SoE) adviser for details.

Check prerequisites before enrolling in any courses.

Academic Specialization Courses:

Calculus I (4 hours)
Calculus II (4 hours)
MATH 3034  Algebra Through Technology
MATH 3131  Introduction to Linear Algebra
MATH 4030  Introduction to Modern Algebra and Number Theory
MATH 4434  Introduction to Probability

Choose four courses from:

MATH 3231  Calculus III
MATH 4031  History of the Mathematical Sciences
MATH 4132  Number Theory
MATH 4135  Numerical Analysis and its Applications
MATH 4136  Mathematic Software Applications
MATH 4231  Predicate Logic
MATH 4232  Introduction to Abstract Algebra
MATH 4235  Theory of Models and Applications
MATH 4435  Introduction to Statistics

Prerequisite Courses for Admission to Teacher Education Program (TEP):

EDUC 4130  Theories of Educational Psychology
INST 3133  Survey of Instructional Technologies
SILC 4135  Theories of American Pluralism

Pedagogy:

TCED 4333  Mathematics Methods for Grades 4-8
TCED 4738 and Pre-Service Internship I & II or Post-Degree Internship I & II
TCED 4798 or
TCED 4768 and
TCED 4769

Other required courses:
- LLLS 4435  Survey of Children’s Literature
- LLLS 4531  Reading in Content Subjects
- SPED 4030  Survey of Exceptionalities
- TCED 4010  Senior Seminar EC-12
- TCED 4034  Creating Positive Learning Environments in 4-8 & 8-12

Post-Baccalaureate Teacher Certification Plan 4-8 Science

This plan has a content waiver option based on passing the content state assessment on the first attempt. See a School of Education (SoE) adviser for details.

Check prerequisites before enrolling in any courses.

Academic Specialization Courses:
- Botany and lab (4 hours)
- Zoology and lab (4 hours)
- Physics (4 hours)
- BIOL 3037  Cell Biology
- BIOL 3333  Environmental Biology
- BIOL 3431  Genetics

Choose one course from:
- GEOL 3034  Fundamentals of Planetary Geology
- GEOL 3035  Fundamentals of Earth Science

Prerequisite Courses for Admission to Teacher Education Program (TEP):
- EDUC 4130  Theories of Educational Psychology
- INST 3133  Survey of Instructional Technologies
- SILC 4135  Theories of American Pluralism

Pedagogy:
- TCED 4332  Science Methods for Grades 4-8
- TCED 4738 and Pre-Service Internship I & II or Post-Degree Internship I & II
- TCED 4798 or
- TCED 4768 and
- TCED 4769

Other required courses:
- LLLS 4435  Survey of Children’s Literature
- LLLS 4531  Reading in Content Subjects
- SPED 4030  Survey of Exceptionalities
- TCED 4010  Senior Seminar EC-12
- TCED 4034  Creating Positive Learning Environments in 4-8 & 8-12

Post-Baccalaureate Teacher Certification Plan 4-8 Social Studies

This plan has a content waiver option based on passing the content state assessment on the first attempt. See a School of Education (SoE) adviser for details.

Check prerequisites before enrolling in any courses.

Academic Specialization Courses:
GEOG 3137
GEOG 4030
GEOG 4136
HIST 3230
HIST 4035
GEOG 3137: Global Geography
GEOG 4030: Geography of the United States and Canada
GEOG 4136: Economic Geography
HIST 3230: Ancient World
HIST 4035: Texas and the Borderlands

Prerequisite Courses for Admission to Teacher Education Program (TEP):
EDUC 4130: Theories of Educational Psychology
INST 3133: Survey of Instructional Technologies
SILC 4135: Theories of American Pluralism

Pedagogy:
TCED 4331: Social Studies Methods for Grades 4-8
TCED 4738 and TCED 4798 or TCED 4768 and TCED 4769

Other required courses:
LLLS 4435: Survey of Children’s Literature
LLLS 4531: Reading in Content Subjects
LLLS 4132: Literacy Issues of Secondary Students
LLLS 4532: Young Adult Literature and Reading

1 Students entering University of Houston-Clear Lake (UHCL) with GEOG 1303 have met the GEOG 3137 requirement.
2 Course has lower-level equivalent.

Post-Baccalaureate Teacher Certification Plan 8-12 English Language Arts and Reading
This plan has a content waiver option based on passing the content state assessment on the first attempt. See a School of Education (SoE) adviser for details.

Check prerequisites before enrolling in any courses.

Academic Specialization Courses:
LITR 3631: Shakespeare
LITR 4031: Principles of Composition
LLLS 4132: Literacy Issues of Secondary Students
LLLS 4531: Reading in Content Subjects
LLLS 4532: Young Adult Literature and Reading

Choose two courses from:
LITR 3334: Mythology
LITR 3731: Creative Writing
LITR 4034: Workshop in Poetics
LITR 4035: Film as Literature
LITR 4131: Literary Theory
LITR 4132: Modern American and English Poetry
LITR 4133: Modern and Contemporary Drama
LITR 4134: The Modern Novel
LITR 4238: Rise and Development of the English Novel
LITR 4331: Contemporary Poetry
LITR 4533: Tragedy
LITR 4534: Comedy
LITR 4535  The Literature of Adolescence
LITR 4537  Women in Literature
LITR 4632  Literature of the Future

**Prerequisite Courses for Admission to Teacher Education Program (TEP):**

EDUC 4130  Theories of Educational Psychology
INST 3133  Survey of Instructional Technologies
SILC 4135  Theories of American Pluralism

**Pedagogy:**

LLLS 4634  Methods in Secondary English/Language Arts
TCED 4738 and  Pre-Service Internship I & II or Post-Degree Internship I & II
TCED 4798 or
TCED 4768 and
TCED 4769

**Other required courses:**

SPED 4030  Survey of Exceptionalities
TCED 4010  Senior Seminar EC-12
TCED 4034  Creating Positive Learning Environments in 4-8 & 8-12

**Post-Baccalaureate Teacher Certification Plan 8-12 History**

This plan has a content waiver option based on passing the content state assessment on the first attempt. See a School of Education (SoE) adviser for details.

Check prerequisites before enrolling in any courses.

**Academic Specialization Courses:**

GEOG 3137  Global Geography
HIST 4036  Colonial America
HIST 4133  Civil War and Reconstruction
HIST 4333  Studies in Non-Western History

Choose two courses from History electives. Please see SoE academic adviser.

**Prerequisite Courses for Admission to Teacher Education Program (TEP):**

EDUC 4130  Theories of Educational Psychology
INST 3133  Survey of Instructional Technologies
SILC 4135  Theories of American Pluralism

**Pedagogy:**

TCED 4631  Methods in Secondary Social Studies
TCED 4738 and  Pre-Service Internship I & II or Post-Degree Internship I & II
TCED 4798 or
TCED 4768 and
TCED 4769

**Other required courses:**

LLLS 4132  Literacy Issues of Secondary Students
LLLS 4531  Reading in Content Subjects
SPED 4030  Survey of Exceptionalities
TCED 4013  Senior Seminar for Secondary Social Studies Programs
TCED 4034  Creating Positive Learning Environments in 4-8 & 8-12

¹Students entering University of Houston-Clear Lake (UHCL) with GEOG 1303 have met the GEOG 3137 requirement.
Post-Baccalaureate Teacher Certification Plan 8-12 Life Sciences

This plan has a content waiver option based on passing the content state assessment on the first attempt. See a School of Education (SoE) adviser for details.

Check prerequisites before enrolling in any courses.

**Academic Specialization Courses:**

- Botany and lab (4 hours)
- Zoology and lab (4 hours)
- Chemistry (8 hours)
  - BIOL 3431 Genetics
  - BIOL 4011 Laboratory Methods in Life Sciences
  - BIOL 4031 Methods in Life Science

- Choose one course from:
  - BIOL 3036 Development of the Sciences
  - BIOL 4728 Seminar in Biology

- Choose one course from:
  - BIOL 3333 Environmental Biology
  - BIOL 4131 Ecology

**Prerequisite Courses for Admission to Teacher Education Program (TEP):**

- EDUC 4130 Theories of Educational Psychology
- INST 3133 Survey of Instructional Technologies
- SILC 4135 Theories of American Pluralism

**Pedagogy:**

- TCED 4632 Methods in Secondary Science
- TCED 4738 and Pre-Service Internship I & II or Post-Degree Internship I & II
- TCED 4798 or TCED 4768 and TCED 4769

**Other required courses:**

- LLLS 4132 Literacy Issues of Secondary Students
- LLLS 4531 Reading in Content Subjects
- SPED 4030 Survey of Exceptionalities
- TCED 4010 Senior Seminar EC-12
- TCED 4034 Creating Positive Learning Environments in 4-8 & 8-12

Post-Baccalaureate Teacher Certification Plan 8-12 Mathematics

This plan has a content waiver option based on passing the content state assessment on the first attempt. See a School of Education (SoE) adviser for details.

Check prerequisites before enrolling in any courses.

**Academic Specialization Courses:**

- Calculus I (4 hours)
- Calculus II (4 hours)
- MATH 3034 Algebra Through Technology
- MATH 3035 Euclidian and Non-Euclidian Geometry
- MATH 3131 Introduction to Linear Algebra
- MATH 4434 Introduction to Probability
Choose five courses from:

<table>
<thead>
<tr>
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<th>Course Title</th>
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<tbody>
<tr>
<td>MATH 3231</td>
<td>Calculus III</td>
</tr>
<tr>
<td>MATH 4031</td>
<td>History of the Mathematical Sciences</td>
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<tr>
<td>MATH 4131</td>
<td>Ordinary Differential Equations and Applications</td>
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<td>MATH 4132</td>
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<td>Introduction to Statistics</td>
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<thead>
<tr>
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<tr>
<td>EDUC 4130</td>
<td>Theories of Educational Psychology</td>
</tr>
<tr>
<td>INST 3133</td>
<td>Survey of Instructional Technologies</td>
</tr>
<tr>
<td>SILC 4135</td>
<td>Theories of American Pluralism</td>
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**Pedagogy:**

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<tr>
<td>TCED 4633</td>
<td>Methods in Secondary Mathematics</td>
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<tr>
<td>TCED 4738 and</td>
<td>Pre-Service Internship I &amp; II or Post-Degree Internship I &amp; II</td>
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<tr>
<td>TCED 4798 or</td>
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</tr>
<tr>
<td>TCED 4768 and</td>
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**Other required courses:**

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<tr>
<td>LLLS 4132</td>
<td>Literacy Issues of Secondary Students</td>
</tr>
<tr>
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</tr>
<tr>
<td>TCED 4010</td>
<td>Senior Seminar EC-12</td>
</tr>
<tr>
<td>TCED 4034</td>
<td>Creating Positive Learning Environments in 4-8 &amp; 8-12</td>
</tr>
</tbody>
</table>

Three hours of scientific programming language (C++, C, Java, Visual BASIC, BASIC, Fortran or Pascal).

**Post-Baccalaureate Teacher Certification Plan 8-12 Social Studies**

This plan has a content waiver option based on passing the content state assessment on the first attempt. See a School of Education (SoE) adviser for details.

Check prerequisites before enrolling in any courses.

**Academic Specialization Courses:**

<table>
<thead>
<tr>
<th>Course Code</th>
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</thead>
<tbody>
<tr>
<td>GEOG 3137</td>
<td>Global Geography</td>
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<tr>
<td>GEOG 4132</td>
<td>Human Geography</td>
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<td>GEOG 4136</td>
<td>Economic Geography</td>
</tr>
<tr>
<td>HIST 4036</td>
<td>Colonial America</td>
</tr>
<tr>
<td>HIST 4133</td>
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<td>Studies in Non-Western History</td>
</tr>
</tbody>
</table>

**Prerequisite Courses for Admission to Teacher Education Program (TEP):**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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<tr>
<td>EDUC 4130</td>
<td>Theories of Educational Psychology</td>
</tr>
<tr>
<td>INST 3133</td>
<td>Survey of Instructional Technologies</td>
</tr>
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<td>SILC 4135</td>
<td>Theories of American Pluralism</td>
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**Pedagogy Courses:**

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</tr>
</thead>
<tbody>
<tr>
<td>TCED 4631</td>
<td>Methods in Secondary Social Studies</td>
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<tr>
<td>TCED 4738 and</td>
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</tr>
</tbody>
</table>

1Students entering University of Houston-Clear Lake (UHCL) with GEOG 1303 have met the GEOG 3137 requirement.

No Child Left Behind (NCLB) Highly Qualified Teacher Requirements

Notes Regarding the No Child Left Behind (NCLB) Highly Qualified Teacher Requirements:

To be "Highly Qualified" for employment with an EC-12 Special Education teaching certificate to teach at the Elementary level (Grades EC-6), teachers must also earn an EC-6 Generalist, 4-8 Generalist or a 4-8 content specific teaching certificate. The University of Houston-Clear Lake (UHCL) undergraduate program includes the EC-6 Generalist certification. Those following a post-degree teacher certification plan will need to earn an additional certification by taking the appropriate Texas Examinations of Educator Standards (TExES) after having completed the UHCL EC-12 Special Education program. Fully certified teachers can register for the additional TExES as "By Exam Only."

To be "Highly Qualified" for employment with an EC-12 Special Education teaching certificate to teach at the Secondary level (Grades 7-12), teachers must also earn the 4-8 Generalist, a 4-8 content specific teaching certification or an 8-12 content specific. Fully certified teachers can register for the additional TExES as "By Exam Only."

As of Fall 2008, the federal government is allowing Texas school districts some flexibility in the above requirements by allowing for High Objective Uniform State Standard of Evaluation or "HOUSE" points within the first two years of employment for elementary teachers. The federal government is allowing secondary teachers to qualify as "Highly Qualified" by passing an additional content test or possessing an additional academic major, graduate degree, or hours of coursework. For information pertinent to a Special Education job within a specific school district, contact the Texas Education Agency’s (TEA’s) NCLB representative at 1-512-463-9374 or view their Web site http://www.tea.state.tx.us/nclb. See the section called "NCLB Quick Links" and "Highly Qualified Teacher Requirements."

Graduate Teacher Certification Plans

To be eligible for admission to a graduate teacher certification plan, students must hold a bachelor’s degree from an accredited university and also be pursuing a master’s degree. Students must meet the graduate admissions requirements for both the university and the School of Education (SoE). These requirements are described in the graduate plan section of the graduate catalog.
Graduate teacher certification students are considered graduate students; therefore, they must maintain graduate academic standards and pay graduate tuition rates. Some courses listed on the graduate teacher certification plans can also be applied to the pursuit of a master’s degree.

**ADMISSION TO PRE-SERVICE INTERNSHIPS I AND II**

TCED 4738, Pre-Service Internship I; TCED 4798, Pre-Service Internship II and TCED 4668, Pre-Service Internship II- Generalist are the capstone experiences for the University of Houston-Clear Lake (UHCL)-approved Teacher Education Program (TEP), and students must enroll in consecutive long semesters (fall/spring or spring/fall) to complete these two experiences. The rules governing TCED 4798 and TCED 4668 are identical. Pre-Service Internship I is every Wednesday of the public school semester. Pre-Service Internship II is every day of the public school semester. Enrollment in Pre-Service Internship I should not be considered until almost all courses have been successfully completed, since the number of semester hours in the Pre-Service Internship II semester is restricted to 15 hours. Specific requirements for Pre-Service Internships I and II are listed below.

Students must apply for Pre-Service Internship I through the Center for Professional Development of Teachers (CPDT). Applications for Pre-Service Internship I must be received in the CPDT by March 1 for fall internship and by October 1 for spring internship. Pre-Service Internships I or II are not offered during the summer.

Current Internship I candidates do not need to apply for Internship II. The SoE advising staff will automatically conduct an audit of all Internship I candidates’ academic records at the end of each semester to determine candidates’ eligibility for Internship II.

Informational meetings are held in early September and February each year. Dates and times are posted on the bulletin board outside Suite B1231 as well as the television monitors throughout the university. SoE advisors also send students notification of the informational meetings via UHCL e-mail. Pre-Service Internship I applications are available at the informational meeting.

Pedagogy courses must be taken prior to or concurrently with Pre-Service Internship I. The Office of Academic Advising will perform audits to establish students’ eligibility for these experiences. Audits are work copies only. The degree and/or certification Candidate Plan of Study (CPS) is the official documentation of requirements.

**Pre-Service Internship I (TCED 4738)**

All students must meet the following requirements for admission to Pre-Service Internship I:

1. Formal admission to Teacher Education Program (TEP). (see above).
2. Verification of written and spoken proficiency in English. Evidence of successful completion of a speech and composition courses (if the course requires public speaking in English) will satisfy this requirement.
3. Pedagogy courses and LLLS 5131/LLLS 4434 must be satisfactorily completed prior to or taken concurrently with Pre-Service Internship I. Students are not allowed to
take more than two courses which include field experience concurrently with Internship I. Courses offered before 7 p.m. on Wednesdays may not be taken during Internship I, as they may interfere with Internship I course requirements.

4. For those certifications requiring TCED 4233, successful completion of MATH 3032 is a prerequisite. For those certifications requiring TCED 4333, successful completion of MATH 3037 is a prerequisite, unless otherwise noted in the catalog. See catalog prerequisites for all pedagogy courses.

5. Applications for Pre-Service Internship I must be received in the Center for Professional Development of Teachers (CPDT) (B1231-4) before the close of business on March 1 for fall internship and by October 1 for spring internship. If the application deadline falls on a weekend or a university holiday, applications will be accepted before the close of business on the following working day. Faxes and late applications will not be accepted.

6. Upon acceptance into TCED 4738, students will be placed on the district’s substitute list. As required by Texas Senate Bill 9, the district will conduct a criminal background check on each student. In order for the criminal background check to be conducted, each student will be required to provide all required documentation. Part of the documentation will require that each student provide his/her social security number and his/her driver’s license number. If a student does not have a driver’s license number, the state identification number must be provided.

Admission to Pre-Service Internship I is contingent upon eligibility for entering Pre-Service Internship II during the following consecutive long semester. In the event that the student has not passed the required state certification exams prior to the following consecutive long semester, the student will enter Internship II the following semester after the required state certification exams have been passed. Students will be informed of their public school internship assignment before Pre-Service Internship I begins.

All Texas Examinations of Educator Standards (TExES) exams must be passed to be eligible for Internship II. Scores must be submitted by July 15 for fall intern II participants and December 15 for spring intern II participants.

**Pre-Service Internship II (TCED 4798 or TCED 4668)**

Students must meet the following requirements for admission to Pre-Service Internship II:

1. All Texas Examinations of Educator Standards (TExES) exams must be passed to be eligible for Internship II.
2. Successful completion of Pre-Service Internship I (grade of "B-" or better).
3. Successful completion of all field experience courses.
4. A grade point average (GPA) of 3.000 or better in pedagogy courses, with a grade of "B-" or better in Pre-Service Internship I.
5. A GPA of 2.500 or better in specialization courses, with grades of "C-" or better in each.
6. Grades of "C-" or better are required for all other coursework at University of Houston-Clear Lake (UHCL).
7. Successful completion of TCED 4010, TCED 4012 or TCED 4013.
8. No more than six additional semester hours may be taken during Pre-Service Internship II (TCED 4798 and TCED 4668). These additional courses must meet no earlier than 7 p.m., as they may interfere with Internship II course requirements. See an adviser for acceptable coursework.

Students denied admission to Pre-Service Internships I or II may reapply, but they must do so by stated deadlines for subsequent semesters.

ADMISSION TO THE TEACHER EDUCATION PROGRAM (TEP) FOR POST-DEGREE TEACHER CERTIFICATION STUDENTS

In order to enroll in pedagogy coursework, students must be formally admitted to the Teacher Education Program (TEP). Enrollment in the School of Education (SoE) TEP is contingent on the following:

1. Achieving the following passing scores on the three sections of the basic skills test (Texas Higher Education Assessment [THEA]/Texas Academic Skills Program [TASP]) before applying to the program: Reading 260, Mathematics 230 and Writing 230 or have earned the equivalent of a U.S. master’s or doctoral degree. Only THEA/TASP or Quick THEA/Quick TASP will be accepted.
3. Submitting the TEP application with all required documents to the Office of Educator Certification. Faxes will not be accepted.
4. Achieving grades of "C-" or better in prerequisite courses EDUC 4130, SILC 4135 and INST 3133. Completing a college-level public speaking course with a grade of "C-" or better, or submitting a "Speech Competency" form signed by a University of Houston-Clear Lake (UHCL) instructor who has observed the public speaking skills of the student.
5. Achieving a grade point average (GPA) of > 2.500 overall or in the last 60 semester credit hours. A GPA will be calculated by the SoE after the application is submitted.
6. Completing a minimum of 12 semester credit hours in the subject-specific content area for the certificate being pursued. This requirement may be waived by achieving a passing score on a Texas Education Agency (TEA)-approved content exam (graduate/post-baccalaureate only).
7. Being evaluated for certificate appropriateness by completing a written instrument of why the student wants to teach in this area of certification and what makes the student a good candidate.
8. Receiving formal approval of the application for admission to the TEP.

Upon acceptance to the TEP, the SoE will establish an initial profile for each student with the State Board for Educator Certification (SBEC). All educator candidates in Texas are required to open an account upon entering a program. Students will receive an e-mail message from the SBEC prompting them to activate their accounts and complete their profiles.
The final authority for admission and retention in the TEP resides with the Dean of the SoE.

**CONTENT COURSES WAIVED FOR POST-DEGREE TEACHER CERTIFICATES**

Post-degree teacher certification students who pass the required Academic Specialization state assessment on the first attempt while approved by University of Houston-Clear Lake (UHCL) may have all of their respective academic specialization coursework waived by UHCL, if they are pursuing one of the following certificates:

1. 4-8 English Language Arts and Reading
2. 4-8 English Language Arts and Reading/Social Studies
3. 4-8 Mathematics
4. 4-8 Science
5. 4-8 Social Studies
6. 8-12 English Language Arts and Reading
7. 8-12 History
8. 8-12 Life Sciences
9. 8-12 Mathematics
10. 8-12 Social Studies

Important Points to Know:

- If students do not pass the content area state assessment specified on their plan on the first attempt, then all the academic specialization courses will remain on the plan and must be completed before certification recommendation will be made by UHCL.
- The following teaching certificate programs are NOT included in the course waiver policy: EC-6 Bilingual Generalist, EC-6 Generalist (Early Childhood Concentration), EC-6 ESL Generalist and EC-12 Special Education.
- For the 4-8 Generalist program only: For each domain (English, Mathematics, Science and Social Studies) passed by students on their first attempt on the 4-8 Generalist state assessment, the respective content courses will be waived.
Art is a big deal at UHCL and our art students are top-notch. In spring 2012, the new Arbor Building annexes opened, including one that features upgraded and expanded facilities for art students in our School of Human Sciences and Humanities.
SCHOOL OF HUMAN SCIENCES AND HUMANITIES

- Anthropology
- Art and Design
- Behavioral Sciences - General
- Communication
- Criminology
- Fitness and Human Performance
- Geography
- History
- Humanities
- Literature
- Psychology
- Public Service Leadership
- Social Work
- Sociology
- Women’s Studies

Teacher certification degrees include the following. Information on requirements can be found under the specific degree.

- Art and Design with EC-12 Art Certification
- Geography with 8-12 Social Studies Certification
- History with 8-12 History Certification
- History with 8-12 Social Studies Certification
- Literature with 4-8 English Language Arts and Reading Certification
- Literature with 8-12 English Language Arts and Reading Certification

HSH also offers the following school-based certificates. Information on requirements can be found with the coordinating degree.

- Applied Behavior Analysis (see Psychology)
- Graphic Design (see Art and Design)
- Public Service Leadership
- Women’s Studies

The School of Human Sciences and Humanities (HSH) is dedicated to the study of people. The school fosters the liberal arts and encourages practical preparation for occupations.

Instead of many separate departments, there are two interrelated clusters: Human Sciences (HS) and Humanities and Fine Arts (HFA). Within these plans, students may develop either a broad interdisciplinary plan of study or one that is more narrowly focused, resembling traditional departmental majors. With the help of faculty advisers, students develop the plans most appropriate to their interests and goals.

HUMANITIES AND FINE ARTS

The plans in Humanities and Fine Arts bring together complementary studies in literature, history, art, philosophy, language and communication. These disciplines comprise the liberal arts curricula of the university and students in all areas of study are strongly encouraged to complement their educations by enrolling in liberal arts courses.

Humanities and Fine Arts courses are designed to be intellectually stimulating and challenging; to develop clarity of thought, speech and writing; to encourage the formation of enlightened attitudes and values; and to develop both the critical and creative capabilities of students.
Degrees in the Humanities and Fine Arts include Art and Design, Communication, History, Humanities and Literature.

**HUMAN SCIENCES**

Plans in Human Sciences are designed to help students explore a number of significant issues: to understand one’s self in relation to others; to distinguish what is genuinely personal from what is societal; to help in the difficult processes of value formation and critical thinking; to come to a more subtle appreciation of collective ideals and notions of the good life, the nature of happiness and how to secure it; and to cope intelligently with the complexities and problems of modern society.

Plans in Human Sciences have strong theoretical and applied orientations. As these plans seek better understanding of self and society, they are equally intended to prepare students for a variety of professional careers, such as work in human service agencies, scientific research and college teaching.

Programs in Human Sciences include Anthropology, Behavioral Sciences - General, Criminology, Fitness and Human Performance, Geography, Psychology, Public Service Leadership, Social Work and Sociology.

**ADMISSION INTO A HSH DEGREE PLAN**

Records for degree-seeking undergraduate students are processed by the Office of Admissions and forwarded to the dean’s office for faculty assignment and completion of the degree plan.

Most of the School’s degrees are 120 credit hour programs. Exceptions to this new 120-hour rule, the Bachelor of Fine Arts in (Art and Design) with EC-12 Art Certification (127 hours), the Bachelor of Science in Geography with 8-12 Social Studies Certification (127 hours), the Bachelor of Arts in History with 8-12 History Certification (127 hours), the Bachelor of Arts in History with 8-12 Social Studies Certification (127 hours), the Bachelor of Arts in Literature with 4-8 Certification (127 hours) and the Bachelor of Arts in Literature with 8-12 Certification (127 hours).

Students who transfer to University of Houston-Clear Lake from a college or university in Texas should have completed a minimum of 54 credit hours, including the 42-hour Texas Core Curriculum. Students who arrive with 60 credit hours, including the Texas Core Curriculum, will complete their degrees by taking 60 hours at UHCL. Students who arrive with fewer than 60 credit hours will be required to take more courses at UHCL to complete the 120-hour requirement.

Requirements for each HSH degree plan are detailed in the following pages.

Academic advising is a key component of students’ success. Students should meet with their community college advisers in their first semester to create a transfer plan for moving to UHCL. This will help to ensure that students can complete their plans of study with 120 hours of coursework. Once accepted at UHCL, students must receive academic advising prior to enrolling in courses. Otherwise, students may end up taking more
than 120 credit hours to complete their degrees.

Information on HSH degree plans and advising schedules can be obtained from the HSH Advising Office.

<table>
<thead>
<tr>
<th>Office</th>
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<th>Phone</th>
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</thead>
<tbody>
<tr>
<td>Office of Academic Advising</td>
<td>Bayou 1539</td>
<td>281-283-3333</td>
</tr>
<tr>
<td>Office of the Dean</td>
<td>Bayou 1529</td>
<td>281-283-3300</td>
</tr>
<tr>
<td>Dir., Texas Dept. of Criminal Justice Program</td>
<td>Bayou 1617</td>
<td>281-283-3420</td>
</tr>
</tbody>
</table>

For more information about Human Sciences and Humanities go to http://www.uhcl.edu/hsh.

**English Proficiency Requirement**

All degree-seeking undergraduate students enrolled in the School of Human Sciences and Humanities are required to demonstrate proficiency in written English. This requirement is fulfilled by passing the course in Advanced Writing (WRIT 3037) with a grade of "C" or better (grades of "C-" or below are not acceptable). In exceptional cases, the recommendation of three full-time faculty members who teach WRIT 3037 will exempt students from this requirement. Students are urged to fulfill the English proficiency requirement during the first semester of study.

**ANTHROPOLOGY (BACHELOR OF SCIENCE)**

The Anthropology program emphasizes the study of the whole human being; it is focused on understanding diversity in Houston, the United States, and globally. Through coursework students explore world cultures and global challenges, as well as methods for studying peoples and cultures in the world. The program prepares students to be global citizens by promoting skills for engaging responsibly and ethically in diverse communities in the United States and globally. In particular, the program fosters a number of skills including cross-cultural communication, critical thinking and writing, as well as qualitative research and data analysis, which prepare students to respond creatively to the challenges of Houston’s diverse and dynamic employment sector. Anthropology students will have opportunities for many exciting site visits to Houston’s many diverse neighborhoods, as well as opportunities for international experiences through international study abroad programs.

**Lower-Level Coursework (60 hours)**

Students will ordinarily be expected to complete 60 hours of lower-level credit prior to coming to UHCL. Recommended lower-level coursework for this degree includes:

- Texas Core Curriculum: 42 hours
- General Electives: 18 hours

Elective courses in anthropology, sociology and humanities are recommended.

**Upper-Level Coursework (60 hours)**

This degree requires at least 60 hours of upper-level credit. A minimum of 48 hours of upper-level credit must be completed with grades of "C" or better. Grades of "C-" or below are not acceptable.
HSH General Education Requirements (9 hours)

The following nine hours must be completed with grades of "C" or better. Grades of "C-" or below are not acceptable.

WRIT 3037 Advanced Writing

Choose one course from the following:
- HUMN 3031 Basic Texts in Western Tradition I
- HUMN 3033 Basic Texts in Western Tradition II
- HUMN 3035 Basic Texts III: Non-Western Traditions

Choose one course from the following:
- ARTS 3831 Western Art: Prehistory through the Middle Ages
- ARTS 3832 Western Art: Renaissance to Contemporary
- HUMN 3031 Basic Texts in Western Tradition I
- HUMN 3033 Basic Texts in Western Tradition II
- HUMN 3035 Basic Texts III: Non-Western Tradition
- LITR 3334 Mythology
- PHIL 3331 Ethics
- PHIL 3433 Philosophy and Knowledge
- PHIL 4134 The Great Philosophers I
- PHIL 4135 The Great Philosophers II

Methods and Statistics (6 hours)

Required
- ANTH 4732 Applied Qualitative Methods

Choose one of the following:
- GEOG 4231 Fundamentals of Geographic Information Systems
- PSYC 4730 Behavioral Statistics
- SOCI 4834 Statistics

These courses should be taken in the first year.

Foundation Course (3 hours)
- ANTH 3131 Contemporary Cultural Anthropology

Interdisciplinary Courses (6 hours)

Core courses in psychology and sociology (one course from psychology and one course from sociology) selected from the following:
- PSYC 3331 Theories of Personality
- PSYC 4131 Social Psychology
- SOCI 3135 Sociological Thinking
- SOCI 4132 Social Structure: Class, Power and Status
- SOCI 4232 Theories of Society

Diversity Courses (6 hours)

At least three hours must be in either Anthropology or Sociology.
- ANTH 3535 Topics in Asian Studies
- ANTH 3537 Topics in African Studies
- ANTH 4031 Studies in Cultural Diversity
- ANTH 4333 Peoples of Mexico and Central America
- ANTH 4431 Women in Society
- PSYC 4038 Introduction to Women's Studies
- PSYC 4334 Psychology of Women
- PSYC 4536/SOCI 4536 The Aging Experience
SOCI 3532        Urban Sociology
SOCI 4136        Women and the Law
SOCI 4137        Race and the Law
SOCI 4535        Minorities in America

Core Requirements (12 hours)
A minimum of six hours from the following subject courses in Anthropology:
ANTH 3532        Political and Economic Anthropology
ANTH 3631        Anthropology of Food
ANTH 3632        Medicine, Bodies, and Culture
ANTH 4031        Studies in Cultural Diversity
ANTH 4431        Women in Society
ANTH 4432        Human Rights and Social Justice
ANTH 4531        Families, Communities and Globalization
ANTH 4532        World Prehistory and Archeology
ANTH 4634        Visual Anthropology

A minimum of six hours from the following area courses in Anthropology:
ANTH 3535        Topics in Asian Studies
ANTH 3537        Topics in African Studies
ANTH 3538        Topics in Middle Eastern Societies
ANTH 4333        Peoples of Mexico and Central America
ANTH 4334        Native Americans

Program Elective (3 hours)
Three hours of any ANTH course.

General Electives (15 hours)
Students entering UHCL with more than or less than the expected 60 hours of transfer credits will take a different number of general electives to complete their degrees.

Concentrations
In order to organize their studies, explore a specific topic, and prepare for careers, students may select one of the following tracks or concentrations. Students who complete a concentration will receive a certificate. For more information contact a full-time Anthropology faculty member.

International and Global Studies (select three of the following courses)
ANTH 3535        Topics in Asian Studies
ANTH 3538        Topics in Middle Eastern Societies
ANTH 4333        Peoples of Mexico and Central America
ANTH 4334        Native Americans
GEOG 3137        Global Geography
GEOG 4032        Geography of Latin America

Latin American Studies (select three of the following courses)
ANTH 4333        Peoples of Mexico and Central America
GEOG 4032        Geography of Latin America
HIST 4137        Studies in Latin American History
HIST 4138        Colonial Latin America
HIST 4139        Modern Latin America
HIST 4230        History of Mexico
WMST 4134        Latina and Latin American Feminisms
Middle Eastern Studies (select three of the following courses)
ANTH 3538  Topics in Middle Eastern Societies
ANTH 4430  Cultural Study Abroad (when topic is Middle Eastern country)
SOCI 4239  Egypt in Transition

Women, Gender, and Sexuality (select three of the following courses)
ANTH 4031  Studies in Cultural Diversity (when topic is Violence Against Women)
ANTH 4031  Studies in Cultural Diversity (when topic is Women of Color)
ANTH 4431  Women in Society
ANTH 4531  Families, Communities, and Globalization
WMST 4134  Latina and Latin American Feminisms

Social Justice (select three of the following courses)
ANTH 3631  Anthropology of Food
ANTH 3632  Medicine, Bodies, and Culture
ANTH 4031  Studies in Cultural Diversity (when topic is Public Culture)
ANTH 4031  Studies in Cultural Diversity (when topic is Violence Against Women)
ANTH 4432  Human Rights and Social Justice

ART AND DESIGN (BACHELOR OF FINE ARTS)
The undergraduate plan in Art and Design leads to the Bachelor of Fine Arts (BFA). Its flexibly structured program prepares students for professional careers and graduate studies while supporting liberal arts traditions in the School of Human Sciences and Humanities. This distinguished plan includes an international exchange with faculty and students in Europe and Central America. The degree leads to careers and teaching positions in graphic design, studio art, lens media (photography and video), visual communication, art history and all-level (EC-12) teaching certification. Students often choose the plan to develop creativity and the capacity for critical thinking about visual culture.

There are three distinct and interrelated disciplines within the Art and Design plan: Studio Art and Art History, Graphic Design, and EC-12 Teacher Certification. The Art and Art History sub-plan prepares students for the technical and theoretical challenges of the professional art world. The Graphic Design sub-plan prepares students for the intense visual requirements of today’s computer-based design industry. The Teacher Certification sub-plan prepares students to teach art at any level from early childhood through high school.

To earn the BFA degree, students take a minimum of 120 credit hours (127 credit hours are required for those pursing the BFA with EC-12 certification). At the lower level (freshman and sophomore years), students will complete 60 credit hours. Upon transferring to UHCL in their junior year, students will select the BFA sub-plan that best satisfies their academic, professional and artistic goals. Students then take 60 credit hours of upper-level coursework to complete the degree.

Preparation for Admission to the BFA Program
Due to the highly specialized nature of the BFA, some preparation in Art and Design at
the lower level is strongly recommended before admission to the program. Students who apply to the BFA program without the lower level preparation in art may still be admitted. However, additional coursework at the lower level may be necessary to acquire the foundational skills and knowledge required for success in junior-and senior-level Art and Design courses. Upon admission to UHCL and the BFA plan, students are assigned to a faculty adviser. Together, students and advisers develop a plan of study that meets plan requirements and students' goals.

**Lower-Level Coursework (60 hours)**

Students will ordinarily be expected to complete 60 hours of lower-level credit prior to coming to UHCL. Students who pursue the BFA with EC-12 certification should refer to that section of this catalog for required lower-level coursework. Recommended lower-level coursework for the Studio and Graphic Design sub-plans include:

**Texas Core Curriculum 42 hours**

**Required Lower-Level Course Work**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARTS 1311</td>
<td>Design I</td>
<td>3</td>
</tr>
</tbody>
</table>

**Recommended Lower-Level Coursework (15 hours)**

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<tr>
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</thead>
<tbody>
<tr>
<td>ARTS 1303</td>
<td>Art History I</td>
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<tr>
<td>ARTS 1304</td>
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<td>ARTS 1312</td>
<td>Design II</td>
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<tr>
<td>ARTS 1316</td>
<td>Drawing I</td>
<td>3</td>
</tr>
<tr>
<td>ARTS 1317</td>
<td>Drawing II</td>
<td>3</td>
</tr>
</tbody>
</table>

Recommended lower-level coursework requirements may be fulfilled by approved upper-level equivalents at UHCL. Students lacking these entry requirements must meet with a faculty adviser to determine appropriate substitutions.

**Upper-Level Coursework (60 hours)**

Students entering UHCL with more than or less than the expected 60 hours of transfer credits will take a different number of general electives to complete their degrees.

**HSHH General Education Requirements (9 hours)**

All students in the School of Human Sciences and Humanities are required to complete the General Education Requirements. All nine hours of the General Education Requirements listed below must be passed with a grade of "C" or better (grades of "C-" or below are not acceptable).

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<thead>
<tr>
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<tbody>
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<td>WRIT 3037</td>
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</tr>
<tr>
<td>HUMN 3033</td>
<td>Basic Texts in Western Tradition II</td>
<td></td>
</tr>
<tr>
<td>HUMN 3035</td>
<td>Basic Texts III: Non Western Tradition</td>
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<td>Contemporary Cultural Anthropology</td>
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<tr>
<td>PSYC 3331</td>
<td>Theories of Personality</td>
<td></td>
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<td>PSYC 4131</td>
<td>Social Psychology</td>
<td></td>
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<td></td>
</tr>
<tr>
<td>SOCI 4232</td>
<td>Theories of Society</td>
<td></td>
</tr>
</tbody>
</table>
Plan Requirements

In addition to these General Education Requirements, students seeking a Bachelor of Fine Arts in Art and Design must complete a minimum of 51 hours in upper-level arts courses, 27 hours of which must be taken in residence.

STUDIO ARTS SUB-PLAN REQUIREMENTS

Group I: Art History (6 hours)
ARTS 4637 Modern Art
ARTS 4639 OR ARTS 4539 Studies in Non-Western Art OR Gender and Identity in the Visual Arts

Group II: Studio Core A (12 hours)
ARTS 3330 Color
ARTS 3136 Sculpture
ARTS 3335 Intermediate Painting
ARTS 4332 Life Drawing

Group III: Studio Core B (6 hours)
Select two of the following:
ARTS 4131 Photography
ARTS 4431 Advanced Printmaking
ARTS 4439 Digital Photography I

Group IV: Studio Capstone (3 hours), required last spring during semester before graduation:
ARTS 4735 Senior Seminar in Art

Group V: Area Concentration Electives (24 hours)
Together, students and faculty advisers develop a plan of study that meets program requirements and students’ goals.

ART HISTORY SUB-PLAN REQUIREMENTS

This concentration prepares students for teaching positions in art history and the humanities at community colleges, competitive graduate programs in art history, and entry positions as curatorial interns at museums and art galleries.

Introduction to Art History
If students have not yet taken art history survey courses during the freshman and sophomore years, they are required to take ARTS 3831 Western Art: Prehistory through the Middle Ages and ARTS 3832 Western Art: Renaissance to Contemporary.

Art History (6 hours)
ARTS 4637 Modern Art
ARTS 4639 OR ARTS 4539 Studies in Non-Western Art OR Gender and Identity in the Visual Arts

Area Concentration (24 hours)
Together, students and art history faculty advisers develop a concentration from among these 4000-level courses that meets students’ goals:
ARTS 4537 History and Theory of Photography
ARTS 4538  History of Graphic Design  
ARTS 4539  Gender and Identity in the Visual Arts  
ARTS 4631  Renaissance Art  
ARTS 4634  Studies in Western European Art*  
ARTS 4635  Impressionism  
ARTS 4638  Contemporary Art  
ARTS 4639  Studies in Non-Western Art*  
ARTS 4730  Topics in Contemporary Art*  

*ARTS 4634, ARTS 4639 and ARTS 4730 may be repeated for credit with permission of instructor.

Introduction to Studio Art (18 hours)

Students must take six studio courses in color theory, drawing, painting and sculpture drawn from the Studio Core A and Studio Core B requirements of the Studio Arts Sub-Plan. ARTS 4735 Senior Seminar is not required.

General Electives (3 hours)

**GRAPHIC DESIGN SUB-PLAN REQUIREMENTS**

The Graphic Design sub-plan leads to a BFA in Art and Design. This sub-plan prepares students for the rigorous specialization of today’s fast-paced design industry. The Graphic Design profession requires students to think critically and develop technical expertise in their chosen area of focus.

**Group I: Required Core (18 hours)**

ARTS 4433  Graphic Design  
ARTS 4439  Digital Photography I  
ARTS 4538  History of Graphic Design  
ARTS 4332  Life Drawing  
ARTS 3330  Color  
ARTS 4----  4000-Level Art History Elective

**GROUP II: Studio Capstone (3 hours), required during last spring semester before graduation:**

ARTS 4735  Senior Seminar in Art

**GROUP III: Area Concentration Electives (30 hours)**

Together, students and faculty advisers develop a plan of study that meets program requirements and students’ goals.

**GRAPHIC DESIGN CERTIFICATE**

Undergraduate students concentrating in computer-based Graphic Design are eligible for a certificate in Graphic Design. The Graphic Design Certificate is designed for motivated individuals concentrating in the competitive field of design.

**Certificate Requirements:**

Fifteen hours specializing in computer-based Graphic Design

Students must take the following two courses:

ARTS 4433  Graphic Design  
ARTS 3137  Advertising Design
In addition, three additional courses must be taken from the following list:

ARTS 4434  Web Design
ARTS 4437  Illustration
ARTS 4439  Digital Photography I
ARTS 4530  3D Computer Modeling
ARTS 4532  Digital Video
ARTS 4739  Arts Internship

**ART AND DESIGN WITH EC-12 ART CERTIFICATION (BFA)**

The BFA in Applied Design and Visual Arts with EC-12 Art Certification leads to a BFA in Art and Design. The teacher certification prepares students to teach art at any level from early childhood through high school.

**Lower-Level Coursework (60 hours)**

Due to the dual specialization of EC-12 Teacher Certification, students are required to take the following lower-level coursework before admission to UHCL.

**Texas Core Curriculum**  42 hours

Students should take ARTS 1303, Art History I, as part of the 42-hour required lower-level coursework.

<table>
<thead>
<tr>
<th>Course</th>
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<tbody>
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<td>Design I</td>
<td>3</td>
</tr>
<tr>
<td>ARTS 1316</td>
<td>Drawing I</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 1301</td>
<td>Introduction to Education</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 2301</td>
<td>Introduction to Special Education</td>
<td>3</td>
</tr>
</tbody>
</table>

**Upper-Level Coursework (67 hours)**

**HSH General Education Requirements (9 hours)**

All students in the School of Human Sciences and Humanities are required to complete the General Education Requirements. All nine hours of the General Education Requirements listed below must be passed with a grade of "C" or better (grades of "C-") or below are not acceptable).

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<td>WRIT 3037</td>
<td>Advanced Writing</td>
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<td>HUMN 3035</td>
<td>Basic Texts III: Non-Western Tradition</td>
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</tbody>
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</tr>
</tbody>
</table>

**Prerequisite Courses for Admission to Teacher Education Program (9 hours)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDUC 4130</td>
<td>Theories of Educational Psychology</td>
</tr>
<tr>
<td>INST 3133</td>
<td>Survey of Instructional Technologies</td>
</tr>
<tr>
<td>SILC 4135</td>
<td>Theories of American Pluralism</td>
</tr>
</tbody>
</table>
Academic Specialization (24 hours)
ARTS 3136 Sculpture
ARTS 3331 Intermediate Drawing
ARTS 3335 Intermediate Painting
ARTS 4038 Crafts Design and History
ARTS 4131 Traditional Photography
ARTS 4433 Graphic Design
ARTS 4439 Digital Photography I
ARTS 4---- 4000 Level Art History Elective

Pedagogy (18 hours)
ARTS 4030 Methods in Elementary Art Education
ARTS 4031 Methods in Secondary Art Education
TCED 4738 Pre-Service Internship I
TCED 4798 Pre-Service Internship II

Education Courses (7 hours)
LLLS 4531 Reading in Content Subjects
SPED 4030 Survey of Exceptionalities
TCED 4010 Senior Seminar EC-12

BEHAVIORAL SCIENCES-GENERAL (BACHELOR OF SCIENCE)
The undergraduate plan in Behavioral Sciences leads to the Bachelor of Science (BS) degree. This plan allows students to combine courses in anthropology, psychology and sociology according to their interests and goals. The philosophy behind this interdisciplinary approach is the recognition that human behavior is too complex to be fully covered by one academic discipline. Students are assigned a faculty adviser upon admission to the plan; the faculty adviser works with students to select appropriate courses.

Lower-Level Coursework (60 hours)
Students will ordinarily be expected to complete 60 hours of lower-level credit prior to coming to UHCL. Recommended lower-level coursework for this degree includes:
Texas Core Curriculum 42 hours
General Electives: 18 hours
Courses in psychology, sociology and anthropology are strongly recommended.

Upper-Level Coursework (60 hours)
This degree requires at least 60 semester hours of upper-level work. A minimum of 48 hours of upper-level work must be completed with grades of "C" or better. Grades of "C-" or below are not acceptable.
At least 30 hours of the degree plan, including 12 hours of courses in the behavioral sciences, must be taken in residence at UHCL.

HSH General Education Requirements (9 hours)
The following nine hours must be completed with grades of "C" or better. Grades of "C-" or below are not acceptable.
WRIT 3037 Advanced Writing
Choose one course from the following:
- HUMN 3031  Basic Texts in Western Tradition I
- HUMN 3033  Basic Texts in Western Tradition II
- HUMN 3035  Basic Texts III: Non-Western Traditions

Choose one course from the following:
- ARTS 3831  Western Art: Prehistory through the Middle Ages
- ARTS 3832  Western Art: Renaissance to Contemporary Art
- HUMN 3031  Basic Texts in Western Tradition I
- HUMN 3033  Basic Texts in Western Tradition II
- HUMN 3035  Basic Texts III: Non-Western Tradition
- LITR 3334  Mythology
- PHIL 3331  Ethics
- PHIL 3433  Philosophy and Knowledge
- PHIL 4134  The Great Philosophers I
- PHIL 4135  The Great Philosophers II

**Methods and Statistics (6 hours)**

This requirement is ordinarily met by one of the following three options:
- PSYC 4631 and PSYC 4632  Research Design and Statistical Measurement I and II OR
- PSYC 4730 and PSYC 4731  Behavioral Statistics and Social Science Research Techniques OR
- SOCI 4834 and SOCI 4835  Statistics and Research Methods

These courses should be taken in the first year.

**Interdisciplinary Courses (9 hours)**

Nine hours (one course in psychology, one course in sociology and one course in anthropology) selected from the following behavioral sciences overview and core courses.
- ANTH 3131  Contemporary Cultural Anthropology
- PSYC 3331  Theories of Personality
- PSYC 4131  Social Psychology
- SOCI 3135  Sociological Thinking
- SOCI 4132  Social Structure: Class, Power and Status
- SOCI 4232  Theories of Society

**Diversity Courses (6 hours)**

At least three hours must be in either Anthropology or Sociology.
- ANTH 3535  Topics in Asian Studies
- ANTH 3538  Topics in Middle Eastern Societies
- ANTH 4031  Studies in Cultural Diversity
- ANTH 4333  Peoples of Mexico and Central America
- ANTH 4431  Women in Society
- PSYC 4038/ SOCI 4038/ WMST 4038  Introduction to Women’s Studies
- PSYC 4334  Psychology of Women
- PSYC 4536/ SOCI 4536  The Aging Experience
- SOCI 3532  Urban Sociology
- SOCI 4136  Women and the Law
- SOCI 4137  Race and the Law
- SOCI 4535  Minorities in America

**Core Requirements (18 hours)**

Six hours selected from the following courses in psychology:
- PSYC 3231  Learning
PSYC 3331 Theories of Personality
PSYC 4131 Social Psychology
PSYC 4134 OR PSYC 4135 Child Psychology OR Adolescent Psychology
PSYC 4136 Brain and Behavior
PSYC 4531 Abnormal Psychology
PSYC 4832 Cognitive Psychology

Six hours selected from the following courses in anthropology:
ANTH 3532 Political & Economic Anthropology
ANTH 3631 Anthropology of Food
ANTH 3632 Medicine, Bodies and Culture
ANTH 4031 Studies in Cultural Diversity
ANTH 4333 Peoples of Mexico and Central America
ANTH 4334 Native Americans
ANTH 4432 Human Rights and Social Justice
ANTH 4531 Families, Communities, and Globalization
ANTH 4532 World Prehistory and Archaeology

Six hours selected from the following courses in sociology:
SOCI 3132 Criminology
SOCI 3335 Deviance
SOCI 3532 Urban Sociology
SOCI 4131 Social Psychology
SOCI 4233 Religion in Society
SOCI 4234 Organizations in Society
SOCI 4335 Social Change
SOCI 4538 Family and Society

General Electives (12 hours)
Students entering UHCL with more than or less than the expected 60 hours of transfer credits will take a different number of general electives to complete their degrees.

COMMUNICATION (BACHELOR OF ARTS)
The undergraduate plan in Communication leads to the Bachelor of Arts (BA) degree and is designed to prepare students for careers in corporate or mass communication. Communication majors are instructed in both written and visual communication. The program exposes students to a broad range of communication skills to reflect today’s era of integrated media and includes credit-based internships to provide students with work experience in their desired field.

A minimum of 120 semester hours of applicable college credits is required for the bachelor’s degree in Communication. The Communication curriculum requires a minimum of 60 upper-level credit hours. Because degree plans are subject to change, all students should meet with their faculty adviser during their first semester at UHCL to sign a Candidate Plan of Study in order to secure the degree plan in place at the time of their enrollment.

Entrance and Exit Requirements
Students in the Communication plan must take the Grammar-Spelling-Punctuation (GSP) test and score 70 or better before they can enroll in any courses beyond the HSH General Education Requirements and the first four courses in the Core Requirements. Students are also required to build a professional portfolio using a collection of their best
written and graphic work as an exit requirement to the program.

Please visit the Communication program’s website, at http://hsh.uhcl.edu/comm, for additional information about the GSP test/tutorial/test dates, as well as advice regarding course recommendations and lower-level transfer requirements. Contact information for the Communication Association is also located on the program’s website. This student organization serves as a great networking opportunity.

**Lower-Level Coursework (60 hours)**

Students will ordinarily be expected to complete 60 hours of lower-level credit prior to coming to UHCL. Recommended lower-level coursework for this degree includes:

- Texas Core Curriculum: 42 hours
- General Electives: 18 hours

**Upper-Level Coursework (60 hours)**

**HSH General Education Requirements (9 hours)**

All nine hours of the general education requirements listed below must be passed with a grade of "C" or better (grades of "C-" or below are not acceptable). It is recommended that students take WRIT 3037 Advanced Writing their first semester at UHCL.

- WRIT 3037 Advanced Writing

Choose one course from the following:

- HUMN 3031 Basic Texts in Western Tradition I
- HUMN 3033 Basic Texts in Western Tradition II
- HUMN 3035 Basic Texts III: Non-Western Tradition

Choose one course from the following:

- ANTH 3131 Contemporary Cultural Anthropology
- PSYC 3331 Theories of Personality
- PSYC 4131 Social Psychology
- SOCI 3135 Sociological Thinking
- SOCI 4132 Social Structure: Class, Power and Status
- SOCI 4232 Theories of Society

**Core Requirements (24 hours)**

ARTS 4439 Digital Photography I and COMM 3231 Writing for the Media represent basic communication, visual and writing skills that must be met prior to enrolling in any subsequent classes requiring these courses as prerequisites. Both courses require a grade of "C" or better (grades of "C-" and below are not acceptable).

- ARTS 4439 Digital Photography I (unless a similar course has been taken previously)
- COMM 3230 Integrated Marketing Communication
- COMM 3531 Mass Media and Society (unless a similar course has been taken previously)
- COMM 3532 Media Law

All courses beyond this point require passage of the GSP.

- COMM 3231 Writing for the Media (unless a similar course has been taken previously)
- COMM 3534 Gathering Information
- COMM 4434 Web Design* (Prerequisite: ARTS 4439 OR an equivalent course)
- COMM 4538 Desktop Publishing* (Prerequisite: ARTS 4439)

*Note: It is important that students pay attention to all prerequisites as they are strictly enforced. In instances where permission of the instructor is sought to waive the prerequisite, permission must be obtained prior to registration.
Capstone Experience (minimum of 6 hours)
Capstone courses should be taken in a student's senior year. Passing the GSP test is a prerequisite to all capstone courses. Students will have the opportunity to integrate and demonstrate their mastery of communication skills, as well as achieve key learning objectives by choosing a minimum of 6 hours credit using either Plan A or Plan B.

Plan A
COMM 4601 Communication Portfolio 0 hours
COMM 4565 Media Production (Prerequisites: COMM 3231, COMM 3534) 6 hours
OR

Plan B
COMM 4601 Communication Portfolio 0 hours
COMM 4536 Magazine Publication (Prerequisite: COMM 3231, COMM 3534) 3 hours
COMM 4739 Communication Internship 3 hours

A minimum of six hours in capstone courses is required; however students are not limited to only six hours. Capstone courses can also count toward Communication and general electives credits. For example, a student can take both Media Production and Communication Internship.

Communication Electives (12 hours)
Choose four courses from the following list of communication electives:
ARTS 3137 Advertising Design (Prerequisite: ARTS 4433 and ARTS 4439 OR permission of instructor)
ARTS 4433 Graphic Design
COMM 3533 Understanding Advertising
COMM 3535 Communication Ethics
COMM 3536 Advertising Procedure
COMM 4031 Global Issues in Film
COMM 4232 Public Relations Writing (Prerequisite: COMM 3231 OR equivalent and COMM 3230)
COMM 4233 Speech Communication: Theory and Practice
COMM 4435 Advanced Web Design (Prerequisite: COMM 4434)
COMM 4436 Flash Animation (Prerequisite: COMM 4434)
COMM 4530 3D Computer Modeling (Prerequisite: ARTS 4433 and ARTS 4439)
COMM 4531 3D Animation (Prerequisite: COMM 4530)
COMM 4532 Photojournalism (Prerequisite: ARTS 4439)
COMM 4533 Editing (Prerequisite: COMM 3231)
COMM 4534 Video Production and Editing
COMM 4535 Advanced Video Production and Editing (Prerequisite: COMM 4534)
COMM 4831 Project Management
COMM 4839 Independent Study in Communication
COMM 4931 Selected Topics in Communication

Any capstone course not taken previously can also be taken as an elective. Additionally, a second Communication Internship can be taken as an independent study elective with the permission of the instructor. Media Production may be repeated as an independent study elective with the permission of the instructor.

General Electives (9 hours)
Students entering UHCL with fewer than the expected 60 hours of transfer credits will take more general electives to complete their degrees. Students may use any course to count toward general elective credits, including communication courses. Related
courses outside of the Communication curriculum in which students may be interested include:

- ARTS 4131: Photography I
- ARTS 4132: Advanced Photography (Prerequisite: ARTS 4131 OR equivalent)
- ARTS 4133: Digital Photography II
- ARTS 4532: Digital Video
- MKTG 3031: Principles of Marketing (prerequisite will be waived for COMM)
- MKTG 3331: Integrated Marketing Communications (Prerequisite: MKTG 3031)
- HIST 4236: Reel America I
- HIST 4237: Reel America II

**CRIMINOLOGY (BACHELOR OF SCIENCE)**

The undergraduate plan in Criminology leads to the Bachelor of Science (BS) degree.

The academic goal of the plan is to provide students with an understanding of crime: why it occurs, how it is measured and how it might be controlled. An additional goal is to help students develop the skills needed to obtain successful careers within the criminal justice system or advance in their current careers.

**Lower-Level Coursework (60 hours)**

Students will ordinarily be expected to complete 60 hours of lower-level credit prior to coming to UHCL. Recommended lower-level coursework includes:

- Texas Core Curriculum: 42 hours
- Introduction to Criminal Justice: 3 hours
- Introduction to Psychology: 3 hours
- Introduction to Sociology: 3 hours
- General Electives: 9 hours

**Upper-Level Coursework (60 hours)**

**HSH General Education Requirements (9 hours)**

The following nine hours must be completed with grades of "C" or better. Grades of "C-" or below are not acceptable.

- WRIT 3037: Advanced Writing
- Choose one course from the following:
  - HUMN 3031: Basic Texts in Western Tradition I
  - HUMN 3033: Basic Texts in Western Tradition II
  - HUMN 3035: Basic Texts III: Non-Western Traditions

Choose one course from the following:

- ARTS 3831: Western Art: Prehistory through the Middle Ages
- ARTS 3832: Western Art: Renaissance to Contemporary Art
- HUMN 3031: Basic Texts in Western Tradition I
- HUMN 3032: Basic Texts in Western Tradition II
- HUMN 3035: Basic Texts III: Non-Western Tradition
- LITR 3334: Mythology
- PHIL 3331: Ethics
- PHIL 3433: Philosophy and Knowledge
- PHIL 4134: The Great Philosophers I
- PHIL 4135: The Great Philosophers II
Methods and Statistics (6 hours)
Six semester hours in statistics and research methodology are required. This require-
ment is ordinarily met by taking
CRIM 4834 Statistics
CRIM 4835 Research Methods
or equivalent. These courses should be taken in the first year.

Diversity (3 hours)
Three semester hours in a course on minorities:
CRIM 4335 Race and Justice

Core Requirements (15 hours)
Fifteen hours of overview courses in criminology:
CRIM 3132 Criminology
CRIM 4133 Juvenile Delinquency
CRIM 4331 Prison and Society
CRIM 4334 Criminal Law
CRIM 4338 Policing in Society

Interdisciplinary Courses (9 hours)
Three hours of overview courses in sociology selected from the following:
SOCI 3135 Sociological Thinking
SOCI 4132 Social Structure: Class, Power and Status
SOCI 4232 Theories of Society

Three hours in anthropology:
ANTH 3131 Contemporary Cultural Anthropology

Three hours in psychology selected from the following:
PSYC 4131 Social Psychology
PSYC 4531 Abnormal Psychology

Program Electives (6 hours)
Six additional hours in Criminology

Capstone Experience (3 hours)
A three hour capstone class in Criminology:
CRIM 4930 Contemporary Issues in Criminology

The capstone course requires the prior completion of at least 80 credit hours and at least
four courses in criminology.

General Electives (9 hours)
Students entering UHCL with more than or less than the expected 60 hours of transfer
credits will take a different number of general electives to complete their degrees.

Fitness and Human Performance (Bachelor of Science)
The undergraduate plan in Fitness and Human Performance leads to the Bachelor of
Science (BS) degree. Students in this course of study will prepare for a career in physical
therapy, occupational therapy, chiropractic medicine, strength and conditioning,
health promotion/ corporate wellness, exercise testing, or exercise prescription. Alt-
ough no specific prerequisite must be met prior to admission to the plan, a back-
ground in biological and social sciences is strongly recommended. Students interested
in the FHP Pre-Physical Therapy, Pre-Occupational Therapy, and Pre-Chiropractic Medicine sub-plans must possess or acquire specific course requirements not available at UHCL (see the Pre-PT, Pre-OT, and Pre-DC sub-plan sections for further information).

**Lower-Level Coursework (60 hours)**

Recommended lower-level coursework includes:

- Texas Core Curriculum 42 hours
- General Electives: 18 hours

(As part of the core, it is recommended that prospective Fitness and Human Performance majors take General Biology I and II.)

**Upper-Level Coursework (60 hours)**

**HSH General Education Requirements (9 hours)**

The following nine hours must be completed with grades of "C" or better. Grades of "C-" or below are not acceptable.

- WRIT 3037 Advanced Writing

Choose one course from the following:

- HUMN 3031 Basic Texts in Western Tradition I
- HUMN 3033 Basic Texts in Western Tradition II
- HUMN 3035 Basic Texts III: Non-Western Tradition

Choose one course from the following:

- ARTS 3831 Western Art: Prehistory through the Middle Ages
- ARTS 3832 Western Art: Renaissance to Contemporary Art
- HUMN 3031 Basic Texts in Western Tradition I
- HUMN 3033 Basic Texts in Western Tradition II
- HUMN 3035 Basic Texts III: Non-Western Tradition
- LITR 3334 Mythology
- PHIL 3331 Ethics
- PHIL 3433 Philosophy and Knowledge
- PHIL 4134 The Great Philosophers I
- PHIL 4135 The Great Philosophers II

All undergraduate Fitness and Human Performance majors must pass a comprehensive final examination to satisfactorily complete the HLTH 4738 Capstone course. The HLTH 4738 Capstone is a required course by all FHP students. The HLTH 4739 Internship course is an elective by Pre-PT students. Non Pre-PT students may take the internship with special permission from their adviser. Any student planning on the internship option should complete an FHP Internship Application by the graduation application deadline of the semester prior to beginning the internship. Your advisor will provide the FHP Internship Application.

**Core Requirements (33 hours)**

- HLTH 3031 Health, Emergency Care and First Aid
- HLTH 3135 Health Promotion Programs
- HLTH 3739 Undergraduate Practicum
- HLTH 4031 Physiology of Exercise
- HLTH 4032 Biomechanics
- HLTH 4033 Nutrition and Weight Management
HLTH 4034  Principles of Physical Fitness
HLTH 4035  Seminar in Sports Medicine
HLTH 4037  Peak Performance
HLTH 4038  Resistive Exercise: Theory and Practice
HLTH 4738  Capstone in FHP

Sub-Plans (9-20 hours)
Choose from one of the following sub-plans (Exercise Science, Health Promotions, Pre-Occupational Therapy, or Pre-Chiropractic Medicine):

Plan 1 - Exercise Science (9 hours - choose 3)
BIOL 3037  Cell Biology
BIOL 3713  Human Anatomy Lab
BIOL 4431  Biochemistry I
BIOL 4435  Human Physiology
HLTH 3136  Applied Kinesiology
HLTH 4931  Selected Topics in Health
PSYC 4631 and PSYC 4632  Research Design and Statistical Measurement I and II (6 hours)
PSYC 4730  Behavioral Statistics
PSYC 4731  Social Sciences Research Techniques
BIOL 3733  Human Anatomy
BIOL 4421  Lab for Physiology
BIOL 4432  Biochemistry II
BIOL 4437  Cellular Physiology
PSYC 4136  Brain and Behavior

Plan 2 - Health Promotion (9 hours - choose 3)
ANTH 3632  Medicine, Bodies & Culture
GEOG 4132  Human Geography
HLTH 4931  Selected Topics in Health
PSYC 3231  Learning
PSYC 3334  Drugs and Behavior
PSYC 4134  Child Psychology
PSYC 4332  Industrial/Organizational Psychology
PSYC 4536  The Aging Experience
PSYC 4730  Behavioral Statistics
PSYC 4731  Social Sciences Research Techniques

Plan 3 - Pre-Occupational Therapy (20 hours - complete all)
BIOL 4435 and BIOL 4421  Human Physiology Lecture and Lab
GEOG 4132  Human Geography
PSYC 4136  Brain & Behavior
PSYC 4531  Abnormal Psychology
PSYC 4730  Behavioral Statistics
SOCI 4232  Theories of Society

Plan 4 - Pre-Chiropractic Therapy (13 hours - complete all)
BIOL 3713  Human Anatomy Lab
BIOL 3733  Human Anatomy
CHEM 3233  Organic Chemistry I
CHEM 3234  Organic Chemistry II
HLTH 3136  Applied Kinesiology

*Note - Elective hours will be used to fulfill deficiencies in prerequisite courses.
General Electives (0-9 hours)
Students entering UHCL with more than or less than the expected 60 hours of transfer credits will take a different number of general electives to complete their degrees.

PRE-PHYSICAL THERAPY SUB-PLAN
The FHP Plan has an articulation agreement with the Physical Therapy Program at UTMB Galveston. FHP students completing this sub-plan have the opportunity to move directly into the Physical Therapy Program at UTMB if they meet and follow the specifics of the articulation agreement. The following is the specific curriculum students must follow.

Lower-level Coursework must include:
Introduction to Psychology
College Algebra
Physics (8 hrs)
Chemistry (8 hrs)
General Biology (8 hrs)
Introduction to Sociology
Speech

Core Curriculum (FHP):
Same as listed above in the Fitness and Human Performance (Bachelor of Science) section of this catalog except that HLTH 3135 Health Promotion Programs be replaced with HLTH 3136 Applied Kinesiology for Pre-Physical Therapy Plan students.

Pre-PT Sub-Plan
Additional Required Courses:
- BIOL 4435 Human Physiology
- BIOL 4421 Laboratory for Physiology
- PSYC 4631 AND 4632 OR Research Design and Statistical Measurement I AND II or
- PSYC 4730 AND 4731 Behavioral Statistics and Social Science Research Techniques

Special Notes for Pre-PT Students:
- A 3.00 GPA must be maintained for admission to UTMB’s PT Plan.
- A 3.00 GPA must be maintained for all science and math courses.
- No grade below a "C" will be accepted by UTMB’s PT Plan for any course.
- A member of the UHCL Fitness and Human Performance faculty must provide a letter of recommendation.
- A letter of recommendation must be provided by the physical therapist who served as the student’s on-site internship supervisor for the HLTH 4739 Internship course.
- Prior to enrolling in the UTMB PT Plan, students must proceed through the normal admissions and enrollment procedures.
- UHCL FHP contact is: Dr. Terry Dupler, 281-283-3389, dupler@uhcl.edu

GEOGRAPHY (BACHELOR OF SCIENCE)
The undergraduate plan in Geography leads to the Bachelor of Science (BS) degree. The Bachelor of Science in Geography degree plan is designed for students seeking a broad understanding of the connections between peoples and places. Majoring in Ge-
ography prepares students for specialized careers as well as graduate study. The degree plan incorporates both field and technical training opportunities, utilizing the latest geographic techniques and technologies such as Geographic Information Systems. Within the degree, there are two tracks: Geography and Geography with 8-12 Social Studies Certification.

**Lower-Level Coursework (60 hours)**

Students will ordinarily be expected to complete 60 hours of lower-level credit prior to coming to UHCL. Required lower-level coursework for this degree includes:

- Texas Core Curriculum 42 hours
- General Electives 18 hours

**Upper-Level Coursework (60 hours)**

This degree requires at least 60 hours of upper-level credit. A minimum of 48 hours of upper-level credit must be completed with grades of "C" or better. Grades of "C-" or below are not acceptable.

**Core Requirements (18 hours)**

- GEOG 3137 Global Geography
- GEOG 4030 Geography of the United States and Canada
- GEOG 4033 Geography of Texas
- GEOG 4132 Human Geography
- GEOG 4133 Modern Physical Geography
- GEOG 4137 International Political Economy

**Methods and Statistics (9 hours)**

- GEOG 4231 Fundamentals of Geographic Information Systems
- SOCI 4834 Statistics
- WRIT 3037 Advanced Writing

**Interdisciplinary Courses (18 hours)**

Anthropology (3 hours) selected from the following:
- ANTH 3535 Topics in Asian Studies
- ANTH 3537 Peoples of Africa
- ANTH 4031 Studies in Cultural Diversity
- ANTH 4333 Peoples of Mexico and Central America
- ANTH 4431 Women in Society

History (3 hours) any course.

Humanities and Fine Arts Requirement (3 hours) selected from the following rubrics:
- ARTS (ARTS)
- Communication (COMM)
- Humanities (HUMN)
- Literature (LITR)
- Philosophy (PHIL)

Basic Texts (3 hours) from:
- HUMN 3031 Basic Texts in Western Tradition I
- HUMN 3033 Basic Texts in Western Tradition II
- HUMN 3035 Basic Texts III: Non-Western Tradition

Science (3 hours) selected from the following rubrics:
- Astronomy (ASTR)
Biology (BIOL)
Chemistry (CHEM)
Environmental Science (ENSC)
Geology (GEOL)

Sociology/Psychology (3 hours) selected from the following courses:
SO 4132 Social Structure: Class, Power and Status
SO 4232 Theories of Society
PS 4131 Social Psychology

General Electives (15 hours):
Students entering UHCL with more than or less than the expected 60 hours of transfer credits will take a different number of general electives to complete their degrees.

GEOGRAPHY WITH 8-12 SOCIAL STUDIES CERTIFICATION (BS)
NOTE: This degree requires 127 credit hours.

Lower-Level Coursework (60 hours)
Students will ordinarily be expected to complete 60 hours of lower-level credit prior to coming to UHCL. Required lower-level coursework for this degree includes:
Texas Core Curriculum 42 hours
ECON 2301 OR Principles of Macroeconomics OR
ECON 2302 Principles of Microeconomics
EDUC 1301 Introduction to Education
EDUC 2301 Introduction to Special Education
General Electives 9 hours

Upper-Level Coursework (67 hours)
This degree requires 67 hours of upper-level credit. A minimum of 48 hours of upper-level credit must be completed with grades of "C" or better. Grades of "C-" or below are not acceptable.

HSH General Education Requirements (15 hours)
GEOG 3137 Global Geography
GEOG 4030 Geography of the United States and Canada
GEOG 4032 OR GEOG 4033 Geography of Latin America OR Geography of Texas
GEOG 4133 Modern Physical Geography
GEOG 4136 Economic Geography

Methods and Statistics (6 hours)
GEOG 4231 Fundamentals of Geographic Information Systems
WRIT 3037 Advanced Writing

Interdisciplinary Courses (9 hours)
HIST 3230 Ancient World
HIST 4035 Texas and the Borderlands

Choose one course from the following:
HUMN 3031 Basic Texts in Western Tradition I
HUMN 3033 Basic Texts in Western Tradition II
HUMN 3035 Basic Texts III: Non Western Tradition

Prerequisite Courses for Admission to the Teacher Education Program (9 hours)
EDUC 4130 Theories of Educational Psychology
INST 3133  Survey of Instructional Technologies
SILC 4135  Theories of American Pluralism

Pedagogy (15 hours)
TCED 4631  Methods in Secondary Social Studies
TCED 4738  Pre-Service Internship I
TCED 4798  Pre-Service Internship II (nine hour course)

Education Courses (10 hours)
LLLS 4531  Reading in Content Subjects
SPED 4030  Survey of Exceptionalities
TCED 4010  Senior Seminar EC-12 (1 hour course)
TCED 4034  Creating Positive Learning Environments in 4-8 and 8-12

General Electives (3 hours)
Students should consult with their adviser.

HISTORY (BACHELOR OF ARTS)
The undergraduate plan in History leads to the Bachelor of Arts (BA) degree. The plan is broadly conceived to include all aspects of human development and heritage: political, social, religious, cultural or philosophical. The undergraduate degree plan in History is not limited to history courses but should draw from the entire range of related disciplines including anthropology, art, government and economics.

Students who plan to teach history and/or government in the secondary school level should select this plan area. For additional information, contact the HSH Advising Coordinator.

There are no specific prerequisites for admission to this plan other than a strong academic record and a lively interest in how ideas, institutions, societies and individuals change and have changed over time.

Lower-Level Coursework (60 hours)
Students will ordinarily be expected to complete 60 hours of lower-level credit prior to coming to UHCL. Recommended lower-level coursework includes:
Texas Core Curriculum  42 hours
ECON 2301  Principles of Macroeconomics
GEOG 1303  World Geography
HIST 2321  World Civilization I
HIST 2322  World Civilization II
HIST Electives  6 hours

Upper-Level Coursework (60 hours)

HSH General Education Requirements (9 hours)
The following nine hours must be completed with grades of "C" or better. Grades of "C-" or below are not acceptable.
WRIT 3037  Advanced Writing
Choose one course from the following:
HUMN 3031  Basic Texts in Western Tradition I
HUMN 3033  Basic Texts in Western Tradition II
HUMN 3035  Basic Texts III: Non-Western Traditions
Choose one course from the following:
Core Requirements
In addition to the general education requirements in Humanities and Fine Arts, students seeking the Bachelor of Arts degree in History must successfully complete at least 30 semester hours in History, of which at least 24 hours must be upper-level and at least 18 hours in residence. Students must complete at least two upper-level courses in European history (could include HIST 3230: Ancient World), one course in Latin American history (offered fall/spring only), two courses in United States history and nine hours of History electives.

Students preparing for law school should consult the Pre-Law description under the Humanities section of this catalog. Students who plan to teach social science (history and/or government) at the secondary level must have dual advisement in both the subject field(s) and education and must file a certification plan with the School of Education.

This plan also includes 27 hours of General Electives. Students entering UHCL with more than or less than the expected 60 hours of transfer credits will take a different number of general electives to complete their degrees.

HISTORY WITH 8-12 HISTORY CERTIFICATION (BA)
Note: This degree requires a minimum of 127 credit hours.

Core Requirements
See core curriculum of the catalog for a listing of the HSH required core courses.
Minimum grade requirements are established for lower-level courses. Candidates must complete GEOG 1303 for social and behavioral science core or take GEOG 3137 Global Geography at UHCL. Students must also take ECON 2301 or ECON 2302. HIST 2321/2322 World Civilization I & II, while not required, are highly recommended. Contact the HSH Office of Academic Advising for information.

Lower-Level Courses
ECON 2301 OR Principles of Macroeconomics OR
ECON 2302 Principles of Microeconomics
EDUC 1301 Introduction to Education
EDUC 2301 Introduction to Special Education

Upper Level Courses (67 hours)
HSH General Education Requirements (9 hours)
WRIT 3037 Advanced Writing

Choose one course from:
HUMN 3031 Basic Texts in Western Tradition I
HUMN 3033 Basic Texts in Western Tradition II
UMN 3035 Basic Texts III: Non-Western Tradition
Choose one course from:
ANTH 3131 Contemporary Cultural Anthropology
PSYC 3331 Theories of Personality
PSYC 4131 Social Psychology
SOCI 3135 Sociological Thinking
SOCI 4132 Social Structure: Class, Power and Status
SOCI 4232 Social Structure: Class, Power and Status

Prerequisite Courses for Admission to Teacher Education Program (9 hours)
EDUC 4130 Theories of Educational Psychology
INST 3133 Survey of Instructional Technologies
SILC 4135 Theories of American Pluralism

Academic Specialization (24 hours)
Please see HSH academic adviser for a list of approved courses.

Choose one course from the following:
Latin American History electives (offered fall/spring only)

Choose two courses from each of the following areas:
European History electives
United States History electives

Select three additional History electives

Pedagogy (15 hours)
TCED 4631 Methods in Secondary Social Studies
TCED 4738 Pre-Service Internship I
TCED 4798 Pre-Service Internship II

Other Courses (10 hours)
LLLS 4531 Reading in Content Subjects
SPED 4030 Survey of Exceptionalities
TCED 4012 Senior Seminar II
TCED 4034 Creating Positive Learning Environment in 4-8 and 8-12

HISTORY WITH 8-12 SOCIAL STUDIES CERTIFICATION (BA)
Note: This degree requires a minimum of 127 credit hours.

Lower-Level Courses (60 hours)
See core curriculum of the catalog for a listing of the HSH required core curriculum courses. Minimum grade requirements are established for lower-level courses. Candidates must complete GEOG 1303 for social and behavioral science core or take GEOG 3137 Global Geography at UHCL. HIST 2321/2322 World Civilization I & II, while not required, are highly recommended. Contact the HSH Office of Academic Advising for information. Students must also take the following:
ECON 2301 OR Principles of Macroeconomics OR
ECON 2302 Principles of Microeconomics
EDUC 1301 Introduction to Education
EDUC 2301 Introduction to Special Education
**Upper Level Courses (67 hours)**

**HSH General Education Requirements (9 hours)**

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**Prerequisite Courses for Admission to Teacher Education Program (9 hours)**

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**Academic Specialization (24 hours)**

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<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>HIST 3230</td>
<td>Ancient World</td>
</tr>
</tbody>
</table>

Choose seven courses from:

<table>
<thead>
<tr>
<th>Course</th>
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<tbody>
<tr>
<td>HIST 3138</td>
<td>Introduction to Latin American History</td>
</tr>
<tr>
<td>HIST 3231</td>
<td>Ancient Greece</td>
</tr>
<tr>
<td>HIST 3232</td>
<td>Ancient Rome</td>
</tr>
<tr>
<td>HIST 3331</td>
<td>Medieval Europe</td>
</tr>
<tr>
<td>HIST 3334</td>
<td>Studies in Native American History</td>
</tr>
<tr>
<td>HIST 4035</td>
<td>Texas and the Borderlands</td>
</tr>
<tr>
<td>HIST 4036</td>
<td>Colonial America</td>
</tr>
<tr>
<td>HIST 4037</td>
<td>The New American Nation</td>
</tr>
<tr>
<td>HIST 4133</td>
<td>Civil War and Reconstruction</td>
</tr>
<tr>
<td>HIST 4134</td>
<td>Growth of Industrial America</td>
</tr>
<tr>
<td>HIST 4135</td>
<td>U.S. 1919-1945</td>
</tr>
<tr>
<td>HIST 4136</td>
<td>U.S. Since 1945</td>
</tr>
<tr>
<td>HIST 4137</td>
<td>Studies in Latin American History</td>
</tr>
<tr>
<td>HIST 4333</td>
<td>Studies in Non-Western History</td>
</tr>
<tr>
<td>HIST 4334</td>
<td>Revolutionary Europe</td>
</tr>
<tr>
<td>HIST 4336</td>
<td>Modern Europe</td>
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**Pedagogy (15 hours)**

<table>
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<tr>
<th>Course</th>
<th>Title</th>
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<tbody>
<tr>
<td>TCED 4631</td>
<td>Methods in Secondary Social Studies</td>
</tr>
<tr>
<td>TCED 4738</td>
<td>Pre-Service Internship I</td>
</tr>
<tr>
<td>TCED 4798</td>
<td>Pre-Service Internship II</td>
</tr>
</tbody>
</table>

**Other Courses (10 hours)**

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<tr>
<th>Course</th>
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<tbody>
<tr>
<td>LLLS 4531</td>
<td>Reading in Content Subjects</td>
</tr>
<tr>
<td>SPED 4030</td>
<td>Survey of Exceptionalities</td>
</tr>
<tr>
<td>TCED 4012</td>
<td>Senior Seminar II</td>
</tr>
<tr>
<td>TCED 4034</td>
<td>Creating Positive Learning Environments in EC 4-8 and 8-12</td>
</tr>
</tbody>
</table>
HUMANITIES (BACHELOR OF ARTS)

The undergraduate plan in Humanities leads to the Bachelor of Arts (BA) degree. Its broad-based liberal arts curriculum prepares students for graduate study in the humanities as well as for professions that require the ability to think analytically and communicate effectively. This degree is a springboard to careers in law, journalism, editing, technical writing, library work, publicity, public relations, corporate communications, advertising and many others. Students often choose Humanities to develop their creativity and capacity for reflection and critical thinking.

Humanities disciplines include arts, communication, history, humanities, literature and philosophy. A separate Pre-Law Sub-Plan within the degree prepares students for entry into law school. For additional information about the degree, contact the HSH Advising Coordinator.

We encourage all students to take WRIT 3037 Advanced Writing, part of the general education requirements for the BA in Humanities, in their first semester of coursework at UHCL. The 9-hour core in the degree program (Basic Texts I, II and III) examines key texts in the western and non-western traditions. Additionally, students choose to follow three of ten 9-hour Paths. The Paths include courses from many areas in the humanities. Additionally, students complete three hours of Senior Seminar, a capstone course required of all HUMN majors. Three elective hours in human sciences and 12 elective hours from any discipline complete the 60-hour, upper-level degree plan.

Lower-Level Coursework (60 hours)

Students will ordinarily be expected to complete 60 hours of lower-level credit prior to coming to UHCL. Recommended lower-level coursework includes:

- Texas Core Curriculum: 42 hours
- General Electives: 18 hours

Recommended foundation courses for this Plan include PHIL 1301 Introduction to Philosophy; three hours in Literature; three hours in Anthropology, Sociology or Psychology; three hours in Communication; three hours in History; three additional hours of electives.

Upper-Level Coursework (60 hours)

HSH General Education Requirements (6 hours)

The following nine hours must be completed with grades of "C" or better. Grades of "C-" or below are not acceptable.

- WRIT 3037 Advanced Writing

Choose one course from the following:
- ANTH 3131 Contemporary Cultural Anthropology
- PSYC 3331 Theories of Personality
- PSYC 4131 Social Psychology
- SOCI 3135 Sociological Thinking
- SOCI 4132 Social Structure: Class, Power and Status
- SOCI 4232 Theories of Society
Core Requirements (9 hours)
HUMN 3031 Basic Texts in the Western Tradition I
HUMN 3033 Basic Texts in the Western Tradition II
HUMN 3035 Basic Texts III: Non-Western Tradition

Capstone Experience (3 hours)
HUMN 4735 Senior Seminar

General Electives (15 hours)
Fifteen hours of general electives from any discipline. Students entering with more than or less than the expected 60 hours of transfer credits will take a different number of general electives to complete their degrees.

THE PATHS (27 HOURS)
Select three of the following ten 9-hour Paths; elect at least one Philosophy course within these Paths.
Consult adviser for assistance in assigning specific courses to Paths.
Many courses apply to several different Paths.
The humanities rubrics include: ARTS, COMM, HIST, HUMN, LITR, PHIL. No more than 15 hours may be from any one rubric. (Off campus only: No more than 18 hours may be from any one rubric.)

Paths to the Modern World: Path 1
Choose three courses.
Subject matter: Pre-Renaissance and Renaissance history, literature and art history; Asian art history; philosophy courses such as logic, ethics, philosophy of knowledge and ancient Greek philosophy.
Examples: Chaucer, Shakespeare, Ancient World, Renaissance and Reformation, Mythology, Logic.

The Modern and Post-Modern World: Path 2
Choose three courses.
Subject matter: Post-Renaissance European history, literature and art history; American history, literature and art history; philosophy courses such as logic, ethics, philosophy of knowledge and contemporary issues in philosophy.
Examples: Tragedy, Modern Britain, Contemporary American Literature, U.S. since 1945, Modern Art.

Creative Works: Path 3
Choose three courses.
Subject matter: Studio arts, crafts, art education, photography, creative writing, literary criticism and movement.
Examples: Sculpture, Watercolors, Crafts Design and History, Workshop in Poetics,
Photography.

Women's Studies: Path 4
Choose three courses. (HUMN 4732 Seminar in Women's Studies required)
Subject matter: Courses dealing with women and women's issues.

American Studies: Path 5
Choose three courses.
Subject matter: American art history, history, literature and philosophy.

Communication and Technology: Path 6
Choose three courses.
Subject matter: Writing, speech, film, public relations, graphic design, the Internet, the media, advertising, history of communications.
Examples: Technical Writing, Written Communications in Business, Speech courses, applied graphic design courses, history of communication.

Film: Path 7
Choose three courses.
Subject matter: Any course involving film or the making of film.
Examples: Film as Literature, Digital Video, Reel America I and II, U.S. History through Film.

Latino/Latina Studies: Path 8
Choose three courses.
Subject matter: Courses dealing with Hispanic and Latin American issues.
Examples: Texas and the Borderlands, History of Mexico, American Minority Literature, Women of Color.

Religious Studies: Path 9
Choose three courses.
Subject matter: Any course involving religious studies.

Detours and Connections: Path 10
Choose three courses.
Subject matter: This is an Electives Path. Students select nine hours from the entire range of Humanities courses offered. (At least six hours must be outside the two other selected Paths.)
**PRE-LAW SUB-PLAN**

The Pre-Law Sub-Plan leads to a Bachelor of Arts (BA) in Humanities. Law school and the legal profession require the ability to think analytically and communicate well and rapidly, especially in writing. These skills are fostered by the Pre-Law Sub-Plan: a broad-based humanities curriculum grounded in an understanding of society and government.

**HSH General Education Requirements (6 hours)**

WRIT 3037  Advanced Writing

Choose one course from the following:

- ANTH 3131  Contemporary Cultural Anthropology
- SOCI 4132  Social Structure: Class, Power and Status
- SOCI 4232  Theories of Society

Note: PSYC 3331: Theories of Personality and PSYC 4131: Social Psychology also meet this requirement.

**Humanities (6 hours)**

Select two courses from the following:

- HUMN 3031  Basic Texts in Western Tradition I
- HUMN 3033  Basic Texts in Western Tradition II
- HUMN 3035  Basic Texts III: Non-Western Tradition

**Capstone Experience (3 hours)**

HUMN 4735  Senior Seminar

**Communication (3 hours)**

Select one course from the following:

- WRIT 3132  Written Communication in Business
- COMM 3531  Mass Media and Society
- COMM 3532  Media Law
- COMM 4233  Speech Communication: Theory and Practice

**History (6 hours)**

Select two courses. Especially recommended:

- HIST 3331  Medieval Europe
- HIST 4035  Texas and the Borderlands
- HIST 4133  Civil War and Reconstruction
- HIST 4134  Growth of Industrial America
- HIST 4135  America 1919-1945
- HIST 4136  America Since 1945
- HIST 4234  U.S. Labor History
- HIST 4338  Modern Britain

**Literature (6 hours)**

Select two text-based courses. Especially recommended:

- LITR 3631  Shakespeare
- LITR 4130  Literary Studies: Genres and Critical Perspectives
- LITR 4238  Rise and Development of the English Novel
- LITR 4332  American Minority Literature
- LITR 4530  Masterpieces of 19th Century European Literature
- LITR 4531  Masterpieces of 20th Century European Literature
- LITR 4537  Women in Literature

**Philosophy (6 hours)**

Select two courses. Especially recommended:
PHIL 3231 Logic
PHIL 3331 Ethics
PHIL 3433 Philosophy and Knowledge
PHIL 4134 The Great Philosophers I
PHIL 4135 The Great Philosophers II

**Pre-Law Sub-Plan Requirements (9 hours)**
Select three courses from the following group:
ANTH 3131 Contemporary Cultural Anthropology
ANTH 3532 Political and Economic Anthropology
ANTH 4431 Women in Society
ANTH 4432 Human Rights and Social Justice
CRIM 3132/SOCI 3132 Criminology
CRIM 3335/SOCI 3335 Deviance
CRIM 4332 Social Problems and the Legal System
SOCI 3531 Political Sociology
SOCI 3532 Urban Sociology
SOCI 4131 Social Psychology
SOCI 4132 Social Structure: Class, Power and Status
SOCI 4332 Sociology of Law
SOCI 4535 Minorities in America

**Program Electives (12 hours)**
Select four courses. Choose from HSH, Legal Studies and Political Science courses.
Recommended courses include any Legal Studies courses and:
CRIM 4133/SOCI 4133 Juvenile Delinquency
CRIM 4135/SOCI 4135 The Death Penalty
CRIM 4334/SOCI 4334 Criminal Law
POLS 3331 Legislative Process
POLS 3332 State and Local Government
POLS 4133 Civil Liberties in America
POLS 4135 Judicial Process
POLS 4531 Public Administration
POLS 4535 Political Philosophy
POLS 4734 Pre-law Seminar and LSAT Prep
SOCI 4232 Theories of Society
SOCI 4238 Social Conflict and Mediation
SOCI 4331 Prison and Society
SOCI 4333 Crisis Intervention
SOCI 4432 Human Rights and Social Justice
WMST 4136 Women and the Law

**General Electives (3 hours)**
Students entering UHCL with more than or less than the expected 60 hours of transfer credits will take a different number of general electives to complete their degrees.

**LITERATURE (BACHELOR OF ARTS)**
The undergraduate plan in Literature leads to the Bachelor of Arts (BA) degree. Students in the plan may select from a wide range of courses in American, English, European or comparative literature. Students who plan to teach English in secondary schools should select this plan area. For information, contact the HSH Advising Coordinator.
Lower-Level Coursework (60 hours)

Students will ordinarily be expected to complete 60 hours of lower-level credit prior to coming to UHCL. Recommended lower-level coursework includes:

- Texas Core Curriculum: 42 hours
- General Electives: 18 hours

Recommended courses include 6 hours of British, American or World Literature Survey; 3 hours in Communication; 3 hours in Philosophy; 3 hours in Fine Arts; and 3 hours of additional free electives.

Upper-Level Coursework (60 hours)

HSH General Education Requirements (9 hours)

The following nine hours must be completed with grades of "C" or better. Grades of "C-"or below are not acceptable.

- WRIT 3037 Advanced Writing

Choose one course from the following:

- HUMN 3031 Basic Texts in Western Tradition I
- HUMN 3033 Basic Texts in Western Tradition II
- HUMN 3035 Basic Texts III: Non-Western Tradition

Choose one course from the following:

- ANTH 3131 Contemporary Cultural Anthropology
- ANTH 3631 Anthropology of Food
- ANTH 3632 Medicine, Bodies, and Culture
- ANTH 4531 Families, Communities and Globalization
- PSYC 3331 Theories of Personality
- PSYC 4131 Social Psychology
- SOCI 3135 Sociological Thinking
- SOCI 4132 Social Structure: Class, Power and Status
- SOCI 4232 Theories of Society

Core Requirements

In addition to the general education requirements in the Humanities and Fine Arts, students seeking a Bachelor of Arts degree in Literature must complete 30 hours of college literature courses, 24 hours of which must be upper-level and 18 of which must be taken in residence. HUMN 3031 Basic Texts in Western Tradition I, HUMN 3033 Basic Texts in Western Tradition II, HUMN 3035 Basic Texts III: Non-Western Tradition, LITR 4031 Principles of Composition and writing courses are not included as part of the 30 hour requirement, with the exception of upper-level creative writing courses such as LITR 3731 Creative Writing. Within the 24-hour upper-level minimum, each student must complete:

Foundation Course (3 hours)

LITR 4130 Literary Studies: Genres and Critical Perspectives

American Literature (3 hours)

Recommended:

- LITR 4135 The American Novel
- LITR 4232 The American Renaissance
- LITR 4233 American Realism and Naturalism
- LITR 4234 American Literature: Modernism
British Literature (6 hours, 3 hours of which must be pre-1700)
Recommended:
LITR 3631 Shakespeare
LITR 3632 16th and 17th Century English Literature
LITR 4631 Chaucer

World/Multicultural Literature (3 hours)
LITR 3334 Mythology
LITR 4231 Early American Literature
LITR 4332 American Minority Literature
LITR 4333 American Immigrant Literature
LITR 4435 Medieval Literature
LITR 4530 Masterpieces of 19th Century European Literature
LITR 4531 Masterpieces of 20th Century European Literature
HUMN 3035 Basic Texts III: Non-Western Tradition

HUMN 3035 Basic Texts III Non-Western Tradition also fulfills the World/Multicultural requirement. It cannot, however, be counted toward the required 24 hours of upper-level LITR courses

Pre-1800 Literature (3 hours)
Recommended:
LITR 3631 Shakespeare
LITR 3632 16th and 17th Century English Literature
LITR 3633 Restoration and 18th Century Literature
LITR 4231 Early American Literature
LITR 4631 Chaucer

Students wishing to teach must follow the 4-8 or 8-12 Literature Language Arts Plans.

Program Electives (6 hours)
Six hours of Literature courses

General Electives (27 hours)
Students entering UHCL with more than or less than the expected 60 hours of transfer credits will take a different number of general electives to complete their degrees.

LITERATURE WITH 4-8 ENGLISH LANGUAGE ARTS & READING CERTIFICATION (BA)
Note: This degree requires a minimum of 127 credit hours.

Lower-Level Coursework (54 hours)
ENGL 1301 Composition I (Grade must be C- or better) 3 hours
ENGL 1302 Composition II (Grade must be C- or better) 3 hours
ENGL literature required (Sophomore-level course) 3 hours
HIST 1301 United States History I 3 hours
HIST 1302 United States History II or HIST 2301 Texas History 3 hours
GOVT 2301 American Government I 3 hours
GOVT 2302 American Government II 3 hours
Social/Behavioral Science GEOG 1303 - Global Geography preferred (Other acceptable courses include ANTH, ECON, PSYC, SOCI) 3 hours
MATH requirement MATH 1314 - College Algebra (or higher) or MATH 1332 - Math for Liberal Arts 3 hours
Visual and Performing Arts  Suggested courses include ARTS DANC, DRAM, MUAP, or MUSI 3 hours
Life Science  BIOL or ENVR preferred 3 hours
Earth Science or Physical Science  ASTR, CHEM, GEOL, or PHYS preferred 3 hours
Public Speaking  Suggested courses include SPCH 1311, 1315, 1321, 1342, 2335, 2336, 2341 3 hours
Computer Competency  Suggested courses include BCIS 1305/1405 or COSC 1301/1401, EDTC 1341, ITSC 1301/1401, 1309, POFI 1301/1401. 3 hours

Additional Lower-Level and Field of Study Courses:
EDUC 1301  Introduction to the Teaching Profession 3 hours
EDUC 2301  Introduction to Special Populations 3 hours
MATH 1350  Fundamental of Math I (equivalent to MATH 3033 at UHCL) 3 hours
Additional Natural Science 3 hours
Additional Natural Science 3 hours

Upper-Level Coursework (73 hours)

Prerequisite Courses for Admission to Teacher Education Program (9 hours)
EDUC 4130  Theories of Educational Psychology
INST 3133  Survey of Instructional Technologies
SILC 4135  Theories of American Pluralism
TASP/THEA examinations with minimum scores of Reading (260), Writing (230), Mathematics (230)
Public Speaking requirement met
Application for admission to Teacher Education Program (TEP)

HSH General Education Requirement (3 hours)
WRIT 3037  Advanced Writing

Academic Specialization (33 hours)
LLLS 4131  Survey of Reading 3 hours
LLLS 4531  Reading in Content Subjects 3 hours
HUMN 3035  Basic Texts III: Non-Western Traditions 3 hours
LITR 4031  Principles of Composition 3 hours
LITR 4130  Literary Studies: Genres and Critical Perspectives 3 hours
Any Pre-1800 Literature course 3 hours
Any American Literature course 3 hours
Two British Literature courses, one of which must be pre-1700 6 hours
Literature electives 6 hours

Pedagogy (16 hours)
TCED 4010  Seminar I 1 hour
TCED 4034  Creating Positive Learning Environments 3 hours
TCED 4738  Pre-Service Internship I 3 hours
TCED 4798  Pre-Service Internship II 9 hours

Other Courses (12 hours)
SPED 4030  Survey of Exceptionalities 3 hours
MATH 1350/ MATH 3033  Structure of Number Systems 3 hours
MATH 3037  Fundamentals of Informal Geometry and Statistical Analysis 3 hours
LLLS 4436  Teaching Language Arts in the 4-8 Classroom 3 hours
To be "Highly Qualified" for employment to teach at the Elementary level (Grades EC-6) teacher candidates must pass an EC-6 Generalist or 4-8 Generalist TExES ex-
amination. Candidates may take a TExES Generalist examination after completing an initial certification program. Fully certified teachers may register for the additional TExES as "By Examination Only" at the ETS test registration website. Then they may apply at the SBEC/TEA website as "Certification by Examination" to add the Generalist certificate. Contact TEA’s NCLB office for further information at 512-463-9374 or http://ritter.tea.state.tx.us/taa/stanprog012210a.html

LITERATURE WITH 8-12 ENGLISH LANGUAGE ARTS & READING CERTIFICATION (BA)

Note: This degree plus certification requires a minimum of 127 credit hours.

Lower-Level Coursework (54 hours)

<table>
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<th>Course</th>
<th>Title</th>
<th>Description</th>
<th>Credits</th>
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<td>ENGL 1301</td>
<td>Composition I (Grade must be C- or better)</td>
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<td>3</td>
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<tr>
<td>ENGL 1302</td>
<td>Composition II (Grade must be C- or better)</td>
<td>ENGL literature preferred (Sophomore-level course)</td>
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<tr>
<td>IST 1301</td>
<td>United States History I</td>
<td>(Other acceptable courses include HUMA, PHIL, RELI)</td>
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<tr>
<td>HIST 1302</td>
<td>United States History II or HIST 2301</td>
<td>Texas History</td>
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<tr>
<td>GOVT 2301</td>
<td>American Government I</td>
<td></td>
<td>3</td>
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<tr>
<td>GOVT 2302</td>
<td>American Government II</td>
<td></td>
<td>3</td>
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<tr>
<td>GEOG 1303</td>
<td>Global Geography preferred</td>
<td>(Other acceptable courses include ANTH, ECON, PSYC, SOCI)</td>
<td>3</td>
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<tr>
<td>MATH 1314</td>
<td>College Algebra (or higher) or MATH 1332</td>
<td>Math for Liberal Arts</td>
<td>3</td>
</tr>
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<td></td>
<td>Visual &amp; Performing Arts elective</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Suggested courses include ARTS, DANC, DRAM, MUSI or MUAP</td>
<td>Natural Science</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Suggested courses include ASTR, BIOL, CHEM, ENVR, ESCI, GEOL, PHYS</td>
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<td></td>
<td></td>
<td>Public Speaking required for certifications</td>
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<tr>
<td></td>
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<td>Suggested courses include SPCH 1311, 1315, 1321, 1342, 2341, 2335, 2336</td>
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<td></td>
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<td>Computer Competency elective</td>
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<td>Suggested courses include BCIS 1305/1405, COSC 1301/1401, EDTC 1341, ITSC 1301/1401, POFI 1301/1401</td>
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<tr>
<td></td>
<td></td>
<td>Other courses may meet this requirement.</td>
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Additional Lower-Level and Field of Study Courses:

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<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>EDUC 1301</td>
<td>Introduction to the Teaching Profession</td>
<td></td>
</tr>
<tr>
<td>EDUC 2301</td>
<td>Introduction to Special Populations</td>
<td></td>
</tr>
<tr>
<td>ENGL Literature (sophomore level)</td>
<td>Note: May be fulfilled by approved upper-level courses at UHCL</td>
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Upper-Level Coursework (73 hours)

Prerequisite Courses for Admission to Teacher Education Program (9 hours)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDUC 4130</td>
<td>Theories of Educational Psychology</td>
<td></td>
</tr>
<tr>
<td>INST 3133</td>
<td>Survey of Instructional Technologies</td>
<td></td>
</tr>
<tr>
<td>SILC 4135</td>
<td>Theories of American Pluralism</td>
<td></td>
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</tbody>
</table>

TASP/THEA examinations with minimum scores of Reading (260), Writing (230), Mathematics (230)

Public Speaking requirement met

Application for admission to Teacher Education Program (TEP)

HSH General Education Requirement (9 hours)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>WRIT 3037</td>
<td>Advanced Writing</td>
<td></td>
</tr>
</tbody>
</table>
Choose one course from the following:

- **HUMN 3031** Basic Texts in Western Tradition I
- **HUMN 3033** Basic Texts in Western Tradition II
- **HUMN 3035** Basic Texts III: Non-Western Tradition

Choose one course from the following:

- **ANTH 3131** Contemporary Cultural Anthropology
- **PSYC 3331** Theories of Personality
- **PSYC 4131** Social Psychology
- **SOCI 3135** Sociological Thinking
- **SOCI 4132** Social Structure: Class, Power, and Status
- **SOCI 4232** Theories of Society

**Academic Specialization (24 hours)**

- **LITR 3631** Shakespeare
- **LITR 4031** Principles of Composition (spring semester only)
- **LITR 4130** Literary Studies: Genres and Critical Perspectives
- one course in American Literature
- one course in British Literature
- one course in pre-1800 Literature
- one course in World/Multicultural Literature
- one additional Literature elective

**Other Required Courses (16 hours)**

- **LLLS 4133** Corrective and Remedial Reading
- **LLLS 4332** Diagnostic and Prescriptive Reading
- **LLLS 4531** Reading in Content Subjects
- **SPED 4030** Survey of Exceptionalities
- **TCED 4034** Creating Positive Learning Environments in 4-8 and 8-12
- **TCED 4010** Senior Seminar EC-12

**Pedagogy (15 hours)**

- **LLLS 4634** Methods in Secondary English/Language Arts (Fall only)
- **TCED 4738** Pre-Service Internship I (to be taken in the semester immediately before the final semester)
- **TCED 4798** Pre-Service Internship II (requires students to be in a public school classroom every day)

**Passing Scores on the Appropriate State Assessments**

- 8-12 English Language Arts and Reading TExES #131
- 8-12 Pedagogy and Professional Responsibility TExES #130

**Psychology (Bachelor of Science)**

The undergraduate General Psychology Program at UHCL provides quality curricula that meet student career goals and community needs. Students have the opportunity to receive a comprehensive overview of psychology, develop academic and critical thinking skills, reach career goals, uphold ethical standards, and become life-long learners.

**Lower-Level Course Work (60 hours)**

Students will ordinarily be expected to complete 60 hours of lower-level credit prior to coming to UHCL. Required lower-level course work for this degree includes:

- Texas Core Curriculum 42 hours
- Introduction to Psychology 3 hours
General Electives: 15 hours

Additional courses in psychology as well as sociology, anthropology, biology and women’s studies are recommended.

Upper-Level Course Work (60 hours)

HSH General Education Requirements (9 hours)
The following nine hours must be completed with grades of "C" or better. Grades of "C-" or below are not acceptable.

WRIT 3037 Advanced Writing

Choose one course from:
- HUMN 3031 Basic Texts in Western Tradition I
- HUMN 3033 Basic Texts in Western Tradition II
- HUMN 3035 Basic Texts III: Non-Western Tradition

Choose one course from:
- ARTS 3831 Western Art: Prehistory thru Middle Ages
- ARTS 3832 Western Art: Renaissance to Contemporary Art
- HUMN 3031 Basic Texts in Western Tradition I
- HUMN 3033 Basic Texts in Western Tradition II
- HUMN 3035 Basic Texts III: Non-Western Tradition
- LITR 3334 Mythology
- PHIL 3331 Ethics
- PHIL 3433 Philosophy and Knowledge
- PHIL 4134 The Great Philosophers I
- PHIL 4135 The Great Philosophers II

Methods and Statistics (6 hours)

This requirement is ordinarily met by taking either of these two-semester sequences:

PSYC 4631 Research Design and Statistical Measurement I
PSYC 4632 Research Design and Statistical Measurement II
OR
PSYC 4730 Behavioral Statistics
PSYC 4731 Social Science Research Techniques

These courses should be taken in the first year.

Foundation Courses (5 hours)

PSYC 3135 Psychological Thinking
PSYC 3011 Careers in Psychology (1 hour)
PSYC 3012 Writing in Psychology (1 hour)

PSYC 3011 Careers in Psychology must be taken in the first semester. During the first year students should take PSYC 3012 Writing in Psychology, PSYC 3135 Psychological Thinking, PSYC 4631 Research Design and Statistical Measurement I and PSYC 4632 Research Design and Statistical Measurement II OR PSYC 4730 Behavioral Statistics and PSYC 4731 Social Science Research Techniques.

Interdisciplinary Studies (6 hours)

Core courses in anthropology and sociology (one course each in anthropology and sociology) selected from the following:

ANTH 3131 Contemporary Cultural Anthropology
ANTH 3631 Anthropology of Food
ANTH 3632 Medicine, Bodies, and Culture
ANTH 4531 Families, Communities and Globalization
SOCL 3135     Sociological Thinking
SOCL 4132     Social Structure: Class, Power and Status
SOCL 4232     Theories of Society

Diversity Courses (6 hours selected from the following; at least 3 hours must be SOCL or ANTH)
   ANTH 3535     Topics in Asian Studies
   ANTH 3537     Topics in African Studies
   ANTH 4031     Studies in Cultural Diversity
   ANTH 4333     Peoples of Mexico and Central America
   ANTH 4431     Women in Society
   PSYC 4038     Introduction to Women’s Studies
   PSYC 4334     Psychology of Women
   PSYC 4536/ SOCL 4536     The Aging Experience
   SOCL 3532     Urban Sociology
   SOCL 4136     Women and the Law
   SOCL 4137     Race and the Law
   SOCL 4535     Minorities in America
   SWRK 4234     Oppression, Diversity and Social Justice

Capstone Experience (1 hour)
   PSYC 4111     Psychology Capstone

Psychology Capstone must be completed with a grade of "C" or better. Grades of "C-" or below are not acceptable.

During the final semester students should take PSYC 4111 Psychology Capstone.

Core Courses (18 hours)
18 hours from PSYC classes with at least one course from at least three of the following areas:

Core I:
   PSYC 3331     Theories of Personality
   PSYC 4131     Social Psychology

Core II:
   PSYC 4134     Child Psychology
   PSYC 4135     Adolescent Psychology

Core III:
   PSYC 3231     Learning
   PSYC 4832     Cognitive Psychology

Core IV:
   PSYC 4136     Brain and Behavior

The remaining 9 hours may be from any class with a PSYC rubric.

General Electives (9 hours)
Students entering UHCL with more than or less than the expected 60 hours of transfer credits will take a different number of general electives to complete their degrees.

APPLIED BEHAVIOR ANALYSIS CERTIFICATE (UNDERGRADUATE)
The Applied Behavior Analysis Certificate is designed for individuals who would like to complete the coursework required to sit for the Board Certified Assistant Behavior
Analyst examination. Students wishing to receive this certificate must formally apply. Additional information can be obtained by contacting the convener of the Behavior Analysis program. The certificate will be granted upon completion of the following courses with a grade of "B-" or better:

- PSYC 3231 Learning
- PSYC 4231 Applied Behavior Analysis I
- PSYC 4232 Applied Behavior Analysis II

1To qualify to sit for the examination, students must also fulfill a supervised experience requirement. More information can be found at www.bacb.com.

PUBLIC SERVICE LEADERSHIP (BACHELOR OF SCIENCE)

This plan is for students looking for leadership preparation for careers in public service. Public service leaders can be administrators, teachers, and trainers; they may also serve as public officials or leaders in municipal, fire and police departments. This plan seeks to provide students with knowledge and skills pertaining to managerial principles, leadership, conflict resolution and organizational communication.

Lower-Level Coursework (60 hours)

Students will ordinarily be expected to complete 60 hours of lower-level credit prior to coming to UHCL. Recommended lower-level coursework for this degree includes:

- Texas Core Curriculum 42 hours
- General Electives 18 hours

Elected courses in Introductory Psychology and Introductory Sociology are recommended.

Upper-Level Coursework (60 hours)

HSH General Education Requirements (9 hours)

The following nine hours must be completed with grades of "C" or better. Grades of "C-" or below are not acceptable.

- WRIT 3037 Advanced Writing

Choose one course from:

- HUMN 3031 Basic Texts in Western Tradition I
- HUMN 3033 Basic Texts in Western Tradition II
- HUMN 3035 Basic Texts III: Non-Western Tradition

Choose one course from:

- ARTS 3831 Western Art: Prehistory thru Middle Ages
- ARTS 3832 Western Art: Renaissance to Contemporary Art
- HUMN 3031 Basic Texts in Western Tradition I
- HUMN 3033 Basic Texts in Western Tradition II
- HUMN 3035 Basic Texts III: Non-Western Tradition
- LITR 3334 Mythology
- PHIL 3331 Ethics
- PHIL 3433 Philosophy and Knowledge
- PHIL 4134 The Great Philosophers I
- PHIL 4135 The Great Philosophers II

Methods and Statistics (6 hours)

This requirement is ordinarily met by taking either of these two-semester sequences:
PSYC 4631 Research Design and Statistical Measurement I
PSYC 4632 Research Design and Statistical Measurement II
OR
PSYC 4730 Behavioral Statistics
PSYC 4731 Social Science Research Techniques or equivalent

These courses should be taken in the first year.

**Interdisciplinary Courses (9 hours)**
PSYC 3331 OR PSYC 4131 Theories of Personality OR Social Psychology
SOCI 4132 OR SOCI 4232 Social Structure: Class, Power and Status OR Theories of Society
ANTH 3131 Contemporary Cultural Anthropology
CRIM 3132 Criminology
POLS 3031 Contemporary Issues in Political Science

**Core Requirements (24 hours)**
PSLD 4238 Social Conflict and Mediation
PSLD 4433 Public Service Management
PSLD 4434 Public Service Leadership
PSLD 4435 Strategic Planning
PSLD 4437 Managerial Issues in Diversity
PSLD 4438 Crisis Management
PSLD 4439 Ethics in Public Leadership
COMM 3230 OR WRIT 3132 Integrated Marketing Communication OR Written Communication in Business

**General Electives (12 hours)**
Students entering UHCL with more than or less than the expected 60 hours of transfer credits will take a different number of general electives to complete their degrees.

**PUBLIC SERVICE LEADERSHIP CERTIFICATE**
A Certificate in Leadership in the Public Sector is awarded to students who complete the following set of courses and apply for recognition to the convener of the Public Service Leadership program.

PSLD 4433 Public Service Management

and three of the following five classes:

PSLD 4238 Social Conflict and Mediation
PSLD 4434 Public Service Leadership
PSLD 4435 Strategic Planning
PSLD 4437 Managerial Issues in Diversity
PSLD 4438 Crisis Management

**FIRE SERVICES ADMINISTRATION STUDENTS**
Individuals interested in focusing on Fire Services Administration will follow the requirements for the Public Service Leadership Plan. For core courses in Organizations in Society, Social Conflict and Mediation, Public Service Management, Public Service Leadership, Strategic Planning and Organizational Communication, students will enroll in these classes under the PSLD rubric.
SOCIAL WORK (BACHELOR OF SOCIAL WORK)
The fully-accredited undergraduate plan in Social Work leads to the Bachelor of Social Work (BSW) degree. Social work foundation content is found in nine interrelated areas: human behavior and the social environment (HBSE), social welfare policy, social work research, social work values and ethics, diversity, promoting social and economic justice, working with populations-at-risk, social work practice and field placements. Considerable attention is focused on the vulnerable populations found in the Houston/Galveston metropolitan area.

The integration of content focused on diversity, values, ethics and social justice throughout the curriculum is facilitated by the adoption and implementation of the generalist practice perspective. Generalist practice is defined as: "the application of a wide variety of theoretical perspectives reflecting an integrated bio-psycho-social approach, professional values, and ethics and skills with diverse persons, families, groups, organizations and communities utilizing the Planned Change Process."

Lower-Level Coursework (60 hours)
Students will ordinarily be expected to complete 60 hours of lower-level credit prior to coming to UHCL. Candidates to the BSW Plan must have completed:

Texas Core Curriculum 42 hours

Students must complete Human or General Biology or Anatomy and Physiology as part of the six hour Natural Science requirement in the Texas Core. Students must take SOCII 1301 Introduction to Sociology as their Behavioral Science Texas Core Requirement. Students must take PSYC 2301 Introduction to Psychology.

Students are encouraged to take Spanish, Introduction to Economics and other general electives stressing multicultural studies (totaling 15 hours).

Upper-Level Coursework (60 hours)

Admission to the BSW Plan
Applications are available from the HSH Advising Office and BSW faculty.

Foundation Prerequisites (6 hours)
SWRK 4031-Introduction to Social Work and
SWRK 4034-Issues and Ethics in Social Work.

Prospective and current students should note that the BSW Plan is accredited through the Council on Social Work Education. Multiple criteria are considered during the admissions process, including GPA, letters of recommendation, an autobiographical statement and faculty observation of the applicant in the classroom. An interview may also be required as part of the admissions process.

Ordinarily, students must have an undergraduate GPA of at least 2.500 in coursework taken prior to applying to the BSW Plan. However, applicants, who lack a 2.500 GPA, but who have had recent academic success, will be considered for admission.
**HSH General Education Requirements (9 hours)**
The following nine hours must be completed with grades of "C" or better. Grades of "C-" or below are not acceptable.

**WRIT 3037** Advanced Writing

Choose one course from:
- **HUMN 3031** Basic Texts in Western Tradition I
- **HUMN 3033** Basic Texts in Western Tradition II
- **HUMN 3035** Basic Texts III: Non-Western Tradition

Choose one course from:
- **ARTS 3831** Western Art: Prehistory through the Middle Ages
- **ARTS 3832** Western Art: Renaissance to Contemporary Art
- **LITR 3334** Mythology
- **HUMN 3031** Basic Texts in Western Tradition I
- **HUMN 3033** Basic Texts in Western Tradition II
- **HUMN 3035** Basic Texts III: Non-Western Traditions
- **PHIL 3331** Ethics
- **PHIL 3433** Philosophy and Knowledge
- **PHIL 4134** The Great Philosophers I
- **PHIL 4135** The Great Philosophers II

**Foundation Courses (39 hours)**

BSW Professional Foundation courses, including prerequisites, must be completed with grades of "C" or better. Grades of "C-" or below do not count toward graduation requirements. Social Work majors must maintain a minimum 2.500 GPA in Foundation courses, including prerequisite coursework.

Once admitted to the BSW Plan, students must complete the following BSW Professional Foundation courses:

**SWRK 4134** Diversity and Human Development through the Life Cycle
**SWRK 4137** Social Welfare Policy and Services
**SWRK 4138** Social Work Practice I: Practice with Individuals
**SWRK 4139** Social Welfare Policy Analysis
**SWRK 4234** Oppression, Diversity and Social Justice
**SWRK 4238** Social Work Practice II: Practice with Groups and Families
**SWRK 4338** Social Work Practice III: Practice with Organizations and Communities
**SWRK 4633** Research Methods
**SWRK 4730** Behavioral Statistics
**SWRK 4169** Social Work Internship I
**SWRK 4269** Social Work Internship II

Students may choose to complete SWRK 4134, SWRK 4137, SWRK 4234 and SWRK 4633 prior to being fully admitted to the program. All other foundation classes are closed to those who are not fully admitted to the program.

**Interdisciplinary Courses (6 hours)**

Students must complete two of the following requirements from PSYC, SOCI, or ANTH.

Psychology Requirement (Select one of the following):
- **PSYC 3231** Learning
- **PSYC 3331** Theories of Personality
- **PSYC 4131** Social Psychology
However, students interested in a Women’s Studies Certificate must select
PSYC 4334 Psychology of Women

Sociology requirement:
SOCI 4132 Social Structure: Class, Power and Status

Anthropology requirement:
ANTH 4431 Women in Society

However, students interested in a Women’s Studies Certificate should instead select the
following course:
ANTH 4431 Women in Society

BSW AND CERTIFICATE IN WOMEN’S STUDIES OPTION

Students pursuing a BSW degree, and who would also like to receive an undergraduate
certificate in Women’s Studies, should enroll in the following courses:
WMST 4038 Introduction to Women’s Studies
PSYC 4334 Psychology of Women

and in one of the following:
ANTH 4431 Women in Society
ANTH 4031 Studies in Cultural Diversity
WMST 4132 Women of Color
WMST 4134 Latina/Latin American Feminism

Students will need to complete the online "Undergraduate Certificate Registration
Form" which is found on the UHCL Women's Studies Website. It is recommended that
interested students meet with social work faculty to make plans for completing the
Women's Studies Certificate.

SOCIOLOGY (BACHELOR OF SCIENCE)

Lower-Level Coursework (60 hours)

Students will ordinarily be expected to complete 60 hours of lower-level credit prior to
coming to UHCL. Recommended lower-level coursework for this degree includes:
Texas Core Curriculum 42 hours
General Electives 18 hours

Recommended courses include:
SOCI 1301 Introduction to Sociology
SOCI 1306 Social Problems
SOCI 2301 Marriage and Family
SOCI 2319 Multicultural Studies
PSYC 2301 General Psychology

Plus one additional Sociology course

Upper-Level Coursework (60 hours)

This degree requires at least 60 hours of upper-level credit. A minimum of 48 hours of
upper-level credit must be completed with grades of "C" or better. Grades of "C-" or below are not acceptable.

**HSH General Education Requirements (9 hours)**
The following nine hours must be completed with grades of "C" or better. Grades of "C-" or below are not acceptable.

WRIT 3037  Advanced Writing

Choose one course from the following:
- HUMN 3031  Basic Texts in Western Tradition I
- HUMN 3033  Basic Texts in Western Tradition II
- HUMN 3035  Basic Texts III: Non-Western Traditions

Choose one course from the following:
- ARTS 3831  Western Art: Prehistory thru Middle Ages
- ARTS 3832  Western Art: Renaissance to Contemporary Art
- HUMN 3031  Basic Texts in Western Tradition I
- HUMN 3033  Basic Texts in Western Tradition II
- HUMN 3035  Basic Texts III: Non-Western Tradition
- LITR 3334  Mythology
- PHIL 3331  Ethics
- PHIL 3433  Philosophy and Knowledge
- PHIL 4134  The Great Philosophers I
- PHIL 4135  The Great Philosophers II

**Overview Requirements (6 hours)**

Choose two of the following:
- SOCI 3135  Sociological Thinking
- SOCI 4132  Social Structure: Class, Power and Status
- SOCI 4232 OR SOCI 4832  Theories of Society OR Honors Theories of Society

**Interdisciplinary Requirements (6 hours)**

Select two from the following courses in anthropology and psychology (must take one course in each discipline):
- ANTH 3131  Contemporary Cultural Anthropology
- ANTH 3631  Anthropology of Food
- ANTH 3632  Medicine, Bodies, and Culture
- PSYC 3331  Theories of Personality
- PSYC 4131  Social Psychology
- PSYC 4531  Abnormal Psychology

**Methods and Statistics (6 hours) or (8 hours for honors classes)**
Students are strongly encouraged to take the Methods course before the Statistics course:
- SOCI 4834 OR  Statistics OR
- SOCI 4830 and SOCI 4810  Honors Statistics and Honors Statistics Lab

AND

- SOCI 4835 OR  Research Methods OR
- SOCI 4831 and SOCI 4811  Honors Research Methods and Honors Research Methods Lab

**Diversity Courses (6 hours)**
At least three hours must be in Sociology.
- ANTH 3535  Topics in Asian Studies
- ANTH 3538  Topics in Middle Eastern Societies
- ANTH 4031  Studies in Cultural Diversity

228  School of Human Sciences and Humanities
ANTH 4333  Peoples of Mexico and Central America
ANTH 4431  Women in Society
PSYC 4038  Introduction to Women’s Studies
SOCI 4136  Women and the Law
SOCI 4137  Race and the Law
SOCI 4534  Race and Ethnic Relations
SOCI 4535  Minorities in America

Core Requirements (12 hours)
SOCI 3131  Social Problems
SOCI 3132  Criminology
SOCI 3335  Deviance
SOCI 3531  Political Sociology
SOCI 3532  Urban Sociology
SOCI 4136  Women and the Law
SOCI 4137  Race and the Law
SOCI 4233  Religion in Society
SOCI 4234  Organizations in Society
SOCI 4238  Social Conflict and Mediation
SOCI 4332  Sociology of Law
SOCI 4534  Race and Ethnic Relations
SOCI 4633  American Immigration and the Immigrant Experience

Sociology students are also encouraged to structure their plans of study to reflect concentrations within the discipline. The following concentrations have been developed by the Sociology faculty to help students design a degree plan that reflects their career and/or graduate educational goals.

General Electives (15 hours)

Students entering UHCL with more than or less than the expected 60 hours of transfer credits will take a different number of general electives to complete their degrees. The number of hours of general electives will also vary for students taking SOCI 4810 Honors Statistics Lab and SOCI 4811 Honors Research Methods Lab.

Concentrations

Honors Studies (all of the following must be completed)
SOCI 4830  Honors Statistics
SOCI 4810  Honors Statistics Lab
SOCI 4831  Honors Research Methods
SOCI 4811  Honors Research Methods Lab
SOCI 4832  Honors Theories of Society

Urban Studies Concentration (must successfully complete three of the following courses):
SOCI 3131  Social Problems
SOCI 3531  Political Sociology
SOCI 3532  Urban Sociology
SOCI 4132  Social Structure: Class, Power and Status
SOCI 4534  Race and Ethnic Relations
SOCI 4535  Minorities in America
SOCI 4633  American Immigration and the Immigrant Experience
Legal Studies Concentration (must successfully complete three of the following courses):
SOCI 4136  Women and the Law
SOCI 4137  Race and the Law
SOCI 4238  Social Conflict and Mediation
SOCI 4332  Sociology of Law

Work and Occupations Concentration (must successfully complete three of the following courses):
SOCI 4131  Social Psychology
SOCI 4136  Women and the Law
SOCI 4137  Race and the Law
SOCI 4234  Organizations in Society
SOCI 4238  Social Conflict and Mediation

Diversity Concentration (must successfully complete three of the following courses):
SOCI 3131  Social Problems
SOCI 3532  Urban Sociology
SOCI 4136  Women and the Law
SOCI 4137  Race and the Law
SOCI 4534  Race and Ethnic Relations
SOCI 4535  Minorities in America
SOCI 4633  American Immigration and the Immigrant Experience

Criminology Concentration (must successfully complete three of the following courses):
SOCI 3132  Criminology
SOCI 3335  Deviance
SOCI 3531  Political Sociology
SOCI 4332  Sociology of Law

Women’s Studies Concentration (must successfully complete three of the following courses):
SOCI 4038  Introduction to Women’s Studies
SOCI 4136  Women and the Law or
SOCI 4431  Women in Society
WMST 4132  Women of Color
WMST 4337  Violence Against Women

WOMEN’S STUDIES (BACHELOR OF ARTS)
The baccalaureate program in Women’s Studies provides a multidisciplinary education, offering courses that span both the humanities and social sciences. No prerequisites are required. The objective of this program is to expose students to a broad range of issues relating to the study of women and gender, and to teach students to reflect critically and analytically on these topics. A parallel focus of this program is to relate women’s issues to analyses of ethnicity, race, class and sexual orientation, among other social factors, both within the U.S. and globally. The degree includes an optional sub-plan in Latina/Latino Studies.

Lower-Level Coursework (60 hours)
Students will ordinarily be expected to complete 60 hours of lower-level credit prior to coming to UHCL. Recommended lower-level coursework includes:
Texas Core Curriculum 42 hours
General Electives: 18 hours

Elective courses in anthropology, psychology, sociology, humanities and women’s studies are recommended.

**Upper-Level Coursework (60 hours)**

**HSH General Education Requirements (9 hours)**

All nine hours must be completed with a grade of "C" or better. Grades of "C-" and below are not acceptable.

- WRIT 3037 Advanced Writing
- HUMN 3035 Basic Texts III: Non-Western Tradition

Choose from one of the following:

- ANTH 3131 Contemporary Cultural Anthropology
- HUMN 3031 Basic Texts in Western Tradition I
- HUMN 3033 Basic Texts in Western Tradition II
- PSYC 3331 Theories of Personality
- PSYC 4131 Social Psychology
- SOCI 3135 Sociological Thinking
- SOCI 4132 Social Structure: Class, Power and Status
- SOCI 4232 Theories of Society

**Foundation Courses (9 hours)**

- WMST 4038 Introduction to Women’s Studies
- WMST 4132 Women of Color
- WMST 4732 Seminar in Women’s Studies

**Core Requirements (15 hours)**

Choose five courses from the following:

- HIST 4438 Women in European History
- WMST 4134 Latina and Latin American Feminisms+
- WMST 4136 Women and the Law
- WMST 4238 Women in American History
- WMST 4330 History of Feminism
- WMST 4334 Psychology of Women
- WMST 4335 Women’s Health and Sexuality
- WMST 4337 Violence Against Women
- WMST 4431 Women in Society
- WMST 4537 Women in Literature
- WMST 4539 Gender and Identity in the Visual Arts

**Diversity Courses (6 hours)**

Global - choose one course from:

- ANTH 3535 Topics in Asian Studies
- ANTH 3537 Peoples of Africa
- ANTH 4333 Peoples of Mexico & Central America+
- ARTS 4639 Studies in Non-Western Art
- HIST 4137 Studies in Latin American History+
- HIST 4138 Colonial Latin America+
- HIST 4139 Modern Latin America+
- HIST 4230 History of Mexico+
U. S. Requirement-choose one course from:
ANTH 4334 Native Americans
HIST 3334 Studies in Native American History
LITR 4332 American Minority Literature
PSYC 4536 The Aging Experience
SOCI 4137 Race and the Law
SOCI 4535 Minorities in America
SWRK 4234 Oppression, Diversity and Social Justice

General Electives (21 hours)
Students entering UHCL with more than or less than the expected 60 hours of transfer credits will take a different number of general electives to complete their degrees. Students interested in Women's Studies Research are encouraged to take WMST 4839 Independent Study in Women's Studies as a general elective.
+These courses will count toward an optional sub-plan in Latina/Latino Studies.

WOMEN'S STUDIES CERTIFICATE
Women's Studies is an interdisciplinary curriculum administered by the School of Human Sciences and Humanities. Women's Studies courses offer challenging new perspectives by exploring the special contributions of women and the impact of gender in a variety of academic disciplines. Women's Studies supports plans in literature, history, humanities, anthropology, sociology and psychology. Women's Studies courses fulfill plan requirements in several of these areas.

Students also may complete a certificate in this area.

Certificate Requirements (9 hours)
Undergraduate: Nine hours of Women's Studies courses in any combination.

One of the following courses is highly recommended:
WMST 4038 Introduction to Women's Studies
WMST 4732 Seminar in Women's Studies
Each year, the School of Human Sciences and Humanities recognizes its top students in each program.
Our professors are award-winning, and that includes research funding. Kwok-Bun Yue, professor of computer science and computer information systems, has won numerous research and scholarship grants, used to support School of Science and Computer Engineering students and expand their learning opportunities.
The School of Science and Computer Engineering (SCE) offers high quality academic degrees consistent with the role of a regional public university. Plans within the school prepare graduates to enter fields in natural sciences, mathematics, computing and computer engineering. Individuals in the school’s plans are expected to develop skills in problem solving, independent study and critical thinking, and to be able to adapt knowledge to new situations and to the benefit of society. Students in these plans attain a sense of professional values and ethics as well as knowledge and skills relevant to their specific subject area. This sense of professional responsibility is essential if society is to benefit from the interfaces with advanced technology and science.

The school supports research and development directed toward producing new knowledge and identifying additional applications of existing knowledge. Dissemination of scientific knowledge through publications and presentations is encouraged, as well as professional service to local, regional, national and international communities.

The School of Science and Computer Engineering has three divisions:

- the Division of Computing and Mathematics
- the Division of Engineering
- the Division of Natural Sciences

The faculty of each division aspires to a professional model that includes balance among the components of the SCE mission: teaching, research and service.


The Division Chair of Engineering coordinates the plans in Computer Engineering, and Systems Engineering. Support areas include telecommunications, robotics, control systems, industrial modeling, mathematical modeling and petrochemical processes. The undergraduate degree plan in Computer Engineering is accredited by the Engineering Accreditation Commission of ABET, http://www.abet.org.

The Division Chair of Natural Sciences coordinates the plans in Biological Sciences, Chemistry, Environmental Science and Physics. Sub-plans or specialization areas include physiology/pre-health, cell/molecular, ecology/microbiology, biotechnology, environmental chemistry, environmental geology, environmental biology, industrial hygiene and
safety and engineering physics. The Chemistry Program has complete accreditation from
the American Chemical Society (ACS). The undergraduate Environmental Science-
Industrial Hygiene and Safety plans are accredited by the Applied Science Commission
of ABET, http://www.abet.org

STANDARDS AND REQUIREMENTS FOR DEGREES IN THE
SCHOOL OF SCIENCE AND COMPUTER ENGINEERING

ADMISSION INTO A DEGREE PLAN

Following admission to the university, students’ transcript evaluations are forwarded to
the Office of Academic Advising. Students are notified of their admission status by the
associate dean. Once accepted to a degree plan, students meet with academic advisers
and faculty who assist students in completing a Candidate Plan of Study (CPS). The
CPS delineates specific requirements of a study area and must be completed during the
semester of acceptance into a degree plan.

In general, for an undergraduate degree at University of Houston- Clear Lake, no more
than 12 hours of course work taken prior to completion of a CPS may be applied toward
any degree in the school. These hours, along with the hours accumulated during the
semester the CPS is being finalized, will be evaluated for acceptance by the faculty advis-
er and approved by the associate dean.

REQUIREMENTS FOR UNDERGRADUATE PLANS

Undergraduate students are required to satisfy the university undergraduate degree re-
quirements described earlier in this catalog. Students pursuing bachelor’s degrees must
complete a minimum of 120 semester hours.

Courses noted on the CPS as academic core courses must be completed with a grade of
"C-" or better. Some plans may require a grade of "C" or better in courses taken in the
academic core.

DIVISION OF COMPUTING AND MATHEMATICS

Students desiring to study in the computing sciences may choose any one of five under-
graduate plans. Applicants should consult the chair of the division for additional infor-
mation.

REQUIREMENTS AND STANDARDS FOR PLANS IN COMPUTING AND
MATHEMATICAL SCIENCE

Undergraduate Admission Requirements

An SCE admission committee reviews all applications. Students entering any of the
undergraduate computer science and computer information systems plans should have
a cumulative grade point average (GPA) of 2.500 (four-point grade scale) or better in
lower-level or transfer courses. Students with a GPA of less than 2.500 are encouraged
to provide a written statement or additional material that will assist the admission
committee in determining the individual’s potential for success in upper-level courses.
Core Requirements
All core courses require a grade of "C-" or better.

UNDERGRADUATE COMPUTING DEGREES

Computer Science
The plan in Computer Science (CS) leads to a bachelor of science (B.S.) degree. This plan emphasizes the development of the skills and analytical abilities necessary to specify, design and develop computer-based solutions to complex systems problems. Students receive extensive instruction in software and hardware principles; in scientific, industrial and commercial applications; and in the supporting mathematical tools. The curriculum allows students to develop a broad background in computer science areas relating to system and application software development.

The mission of the undergraduate Computer Science program is to prepare students for productive careers in computing by providing an excellent and diverse environment for learning, research, and practice of computing theories, computer applications and software development.

Computer Science: Program Educational Objectives
The program educational objectives of the Computer Science (CS) program strike a balance between theory and practice of computer science. Students graduating from the CS program are equipped with not only sound technical knowledge and skills, but also strong computer science fundamentals.

• Computer Science graduates will be competent in the fundamentals of computer science.
• Computer Science graduates will be competent in core foundation of mathematics, the sciences and engineering related to computer science.
• Computer Science graduates will be competent in analyzing, designing and implementing solutions to computing problems systems in a wide range of application areas using modern tools and techniques necessary for computing practices.
• Computer Science graduates will be able to communicate and collaborate effectively and professionally in teams and with persons in various computer science roles.
• Computer Science graduates will be aware of the need for life-long learning and will be conscious of ethical, social, global, legal, security and professional issues related to computing.

The Computer Science program at the University of Houston-Clear Lake is accredited by the Computing Accreditation Commission of ABET, http://www.abet.org.

Computer Science: Basic Requirements
Students must complete the following courses or their equivalents in preparation for core requirements:

*Linear Algebra 3 hours
Calculus I and II 8 hours
*Ordinary Differential Equations 3 hours
*Calculus Based Physics with lab 8 hours
General Chemistry with lab 4 hours
*Computer Programming in C or C++ 3 hours

* Courses available at UHCL that can be taken while concurrently enrolled in a Community College.

**Computer Science: Core Requirements**

(48 hours)

Students must take the following courses or their approved substitutes:

- CENG 3112 Lab for Digital Circuits
- CENG 3132 Digital Circuits
- CENG 3311 Lab for Telecommunications and Networks
- CENG 3331 Intro to Telecommunications and Networks
- CENG 3511 Lab for Computer Architecture
- CENG 3531 Computer Architecture
- CSCI 3134 Software Development with Java
- CSCI 3231 Numerical Methods
- CSCI 3234 Advanced Software Development
- CSCI 3331 Computer Organization & Assembly Language
- CSCI 3333 Data Structures
- CSCI 3532 Advanced Data Structures and Algorithms
- CSCI 4333 Design of Database Systems
- CSCI 4534 Operating Systems
- CSCI 4838 Senior Project in Computer Science
- MATH 3331 Discrete Math
- MATH 3334 Probability and Statistics for Scientists and Engineers
- SWEN 4432 Software Engineering

**Computer Science: Required Electives**

(12 hours)

In addition to the core requirements, students must also take the following:

- CSCI courses 6 hours
- Approved CSCI, CINF or other related electives 6 hours

**Computer Science: Suggested Plan of Study**

The following study plan for four regular semesters is recommended as a typical example for incoming full-time CS students. Individual study plans may vary as long as the prerequisite structures are satisfied. Students should seek the advice of their assigned faculty adviser and set up their Candidate Plan of Study (CPS) as early as possible. The plan includes 48 hours of required core and 12 hours of required electives. Students must take all courses or their approved substitutes.

**Semester 0 (7 credits):**

Students who are interested in receiving a Transfer Student Scholarship must be enrolled full-time at UHCL.

- CENG 3132/CENG 3112 Digital Circuits and Laboratory
- CSCI 3134 Software Development with Java

Note: The above courses should be taken before the start of the junior year at UHCL (no later than summer of sophomore year).
Semester 1 (Junior Year - 13 credits):
CENG 3331/CENG 3311 Introduction to Telecommunications and Networks and Laboratory
CSCI 3234 Advanced Software Development
CSCI 3331 Computer Organization and Assembly Language
MATH 3331 Discrete Mathematics

Semester 2 (Junior Year - 16 credits):
CENG 3531/CENG 3511 Computer Architecture
CSCI 3333 Data Structures
CSCI 3231 Numerical Methods
MATH 3334 Probability and Statistics for Scientists and Engineers
SWEN 4432 Software Engineering

Semester 3 (Senior Year - 12 credits):
CSCI 3532 Advanced Data Structures and Algorithms
CSCI 4333 Design of Database Systems
Approved CSCI, CINF or other related elective
Approved CSCI, CINF or other related elective

Semester 4 (Senior Year - 12 credits):
CSCI 4534 Operating Systems Approved
CSCI, CINF or other related elective
Approved CSCI, CINF or other related elective
CSCI 4838 Senior Project in Computer Science

Information Technology
The plan in Information Technology (IT) leads to the bachelor of applied science (BAS) degree. This plan prepares students in a variety of IT careers such as systems administrator, network administrator, computer specialist, database manager, database administrator, computer technician, computer security manager, computer systems manager, web designer and developer, etc. within commercial, industrial, educational and governmental institutions. The curriculum allows students to develop a broad background in information technology with a balance of theory and hands-on practical experience.

Basic Requirements
Students must complete the following course or its equivalent in preparation for upper-level study:
*Statistics 3 hours
* Course available at UHCL.

Core Requirements (42 hours)
Students must meet these core requirements or approved upper-level substitutes.
ITEC 3132 Introduction to Scripting
ITEC 4133 Emerging Information Technologies
ITEC 4335 Database Development and Administration
ITEC 4432 IT Project Management
ITEC 4831 Computer Forensics
ITEC 4838 Senior Projects for Information Technology
ITEC 4938 Internship or Approved Elective
CINF 3131 Programming with Visual Basic
CINF 3231 Information Systems Theory and Practice
CINF 3331  Business Data Communications  
CSCI 3033  Fundamentals of Computing  
MGMT 3031  Management Theory and Practice  
MGMT 3133  Organizational Communications  
WRIT 3135  Technical Writing  

Note: Lower-level credit given for any of the above courses may require students to take additional approved technical electives to satisfy the plan requirements.  

Technical Electives (21 hours)  
Sub-plan electives (9 hours)  
Approved electives (9 hours)  
The specific courses beyond the core requirements to be included in the Candidate Plan of Study (CPS) will be selected by students with the approval of the faculty adviser.  

Information Technology sub-plans  
Students must select one of the following two sub-plans in Information Technology (IT).  

Web Design and Development sub-plan  
Students interested in developing a sub-plan in Web Design and Development must select three out of these four courses:  
ISAM 4331  Introductions to Business Internet Applications Development  
CINF 4230  Web Application Development  
ARTS 4439  Digital Photography I  
ARTS 4434  Web Design  
Students are also encouraged to take ARTS 4435 Advanced Web Design as one of the approved electives.  

Information Technology Management and Administration sub-plan  
Students interested in developing a sub-plan in Information Technology Management and Administration must take the following three courses:  
CSCI 4634  Computer Systems Administration  
ITEC 4635  Network Administration  
ITEC 4636  IT Security and Disaster Recovery  

Computer Information Systems  
The plan in Computer Information Systems (CIS) leads to a bachelor of science (B.S.) degree. This plan prepares students to hold technical, administrative and management positions in the analysis, design, implementation, maintenance, operation and management of computer-based information systems. It is based on a broad general education and upper-level studies in computer science and other areas related to information systems, such as management, communication and accounting.  
The mission of the Computer Information Systems program is to prepare students for technical administrative and management careers in the analysis, design, implementation, maintenance, support, operation and management of computer information systems.  

Program Educational Objectives  
The program educational objectives of the CIS program strike a balance between theory
and practice of computer science and information systems. This balance satisfies both regional and national needs. Students graduating from the CIS program are equipped with not only sound technical knowledge and skills, but also understanding of the Information Systems (IS) environments.

- Computer Information Systems graduates will be competent in core foundations of Information Systems, Computing and Mathematics.
- Computer Information Systems graduates will understand the role of IS and be able to work effectively within Information Systems environments.
- Computer Information Systems graduates will be able to apply techniques in broad Information Systems areas, including database, networking, systems administration, and Web application development.
- Computer Information Systems graduates will be able to apply information systems knowledge and practices and systems analysis and design techniques for developing and managing Information Systems.
- Computer Information Systems graduates will be able to communicate and collaborate effectively and professionally in teams and with persons in various information systems roles.
- Computer Information Systems graduates will be aware of the need for life-long learning and will be conscious of ethical, social, global, legal, security-related and professional issues related to information systems.

The CIS program at the University of Houston-Clear Lake is accredited by the Computing Accreditation Commission of ABET, http://www.abet.org.

**Basic Requirements**

Students must complete the following courses or their equivalents in preparation for upper-level study:

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<tr>
<th>Course</th>
<th>Hours</th>
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<tr>
<td>Accounting</td>
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<tr>
<td>Business Calculus or Calculus I</td>
<td>3-4</td>
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<tr>
<td>*Statistics</td>
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<tr>
<td>*Principles of Management or Management Theory and Practice</td>
<td>3</td>
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<tr>
<td>Economics</td>
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<tr>
<td>Three additional hours of Accounting or Economics</td>
<td>3</td>
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<tr>
<td>*Computer Programming in Pascal or Visual Basic</td>
<td>3</td>
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<tr>
<td>*Computer Programming in C or C++</td>
<td>3</td>
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</tbody>
</table>

*Courses available at UHCL.

**Core Requirements (42 hours)**

(42 hours)

Students must meet these core requirements or approved upper-level substitutes:

- CINF 3231 IS Theory and Practice
- CINF 3331 Business Data Communications
- CINF 4230 Web Application Development
- CINF 4234 Modern Systems Analysis and Design
- CINF 4634 Computer Systems Administration
- CINF 4838 Senior Projects in CIS
- CSCI 3134 Software Development with Java
- CSCI 3234 Advanced Software Development
- CSCI 3331 Computer Organization and Assembly Language
CSCI 3333 Data Structures
CSCI 4333 Design of Database Systems
DSCI 3131 Quantitative Methods for Management
MATH 3331 Discrete Mathematics
SWEN 4432 Software Engineering

Note: Lower-level credit given for any of the above courses may require students to take additional approved technical electives to satisfy the plan requirements.

**Technical Electives (18 hours)**

Business electives* (6 hours)

Note: The elected courses should not have major overlap with CSCI or CINF courses listed in the student’s CPS. For example, ISAM 3331 (Intro. To Business Databases), ISAM 4331 (Internet App in Business) and ISAM 4635 (Analysis & Design of Business Systems) are NOT appropriate business electives for CIS students.

CINF/CSCI/CENG/SWEN courses* (6 hours)

A communication course **

*The specific courses beyond the core requirements to be included in the Candidate Plan of Study (CPS) will be selected by students with the approval of the faculty adviser.

**This requirement is in addition to the technical writing course requirement of SCE.

**Web-Application and E-Commerce sub-plan**

Students interested in developing a sub-plan in Web Applications and E-commerce should consider the following as electives:

CSCI 4135 Advanced Software Development with .Net Framework and C#

CINF 4334 Electronic Commerce

**Computer Systems and Security sub-plan**

Students interested in developing a sub-plan in Computer Systems and Security should consider the following as electives:

CSCI 4134 Advanced Software Design with Java

CSCI 4132 Network Protocols

CSCI 4534 Operating Systems

CINF/CSCI 4233 Computer Security

**Telecommunications sub-plan**

Students interested in developing a sub-plan in Telecommunications should consider the following as electives:

CSCI 4132 Network Protocols

CENG 4231 Telecommunications Switching Systems

CENG 4131 Telecommunications Net Devices

**Suggested Plan of Study**

The following study plan for the four regular semesters is recommended as a typical example for incoming full-time CIS students. Individual study plans may vary as long as the prerequisite structures are satisfied. Students should seek the advice of their assigned faculty adviser and set up their Candidate Plan of Study (CPS) as early as possible.
**Semester 0 (3 credits):**
Students who are interested in receiving a Transfer Student Scholarship must be enrolled full-time at UHCL.
CSCI 3134  Software Development with Java

**Semester 1 (15 credits):**
CSCI 3234  Advanced Software Development
CINF 3231  Information Systems Theory and Practice
MATH 3331  Discrete Mathematics
Business elective
COMM elective

**Semester 2 (15 credits):**
CSCI 3334  Software Development with Java
CINF 3231  Information Systems Theory and Practice
MATH 3331  Discrete Mathematics
Business elective
COMM elective

**Semester 3 (15 credits):**
CINF 3331  Business Data Communications
CINF 4234  Modern Systems Analysis and Design
CSCI 3331  Computer Organization & Assembly Language
CSCI 3333  Data Structures
SWEN 4432  Software Engineering

**MATHEMATICAL SCIENCE**

The plan in Mathematical Science leads to the bachelor of arts (B.A.) or bachelor of science (B.S.) degree. The undergraduate degree is designed to prepare the student for a career in industry or education, or to prepare the student for graduate study in mathematics, statistics, operations research or other mathematically based disciplines. The plan includes courses in both the classical foundations of mathematics and the modern concern with numerical issues spawned by the computer.

Students who are seeking teaching certification will follow the degree plan and certification on notated pages. Please consult the School of Education (SoE) for 4-8 degree and certification as well as for 8-12 degree and certification.

**Mathematical Science B.A. Degree**

**Basic Preparations**
(20-21 hours)

Applicants for the BA in Mathematical Science should have completed these courses in preparation for core requirements:
Calculus I and II 8 hours
*Calculus III 3-4 hours
*Natural Science 6 hours
*Scientific Programming Language 3 hours

*Courses available at UHCL.

Core Requirements
(12 hours)

If lower-level credit is given for any of the following courses, additional upper-level course work selected from the list of electives will be required. In addition to the threesemester calculus sequence, students must complete the following courses:
MATH 3131 Introduction to Linear Algebra
MATH 4030 Introduction to Modern Algebra and Number Theory
MATH 4131 Ordinary Differential Equations and Applications
MATH 4434 Introduction to Probability

Additional Requirements
(12 hours)

The remainder of required hours are selected from the following:
MATH 4031 History of Math Sciences
MATH 4132 Number Theory
MATH 4135 Numerical Analysis and Its Applications
MATH 4136 Math Software Applications
MATH 4231 Predicate Logic
MATH 4235 Introduction to Abstract Algebra
MATH 4235 Theory of Models and Applications
MATH 4235 Introduction to Statistics

General elective WRIT 3135 Technical Writing if ENGL 2311 not taken.

Mathematical Science B.S. Degree

Basic Preparation
(20-21 hours)

Applicants for the B.S. in Mathematical Science should have completed these courses in preparation for plan core requirements:
Calculus I and II 8 hours
*Calculus III 3-4 hours
*Natural Science 6 hours
*Scientific Programming Language 3 hours

*Courses available at UHCL.

Core Requirements
(18 hours)

If lower-level credit is given for any of the following courses, additional upper level course work selected from the list of electives will be required. In addition to the three-semester calculus sequence, students must complete the following courses:
MATH 3131 Introduction to Linear Algebra
MATH 4131 Ordinary Differential Equations and Applications
MATH 4232 Introduction to Abstract Algebra or
MATH 4435 Introduction to Statistics
MATH 4136 Math Software Applications
MATH 4331 Advanced Calculus
MATH 4434 Introduction to Probability

Additional Requirements
(9 hours)

The remainder of required hours is selected from the following:
MATH 4132 Number Theory
MATH 4133 Introduction to Topology
MATH 4135 Numerical Analysis and Its Applications
MATH 4231 Predicate Logic
MATH 4232 Introduction to Abstract Algebra
MATH 4235 Theory of Models and Applications
MATH 4431 Introduction to Analysis
MATH 4435 Introduction to Statistics
MATH 4633 Functions of a Complex Variable
General elective WRIT 3135. Technical Writing if ENGL 2311 not taken.

DIVISION OF ENGINEERING

COMPUTER ENGINEERING

The plan in Computer Engineering leads to the bachelor of science (B.S.) degree. This engineering plan is accredited by the Engineering Accreditation Commission of ABET, http://www.abet.org. and emphasizes the study of large and small computer systems for industrial, scientific and business applications. Computer hardware and software concepts, along with engineering-level mathematics, prepare students for jobs in computer-based industries as well as for admission into the graduate plan in Computer Engineering.

The culminating experience for a student in this plan is CENG 4625/CENG 4626 Senior Projects. The mission of the Computer Engineering plan is to provide students instruction in the pragmatic application of core knowledge by which they can specify, design and develop large and small computer systems for industrial and scientific purposes. There is an emphasis on microcomputer-based embedded systems. The curriculum includes sub-plans in software engineering and telecommunications.

The education objectives of the Computer Engineering program are:

• as practicing engineers, shall apply core knowledge (mathematics, science and engineering) to specify, design, develop, and test computer systems, including the ability to work effectively on multidisciplinary teams and to communicate effectively to achieve objectives.

• as practicing engineers, shall have demonstrated the capability to solve engineering problems, using modern tools and techniques, drawn from a range of technical specialties (telecommunications and networking, digital controls and real-time systems) that are consistent with the needs of our industrial constituents and the expertise of the faculty.

• as practicing engineers, shall exercise professional and ethical responsibilities.
as practicing engineers, shall successfully demonstrate the mastery of higher order thinking skills including quantitative and qualitative analysis, synthesis and evaluation of information, argumentation, problem solving and creativity.

serve communities, make significant contributions to society and consider the impact of engineering solutions in a global and societal context.

participate in lifelong learning experiences in the professional community.

**Computer Engineering Requirements**

**Admission Requirements**

Students entering the undergraduate Computer Engineering (CENG) plan should have a cumulative GPA of 2.500 (four-point grade scale) or better in lower level or transfer courses. Students with a GPA of less than 2.500 are encouraged to provide a written statement of additional material that will assist the admission committee in determining the individual’s potential for success in upper level courses.

**Core Plan Requirements**

All core courses require a grade of "C-" or better.

**Basic Requirements**

Students seeking a degree in Computer Engineering must have completed these courses or their equivalents in preparation for upper-level study:

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<th>Course</th>
<th>Hours</th>
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<td>General Chemistry</td>
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<td>*Ordinary Differential Equations</td>
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<td>Calculus I and II</td>
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<td>*Calculus III</td>
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<td>*Calculus Based Physics</td>
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<td>*Programming with C</td>
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<td>*Linear Algebra</td>
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*Courses available at UHCL.

**Core Course Requirements**

(54 hours)

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<tr>
<th>Course</th>
<th>Lab for Digital Circuits</th>
<th>Lab for Linear Circuits</th>
<th>Lab for Advanced Linear Circuits</th>
<th>Digital Circuits</th>
<th>Linear Circuits</th>
<th>Advanced Linear Circuits</th>
<th>Lab for Telecommunications and Networks</th>
<th>Introduction to Telecommunications and Networks</th>
<th>Lab for Computer Architecture</th>
<th>Computer Architecture</th>
<th>Introduction to Engineering</th>
<th>Lab for Microprocessor Interfacing</th>
<th>Microprocessor Interfacing</th>
<th>Analysis and Design of Linear Systems</th>
<th>Digital System Design</th>
<th>Senior Projects</th>
<th>Computer Organization &amp; Assembly Language</th>
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<td>CENG 3112</td>
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CSCI 3333    Data Structures
MATH 3331    Discrete Mathematics
MATH 3334    Probability & Statistics for Scientists & Engineers
SENG 4130    Intro to Systems Engineering
SWEN 4432    Software Engineering

An additional 12 hours of technical electives in CENG/CSCI/SWEN are required.

**Computer Engineering: Sub-plan in Software Engineering**

Students interested in software engineering should select from the following courses as their required technical electives:

- CSCI 3233    Object-Oriented Design and Programming
- CSCI 3532    Advanced Data Structure & Algorithms
- SWEN 4433    Software Engineering Tools
- SWEN 4435    Introduction to Personal Software Process

**Computer Engineering: Sub-plan in Telecommunications**

Students interested in careers involving telecommunications and networks should take the following courses as their required technical electives:

- CENG 3135/CENG 3115    Introduction to Digital Signal Processing and Lab
- CENG 4131    Telecommunications Networking Devices
- CENG 4231    Telecommunications Switching Systems
- CSCI 4132    Network Protocol

**Computer Engineering: Sub-plan in Signals and Controls**

Students interested in careers involving signal processing and control systems should take the following courses as their required technical electives:

- CENG 3135/CENG 3115    Introduction to Digital Signal Processing and Lab
- CENG 4135    Digital Signal Processing Applications
- CENG 4632    Digital Control Design
- CSCI 3231    Numerical Methods

**DIVISION OF NATURAL SCIENCES**

**BIOLOGICAL SCIENCE**

The plan in Biological Science leads to the bachelor of science (B.S.) or bachelor of arts (B.A.) degree. This plan is designed to prepare students for advanced study, technical positions in environmental or biomedical research or teaching. The Physiology/Pre-Health sub-plan within the B.S. plan is particularly applicable to students preparing for medical or dental school or other health-related professions. The B.A. in Biological Sciences is designed primarily for students interested in teaching biology at the middle or high school level.

**Biological Science B.A. Degree**

**Basic Requirements**

Applicants for the B.A. in Biological Sciences must have completed these courses in preparation for upper-level study:

- Chemistry with lab (including 4 hours of organic with lab)    12 hours
- Biology (including labs)    8 hours
Core Requirements
The course of study for the B.A. in Biological Sciences requires 60 semester hours, which includes 31 hours of core courses, plus 29 hours of designated electives in the sciences (BIOL, CHEM, ENSC or GEOL) or other areas as approved by the faculty adviser.

Students must complete the following core courses with grades of "C" or better (grades of "C-" or below are not acceptable) in the Biological Sciences at UHCL.

Environment (BIOL 3333, BIOL 3131 or BIOL 4035) 3 hours
Population (BIOL 4131 or BIOL 3335) 3 hours
Anatomy & Lab BIOL 3031 & BIOL 3011 or BIOL 3133 & BIOL 3113 or BIOL 3733 & BIOL 3713 or BIOL 4133 & BIOL 4113 4 hours
Physiology (BIOL 4434 or BIOL 4435 or BIOL 3134) 3 hours
Microbiology & Lab (BIOL 3231 & BIOL 3221) 5 hours
Cellular Biology (BIOL 3037 or BIOL 4431) 3 hours
Genetics & Lab (BIOL 3431 & BIOL 3411) 4 hours

Required support courses (must be completed with grades of "C-" or better):
Statistics (MATH 3038) 3 hours
Technical Writing (WRIT 3135, if not completed at lower level) 3 hours

Biological Science B.A. Degree sub-plan in General Biology (29 hours)
In addition to the required core courses, students in the General Biology sub-plan must complete an additional 29 hours of designated elective courses. These courses may be selected from list below or other courses from lists above, or as approved by faculty adviser. These courses must be completed with grades of "C-" or better.

BIOL 3036 Development of the Sciences BIOL 4135 Biology Practicum
BIOL 4334 Environmental Microbiology BIOL 4233 Field Biology
BIOL 4237 Plant Identification BIOL 4819, 4829, 4939 Independent Study in Biology
BIOL 4931 Research Topics in Biology BIOL xx3x Approved Elective
CHEM xx3x Approved Elective ENSC xx3x Approved Elective
GEOL xx3x Approved Elective Elective xx3x Approved Elective

Biological Science B.A. sub-plan for Teacher Certification
In addition to the required core courses for the B.A. in Biological Sciences, students in the Teacher Certification sub-plan must complete courses offered in the School of Education (SoE) and must have dual advisement in both the subject field (biological sciences) and education. Please refer to the (SoE) section of the catalog for the appropriate coursework for grades 4-8 or 8-12 teaching preparation.

Biological Science B.S. Degree
Basic Requirements
Applicants for the B.S. in Biological Science must have completed these courses in preparation for upper-level study:
General Chemistry (including lab) 8 hours
Physics (including lab) 8 hours
Calculus 4 hours
Biology (including lab) 8 hours
Organic Chemistry I and II (including lab) 8 hours
Core Requirements
The course of study for the B.S. in Biological Science requires 60 semester hours, which include 20 hours of core courses, plus 40 hours of required courses and designated electives within their chosen specialization area. All designated electives must be approved by the faculty adviser.

Students must complete the following core courses in biology with grades of "C" or better (grades of "C-" or below are not acceptable). The math and writing core courses must be completed with grades of "C-" or better.

**Biological Science B.S. Degree: Core courses (20 hours)**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOL 4431</td>
<td>Biochemistry I</td>
<td>3</td>
</tr>
<tr>
<td>BIOL 4422</td>
<td>Laboratory for Biochemistry</td>
<td>2</td>
</tr>
<tr>
<td>BIOL 3431</td>
<td>Genetics</td>
<td>3</td>
</tr>
<tr>
<td>BIOL 3411</td>
<td>Genetics Laboratory</td>
<td>1</td>
</tr>
<tr>
<td>BIOL 4131</td>
<td>Ecology</td>
<td>3</td>
</tr>
<tr>
<td>MATH 3038</td>
<td>Computational Statistics</td>
<td>3</td>
</tr>
<tr>
<td>BIOL 4728</td>
<td>Seminar in Biology</td>
<td>2</td>
</tr>
<tr>
<td>WRIT 3135</td>
<td>Technical Writing (if not completed</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>at lower level)</td>
<td></td>
</tr>
</tbody>
</table>

Five specialization areas are available to students pursuing the B.S. degree in Biological Science. In all cases, prerequisites for any course must be satisfied prior to enrollment in the course. Students must complete the required courses for each specialization area with grades of "C" or better (grades of "C-" or below are not acceptable). Designated elective courses must be completed with grades of "C-" or better.

**Biological Science B.S. Degree: Specialization Areas**

**Biological Science: Cell/Molecular/Biotechnology Specialization Area (40 hours)**

**Required courses (12 hours):**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOL 4432</td>
<td>Biochemistry II</td>
<td>3</td>
</tr>
<tr>
<td>BIOL 4437</td>
<td>Cellular Physiology</td>
<td>3</td>
</tr>
<tr>
<td>BIOL 4438</td>
<td>Developmental Biology</td>
<td>3</td>
</tr>
<tr>
<td>BIOL 4531</td>
<td>Molecular Biology</td>
<td>3</td>
</tr>
</tbody>
</table>

Choose one of the following courses (3 hours):

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOL 4435</td>
<td>Human Physiology</td>
<td>3</td>
</tr>
<tr>
<td>BIOL 4434</td>
<td>Comparative Animal Physiology</td>
<td></td>
</tr>
<tr>
<td>BIOL 3134</td>
<td>Plant Physiology</td>
<td></td>
</tr>
</tbody>
</table>

Choose one of the following courses with lab (4 hours):

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOL 3733 and BIOL 3713</td>
<td>Human Anatomy and Lab</td>
<td></td>
</tr>
<tr>
<td>BIOL 3031 and BIOL 3011</td>
<td>Comparative Animal Morphology and Lab</td>
<td></td>
</tr>
<tr>
<td>BIOL 3133 and BIOL 3113</td>
<td>Plant Anatomy and Lab</td>
<td></td>
</tr>
</tbody>
</table>

Choose from the following designated elective courses or other courses from list above (21 hours):

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOL 4332 Histology</td>
<td>BIOL 4436 Pathophysiology</td>
<td></td>
</tr>
<tr>
<td>BIOL 4522 Molecular Biology Lab</td>
<td>BIOL 4535 Tissue Culture</td>
<td></td>
</tr>
<tr>
<td>BIOL 4523 Lab for Biotechnology</td>
<td>BIOL 4631 Immunology</td>
<td></td>
</tr>
<tr>
<td>BIOL 4524 Eukaryotic Gene Expression Lab</td>
<td>BIOL 4731 Cancer Biology</td>
<td></td>
</tr>
<tr>
<td>BIOL 4931 Topics Courses</td>
<td>BIOL xx3x Approved Elective</td>
<td></td>
</tr>
<tr>
<td>BIOL 4819, BIOL 4829, BIOL 4839 Independent Study in Biology</td>
<td>Elective xx3x Approved Elective</td>
<td></td>
</tr>
</tbody>
</table>
Biological Science: Physiology/Pre-Health Specialization Area (40 hours)

Required courses (20 hours):

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOL 4432</td>
<td>Biochemistry II</td>
<td>3</td>
</tr>
<tr>
<td>BIOL 4435 and BIOL 4421</td>
<td>Human Physiology and Lab</td>
<td>5</td>
</tr>
<tr>
<td>BIOL 3733 and BIOL 3713</td>
<td>Human Anatomy and Lab</td>
<td>4</td>
</tr>
<tr>
<td>BIOL 3231 and BIOL 3221</td>
<td>Fundamentals of Microbiology and Lab</td>
<td>5</td>
</tr>
<tr>
<td>BIOL 4631</td>
<td>Immunology</td>
<td>3</td>
</tr>
</tbody>
</table>

Choose one of the following courses (3 hours):

- BIOL 4437 Cellular Physiology
- BIOL 4436 Pathophysiology
- BIOL 4531 Molecular Biology

Choose from the following designated elective courses or other courses from list above (17 hours):

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOL 4322</td>
<td>Histology</td>
</tr>
<tr>
<td>BIOL 4235 Environmental Toxicology</td>
<td>BIOL 4438 Developmental Biology</td>
</tr>
<tr>
<td>BIOL 4523 Lab for Biotechnology</td>
<td>BIOL 4731 Cancer Biology</td>
</tr>
<tr>
<td>CHEM 4639 Food Science and Nutrition</td>
<td>HLTH xx3x Approved Elective</td>
</tr>
<tr>
<td>BIOL 4931 Topics Courses</td>
<td>BIOL xx3x Approved Elective</td>
</tr>
<tr>
<td>BIOL 4819, BIOL 4829, BIOL 4839</td>
<td>BIOL xx2x Biology Lab Course</td>
</tr>
</tbody>
</table>

Independent Study in Biology
Elective xx3x Approved Elective

Biological Science: Ecology/Microbiology/Aquatic & Marine Biology Specialization Area (40 hours)

Required courses (18 hours):

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Physiology (BIOL 4434 or BIOL 3134)</td>
<td>BIOL 3335 Epidemiology and Public Health Microbiology</td>
<td></td>
</tr>
<tr>
<td>Anatomy &amp; Lab (BIOL 3031 &amp; BIOL 3011 or BIOL 3133 and BIOL 3113)</td>
<td>BIOL 4438 Developmental Biology</td>
<td></td>
</tr>
<tr>
<td>Microbiology &amp; Lab (BIOL 3231 and BIOL 3221)</td>
<td>BIOL 4731 Cancer Biology</td>
<td></td>
</tr>
<tr>
<td>Environmental Biology (BIOL 3333)</td>
<td>HLTH xx3x Approved Elective</td>
<td></td>
</tr>
<tr>
<td>Field Biology (BIOL 4233)</td>
<td>BIOL xx2x Biology Lab Course</td>
<td></td>
</tr>
</tbody>
</table>

Choose two of the following courses: (6-7 hours)

- BIOL 3131 Marine Biology
- BIOL 4235 Environmental Toxicology
- BIOL 4133 and BIOL 4113 Biology of Fishes and Lab
- BIOL 4334 Environmental Microbiology
- BIOL 4x3x Plant Development

Choose from the following designated elective courses or other courses from list above (15-16 hours):

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOL 4237 Plant Identification</td>
<td>BIOL 3335 Epidemiology &amp; Public Health Microbiology</td>
</tr>
<tr>
<td>BIOL 4035 Ecology of the Amazon</td>
<td>BIOL 4631 Immunology</td>
</tr>
<tr>
<td>BIOL 4437 Cellular Physiology</td>
<td>BIOL 4523 Lab for Biotechnology</td>
</tr>
<tr>
<td>BIOL 4931 Research Topics in Biology</td>
<td>BIOL xx3x Approved Elective</td>
</tr>
<tr>
<td>BIOL 4819, 4829, 4839 Independent Study</td>
<td>BIOL xx2x Biology Lab Course</td>
</tr>
</tbody>
</table>
Biological Science: Plant Biology Specialization Area (40 hours)

Required courses (16 hours):

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOL 3133</td>
<td>Plant Anatomy and Lab</td>
<td>4</td>
</tr>
<tr>
<td>BIOL 3134</td>
<td>Plant Physiology</td>
<td>3</td>
</tr>
<tr>
<td>BIOL 4432</td>
<td>Biochemistry II</td>
<td>3</td>
</tr>
<tr>
<td>BIOL 4437</td>
<td>Cellular Physiology</td>
<td>3</td>
</tr>
<tr>
<td>BIOL 4x3x</td>
<td>Plant Development</td>
<td>3</td>
</tr>
</tbody>
</table>

Choose one of the following courses (3 hours):

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOL 4531</td>
<td>Molecular Biology</td>
</tr>
<tr>
<td>BIOL 4237</td>
<td>Plant Identification</td>
</tr>
<tr>
<td>BIOL 3333</td>
<td>Environmental Biology</td>
</tr>
</tbody>
</table>

Choose from the following designated elective courses or other courses from list above (21 hours):

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOL 4524</td>
<td>Eukaryotic Gene Expression Lab</td>
</tr>
<tr>
<td>BIOL 4522</td>
<td>Molecular Biology Laboratory</td>
</tr>
<tr>
<td>BIOL 4819, 4829, 4839</td>
<td>Independent Study</td>
</tr>
<tr>
<td>BIOL 4931</td>
<td>Research Topics in Biology</td>
</tr>
</tbody>
</table>

Biological Science: Forensic Biology Specialization Area (40 hours)

Required courses (30 hours):

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOL 3231 &amp; BIOL 3221</td>
<td>Microbiology &amp; Lab</td>
<td>5</td>
</tr>
<tr>
<td>BIOL 3733 &amp; BIOL 3713</td>
<td>Human Anatomy &amp; Lab</td>
<td>4</td>
</tr>
<tr>
<td>BIOL 4432</td>
<td>Biochemistry II</td>
<td>3</td>
</tr>
<tr>
<td>BIOL 4434 or BIOL 4435</td>
<td>Animal or Human Physiology</td>
<td>3</td>
</tr>
<tr>
<td>BIOL 4335</td>
<td>Forensic Biology</td>
<td>3</td>
</tr>
<tr>
<td>CHEM 4633</td>
<td>Forensic Chemistry</td>
<td>3</td>
</tr>
<tr>
<td>CHEM 4733</td>
<td>Quantitative Analysis</td>
<td>3</td>
</tr>
<tr>
<td>BIOL 4235</td>
<td>Toxicology</td>
<td>3</td>
</tr>
<tr>
<td>CRIM 4330</td>
<td>Criminal Investigation</td>
<td>3</td>
</tr>
<tr>
<td>BIOL 4x2x</td>
<td>Forensics Seminar (replaces BIOL 4728)</td>
<td>2</td>
</tr>
</tbody>
</table>

Choose from the following designated elective courses (10 hours):

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOL 4437</td>
<td>Cellular Physiology</td>
</tr>
<tr>
<td>CHEM 4635</td>
<td>Analytical Chemistry I</td>
</tr>
<tr>
<td>CRIM 4334</td>
<td>Criminal Law</td>
</tr>
<tr>
<td>BIOL 4819, 4829, 4839</td>
<td>Independent Study</td>
</tr>
<tr>
<td>BIOL 4931</td>
<td>Research Topics in Biology</td>
</tr>
</tbody>
</table>

Pre-Health Professions Students

Students interested in pursuing a career in one of the health professions (including prospective dental, medical, veterinary, nursing, physician assistant, physical therapy school applicants) are advised that students are responsible for determining the specific requirements of the schools selected for application.

Additionally, students planning to apply to medical school are advised that a new MCAT exam will be implemented in 2015. In addition to testing knowledge in the basic sciences, the new test will also include two new sections. One of the new sections will test the applicants’ knowledge of psychology, social sciences and behavior. A second new section will test the applicants’ skill in critical thinking and reasoning.
Students intending to apply to a healthcare profession program are strongly encouraged to discuss their plans with their faculty adviser and the UHCL Pre-Health adviser as early in their academic career as possible.

Students requesting recommendation letters from the UHCL Pre-Health Advisory Committee should review the Pre-Health Committee’s web page at http://www.uhcl.edu/sce/HPAC for the information required by the committee. Requests for letters of recommendation from the committee should be submitted as early in the application cycle as possible.

**Biology Scholars Plan - Linked B.S.-M.S. Degree Plans in Biology**

The Biology Scholars Plan combines the B.S. degree plan in Biology with M.S. degree plans in Biology or Biotechnology with the intention of allowing highly motivated and qualified students to complete both the B.S. and M.S. degrees in biology in a time and cost efficient manner. Students in the plan may take up to four courses at the graduate level in their senior year if they have completed the required course prerequisites. These graduate credit hours may be applied toward either the B.S. or M.S. degree, but not both. Additionally, students in the Scholars Plan are expected to begin a graduate research project early in their studies. After admission to the Scholars Plan and successful completion of the B.S. degree in Biology, the Biology Program Graduate Admissions committee will consider waiving the Graduate Record Examination (GRE) requirement for admission into the Biology Graduate Program.

Biology scholars plan application Requirements:

- Applicants may apply for admission to the program during their sophomore, junior or senior year in college.
- Applicants must declare themselves to be Biology majors immediately upon admission.
- Applicants must have completed a minimum of 12 credit hours in mathematics/science coursework at the lower level, including a minimum of eight credit hours in biology, and have a cumulative mathematics/science GPA of 3.5.
- Applicants must provide a letter of recommendation from a science faculty adviser familiar with the student’s coursework.
- Applicants must interview with the Scholars Plan Admissions Committee.

After admission, successful continuation in the Scholars Plan will require students to:

- Maintain an overall GPA of 3.0 and Mathematics/Science GPA of 3.0. Failure to maintain these averages will result in a one-semester probation period during which the student must improve his/her cumulative GPA to 3.0, and their Mathematics/Science GPA to 3.0.
- Participate in a research project as an Independent Study course under the supervision of a graduate faculty adviser during the senior undergraduate year.
- Enroll in the Biology or Biotechnology Graduate Program upon completion of the requirements for the B.S. degree.
- Successfully complete a research project as an Independent Study or graduate thesis under the supervision of a graduate faculty advisor as part of their MS degree.
Students who fail to meet any of these requirements will be dropped from the Scholars Plan, but may continue to pursue the B.S. or M.S. degree. Students who are dropped from the Scholars Program, but who wish to continue to pursue the M.S. degree, must meet the standard application requirements for admission to the Biology or Biotechnology Graduate Program.

At the completion of the requirements for each degree the student will be awarded the B.S. and M.S. degrees. A notation will be made on the student’s transcript indicating they have completed the Biology Scholars Plan.

In the event a student is unable to complete the entire program of study, they are assured the B.S. degree in Biology upon completion of the requirements for that degree. In the event a student fails to complete the M.S. degree requirements, graduate level classes taken while in the program may be applied toward the B.S. degree.

**Option for Certificate in Biotechnology**

A student may work toward a Certificate in Biotechnology, which requires the completion of at least seven biology laboratory courses at UHCL. The certificate option targets students who are working toward or have already completed a B.S. degree and wish to add course work that will be focused on the biotechnology field. Training in these laboratories will prepare students for careers in academic, industrial, biomedical, clinical, state/federal or environmental areas.

**Prerequisites**

Students who are currently majoring in biology, environmental science or chemistry, or who have already completed a bachelor’s degree, must have completed introductory biology (six hours), general chemistry (eight hours), organic chemistry (eight hours) and calculus as general prerequisites. In addition, students must have completed or be currently enrolled in the following courses: biochemistry, cell biology or cell physiology, genetics, animal/human/plant physiology and microbiology.

Current UHCL students (degree-seeking B.S. or M.S. students or post-baccalaureate non-degree seeking students) who wish to participate in the certificate option must be in good academic standing, maintain a minimum 2.500 GPA in the laboratory courses and be advised by a faculty member in the Biology program.

**Core Requirements**

A minimum of seven laboratory courses must be completed for the certificate in Biotechnology.

The following three core courses are required:

- BIOL 4522 Molecular Biology Laboratory
- BIOL 4523 Laboratory for Biotechnology
- BIOL 4524 Laboratory for Eukaryotic Gene Expression

At least four of the following courses are required:

- BIOL 3221 Laboratory for Fundamentals of Microbiology
- BIOL 3713 Human Anatomy Laboratory
- BIOL 4225 Environmental Toxicology Laboratory
CHEMISTRY

Plans in Chemistry lead to the bachelor of arts (B.A.) or bachelor of science (B.S.) degrees. The Chemistry Program has completed evaluation and assessment and re-accreditation by the American Chemical Society (ACS) in 2003 and is on the ACS list of approved chemistry programs nationwide. Therefore students may now obtain ACS-certified BS degrees in chemistry if they complete the appropriate curriculum. Students enrolled in the Chemistry plan may choose from high quality content courses in all of the traditional areas of Organic, Analytical, Physical and Inorganic Chemistry, as well as in the closely related fields of Biochemistry and Environmental Chemistry. Moreover, students are encouraged to further enhance their studies by undertaking research with one of the Chemistry plan’s faculty in any of these areas. In regard to such research, it should be noted that during the past nine years the Chemistry plan has received endowments from the Welch Foundation in the form of a Chemistry Departmental Research Grant. Those funds have been expended in support of the research efforts carried out by the plan’s faculty during the training of students. This grant has just been renewed through the year 2013. The Chemistry plan also has an endowment from the Zeon Chemicals Company.

All chemistry courses taken at UHCL more than one year prior to being admitted to the Chemistry plan are subject to faculty review before being accepted for degree credit. Further information on the Chemistry plan is available from the Chair of Chemistry.

The B.A. degree is recommended for students preparing for careers in interdisciplinary areas such as medicine, secondary school teaching, patent law or environmental science. The B.S. degree is designed to meet the needs of students planning careers as professional chemists and is recommended as preparation for graduate training or for a career in the chemical industry.

Chemistry B.A. Degree

Basic Requirements

Students seeking a B.A. degree in Chemistry must meet the following minimum requirements or equivalents before being admitted.

General (Freshman) Chemistry I and II with laboratory 8 hours
Calculus I (Differential Calculus) 3 hours
College Physics I and II with laboratory 8 hours
Introduction to Computer Programming (e.g., BASIC, FORTRAN, C or PASCAL) 3 hours

In all cases above, evidence of completion of the course with a grade of "C-" or better is required.

Core Requirements

Students seeking a B.A. degree in Chemistry must successfully complete the following courses or their equivalents:
<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Organic Chemistry (CHEM 3233, CHEM 3234, CHEM 3224)</td>
<td>8</td>
</tr>
<tr>
<td>Analytical Chemistry (CHEM 4635, CHEM 4636, CHEM 4622)</td>
<td>8</td>
</tr>
<tr>
<td>Physical Chemistry (CHEM 3230 or CHEM 4231)</td>
<td>3</td>
</tr>
<tr>
<td>Inorganic Chemistry (CHEM 4335, CHEM 4325)</td>
<td>5</td>
</tr>
<tr>
<td>Instrumental Analysis (CHEM 4637)</td>
<td>3</td>
</tr>
<tr>
<td>Chemistry Seminar (CHEM 4732)</td>
<td>3</td>
</tr>
<tr>
<td>Quantitative Chemical Analysis (CHEM 4733)</td>
<td>3</td>
</tr>
<tr>
<td>Mathematics (MATH 3038 or MATH 3131)</td>
<td>3</td>
</tr>
<tr>
<td>Advanced CHEM elective (approved by faculty adviser)</td>
<td>3</td>
</tr>
<tr>
<td>Instrumental Analysis (CHEM 4637)</td>
<td>3</td>
</tr>
<tr>
<td>Analytical Chemistry (CHEM 4635, CHEM 4636, CHEM 4622)</td>
<td>8</td>
</tr>
<tr>
<td>Physical Chemistry (CHEM 3230 or CHEM 4231)</td>
<td>3</td>
</tr>
<tr>
<td>Inorganic Chemistry (CHEM 4335, CHEM 4325)</td>
<td>5</td>
</tr>
<tr>
<td>Instrumental Analysis (CHEM 4637)</td>
<td>3</td>
</tr>
<tr>
<td>Chemistry Seminar (CHEM 4732)</td>
<td>3</td>
</tr>
<tr>
<td>Quantitative Chemical Analysis (CHEM 4733)</td>
<td>3</td>
</tr>
</tbody>
</table>

A minimum of 15 hours in the CHEM rubric must be successfully completed at UHCL. For successful completion of any core requirement or chemistry elective, a grade of "C-" or better must be attained.

Elective chemistry courses for B.A.:
- Advanced Organic Chemistry (CHEM 4638)
- Advanced Spectra Analysis (CHEM 4731)
- Food Chemistry and Nutrition (CHEM 4639)
- Environmental Sampling and Monitoring (CHEM 4535)
- Lab for Environmental Analysis (CHEM 4521)
- Biochemistry (CHEM 4431)
- Chemical Origins (CHEM 4131)
- Handedness in Science, Medicine and Origin of Life (CHEM 4135)
- Environmental Chemistry (CHEM 3333)

**Chemistry requirements for the B.S. Degree**

**Basic Requirements**

Students seeking the B.S. degree in Chemistry must meet the following requirements before being admitted.

- General (Freshman) Chemistry I and II with lab 8 hours
- Calculus I and II 8 hours
- *Calculus-based Physics with lab 8 hours
- Introduction to Computer Programming (e.g., BASIC, FORTRAN, C or PASCAL) 3 hours

**In addition, the following courses are required foundation courses for Chemical and Biological Technology specialization**

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIO1406</td>
<td>3</td>
</tr>
<tr>
<td>BIO1407</td>
<td>3</td>
</tr>
</tbody>
</table>

*Course available at UHCL.

In all cases above, evidence of completion of the course with a grade of "C-" or better is required.

**Core Requirements**

(43 hours)

Students seeking the B.S. degree in Chemistry must successfully complete the following courses or their equivalents:

- Organic Chemistry (CHEM 3233, CHEM 3234, CHEM 3224) 8 hours
- Analytical Chemistry (CHEM 4635, CHEM 4636, CHEM 4622) 8 hours
- Physical Chemistry (CHEM 4231, CHEM 4232, CHEM 4222) 8 hours
- Inorganic Chemistry (CHEM 4335, CHEM 4325) 5 hours
- Chemistry Seminar (CHEM 4732) 3 hours
- Quantitative Chemical Analysis (CHEM 4733) 3 hours
Math for Physical Chemistry and Biochemistry (CHEM 4130) 3 hours
Biochemistry (CHEM 4431) 3 hours
Instrumental Analysis (CHEM 4637) 3 hours
Advanced Organic Chemistry (CHEM 4638) 3 hours
Advanced Spectroscopic Analysis (CHEM 4731) 3 hours
Undergraduate Research (CHEM 4729) 2 hours

A minimum of 18 hours in the CHEM rubric must be successfully completed at UHCL. For successful completion of any core requirement or chemistry elective, a grade of "C-" or better must be attained.

Elective courses for B.S.:
Food Chemistry and Nutrition (CHEM 4639)
Environmental Sampling and Monitoring (CHEM 4535)
Lab for Environmental Analysis (CHEM 4521)
Biochemistry (CHEM 4431)
Handedness in Science, Medicine and Origin of Life (CHEM 4135)
Environmental Chemistry (CHEM 3333)

Specialization Areas are available to students pursuing the B.S. degree in Chemistry. In all cases prerequisites for each course must be satisfied prior to enrollment in the course. Students in the Specialization Area must complete the required courses with grades of "C" or better (grades of "C-" or below are not acceptable).

Required courses for Chemical & Biological Technology Specialization (in addition to the core requirements for the B.S. degree):
Genetics (BIOL 3431) 3 hours
Molecular Biology (BIOL 4531) 3 hours
Industrial Chemistry (CHEM 4730) 3 hours

The following courses are electives for Chemical and Biological Technology sub-plan.
The students in this sub-plan must take one (or more) of the elective courses:
Animal Physiology (BIOL 4434) or Human Physiology (BIOL 4435) or Plant Physiology (BIOL 3134)
Cell Physiology (BIOL 4437)
Molecular Biology Lab (BIOL 4522)
Lab for Biotechnology (BIOL 4523)

Students in the specialization area must complete the required courses with grades of "C" or better, (grades of "C-" or below are not acceptable).

Forensic Chemistry Specialization Area required courses
In addition to the core requirements for B.S. degree:
Forensic Chemistry (CHEM 4633) 3 hours
Forensic Biology (BIOL 4335) 3 hours
Criminal Investigation (CRIM 4330) 3 hours

Elective courses:
Criminal Law (CRIM 4334) 3 hours
Environmental Sampling and Monitoring (CHEM 4535) 3 hours
Environmental Toxicology (BIOL 4235) 3 hours
Quantitative Chemical Analysis (CHEM 4733) 3 hours
Pre-Health Professions Students

Students interested in pursuing a career in one of the health professions (including prospective dental, medical, veterinary, nursing, physician assistant, physical therapy school applicants) are advised that students are responsible for determining the specific requirements of the schools selected for application.

Additionally, students planning to apply to medical school are advised that a new MCAT exam will be implemented in 2015. In addition to testing knowledge in the basic sciences, the new test will also include two new sections. One of the new sections will test the applicants’ knowledge of psychology, social sciences and behavior. A second new section will test the applicants’ skill in critical thinking and reasoning.

Students intending to apply to a healthcare profession program are strongly encouraged to discuss their plans with their faculty adviser and the UHCL Pre-Health adviser as early in their academic career as possible.

Students requesting recommendation letters from the UHCL Pre-Health Advisory Committee should review the Pre-Health Committee’s web page at http://www.uhcl.edu/sce/HPAC for the information required by the committee. Requests for letters of recommendation from the committee should be submitted as early in the application cycle as possible.

Chemistry Scholars Plan—Linked BS-MS degree plans in Chemistry

The Chemistry Scholars Plan encourages highly motivated and qualified chemistry B.S. degree seeking students to obtain M.S. degree in Chemistry. Students in the plan may take up to four courses at the graduate level in their senior year if they have completed the required course prerequisites. These graduate credit hours may be applied toward either the B.S. or M.S. degree, but not both. Additionally, students in the Scholars Plan are expected to begin a graduate research project early in their studies. After admission to the Scholars Plan and successful completion of the B.S. degree in Chemistry, the Chemistry Program Graduate Admissions committee will waive the Graduate Record Examination (GRE) requirement for their admission into the Chemistry Graduate Program.

Chemistry Scholars Plan Application Requirements:

• Applicants may apply for admission to the program during their sophomore, junior or senior year in college.
• Applicants must declare themselves to be Chemistry majors immediately upon admission.
• Applicants must have completed a minimum of 12 credit hours in mathematics/science coursework at the lower level, including a minimum of eight credit hours in chemistry, and have a cumulative mathematics/science GPA of 3.5.
• Applicants must interview with the Scholars Plan Admissions Committee.
• After admission, successful continuation in the Scholars Plan will require students to:
  • Maintain an overall GPA of 3.0 and mathematics/science GPA of 3.0. Failure to maintain these averages will result in a one-semester probation period during which
the student must improve their cumulative GPA to 3.0 and their mathematics/science GPA to 3.0.

- Participate in a research project as an Independent Study course under the supervision of a graduate faculty adviser during the senior undergraduate year.
- Enroll in the Chemistry Graduate Program upon completion of the requirements for the B.S. degree.
- Successfully complete a research project as an Independent Study and CHEM 6837 and CHEM 6838 or graduate thesis under the supervision of a graduate faculty adviser as part of their MS degree coursework.

Students who fail to meet any of these requirements will be dropped from the Scholars Plan, but may continue to pursue the B.S. or M.S. degree in chemistry. Students who are dropped from the Scholars Program, but who wish to continue to pursue the MS degree, must meet the standard application requirements for admission to the Chemistry Graduate Program.

At the completion of the requirements for each degree the student will be awarded the B.S. and M.S. degrees in Chemistry. A notation will be made on the student’s transcript indicating they have completed the Chemistry Scholars Plan.

In the event a student is unable to complete the entire program of study, they are assured the B.S. degree in Chemistry upon completion of the requirements for that degree. In the event a student fails to complete the M.S. degree requirements, graduate level classes taken while in the program may be applied toward the B.S. degree.

**ENVIRONMENTAL SCIENCE**

The plan in Environmental Science leads to the bachelor of science (B.S.) degree. This plan seeks through an interdisciplinary approach to prepare students for opportunities in the private sector and in governmental agencies where environmental issues are being addressed. Graduates of the plan will also be prepared to pursue further academic training in Environmental Science. Students may also prepare for the professional certification examinations in Industrial Hygiene and Safety.

Students must specialize in one of the following areas: Environmental Biology, Environmental Chemistry, Environmental Geology, Industrial Hygiene or Safety.

The undergraduate Environmental Science-Industrial Hygiene and Safety plans are accredited by the Applied Science Commission of ABET, http://www.abet.org.

**Environmental Science B.S. Degree**

**Basic Requirements**

Applicants for the B.S. in Environmental Science must have completed the following courses (grade of C- or better) in preparation for upper-level study:

- Chemistry and, II: 8 hours
- Calculus I: 3 hours
- College Physics I and II: 8 hours
- Technical Writing: 3 hours

In addition to the above requirements, at least 12 hours in science (biology, chemistry,
physics and/or geology) must be completed before admission to the Environmental Science plan. Other courses specific to the specialization area (e.g., Biology I and Biology II for those specializing in Environmental Biology or Environmental Chemistry; and Anatomy and Physiology for those specializing in Industrial Hygiene or Safety) should also be completed.

**Core Requirements**
(Must be completed with a grade of "C-" or better)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
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</thead>
<tbody>
<tr>
<td>CHEM 3233</td>
<td>Organic Chemistry I</td>
<td>3</td>
</tr>
<tr>
<td>CHEM 3333</td>
<td>Environmental Chemistry</td>
<td>3</td>
</tr>
<tr>
<td>BIOL 3333</td>
<td>Environmental Biology</td>
<td>3</td>
</tr>
<tr>
<td>GEOL 3333</td>
<td>Environmental Geology</td>
<td>3</td>
</tr>
<tr>
<td>INDH 3333</td>
<td>Environmental Safety and Health</td>
<td>3</td>
</tr>
<tr>
<td>MATH 3038</td>
<td>Computational Statistics (MATH 3038 or equivalent)</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Internship, Co-Op, Independent Study, Seminar</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>or Advanced Studies</td>
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</tbody>
</table>

**Environmental Science sub-plan course requirements or their equivalents**
(Must be completed with a grade of "C-" or better)

**Environmental Biology sub-plan**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOL 4334</td>
<td>Environmental Microbiology</td>
<td>3</td>
</tr>
<tr>
<td>BIOL 4131</td>
<td>Ecology</td>
<td>3</td>
</tr>
<tr>
<td>BIOL 4233</td>
<td>Field Biology</td>
<td>3</td>
</tr>
<tr>
<td>BIOL 4235</td>
<td>Environmental Toxicology</td>
<td>3</td>
</tr>
<tr>
<td>BIOL 4434</td>
<td>Comparative Animal Physiology</td>
<td>3</td>
</tr>
<tr>
<td>CHEM 4521</td>
<td>Lab for Environmental Analysis</td>
<td>2</td>
</tr>
<tr>
<td>CHEM 4535</td>
<td>Environmental Sampling and Monitoring</td>
<td>3</td>
</tr>
</tbody>
</table>

Choose one of the following courses:

- BIOL 3031 and BIOL 3011: Comparative Animal Morphology and Lab - 4 hours
- BIOL 3131: Marine Biology - 3 hours
- BIOL 4035: Ecology of the Amazon - 3 hours
- BIOL 4133 and BIOL 4113: Biology of Fishes and Lab - 4 hours
- BIOL 4237: Plant Identification - 3 hours

**Environmental Chemistry sub-plan**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHEM 3230</td>
<td>Survey of Physical Chemistry</td>
<td>3</td>
</tr>
<tr>
<td>CHEM 3234</td>
<td>Organic Chemistry II</td>
<td>3</td>
</tr>
<tr>
<td>CHEM 4521</td>
<td>Lab for Environmental Analysis</td>
<td>2</td>
</tr>
<tr>
<td>CHEM 4532</td>
<td>Water Chemistry and Water Pollution</td>
<td>3</td>
</tr>
<tr>
<td>CHEM 4535</td>
<td>Environmental Sampling &amp; Monitoring</td>
<td>3</td>
</tr>
<tr>
<td>CHEM 4635</td>
<td>Analytical Chemistry I</td>
<td>3</td>
</tr>
<tr>
<td>CHEM 4636</td>
<td>Analytical Chemistry II</td>
<td>3</td>
</tr>
<tr>
<td>CHEM 4536</td>
<td>Soil and Groundwater Remediation</td>
<td>3</td>
</tr>
</tbody>
</table>

**Environmental Geology sub-plan**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
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</thead>
<tbody>
<tr>
<td>GEOL 3631</td>
<td>Photogeology</td>
<td>3</td>
</tr>
<tr>
<td>GEOL 4222</td>
<td>Laboratory for Geomorphology</td>
<td>2</td>
</tr>
<tr>
<td>GEOL 4234</td>
<td>Geomorphology</td>
<td>3</td>
</tr>
<tr>
<td>GEOL 4235</td>
<td>Sedimentation and Stratigraphy</td>
<td>3</td>
</tr>
<tr>
<td>GEOL 4531</td>
<td>Hydrogeology</td>
<td>3</td>
</tr>
</tbody>
</table>
CHEM 4521  Lab for Environmental Analysis  2 hours
CHEM 4535  Environmental Sampling & Monitoring  3 hours

**Industrial Hygiene sub-plan**
- INDH 3131  Industrial Health and Hygiene  3 hours
- INDH 3332  Principles of Professional Safety  3 hours
- INDH 4131  Noise and Hearing Conservation  3 hours
- INDH 4133  Industrial Ventilation  3 hours
- INDH 4135  Industrial Radiological Health  3 hours
- INDH 4231  Ergonomics, Human Factors and Workspace Design  3 hours
- INDH 4232  Industrial Hygiene Sampling and Analysis  3 hours
- BIOL 4235  Environmental Toxicology  3 hours

**Safety sub-plan**
- INDH 3131  Industrial Health and Hygiene  3 hours
- INDH 3332  Principles of Professional Safety  3 hours
- INDH 3430  Techniques of Safety Engineering and Analysis  3 hours
- INDH 4231  Ergonomics, Human Factors and Workplace Design  3 hours
- INDH 4232  Industrial Hygiene Sampling and Analysis  3 hours
- INDH 4136  System Safety and Accident Investigation  3 hours
- INDH 4233  Hazardous Material and Emergency Management  3 hours
- INDH 4234  Fire Safety Engineering  3 hours
- INDH 4333  Construction and General Industry Safety  3 hours

Additional required electives must be selected in consultation with a faculty adviser and shall be completed with grades "C-" or better. In all cases, prerequisites for each course must be satisfied. A maximum of six hours of environmental management courses may be included.

**PHYSICS**

The plan in Physics leads to the bachelor of science (B.S.) degree at the undergraduate level. Our location and the connections our faculty have with National Aeronautics and Space Administration (NASA) and allied aerospace industry allow UHCL to offer students unique research opportunities. In addition to our Physics B.S., we also offer a sub-plan in Engineering Physics, specifically designed for students interested in pursuing a career in engineering. The Houston-Galveston area is a thriving center for many science-intensive industries, from aerospace to petrochemical; thus, the demand for professionals with knowledge of physics is high. Local industries in Houston provide a huge potential to employ individuals with a B.S. in Physics, in addition to the increasing demand for physics teachers in high schools. This demand is also expected to grow dramatically over the next decade. An undergraduate degree in Physics would enable the students to progress into graduate programs in Physics, Astronomy or Engineering. Students may select electives in areas of particular interest.

Physics is a very broad discipline, which can lead to a variety of career options. UHCL Physics program provides several areas where students can develop a degree plan to support their specific career goals. Some of these focus areas include: Geophysics, Biophysics, Space Physics, Computational Physics, Mathematical Physics, Materials Science, Physics Education, Premedical and Prelaw. Courses needed to
support these focus areas are chosen in consultation with a physics advisor and faculty member from a different program.

**Physics Requirements for the B.S. Degree**

**Basic Requirements**

Students seeking a B.S. degree in the Physics should complete the following requirements before seeking admission to the plan:

**Calculus I,II and III**
12 hours
**Programming Language Course (e.g., C, C++, Fortran, Java)**
3 hours
**General Chemistry I and II with laboratories**
8 hours
**Technical Writing**
3 hours
**University Physics I and II with Lab**
8 hours

**Core Requirements**

(28 hours)

- PHYS 3033 and PHYS 3013 Modern Physics and Lab
- PHYS 4131 Mathematical Methods for Physics and Engineering I
- PHYS 4132 Mathematical Methods for Physics and Engineering II
- PHYS 4231 Intermediate Mechanics
- PHYS 4331 Intermediate Electromagnetism
- PHYS 4432 Quantum Mechanics
- PHYS 4531 Thermodynamics and Statistical Mechanics
- PHYS 4839 Independent Study
- PHYS 4732 Research Seminar

**Sub-plan in Engineering Physics**

In addition to the core courses required for the Physics B.S. (listed above), students interested in the Engineering Physics sub-plan should take the following courses:

**Engineering Core Requirements:**

(19 hours)

- CENG 3624 Introduction to Engineering
- CENG 3132 and CENG 3112 Digital Circuits and Lab
- CENG 3133 and CENG 3113 Linear Circuits and Lab
- PHYS 4232 Mechanics of Materials
- PHYS 4532 Fluids and Heat Transfer
- SENG 4130 Introduction to Systems Engineering

In addition to the core requirements for both the Physics B.S. and Engineering Physics sub-plan, the student in consultation with a faculty adviser, selects at least 12 hours of SCE approved electives.
UHCL’s campus is full of great spaces. The Patio Café, located in the Bayou Building, features indoor and outdoor dining areas.
ROSTER OF COURSES

Accounting - ACCT
Anthropology ANTH
Arts - ARTS
Astronomy and Space Science - ASTR
Biology - BIOL
Business and Public Administration - BAPA
Chemistry - CHEM
Communication - COMM
Computer Engineering - CENG
Computer Information Systems - CINF
Computer Science - CSCI
Criminology - CRIM
Decision Sciences - DSCI
Early Childhood Education - ECED
Economics - ECON
Education - EDUC
Environmental Management - ENVR
Environmental Science - ENSC
Finance - FINC
Fitness and Human Performance - HLTH
Geography - GEOG
Geology - GEOL
Healthcare Administration - HADM
History - HIST
Humanities - HUMN
Industrial Hygiene and Safety - INDH
Information Systems Administration and Management - ISAM
Information Technology - ITEC
Instructional Technology - INST
Legal Studies - LEGL

Literacy, Language, and Library Science - LLLS
Literature - LITR
Management - MGMT
Marketing - MKTG
Mathematics - MATH
Military Science - MSCI
Philosophy - PHIL
Physics - PHYS
Political Science - POLS
Psychology - PSYC
Public Service Leadership - PSLD
Social Work - SWRK
Sociology - SOCI
Software Engineering - SWEN
Spanish - SPAN
Special Education - SPED
Studies in Language and Culture - SILC
Systems Engineering - SENG
Teacher Education - TCED
Women's Studies - WMST
Writing - WRIT
ACCOUNTING COURSES

ACCT 3331: Managerial Accounting
Analysis of cost systems and preparation of cost statements. Management use of cost statements for control and financial reporting. Cannot be taken for credit by accounting majors.
Prerequisite: Six semester hours of Principles of Accounting or equivalent.

ACCT 3332: Financial Reporting and Analysis
Intermediate accounting concepts and procedures for financial reporting and analysis. Cannot be taken for credit by accounting majors.
Prerequisite: Six semester hours of Principles of Accounting or equivalent.

ACCT 3333: Cost Accounting
Intensive examination of cost systems, cost behavior, approaches to cost statements, implications for managerial planning and financial reporting.
Prerequisite: Six semester hours of Principles of Accounting or equivalent.

ACCT 3431: Intermediate Accounting I
Study of the concepts and procedures underlying the measurement and reporting of financial information.
Prerequisite: Six semester hours of Principles of Accounting or equivalent.

ACCT 3432: Intermediate Accounting II
Continuation of the study of concepts and procedures underlying the measurement and reporting of financial information.
Prerequisite: ACCT 3431 or equivalent.

ACCT 4331: Federal Taxation of Individuals
An analysis of the federal income tax laws as they apply to individuals.
Prerequisite: Six semester hours of Principles of Accounting or equivalent.

ACCT 4332: Financial Information Systems
Design and operation of contemporary accounting information systems, including control concepts and reporting responsibilities.
Prerequisites: ACCT 3431 and ISAM 3033 or equivalent.

ACCT 4431: Auditing I
An introduction to auditing theory and standards, with emphasis on the attest function, professional ethics and responsibilities, audit risk concepts and audit planning.
Prerequisite: ACCT 3432 or equivalent, Prerequisite or corequisite: ACCT 4332 or equivalent.

ACCT 4432: Government and Not-for-Profit Accounting
The course covers the government and not-for-profit environment, fund accounting, budgeting, revenue and expenditure recognition, and financial reporting requirements.
Prerequisite: ACCT 3432 or equivalent.

ACCT 4433: Understanding Financial Statements
Selected advanced topics in financial accounting and introduction to financial statement analysis. Decision-making and analytical skills needed to interpret financial information will be emphasized.
Corequisite/Prerequisite: ACCT 4532 or equivalent.
Prerequisite: ACCT 3432 or equivalent.

ACCT 4434: Oil and Gas Accounting
Exploration and production activities of a petroleum company are examined from both a financial and tax accounting standpoint.
Prerequisite: ACCT 3431 or equivalent.

ACCT 4435: Software Applications in Auditing
This course is designed to provide the student with a solid foundation in using various software tools to improve and enhance the audit of financial statements. Students will learn about and have practical experience with manipulating raw data to unlock the useful audit information contained in the raw data. The course will use the tools to perform data extraction, analysis, and sampling. The course will also briefly cover using the tools for fraud detection and prevention.
Prerequisite: ISAM 3033 and ACCT 3431 or equivalents, Corequisite/Prerequisite: ACCT 4332 or equivalent.
ACCT 4436:  Business Ethics for Accountants  
The objective of this course is to provide the student with an educational background in what constitutes ethical conduct in business and accounting. It will provide a framework for making ethical decisions in a student’s professional career in accounting. Requires reading and comprehending complex case problems and the use of critical thinking skills to determine a solution. Solutions must be presented in writing in a coherent and grammatically correct manner. Expertise in accounting is required as the cases involve some forensic work to determine what happened and what should have happened.  
Prerequisites: ACCT 3431 and ACCT 3432, or ACCT 5133 and ACCT 5134, or equivalents.

ACCT 4532:  Advanced Financial Accounting  
Accounting for the acquisition and consolidation of domestic and foreign concerns, foreign currency translations and remeasurement; accounting for branches, governmental agencies and other not-for-profit entities.  
Prerequisite: ACCT 3432 or equivalent.

ACCT 4533:  Federal Taxation of Business Entities  
This course is designed to provide a broad overview of entity taxation and the link between the accounting information reported for financial statement purposes and the information reported on business tax returns. It addresses the income tax laws governing the taxation of corporations, partnerships, limited liability companies, limited liability partnerships, and S corporations.  
Prerequisite: ACCT 4331 or equivalent.

ACCT 4631:  International Accounting  
Examination of international accounting issues from a managerial accounting and financial reporting perspective. This course addresses the current status of the international financial reporting standards (IFRS) and the challenges facing users of multinational enterprise’s financial information when it is prepared using IFRS or other national financial reporting regimes.  
Prerequisite: ACCT 3431 or equivalent.

ACCT 4739:  Internship in Accounting  
Supervised work experience each week in an approved accounting firm, governmental agency, or business. Written work as required by sponsoring faculty member.  
Prerequisite: 15 hours of upper-level credit, approval of associate dean and faculty chair, and sponsoring faculty member.

ACCT 4839:  Independent Studies in Accounting  
Independent directed study in Accounting.  
Prerequisite: Approval of instructor, Faculty Chair and Associate Dean required.

ACCT 4931:  Selected Topics in Accounting  
Identified by specific title each time course is offered.

**Anthropology Courses**

* Pending Coordinating Board approval

ANTH 3131:  Contemporary Cultural Anthropology  
The comparative study of culture as manifested in technology, language, personality and religion and in the social, economic and political organization of societies.

ANTH 3532:  Political and Economic Anthropology  
Examines the methods and theories used by anthropologists to understand political and economic systems in traditional and developing societies.

ANTH 3535:  Topics in Asian Studies  
Investigation of social and cultural diversity of Asian societies. Focuses on religion, economy, politics and social structure. Topics vary; may be repeated for credit with permission of instructor.

*ANTH 3537:  Topics in African Studies  
Investigation of cultural diversity of African societies and African diaspora.

ANTH 3538:  Topics in Middle Eastern Societies  
Investigation of the social and cultural diversity of Middle Eastern societies. Focuses on religion, economy, politics and social structure. Topics vary; may be repeated for credit with permission of instructor.

ANTH 3631:  Anthropology of Food  
Explores production, consumption, and distribution of food in the United States and internationally.
ANTH 3632: Medicine, Bodies and Culture
Study the relationships among illness, health, healing systems, the human body, bodily practices, and broader systems of social power through lecture, discussion, films and projects.

ANTH 4031: Studies in Cultural Diversity
Critical examination of cultural diversity as expressed in formations of ethnicity, race, class, nationalism and gender. Topic may vary; may be repeated for credit with permission of instructor.

ANTH 4330: Cultural Study Abroad
Course exposes students to culture, history, religion and politics of another country. Involves foreign travel and includes prerequisite of semester long course focusing on study abroad country. Permission of instructor required.

ANTH 4333: Peoples of Mexico and Central America
Surveys anthropological approaches to regions of Mexico, Central America and US–Mexico border. Particular attention paid to gender and women’s issues, as well as race and class.

ANTH 4334: Native Americans
Examines social and cultural diversity of indigenous peoples of North America from an anthropological and historical perspective.

ANTH 4431: Women in Society
A cross-cultural study of the environment, biological and cultural factors in the division of labor; and assignment of roles, male and female. "Women’s Studies Course." (Crosslisted with SOCI 4431 Women in Society).

ANTH 4432: Human Rights and Social Justice
Exploration of conceptions of human rights and of recent attempts to reconcile such conceptions in the context of globalization and from the perspective of social justice.

ANTH 4531: Families, Communities and Globalization
Examines ideas of family, race, gender and relatedness in transnational and cross-cultural perspective. Draws on case studies and theories from anthropology and other fields.

ANTH 4532: World Prehistory and Archaeology
Examines the basic methods and theories used by archaeologists to explore human evolution and prehistory.

ANTH 4634: Visual Anthropology
Study of anthropology through the visual media, specifically film and still photography.

ANTH 4732: Applied Qualitative Methods
Skill building-course focused on different methods, protocols and techniques of qualitative research practices as applicable in social science studies and beyond.

ANTH 4839: Independent Study in Anthropology
Independent Study in Anthropology. Permission of instructor required.

ANTH 4931: Selected Topics in Anthropology
Identified by specific title each time course is offered.

ART AND DESIGN COURSES
* Pending Coordinating Board Approval

ARTS 3030: Drawing for Non-Art Majors
Exploration of drawing media, composition and space relationships using recognizable forms.

ARTS 3031: Photography for Non-Art Majors
Exploration of basic methods and processes of the photographic medium; designed for non-art majors. Topics include use of camera and techniques for taking better photographs.

ARTS 3136: Sculpture
A study of three dimensional forms as related to techniques, processes, aesthetics and other materials.

ARTS 3137: Advertising Design
Survey of image techniques used in the field of advertising. Design projects requiring various computer techniques. Previously established design skills are required. Access to a Digital SLR camera is desirable. Prerequisites: ARTS 4433 Graphic Design and ARTS 4439 Digital Photography I or permission of instructor.

ARTS 3231: Ceramics
Study of ceramic design as related to tools, materials and processes; hand building and potter’s wheel.
ARTS 3330: Color
Understanding of color properties and relationships through studio practices. Topics include color systems, fundamental vocabulary for analyzing and identifying color, color phenomena, color theorists and use of color by various artists and designers.

ARTS 3331: Intermediate Drawing
Principles of space relationship and composition using recognizable forms through color pastel drawings.

ARTS 3335: Intermediate Painting
Principles of space relationship and composition using recognizable forms through oil, acrylic or watercolor painting.
Prerequisite: ARTS 3331 Intermediate Drawing.

ARTS 3431: Intermediate Printmaking
Exploration of printmaking techniques in intaglio, chine-collé etching, woodcuts/linocuts and monotypes.
Prerequisite: ARTS 3331 Intermediate Drawing I.

ARTS 3631: Fibers
History, design and techniques of woven and non-woven fiber forms. May be repeated for credit.

ARTS 3831: Western Art: Prehistory through the Middle Ages
Language, form and meaning of visual culture in ancient Mesopotamia and Egypt, Graeco-Roman antiquity and medieval Europe within constructions of society, culture, religion and politics.

ARTS 3832: Western Art: Renaissance to Contemporary
Patterns of innovation, change and continuity in Western art theory and practice from Renaissance and Baroque to rise of Trans-Atlantic modernism and contemporary global pluralism.

ARTS 4030: Methods in Elementary Art Education
Examines trends in theory and practice for EC-6 Curriculum; instructional techniques and classroom management are addressed.

ARTS 4031: Methods in Secondary Art Education
Explores research, theory and practice for grades 6-12. Curriculum development, instructional techniques and classroom management methods are applied. Field experience required.

ARTS 4038: Crafts Design and History
Study of crafts history, design and techniques; projects in paper, fibers, clay and other media. May be repeated for credit.

ARTS 4039: Fibers Studio
Supervised projects in woven and non-woven techniques with emphasis on color and design. May be repeated for credit.

ARTS 4131: Traditional Photography
Explores methods, processes and craft of film based on photography. Examines foundations of photography, the photographic process and ways of seeing for fine art, communication and documentation.

ARTS 4132: Advanced Photography
Further exploration of photography as an artistic medium. Emphasis will be on concept, furthering craft, alternative print processes and the marriage of working digitally and traditionally within the wet photographic area. May be repeated for credit.
Prerequisite: ARTS 4131 or ARTS 4133 or equivalent with instructor approval.

ARTS 4133: Digital Photography II
Exploration of photography and photographic processes in the digital realm. Emphasis on larger scale art and conceptual projects. Students should have access to a digital SLR camera. Topics may vary. Course may be repeated for credit.
Prerequisite: ARTS 4439 Digital Photography or permission of instructor.

ARTS 4136: Process Sculpture
Study of three-dimensional forms through wood and metal fabrication and bronze casting. May be repeated for credit with permission of instructor.
Prerequisite: ARTS 3136 Sculpture or permission of instructor.

ARTS 4137: Advanced Sculpture
 Allows students to develop advanced processes in sculpture. Topics vary; may be repeated for credit.
Prerequisite: ARTS 3136 Sculpture.

ARTS 4233: Advanced Ceramics
Ceramics workshop with emphasis on individual projects. May be repeated for credit.
Prerequisite: ARTS 3231 Ceramics or permission of instructor.
ARTS 4234: Raku
An ancient Japanese firing technique radically different from the traditional approach. Materials, tools and techniques unique to this process will be discussed and practiced. This course may be repeated for credit.

ARTS 4331: Advanced Drawing
Principles of space relationship and composition through color pastel drawings, collage drawings and mixed media works on paper. May be repeated for credit with permission of the instructor.
Prerequisite: ARTS 3331 Intermediate Drawing or equivalent.

ARTS 4332: Life Drawing
Introduction to techniques of proportion and accuracy in drawing the human form. Students work from live model in pencil, pastel and charcoal in both detailed and gesture drawings. Topics vary; may be repeated for credit.
Prerequisite: ARTS 3331 Intermediate Drawing

ARTS 4335: Advanced Painting
Principles of space relationship and composition through oil, acrylic, watercolor, collage and mixed media painting. May be repeated for credit.
Prerequisites: ARTS 3331 Intermediate Drawing and ARTS 3335 Intermediate Painting or equivalent.

ARTS 4431: Advanced Printmaking
Exploration of printmaking techniques of intaglio, chine-colle, etching, woodcuts/linocuts and monotypes. May be repeated for credit.
Prerequisite: ARTS 3431 Intermediate Printmaking or equivalent.

ARTS 4433: Graphic Design
Overview of practices of graphic design. Presentations on contemporary design techniques. Design projects in vector drawing using Adobe Illustrator. Previous art design and computer skills desirable.

ARTS 4434: Web Design
Creating and publishing Web pages using HTML. Study of formal design elements, theories, audience analysis and usability as students apply the Web to serve as a communication tool.
Prerequisite: ARTS 4439 Digital Photography I or permission of instructor.

ARTS 4435: Advanced Web Design
Study of advanced techniques in Web page construction, including Web animation, dynamic HTML and site management. Also covers audience and usability testing.
Prerequisite: ARTS 4434 Web Design or permission of instructor.

ARTS 4437: Illustration
Survey of professional illustration techniques. Computer projects utilizing various techniques including, but not limited to, rotoscoping, typography and photo-illustration. Access to a Digital SLR desirable.
Prerequisites: ARTS 4433 Graphic Design and ARTS 4439 Digital Photography I, or permission of instructor.

ARTS 4439: Digital Photography I
Introduction to computer-based photography. Projects include digital camera techniques and computer collages using Adobe Photoshop. Previous computer skills desirable. Access to digital SLR camera strongly recommended.

ARTS 4530: 3D Computer Modeling
3D modeling techniques for animation, images and 3D computer sculptures. How to build 3D models. Modeling techniques used in 3D software applications. Texture mapping and lighting in a 3D environment.
Prerequisites: ARTS 4433 Graphic Design and ARTS 4439 Digital Photography I.

ARTS 4532: Digital Video
Explores basic methods and processes of video production using non-linear editing equipment. Emphasizes concept development, experimentation and artistic expression. Helpful for students to have a working knowledge of video cameras and basic editing skills.

ARTS 4533: 3D Animation
Fundamental principles of animation. Introduces students to 3D computer animation techniques including key framing, path animation, non-linear animation and hierarchical animation. Covers story boarding and animation project planning.
Prerequisite: ARTS 4530 3D Computer Modeling.

ARTS 4537: History and Theory of Photography
Study of history and function of photography from its development in the fine arts to present-day signification of mechanical and digital reproduction.
*ARTS 4538: History and Theory of Graphic Design
History of graphic design from inception of written communication to postmodern design and digital revolution.
Prerequisite: ARTS 3831 or ARTS 3832 or any other 4000-level art history course.

ARTS 4539: Gender and Identity in the Visuals Arts
History, theory and criticism in relation to issues of gender, sexuality and identity in the visual arts. Traces artistic contribution of women. Explores the "waves" of feminist movement and/or identity/gender constitution. "Women's Studies Course." Topics vary; may be repeated for credit with permission of instructor.

ARTS 4631: Renaissance Art
Italian and Northern Renaissance art through lens of Renaissance humanism, patronage and society. Major artists such as Donatello, Masaccio, Botticelli, Leonardo, Raphael, Michelangelo, Titian, Jan van Eyck, Durer.

ARTS 4634: Studies in Western European Art
Major post-Renaissance movements from 1600 to 1850: Art of the Baroque and Rococo periods, Neoclassicism, Romanticism. Topics vary; may be repeated for credit with permission of instructor.

ARTS 4635: Impressionism
Spectacle of modern life and artistic avant-gardism in Second Empire Paris, its suburbs and resort areas by artists such as Manet, Monet, Renoir, Degas, Casatt; the American idiom by Chase, Hassam and others.

ARTS 4637: Modern Art
Modernity, modernism, fantasy, enigma in early 20th-century European and American art and architecture by such masters as Picasso, Matisse, Kandinsky, Mondrian, Duchamp, Dali, Magritte, Kahlo, Brancusi, Frank Lloyd Wright, Le Corbusier, O'Keeffe.

ARTS 4638: Contemporary Art
Art theory and criticism – postmodernist discourses. Understanding and interpreting art since 1950. Follows the movements and relevant key figures in Abstract Expressionism, Pop Art, Situationists, Dada, Fluxus, Minimalism, Conceptualism, Performance Art, etc.

ARTS 4639: Studies in Non-Western Art
Studies in the art, aesthetics and cultural politics of India, China, Japan, Africa and the Americas. Topics vary; may be repeated for credit with permission of instructor.

ARTS 4730: Topics in Contemporary Art
Concentrated study in single topic pertaining to contemporary art (post-WW2 period). Topics vary – including media (for example, sculpture), themes (such as multicultural issues) and movements (such as Performance Art). May be repeated for credit with permission of instructor.

ARTS 4735: Senior Seminar in Art
Required capstone course for Arts majors. Prepares students for graduate and professional engagement from several perspectives: portfolio and slide presentations; successful resume and grant writing; interviewing prospective exhibition venues; learning logistics of exhibiting artworks, including transportation, installation and publicity.

ARTS 4739: Arts Internship
Supervised on-site internship in art or design capacity. Permission of instructor required.

ARTS 4819, 4839: Independent Study in Art
Independent study in art. Approval of instructor required. May be taken for 1 or 3 hours of credit.

ARTS 4931: Selected Topics in Art
Identified by specific title each time course is offered.

ASTRONOMY AND SPACE SCIENCE COURSES

(See Also Physics)

ASTR 3031: Life in the Universe
Non-technical account of origin of the universe, origin and evolution of life and possibilities for finding life on other planets, including the Search for Extra-Terrestrial Intelligence. Cannot be counted as physical science elective for purposes of teacher certification or as an elective for science majors.

ASTR 3131: Modern Astronomy
Introduction to the history and development of astronomy; telescope optics; laws of planetary motion; planetary structures, atmospheres and surfaces; the sun; elements of astrophysics; stellar structure and evolution; galactic structure and evolution; cosmology. Some telescope observation sessions as "seeing" permits. Not available for graduate credit in Physics.
ASTR 4131: Universal Origins
Origin of the universe, the Earth and life.
Pre-requisites: General Chemistry, and University or College Physics.

ASTR 4132: Principles of Astrobiophysics
Overview of the search for life in the universe, including origin and evolution of habitable planets in the solar system and beyond.
Pre-requisites: General Chemistry, and University or College Physics.

ASTR 4931: Selected Topics in Space Science
Identified by specific title each time course is offered.

**BIOLOGY COURSES**

*Pending Coordinating Board approval*

**BIOL 3011: Laboratory for Comparative Animal Morphology**
Laboratory course comparing the anatomical structure of animals from various phyla. Involves dissection of laboratory specimen.
Corequisite: BIOL 3031.

**BIOL 3031: Comparative Animal Morphology**
Investigations of structural similarities and differences of major invertebrate and vertebrate phyla. Lecture and laboratory instruction.
Corequisite: BIOL 3011.

**BIOL 3033: The Environment**
An introduction to ecosystems, populations and human impacts on the environment. Not for biology or environmental science majors.

**BIOL 3036: Development of the Sciences**
Concepts, techniques, practices and philosophy of science, Illustrated with historical and contemporary examples. Biology majors may use only as an unrestricted elective.

**BIOL 3037: Cell Biology**
An introduction to fundamental principles of cell structure and function.
Prerequisites: General biology, general chemistry.

**BIOL 3113: Laboratory for Plant Anatomy**
Two laboratory hours each week.
Corequisite: BIOL 3133.

**BIOL 3131: Marine Biology**
Study of marine organisms and their environment. One or more weekend or weekday field trips and limited laboratory exercises are required.
Prerequisite: General biology.

**BIOL 3133: Plant Anatomy**
Corequisite: BIOL 3113. Structures, tissues and cells of vegetative and reproductive organs of land plants related to concepts of growth, differentiation and organization function and evolutionary history.
Prerequisite: General biology.

**BIOL 3134: Plant Physiology**
Physiological processes of plants.
Prerequisites: General biology, general chemistry.

**BIOL 3231: Fundamentals of Microbiology**
A basic and comprehensive study of microorganisms, including their structure, physiology, molecular biology, genetics, ecology and pathogenesis.
Corequisite: BIOL 3221.

**BIOL 3333: Environmental Biology**
The impacts of pollution, anthropogenic activities and other stresses on ecosystem structure and function. Course designed for science majors.

**BIOL 3334: Pathogenic and Public Health Microbiology**
Focuses on the causality of infectious diseases, modes of dissemination, laboratory diagnosis and prevention and control.
Prerequisite: General biology.
BIOL 3335: Epidemiology
A study of the causes and clinical methods of controlling disease in large populations.

BIOL 3336: Neuropsychology Practicum
Laboratory investigation of brain/behavior relationships in the rat. Readings from primary research literature, lab experiments and research reports.
Prerequisite: Permission of instructor.

BIOL 3411: Genetics Laboratory
Laboratory investigations demonstrating principles of transmission, molecular and population genetics.
Corequisite: BIOL 3431.

BIOL 3431: Genetics
The principles of genetics, include transmission genetics, molecular genetics and evolution of populations.
Prerequisites: General biology, general chemistry.

BIOL 3713: Human Anatomy Laboratory
The structure of the human body will be studied using anatomical models, preserved tissue specimens and computer programs.
Corequisite: BIOL 3733.

BIOL 3733: Human Anatomy
Fundamentals of human anatomy emphasizing an organ systems approach to the study of the human body.
Lecture and demonstration.
Corequisite: BIOL 3713.

BIOL 4011: Laboratory Methods in Life Sciences
Corequisite: BIOL 4031. Three laboratory hours per week.

BIOL 4031: Methods in Life Science
Recent developments in plant and animal physiology, ecology and environmental science; emphasis on teaching biology from a contemporary standpoint.
Prerequisite: General biology; corequisite: BIOL 4011.

BIOL 4032: Survey of Disease
Prerequisites: General biology and general chemistry. Detailed study of diseases affecting humans.

BIOL 4035: Ecology of the Amazon
Study of the physical, chemical and ecological aspects of the Amazon flooded forest. Students completing course qualify for discounted optional ecology study trip to the Amazon flooded forest areas of Brazil.

BIOL 4113: Laboratory for Biology of Fishes
Laboratory course on identification, anatomy, morphology and ecology of fish. Weekend or weekday field trips and collections required.
Corequisite: BIOL 4133.

BIOL 4121: Laboratory for Ecology
Four laboratory hours per week. Conduct experiments on population growth, competition and predation to test theoretical models; construct life tables.
Prerequisite or corequisite: BIOL 4131.

BIOL 4131: Ecology
Theoretical study of organisms, populations and communities related to their environments.

BIOL 4133: Biology of Fishes
Systematic study of freshwater and marine fishes, including evolution, ecology, life history and economics of important species.
Prerequisite: General Biology, Co-requisite: BIOL 4113.

BIOL 4135: Biology Practicum
Practical experience at an off-campus facility, such as aquarium, rainforest park, wetlands center or Galveston Bay Agency. Requires pre-acceptance interview, minimum of 10 hours of work per week and approval of instructor.

BIOL 4225: Environmental Toxicology Laboratory
Theory and practice in aquatic toxicity testing using EPA standard methods.
Prerequisite: BIOL 4235 or equivalent.

BIOL 4233: Field Biology
Field methods for the study of ecological systems. Fieldwork and laboratory are required.
BIOL 4235: Environmental Toxicology
Prerequisites: Twelve hours in biology and chemistry. Physiological and systemic interactions of environmental pollutants with plants and animals.

BIOL 4237: Plant Identification
Taxonomic study of herbaceous and woody plants of SE Texas.

BIOL 4332: Histology
A microscopic study of animal tissues including the theories of fixation and staining of clinical samples.
Prerequisite: BIOL 3037 or BIOL 4437.

BIOL 4334: Environmental Microbiology
A study of activity and mechanisms of microbial contribution to global ecosystems, with emphasis on geochemical cycling, bioremediation, wastewater treatment and environmental biotechnology.
Prerequisite: General biology.

BIOL 4335: Forensic Biology
Theory and techniques used in biological investigations of crimes, including toxicological, genetic and DNA analysis.
Prerequisite: BIOL 3431 and BIOL 4431.

BIOL 4421: Laboratory for Physiology
Laboratory exercises demonstrating physiological processes.
Prerequisite: BIOL 4434 or 4435.

BIOL 4422: Laboratory for Biochemistry
One hour of lecture and three hours of laboratory per week.
Prerequisite or corequisite: BIOL 4431.

BIOL 4431: Biochemistry I
Study of cellular biochemical components and metabolism.
Prerequisite: Organic chemistry.

BIOL 4432: Biochemistry II
Regulation and control of intermediary metabolism. Introduction to biochemical genetics.
Prerequisite: BIOL 4431 or equivalent.

BIOL 4434: Comparative Animal Physiology
Study of organ functions in major invertebrate and vertebrate phyla.
Prerequisites: General biology, general chemistry.

BIOL 4435: Human Physiology
This course will introduce basic and advanced principles of human physiology. The study of physiology will be presented using an integrated systems approach. Lectures on topics ranging from physiology of the nervous system to human reproduction will be presented.
Prerequisites: General biology, general chemistry.

BIOL 4436: Pathophysiology
This course will study the abnormal physiology characteristic of diseases in humans. A physiological systems approach will be taken.
Prerequisite: BIOL 4435 or equivalent.

BIOL 4437: Cellular Physiology
Cell structure and function; emphasis on cytological, biochemical, genetical and developmental perspectives.
Prerequisite: Biochemistry.

BIOL 4438: Developmental Biology
Embryology, tissue differentiation, cell determination and pattern formation at both descriptive and molecular level. Emphasis on animal systems with additional examples from plants and protists.
Prerequisites: BIOL 3431 and BIOL 4437 or BIOL 3037.

BIOL 4522: Molecular Biology Laboratory
Laboratory methods and techniques in molecular biology. Four laboratory hours per week.
Prerequisite or corequisite: BIOL 4531.

BIOL 4523: Laboratory for Biotechnology
Current methods used in biotechnological industry and research as applied to medical, biological, agricultural and environmental aspects. Students will learn modern techniques used in genetic engineering, DNA sequencing, gene cloning, etc.
Prerequisites: BIOL 4422, BIOL 4432.
BIOL 4524: Laboratory for Eukaryotic Gene Expression
Laboratory course designed to provide practical training in current gene expression studies including the isolation, quantification and handling of RNA, cDNA synthesis, RT-PCR and quantitative PCR. Microarrays and RNAi techniques will be discussed.
Prerequisite: BIOL 4531.

BIOL 4531: Molecular Biology
General principles of molecular biology with an emphasis on gene functions in eukaryotic systems, disease at the genetic level and evolution of the gene.
Prerequisite: Genetics or Biochemistry or equivalent.

BIOL 4534: Introduction to Bioinformatics
Introduction to bioinformatics, experimental sources of biological data, databases and servers operating systems (including Windows and Unix) and internet tools.

BIOL 4535: Tissue Culture
Students will learn how to manipulate cells in culture and develop laboratory skills in DNA transfection, gene expression, Luciferase assays and western blots.
Prerequisite: BIOL 4422 or equivalent.

BIOL 4631: Immunology
Basic theory of humoral and cellular immune mechanisms.
Prerequisites: BIOL 3431, BIOL 4431.

BIOL 4728: Seminar in Biology
Study of objectives, methods and culture of biological science. Literature surveys, presentations and research papers are required.

BIOL 4731: Cancer Biology
Cancer, genetics and heredity: prevention, detection and treatment of cancer.
Prerequisite: BIOL 3431 or BIOL 4531 or equivalent.

BIOL 4732: Biology of Aids
The biological aspects of AIDS, including cellular and molecular descriptions of immune systems and the AIDS virus, HIV.

BIOL 4819, 4829, 4839: Independent Study in Biology
Prerequisite: Approval of instructor, chair and associate dean.

BIOL 4921: Laboratory Topics in Biology
Identified by specific title each time laboratory is offered.

BIOL 4931: Selected Topics in the Biological Sciences
Identified by specific title each time course is offered.

BUSINESS AND PUBLIC ADMINISTRATION COURSES

BAPA 3231: Logical Analysis
Development of critical thinking skills based on an investigation of traditional approaches to correct and incorrect reasoning.

BAPA 4636: Entrepreneurship and Small Business Consulting
Application of classroom concepts, theories and principles from all business disciplines to active operating small businesses or new business ventures. This course will qualify as a management or marketing elective. Prerequisites: ACCT 3331, FINC 3331, MGMT 3031 and MKTG 3031 or equivalents.

BAPA 4915; 4935: Co-operative Education in Business
Prerequisites: Approved Candidate Plan of Study, completed cooperative education file and approval of the Director of Cooperative Education. Educational paid work assignment by a student in the field of his or her career interest and course of study. A technical report will be required at the end of the semester. Qualifies as a general or BUS elective.

CHEMISTRY COURSES

CHEM 3030: Chemistry for Non-Science Majors
This course is for students who wish to gain a descriptive understanding of Chemistry applicable to everyday living. Not for BIOL, CHEM, ENSC or Physical Sciences majors.
CHEM 3031: Life in the Universe
Origin of the Universe, origin and evolution of life and the possibilities for finding life on other planets, including the search for extra-terrestrial intelligence.

CHEM 3032: Food and Nutrition Sciences for Non-Science Majors
Understanding the nature of food and functions of food constituents, food safety and how nutrients affect health.

CHEM 3224: Laboratory for Organic Chemistry
Laboratory principles and practices in organic chemistry. Three hours laboratory and one half hour lecture each week.
Prerequisite or corequisite: CHEM 3234.

CHEM 3230: Survey of Physical Chemistry
Appropriate for students pursuing the BA in Chemistry or a BS in Environmental Science. An overview of physical chemistry, thermodynamics, molecular structure, spectroscopy.
Prerequisites: General Chemistry I, II, Calculus I, College Physics I, II.

CHEM 3233; 3234: Organic Chemistry I, II
Not available for credit to students with more than three hours of organic chemistry. Principles of organic chemistry based on a mechanistic approach to understanding the relationship of structure to reactivity in organic compounds.
Prerequisite: General chemistry.

CHEM 3333: Environmental Chemistry
Chemical processes and reactions related to chemical pollution problems and their control in the atmosphere, soils and waters.
Prerequisite: General chemistry.

CHEM 4222: Laboratory for Physical Chemistry
Laboratory principles and practice in physical chemistry. Six laboratory hours each week.
Prerequisite or corequisite: CHEM 4231.

CHEM 4130: Chemical Calculations
Prepares chemistry and biology students for math they will encounter in Physical Chemistry and Biochemistry, using examples geared to these subjects.
Prerequisites: General chemistry I & II, Calculus I & II, University or College Physics I & II.

CHEM 4131: Chemical Origins
Origin of the universe and the chemical elements, pre-biotic chemistry and the origin of life.
Prerequisites: General Chemistry and University or College Physics.

CHEM 4132: Principles of Astrobiochemistry
Overview of the search for life in the universe, including chemical signatures of life on other planets.
Prerequisites: General Chemistry and University or College Physics.

CHEM 4135: Handedness in Science
Prerequisites: General Chemistry and University or College Physics.

CHEM 4231, 4232: Physical Chemistry I, II
Physical Chemistry (PC) I is not a prerequisite for Physical Chemistry II. PCI covers thermodynamics and kinetics. PCII covers quantum mechanics and spectroscopy. CHEM 4231 and CHEM 4232 may be taken in any order.
Prerequisites: General Chemistry I, II, Calculus I, II and calculus-based Physics I, II and CHEM 4130.

CHEM 4325: Advanced Lab for Inorganic Chemistry
Laboratory principles and basic manipulation skills used during the preparation and characterization of inorganic compounds.
Prerequisite: CHEM 3224, CHEM 4231 or CHEM 3230.

CHEM 4335: Inorganic Chemistry
Concepts and systems of inorganic chemistry; atomic structure, molecular structure and bonding, ionic crystals, solid state defects and coordination compounds.
Prerequisite or corequisite: CHEM 3230 or CHEM 4231.
CHEM 4422: Laboratory for Biochemistry
Laboratory principles and practices in cellular biochemistry. One hour of lecture and 3 hours of laboratory per week.
Prerequisite or corequisite: CHEM 4431.

CHEM 4431: Biochemistry I
Study of cellular biochemical components and metabolism.
Prerequisite: Organic chemistry, CHEM 4130 strongly recommended.

CHEM 4432: Biochemistry II
Regulation and control of intermediary metabolism. Introduction to biochemical genetics.
Prerequisite: CHEM 4431.

CHEM 4521: Laboratory for Environmental Analysis
Experimental methods for sampling and analysis of environmental samples using modern instruments. Hands-on laboratory and field experiments. One hour of lecture and 3 hours of laboratory per week.
Prerequisite or corequisite: CHEM 3333.

CHEM 4532: Water Chemistry and Water Pollution
Study of chemical equilibria in natural waters, water quality parameters, water sampling, important water pollutants and their fate.
Prerequisites: General chemistry, Organic Chemistry I.

CHEM 4535: Environmental Sampling and Monitoring
Principles and techniques of environmental sampling for air, water, soil and hazardous wastes. EPA standard methods for environmental analysis using biological, chemical and instrumental techniques.
Prerequisite: MATH 3038.

CHEM 4536: Soil & Groundwater Remediation
Chemical, biological, geological principles and applications of various remediation techniques commonly used to clean up contaminated soils and groundwater.
Prerequisite: CHEM 3333.

CHEM 4622: Laboratory for Analytical Chemistry
Gravimetric, volumetric and simple instrumental methods of analysis. Six laboratory hours each week.
Prerequisites or corequisites: CHEM 4635; CHEM 4636.

CHEM 4633: Forensic Chemistry
Provides students training in drug chemistry, chemistry of addiction, arson investigation, chemistry of explosives, poisons, estimating the time of death.
Prerequisites: CHEM 3233, CHEM 3234.

CHEM 4635: Analytical Chemistry I
Emphasizes quantitative analysis using titrations, gravimetric techniques and elementary instruments.
Prerequisite: CHEM 3234.

CHEM 4636: Analytical Chemistry II
Emphasis on qualitative organic analysis and an introduction to instrumental analysis.
Prerequisite: Analytical Chemistry I.

CHEM 4637: Instrumental Analysis
Principles and practices of modern analytical instrumentations. Emphasis on hands-on experience in chemical analysis using UV-VIS, IC, ICP, GC, GC-MS, LC-MS, HPLC and NMR. Lecture, laboratory instruction and supervised project on unknown chemicals.
Prerequisite: CHEM 4635.

CHEM 4638: Advanced Organic Chemistry
Advanced mechanistic study of the relationship between structure and reactivity in organic chemistry.
Prerequisite: CHEM 3233, 3234 or equivalent.

CHEM 4639: Food Chemistry and Human Nutrition
Designed for science students. Understanding the nature of food constituents including proteins, lipids, carbohydrates, vitamins, minerals and molecular functions of the food constituents, food safety and how nutrients affect pathogenesis and health. Critically review information, claims and fads as pertaining to nutrition and health.
Prerequisite: General chemistry or biology course.

CHEM 4729: Undergraduate Research
Prerequisites: Approval of a faculty member under whose direction the research will be carried out, the chemistry program chair and the dean.
CHEM 4730: Industrial Chemistry: Process and Environment
Survey of industrially-important processes which are based on naturally-occurring or petroleum-derived organic materials. A component of the course involves Environmental Protection, such as the Clean Air and the Toxic Substances Control.
Prerequisite: Organic Chemistry.

CHEM 4731: Advanced Spectroscopic Analysis
Designed for students seeking advanced analytical studies through practical spectra analysis.
Prerequisites: Analytical, organic and inorganic chemistry.

CHEM 4732: Chemistry Seminar
The selection, study and formal presentation of topics from the chemical literature.
Prerequisite: Approval of instructor.

CHEM 4733: Quantitative Chemical Analysis
Designed for students seeking advanced analytical studies through Quantitative Chemical Analysis.
Prerequisite: CHEM 4635.

CHEM 4819, 4839: Independent Study in Chemistry
Prerequisites: Approval of instructor, chair and associate dean.

CHEM 4915: Cooperative Education Work Term
Educational paid work assignment by a student in the field of career interest and course of study. A technical report is required at the end of the semester. (Specific requirements are noted in the Cooperative Education catalog description.)
Prerequisites: Approved Candidate Plan of Study, completed cooperative education file and approval of associate dean and Director of Cooperative Education.

CHEM 4931: Selected Topics in Chemistry
Identified by specific title each time course is offered.

COMMUNICATION COURSES
COMM 3230: Integrated Marketing Communication
Overview of persuasive communication as it pertains in theory and practice to integrated marketing, public relations and advertising.

COMM 3231: Writing for the Media
Journalistic writing, including fact gathering, news and feature writing styles, advertising, public relations and freelance writing.

COMM 3531: Mass Media and Society
Examination of historical and modern communications environment, focusing on development and impact of online, broadcasting and print industries as well as related conceptual issues of media ethics, law, economics and effects theory.

COMM 3532: Media Law
Examination of legal issues pertinent to the professional communicator, including First Amendment freedoms, defamation, privacy, copyright and obscenity.

COMM 3533: Understanding Advertising
Study of consumer advertising from several perspectives: persuasive communication strategies, new product launches, ad execution, advertising effects and ad evaluation.

COMM 3534: Gathering Information
Research techniques in which students identify and collect information from libraries, archives, databases, the Internet and interviews. The gathered information is then used to write magazine articles, reports and strategic studies.

COMM 3535: Communication Ethics
Exposes students to a range of ethical principles and case studies with the ultimate goal of helping them work out their own professional standards and commit to them.

COMM 3536: Advertising Procedure
Study of consumer advertising from several perspectives: historical forces, advertising agency operations and successful campaign. Students learn about targeting demographics, innovative advertising methods and how to identify and collect information.

COMM 4031: Global Issues in Film
Film studies course in which global issues in a digital society are addressed using critical/cultural studies approaches. Focuses on world-wide cultural differences to foster knowledge and understanding of diversity issues.
COMM 4232: Public Relations Writing  
Professional approach to crafting messages that build mutually beneficial relationships between organizations and their constituents. Includes: press releases, public service announcements, newsletters, brochures, speeches, social media. 
Prerequisites: COMM 3230 and COMM 3231 (or equivalents).

COMM 4233: Speech Communication: Theory and Practice  
Introduction to theory and application of Speech Communication including public speaking, critical listening skills, ethics, argumentation, group presentations and use of visual supporting materials.

COMM 4434: Web Design  
Fundamentals of Web design, including graphical editors, basic layouts, colors and accessibility standards. Prerequisite: ARTS 4439 Digital Photography I or permission of instructor.

COMM 4435: Advanced Web Design  
Students will create client-based projects using HTML, XHTML and CSS. Introduction to Javascript. Prerequisites: ARTS 4439 Digital Photography I and COMM 4434 Web Design or permission of instructor.

COMM 4436: Flash Animation  
Instruction in 2D animation, Flash Timeline and Objects, Action Script, user interactivity and publishing files. Prerequisites: ARTS 4433 Graphic Design, ARTS 4439 Digital Photography I and COMM 4434 Web Design.

COMM 4530: 3D Computer Modeling  
3D modeling techniques for animation, images and 3D computer sculptures. How to build 3D models. Modeling techniques used in 3D software applications. Texture mapping and lighting in a 3D environment. Prerequisites: ARTS 4433 Graphic Design and ARTS 4439 Digital Photography I or permission of instructor.

COMM 4531: 3D Animation  
Fundamental principles of animation. Introduces students to 3D computer animation techniques including key framing, path animation, non-linear animation and hierarchical animation. Covers storyboarding and animation project planning. Prerequisite: COMM 4530 3D Computer Modeling.

COMM 4532: Photojournalism  
Exploration of photography as a form of journalistic storytelling. Includes study of technical and emotional aspects of photographs, as well as techniques in Photoshop. Prerequisite: ARTS 4439 Digital Photography I.

COMM 4533: Editing  
Techniques for correcting and refining articles for publication, broadcast or other media release. Prerequisite: COMM 3231 Writing for the Media.

COMM 4534: Video Production and Editing  
Develops basic understanding of the technology behind video production as an information medium using non-linear editing equipment. Emphasis on concept, news worthiness, technique and effect on audience.

COMM 4535: Advanced Video Production and Editing  
Student production teams create professional-quality video productions for multimedia and web. Coursework includes advanced post-production, field lighting, audio production, with emphasis on script writing and storyboarding.

COMM 4538: Desktop Publishing  
Coverage of theory and technology related to creation of graphic products for offset printing. Includes examination of Photoshop, Illustrator, In Design and other software applications. Prerequisite: ARTS 4439 Digital Photography I.

COMM 4565: Media Production  
Laboratory course covering media production. Transferable skills learned will be used to produce print and online editions of the UHCL student newspaper. Prerequisites: COMM 3231 and COMM 3534 (or equivalents); must pass GSP test.

COMM 4601: Communication Portfolio  
Exit course for Communication curriculum. Showcases a student’s best work, both textual and graphic, from previous semesters. Note: This course is included as part of the degree plan’s capstone requirements.

COMM 4739: Communication Internship  
A supervised, onsite internship in a communication capacity. Prerequisite: Must pass GSP test.
COMM 4831: Project Management
Examines organization, planning and implementation of activities related to a project. Provides practical knowledge on managing project scope, schedule and resources.

COMM 4839: Independent Study in Communication
Independent study in communication. Permission of instructor required.

COMM 4931: Selected Topics in Communication
Identified by a specific title each time course is offered.

COMPUTER ENGINEERING COURSES

CENG 3112: Lab for Digital Circuits
Laboratory experiments using digital logic and small scale integrated circuits.
Corequisite: CENG 3132.

CENG 3113: Lab for Linear Circuits
Laboratory experiments demonstrating AC/DC circuits. Experiments using lumped constants and integrated circuits will be stressed.
Corequisite: CENG 3133.

CENG 3114: Lab for Advanced Linear Circuits
Experiments emphasizing the design and analysis of linear lumped-constant circuits.
Corequisite: CENG 3134.

CENG 3115: Lab for Introduction Digital Signal Processing
Corequisite: CENG 3135. Laboratory experiments in Digital Signal Processing.

CENG 3132: Digital Circuits
Corequisite: CENG 3112. Applications of point set theory and Boolean Algebra to the analysis and design of asynchronous and synchronous digital circuits.

CENG 3133: Linear Circuits
Prerequisites: 6 hours Calculus, University Physics II; co-requisite: CENG 3113. Basic electrical concepts; network theorems; circuit laws; resistance, capacitance, inductance, operational amplifiers, response of RC, RL and RLC circuits to initial conditions and constant forcing functions. Steady-state and transient analysis. Introduction to S-domain circuit analysis. Integration of computer applications using SPICE and MATLAB.

CENG 3134: Advanced Linear Circuits
Prerequisites: CENG 3133/3113; corequisite: CENG 3114. Polyphase AC circuit analysis and design, network and passive and active analog filter design using MATLAB and SPICE, time and frequency domain analysis utilizing Fourier series and Fourier analysis techniques.

CENG 3135: Introduction to Digital Signal Processing
Sinusoids, spectrum representation, sampling and aliasing, FIR and IIR digital filters. Laboratory instruction.
Prerequisites: Calculus I, II and C Programming; Corequisite: CENG 3115.

CENG 3311: Lab for Telecommunications and Networks
Laboratory experiments in digital and data communications.
Corequisite: CENG 3331.

CENG 3331: Introduction to Telecommunications and Networks
Introduction to data communications, error detecting/correcting codes, multiplexing, circuit and packet switching and local area networks.
Prerequisite: CENG 3132; corequisite: CENG 3331.

CENG 3511: Lab for Computer Architecture
Laboratory experiments for Computer Architecture Design and Interfacing.
Prerequisites: CENG 3132, CENG 3112; corequisite: CENG 3531.

CENG 3531: Computer Architecture
Control logic, addressing, registers, instructions, memory units, arithmetic elements, interrupts and input-output structures.
Prerequisite: CENG 3132; corequisite: CENG 3511.

CENG 3624: Introduction to Engineering
Introduction to engineering concepts including problem solving, the design process, engineering tools and topics in ethics. Laboratory instruction.
CENG 3731: Microcontroller Programming
Microcontroller, assembly language programming and embedded system applications.  
Prerequisite: CSCI 3133 or equivalent.

CENG 4113: Lab for Microprocessor Interfacing
Laboratory experiments interfacing the Intel microcomputer to peripherals, memory, and other devices.  
Corequisite: CENG 4133.

CENG 4131: Telecommunications Networking Devices
Modems, multiplexers, data communications network analysis, bridges, routers, client/server concepts and NOS software.  
Prerequisite: CENG 3331.

CENG 4133: Microprocessor Interfacing
Techniques for interfacing microcomputers to peripherals, memory and other devices.  
Prerequisite: CENG 3531; prerequisite or corequisite: CSCI 3331. Corequisite: CENG 4113.

CENG 4135: Digital Signal Processing Applications
Fundamental concepts in Digital Signal Processing applications with algorithmic implementations using Texas Instruments, DSPs and XILINX Field Programmable Gate Arrays.  
Prerequisites: CENG 3115, CENG 3135.

CENG 4231: Telecommunications Switching Systems
Introduction to switching systems, digital switching, ISDN and ATM networking. Laboratory instruction.  
Prerequisite: CENG 3331 or equivalent.

CENG 4331: Analysis and Design of Linear Systems
Continuous and discrete time systems. Fourier, Laplace and z-transforms and transfer functions. Introduction to digital signal processing and digital filter design using conventional and convolutional techniques, applications from communications and control theory. Computer solutions using MATLAB.  
Prerequisites: Ordinary Differential Equations and basic circuit analysis.

CENG 4431: Computer System Reliability and Safety
Computer reliability and safety models and metrics, redundancy and recovery techniques, fault tree analysis.  
Prerequisites: MATH 4434 or equivalent, SWEN 4432.

CENG 4534: Digital System Design
Combinational and sequential circuit design of digital systems using a hardware description language. Laboratory instruction.  
Prerequisite: CENG 3132 or equivalent.

CENG 4625, 4626: Senior Projects
Project course requiring each student to complete a project approved by the instructor. The student must submit a written final report and give an oral presentation to faculty and students. Laboratory instruction.  
Prerequisite: final year before graduation or permission of instructor.

CENG 4632: Digital Control Design
Analysis and design of digital control systems with applications critical systems.  
Prerequisite: CENG 4331.

CENG 4819, 4839: Independent Study in Computer Engineering
Prerequisites: Approval of instructor, chair and associate dean.

CENG 4915: Cooperative Education Work Term
Educational paid work assignment by a student in the field of career interest and course of study. A technical report will be required at the end of the semester. (Specific requirements are noted in the Cooperative Education Catalog description.)  
Prerequisites: Approved Candidate Plan of Study, completed cooperative education file and approval of associate dean and Director of Cooperative Education.

CENG 4931: Selected Topics in Computer Engineering
Identified by specific title each time course is offered.

COMPUTER INFORMATION SYSTEMS COURSES
CINF 3131: Programming With Visual Basic
CINF 3231: Information Systems Theory and Practice
Introduction to the theory and practice of information systems. Development, application and management of IS. Hardware and software issues for IS. Ethical, social and security related issues of IS. IS environments. Laboratory instruction.
Prerequisite: A high level programming language.

CINF 3331: Business Data Communications
Introduction to business data communications. WANs, LANs and Internet concepts. A survey of data communications with emphasis on the impact of digital technology on the operation, management and economics of computer information systems.

CINF 3931: Topics in Computer Information Systems
Identified by specific title each time course is offered. Laboratory instruction.

CINF 4038: Topics in Computer Information Systems-Non-Majors
Identified by specific title each time course is offered. Not to be taken by majors in computing program. Laboratory instruction.

CINF 4230: Web Application Development
Prerequisites: CSCI 3133, CSCI 3134, CSCI 3333.

CINF 4233: Computer Security
Introduction to encryption, decryption and cryptographical protocols; security components; security policies and mechanisms in computer applications, computer systems and networks; legal/ethical issues in computer security. Laboratory instructions.
Prerequisites: CSCI 3331, CSCI 3532.

CINF 4234: Modern System Analysis and Design
Key concepts and principles of systems analysis; Techniques and tools of the systems analysis methodology; Current issues of systems analysis and business process reengineering.
Prerequisite: CINF 3231.

CINF 4334: Electronic Commerce
Key concepts and principles of e-commerce; importance of e-commerce in the global economy; technological elements of the infrastructure of e-commerce; business and social factors associated with the success or failure of e-commerce; critical thinking to strategize and plan technology based solutions to achieve business goals.
Prerequisites: CINF 4230 or approval of instructor.

CINF 4819, 4839: Independent Study in Computer Information Systems
Prerequisites: Approval of instructor, chair and associate dean.

CINF 4634: Computer Systems Administration
Administration of computers and their operating systems, both as stand-alone and in network topologies. Unix is used as an example. Laboratory instruction.
Prerequisite: CSCI 3333.

CINF 4838: Senior Project in Computer Information Systems
May be taken only during the final semester before graduation. Registration is restricted to students with an approved Candidate Plan of Study. Students develop a significant computer application for a realistic project in CIS that emphasizes the entire software lifecycle. Professional behavior, ethics and teamwork will be developed. Students prepare written reports and give oral presentations. Laboratory instruction.
Prerequisites: CSCI 4333 and SWEN 4432.

CINF 4915: Cooperative Education Work Term
Educational paid work assignment by a student in the field of career interest and course of study. A technical report will be required at the end of the semester. (Specific requirements are noted in the Cooperative Education Catalog description.)
Prerequisites: Approved Candidate Plan of Study, completed cooperative education file and approval of associate dean and Director of Cooperative Education.

CINF 4931: Advanced Topics in Computer Information Systems
Identified by specific title each time course is offered. Laboratory instruction.
COMPUTER SCIENCE COURSES

CSCI 3033: Fundamentals of Programming
An introduction to the concepts of data structures for non-computing majors, including records, tables, linked lists, stacks and queues. Abstract data types, recursion, searching, sorting and an introduction to binary trees. Not to be taken by computing and engineering majors. Laboratory instruction.
Prerequisite: A programming language.

CSCI 3131: Programming With Visual Basic
Programming with Visual Basic with emphasis on object-oriented programming and the uses of integrated development environments. Data types, control structures, functions and subroutines, files, classes, controls. Development using the .NET framework. Laboratory instruction.

CSCI 3132: Programming in Pascal
Programming with the Pascal programming language with emphasis on structural programming techniques. A study of Pascal including control structures, functions and procedures, arrays, records, I/O, sequential files and relative files. Software development including analysis, design, coding, implementation, testing and documentation. Laboratory instruction.

CSCI 3133: Programming With C
Programming techniques with the C programming language, emphasis on modular design, data abstraction and encapsulation using ANSI C. Use of all features of C including arrays, pointers, structures, prototypes, separate compilation and the C-preprocessor. Development of generic functions and study of portability issues. Laboratory instruction.
Prerequisite: Pascal or Ada.

CSCI 3134: Software Development With Java
Software development with the Java programming language and the Java class libraries. Design of applets and standalone Java applications. Laboratory instruction.
Prerequisite: C, Pascal or Ada.

CSCI 3231: Numerical Methods
Prerequisites: Calculus, linear algebra, ordinary differential equations and programming in C, Pascal, Ada or Java.

CSCI 3233: Object-Oriented Design and Programming
Basic elements of object-oriented technology including classes, their attributes, methods and relations to other classes, objects, classification and inheritance, encapsulation, polymorphism, object-oriented analysis, design and programming assignments in C++ language under UNIX. Laboratory instruction.
Prerequisite: Programming in C or Java.

CSCI 3234: Advanced Software Development
A review of OOP paradigm (encapsulation, inheritance and polymorphism) and advanced software development topics and techniques, including GUI components and event driven programming.
Prerequisites: CSCI 3134 or equivalent Object Oriented Program course or appropriate grade on the AP Computer Science Exam.

CSCI 3331: Computer Organization and Assembly Language
Basic elements of computer hardware and software, data representations, instruction formats and addressing modes, assembly language instructions, programming techniques in assembly language, macro assemblers, link-loaders, functions of operating systems and input/output programming and peripherals. Laboratory instruction.
Prerequisite: Programming in C.

CSCI 3333: Data Structures
Advanced programming techniques and data structures including arrays, linked lists, queues and stacks. Abstract data types, recursion, searching and sorting, binary trees, hashing techniques and elementary algorithm design and analysis. Laboratory instruction.
Prerequisite: CSCI 3133, CSCI 3234 and Java.

CSCI 3432: Ada Programming Language
Introduction to the Ada programming language. Emphasis on the systematic design of software in the Ada environment. Laboratory instruction.
CSCI 3532: Advanced Data Structures and Algorithms
Binary trees, trees, graph theory, finite state automata, external storage devices, sequential and direct file organizations, file processing techniques, hashing, B-trees, external sorting, P and NP problems, algorithmic analysis. Laboratory instruction.
Prerequisites: MATH 3331 and CSCI 3333 or equivalent.

CSCI 3632: Artificial Intelligence Programming Languages
An introduction to AI programming languages. Programming assignments in LISP and PROLOG. Laboratory instruction.
Prerequisite: CSCI 3333.

CSCI 3931: Selected Topics in Computing
Identified by specific title each time course is offered.

CSCI 4033: Concepts of Database Systems
An introduction to the concepts of database systems for non-computing majors, including modeling and implementation of database systems, data models, relational models, database languages, relational algebra, SQL, normalization theory and Web database connectivity. Not to be taken by computing and engineering majors. Laboratory instruction.
Prerequisite: CSCI 3033.

CSCI 4037: Computing Essentials
Modern computing software tools and information technologies taught in a practical, hands-on manner. Topics covered: word processing, databases, spreadsheets, presentation software, computer programming, the Internet and development of home pages using HTML and other tools. Emphasis is on the development and application of computer skills to the student’s program area. Laboratory instruction. Not for credit for computing science majors.

CSCI 4038: Topics in Computer Science - Non Majors
Identified by topics each time the course is offered. Not to be taken for credit by majors in computing programs. Laboratory instruction.

CSCI 4132: Network Protocols
Data communications systems software concepts; computer network architecture; ISO model. Laboratory instruction.
Prerequisites: CSCI 3331 and CENG 3331.

CSCI 4134: Advanced Software Design With Java
Advanced software design with the Java programming language, including multi-threaded applications, exception handling, network programming, Java Beans, security issues and advanced AWT usage. Laboratory instruction.
Prerequisite: CSCI 3134 or equivalent.

CSCI 4135: Advanced Software Development With .Net Framework and C#
In depth study of the managed environment provided by .NET Framework and its use in developing advanced windows applications utilizing OOP concepts and techniques. Includes GUI issues, event and exception handling, multi-threading, networking, collections, file and database access as well as an introduction to ASP.NET, Web Forms and Web Services.
Prerequisites: CSCI 3333 and CSCI 3233 or CSCI 3134 or equivalent.

CSCI 4230: Web Application Development
Prerequisites: CSCI 3133, CSCI 3134, CSCI 3333.

CSCI 4233: Computer Security
Introduction to encryption, decryption and cryptographical protocols; security components; security policies and mechanisms in computer applications, computer systems and networks; legal/ethical issues in computer security. Laboratory instruction.
Prerequisites: CSCI 3331 and CSCI 3532.

CSCI 4333: Design of Database Systems
Design of database systems, data description and manipulation languages, data models, entity-relationship model, relational model, SQL, relational algebra, normalization theory, DBMS, Internet, database design, data flow diagrams, and implementation of database systems. Laboratory instruction.
Prerequisite: CSCI 3333.
CSCI 4530: Computer Graphics and Interface Design
Two-dimensional graphics algorithms, point and coordinate transformations, animation on graphics terminals and systems. Laboratory instruction using Solaris X-Windows-environment.
Prerequisites: Calculus I, Linear Algebra.

CSCI 4531: Advanced Programming in Unix
Program development in a multiprocessing environment, including; process and file system data structures, process control, synchronization and communication between concurrent processes, shared memory, threads and signals. Advanced input/output mechanisms such as asynchronous I/O and memory mapped I/O. Library functions including system function and database library routines. Laboratory instruction.
Prerequisites: CSCI 3133 or equivalent and CSCI 3333.

CSCI 4534: Operating Systems
Analysis and design of basic operating systems concepts, including multiprocessing, interprocess communica-
tion and synchronization, scheduling, file systems, memory management, input/output and deadlock. Examples drawn from real operating systems including Unix and Windows NT. Laboratory instruction.
Prerequisites: CSCI 3331, CSCI 3333, CENG 3531 or equivalents and senior standing.

CSCI 4632: Computer Game Programming: Theory and Practice
Applying a fourth generation game engine and language on designing and developing 2D and 3D real-time multimedia simulations and games for education, training, robotics and entertainment. Laboratory instruction.
Prerequisite: Previous programming experience in a high level language.

CSCI 4634: Computer Systems Administration
Administration of computers and their operating systems, both as stand-alone and in network topologies. Unix is used as an example. Laboratory instruction.
Prerequisite: CSCI 3333.

CSCI 4819, 4839: Independent Study in Computer Science
Prerequisites: Approval of instructor, chair and associate dean.

CSCI 4831: Computer Forensics
Introduction to the topics of computer crime and computer forensics. Students will learn different aspects of computer crime and ways in which to protect, uncover and understand digital evidence. Students will gain experience using hardware and software tools to perform rudimentary investigations. Laboratory instruction.

CSCI 4838: Senior Project in Computer Science
May be taken only during the final semester before graduation. Registration is restricted to students with an approved Candidate Plan of Study. Students develop a significant computer application for a realistic project. Emphasis will be on practical experience on all phases of constructing a computer solution. Professional behavior, ethics and teamwork will be developed throughout the project. Students prepare written reports and give oral presentations. Laboratory instruction.
Prerequisites: CSCI 3532 and SWEN 4432.

CSCI 4915: Cooperative Education Work Term
Educational paid work assignment by a student in the field of career interest and course of study. A technical report will be required at the end of the semester. (Specific requirements are noted in the Cooperative Education Catalog description.)
Prerequisites: Approved Candidate Plan of Study, completed cooperative education file and approval of associate dean and Director of Cooperative Education.

CSCI 4931: Selected Topics in Computer Science
Identified by specific title each time course is offered.

CRIMINOLOGY COURSES
CRIM 3132: Criminology
Theories of causation; patterns and social response. (Crosslisted with SOCI 3132 Criminology).

CRIM 3335: Deviance
Theories of the existence of deviance in society; management of spoiled identities. (Crosslisted with SOCI 3335 Deviance).

CRIM 4133: Juvenile Delinquency
Individual and community aspects of juvenile delinquency; theories of causes and modes of control. (Crosslisted with SOCI 4133 Juvenile Delinquency).
CRIM 4135: The Death Penalty
History and development of capital punishment as a social institution. Focus on issues such as deterrence, discrimination and execution of innocent prisoners. (Crosslisted with SOCI 4135 The Death Penalty).

CRIM 4330: Criminal Investigation
Review of methods and techniques used by investigators to chronologically reconstruct a crime in order to arrest the criminal offender.

CRIM 4331: Prison and Society
Correctional institutions in the United States; analysis of their changing roles and functions. (Crosslisted with SOCI 4331 Prison and Society).

CRIM 4332: Social Problems and the Legal System
Course focuses on the confrontation between individual rights and welfare of society. Issues are examined from perspectives of sociological, philosophical and legal theories.

CRIM 4333: Probation and Parole
Exploration of alternatives to incarceration, emphasizing the major community-based activities of probation and parole. Includes discussion of intermediate punishments, restitution programs, house arrest and electronic monitoring of offenders.

CRIM 4334: Criminal Law
Survey of structure and philosophy of criminal law; topics include criminal liability, criminal defenses and types of offenses. (Crosslisted with SOCI 4334 Criminal Law).

CRIM 4335: Race and Justice
Analysis of crime rates in United States and involvement of racial groups through theoretical exploration and practices in and out of the justice system.

CRIM 4337: Organized Crime
Examines organized criminal groups, such as the "mafia" and other criminal groups worldwide. Applies historical, economic, political and legal perspectives. Emphasizes victimless crime, labor rackets and extortion. Covers special governmental commissions and legislative reforms.

CRIM 4338: Policing and Society
Critical analysis of role and function of American law enforcement including historical development and evolution, contemporary police organizations, individual officers and relationship between police and community. Coverage of objectives of police: law enforcement, service, order maintenance and crime prevention.

CRIM 4834: Statistics
Introductory course in statistics in criminology. Topics include both basic descriptive and inferential statistics.

CRIM 4835: Research Methods
Introductory course in research methods in criminology. Topics include theory and measurement, designing and conducting research and data collection and analysis.

CRIM 4839: Independent Study in Criminology
Approval of adviser and independent study director.

CRIM 4930: Contemporary Issues in Criminology
Course assesses students' skills in theory, research and subject content. Explores the many opportunities provided by degree in Criminology.
Prerequisites: Completion of at least 80 credits and at least four courses in Criminology.

CRIM 4931: Selected Topics in Criminology
Identified by specific title each time course is offered.

DECISION SCIENCES COURSES

DSCI 3231: Statistics I
Introduction to probability and statistics; descriptive measures, probability distribution, sample statistics, estimation, confidence intervals, tests of hypotheses, chi-square, F-distribution, linear regression and correlation.
Prerequisites: College algebra and finite math.

DSCI 3232: Statistics II
Statistical inference, decision-making, prediction, sample design, significance tests, experimental design, non-parametric methods, decision theory, multiple regression and correlation, time series and index numbers.
Prerequisite: DSCI 3231 or equivalent.
DSCI 3331: Quantitative Methods for Management
Introduction to quantitative techniques for management; probability, inventory and production models, linear programming, queuing, replacement models, Markov analysis and network models. Previously taught as DSCI 3131; credit may not be received for both courses.
Prerequisite: DSCI 3231 or equivalent.

DSCI 4531: Forecasting Systems
Techniques for forecasting; time series, statistical methods and analysis of error.
Prerequisite: DSCI 3231 or equivalent.

DSCI 4839: Independent Studies in Decision Sciences
Independent directed study in Decision Sciences.
Prerequisite: Approval of instructor, Faculty Chair and Associate Dean required.

DSCI 4931: Selected Topics in Decision Sciences
Identified by specific title each time course is offered.

EARLY CHILDHOOD EDUCATION COURSES

ECED 4031: Historical and Recent Trends in Early Childhood Programs
Historical, societal, political and economic factors that influence progressive early childhood programs and child services. Field experiences required.

ECED 4032: Developing Competence in Young Children
Focus on the relationship among the content areas, skills, concepts and practices that support early competence in young children. Integration of national and state standards into curriculum planning is featured. Field experiences required.
Prerequisites: INST 3133 (for EC-4 students only) and TCED 4033 (for EC-6 students only) and TCED 4133 or approved equivalent.

ECED 4033: Child Guidance & Classroom Management for Young Children
Theories and strategies for guiding the behavior of young children (birth to age five) inside and outside the classroom environment. Focus will be on effective strategies for behavior management, including the role of problem solving, the classroom community and family involvement. Field experiences required.

ECED 4034: Nutrition, Health and Safety
Study of nutrition, health, safety and related activities, including skill development in management of issues, guidelines and practices in nutrition, community health, hygiene and safety. Integration of these principles applies to a variety of EC-4 settings. Field experiences required.

ECED 4035: Literacy Development Birth-Age 5
This course will cover language and literacy development for children birth through age five, including the beginning stages of reading and writing development, oral language development, parent involvement in literacy learning and appropriate curriculum for young children's literacy development. Field experience required.

ECED 4036: Assessment of Young Children Birth-Age 5
This course will cover formal and informal assessment strategies appropriate for children birth through age five. Assessment for children's cognitive, social, physical and motor development for curriculum planning will be addressed as well as identifying children with developmental needs. Field experience required.

ECED 4037: Mathematics and Science for Young Children Birth-Age 5
This course will cover mathematics and science concepts, as well as content methods and strategies for children birth through age five. Field experience required.

ECED 4131: Reading Development in Young Children
Focus on early language and literacy development of young children. Oral language development, beginning reading and writing strategies and family literacy are featured. Field experiences required.
Prerequisites: LLLS 4131 and LLLS 4435.

ECED 4133: Developmental Theories of Young Children
Focus on historic and current theories of children's learning and development.

ECED 4134: Observational/Developmental Assessment of Young Children
Evaluation and uses of developmental and cognitive assessment instruments and their theoretical bases will be explored. Students will develop informal assessments of the intellectual, language, social, physical and motor development of young children. Field experiences required.
Prerequisite: ECED 4032.
ECED 4230: Play
Focus on philosophy, research and applications of modern play and environments for play. Influences of play on child development, cognition, culture and overall health. The role of play in the early childhood curriculum will be emphasized. Field experiences required.

ECED 4231: Infants and Toddlers
Overview of human development from prenatal stages through the first two years of life. Emphasis is placed on the interrelationship of cognitive, physical, social and emotional development in a variety of contexts and cultures. Appropriate curriculum and environment for infants and toddlers will be emphasized. Field experiences required.

ECED 4232: Cultural Awareness for Young Children
Focus on impact of diversity on development of young children. The influence of culture and social class on children’s socialization and cognition will be discussed. Research and theories to support the development of minority children will be emphasized. Field experiences required.
Prerequisite: SILC 4135.

ECED 4233: Preschool Curriculum
Overview of integrated curriculum for children age three to five, including appropriate content, methodology, environment, materials and resources. Field experiences required.

ECED 4234: Advanced Administration of Programs for Young Children
This course will build upon the content in the two lower courses in program administration. It will focus on issues related to effective leadership and supervision, including adult learning theory, staff development, curriculum development and program accreditation. Relevant laws and standards relating to young children and program management will also be featured. Field experiences required.

ECED 4332: Early Childhood Special Education
A study of atypical development in infants and young children with a focus on educational planning and programming. Field experiences required.
Prerequisite: SPED 4030 or SPED 5030.

ECED 4333: Advanced Early Childhood Special Education
This course will extend key topics in early childhood special education presented in the SPED 4332/ECED 4332 course, specifically strategies and techniques used by practitioners in early childhood special education settings serving children birth to age five. The research-based topics will include sign language, picture exchange, communication systems, portfolios, social scripts/videos, music therapy, as well as other advanced strategies and techniques used in settings with young children with communication/language needs, social/behavioral needs, and cognitive needs. Field experiences required.

ECED 4335: Children and Families
Social contexts in which a child develops, the relationships of individuals in these social contexts and the interaction within and between cross-cultural contexts. Field experiences required.

ECED 4737: Practicum I
Supervised field experience in an approved early childhood educational setting. Permission of instructor required.

ECED 4738: Practicum II
Supervised field experience in an approved early childhood educational setting different from the Practicum I setting. Permission of the instructor required.
Prerequisite: ECED 4737.

ECED 4839: Independent Study in Early Childhood Education
Prerequisites: Approval of instructor and associate dean.

ECED 4931: Selected Topics in Early Childhood Education
Identified by title each time course is offered.

**ECONOMICS COURSES**

ECON 3131: Money and Banking
The role of money and the banking system in the economy; monetary theory and policy and international monetary conditions.
Prerequisite: Principles of economics.
EDUCATION COURSES
EDUC 4030: School and Community
Historical, legal and philosophical foundations of education in American society.

EDUC 4130: Theories of Educational Psychology
A study of major theories of learning, motivation, cognition and moral development as they apply to professionals and learners, including constraints imposed by law and social policy and tradition.

EDUC 4132: Professional Seminar
Ethical, legal and multicultural considerations in teaching. Emphasis on professional responsibilities of teachers, legally, ethically and within ethnically diverse cultures. Field experiences required.
Prerequisite: Admission to Teacher Education Program.

EDUC 4839: Independent Studies in Education
Prerequisites: Approval of instructor and associate dean.

EDUC 4931: Selected Topics in Education
Identified by specific title each time course is offered.

ENVIRONMENTAL MANAGEMENT COURSES
ENVR 3131: Foundations of Environmental Management
Presentation, analysis and application of the principles of managing human interaction with the environment.

ENVR 4131: Principles of Air Quality Management
Analysis of practices and technology for the control of atmospheric pollution.
Prerequisites: Introductory chemistry, ENVR 3131 or equivalents.

ENVR 4132: Water Management Principles
Principles of effective water resources management; national and state water resource practices.
Prerequisites: Introductory chemistry, ENVR 3131 or equivalents.

ENVR 4133: Techniques of Environmental Assessment
Familiarization with and basic critique of environmental impact assessment, environmental auditing and other decision and planning tools.
Prerequisite: ENVR 3131 and ENVR 4135 or equivalents.

ENVR 4135: Introduction to Environmental Law
Application of legal concepts and systems to environmental issues; basic federal and state environmental legislation.

ENVR 4137: Solid Waste Management Practices
A study of the management practices and technology used for non-hazardous solid waste collection, treatment, disposal and reuse.

ENVR 4331: Environmental Public Policy
Current environmental issues: problems, causes, alternative solutions and economic and health implications.

ENVR 4332: The Process of Environmental Permitting
A practical survey of the permits and procedures used by environmental agencies for regulatory control.

ENVR 4333: Introduction to Pollution Control Technology
An introduction to the technical aspects of pollution control including principles, equipment applications, manpower and energy requirements and economic factors.
Prerequisite: ENVR 3131 or equivalent.

ENVR 4336: Administrative Practice and Ethical Issues
The study of administrative agencies and their structure and authority; practical considerations when interacting with administrative agencies on environmental issues; ethical issues in environmental management.

ENVR 4819; 4839: Independent Studies in Environmental Management
(Variable credit, 1 or 3 semester hours.) Independent directed study in Environmental Management.
Prerequisite: Approval of instructor, Faculty Chair and Associate Dean required.

ENVR 4931: Selected Topics in Environmental Management
Identified by specific title each time course is offered.
ENVIRONMENTAL SCIENCE COURSES

ENSC 3033: Integrated Environmental Sciences
Study of human influences on the biological, chemical and physical environment. For non-science majors only.

ENSC 4632: Environmental Science Seminar
Students will survey the literature, give presentations and prepare research papers in environmental science. Satisfies the environmental science program core requirement.

ENSC 4739: Internship in Environmental Science
Supervised work experience in an approved industrial firm or governmental agency. Written and oral reports required.
Prerequisites: 15 hours of upper-level credit; approval of faculty advisor and associate dean.

ENSC 4819, 4829, 4839: Independent Study in Environmental Science
Prerequisites: Approval of instructor, chair and associate dean.

ENSC 4915: Cooperative Education Work Term
Educational paid work assignment by a student in the field of career interest and course of study. A technical report will be required at the end of the semester. (Specific requirements are noted in the Cooperative Education Catalog description.)
Prerequisites: Approved Candidate Plan of Study, completed cooperative education file and approval of associate dean and Director of Cooperative Education.

ENSC 4931: Topics in Environmental Science
Identified by specific title each time course is offered.

FINANCE COURSES

FINC 3031: Personal Finance
Practical financial management of personal money matters; budgeting, insurance, taxes, borrowing, saving, investing and retirement and estate planning. This course will not meet the finance elective requirement for finance majors.

FINC 3331: Business Finance
Fundamental tools and techniques in financial planning; working capital management, capital budgeting; cost of capital; dividend theory, mergers and business failures.
Prerequisites: Principles of accounting, principles of economics and DSCI 3231 or equivalent.

FINC 3333: Intermediate Financial Management
Advanced principles and practices in the financial administration of business enterprises.
Prerequisite: FINC 3331 or equivalent.

FINC 3336: Risk Management
Techniques for managing pure risks for individuals and small businesses, and the characteristics of life, health, and property insurance are studied.
Prerequisite: FINC 3331 or equivalent.

FINC 3531: Real Estate Investment Analysis
Analytical foundations of evaluating real estate investments and exploration of the methods of financing such investments.

FINC 3533: Investments
Personal investments in bonds, mortgages, stocks and other securities; financial statements and credit.
Prerequisite: FINC 3331 and FINC 3333 or equivalents.

FINC 4331: Contemporary Financial Institutions
Management policies of commercial banks, savings and loan associations, credit unions, finance companies and other financial intermediaries.
Prerequisite: FINC 3331 or equivalent.

FINC 4431: Structure of Financial Statements
Evaluation of the structure of financial statements and their use in financial decision-making.
Prerequisites: FINC 3331; ACCT 3431 or ACCT 3332; or equivalents.

FINC 4531: International Financial Operations
International transactions and financial flows; balance of payments, foreign exchange market, worldwide commercial policy and financing.
Prerequisite: FINC 3331 or equivalent.
FINC 4532: Seminar in International Finance  
Field experience involving meetings with financial officers of companies operating outside of the United States. Discussions will involve matters relating to the financing of international business activities and operating in a non-American business environment.

FINC 4536: Income Taxation  
An analysis of the federal income tax laws as they apply to individuals and the financial planning process. (Crosslisted with ACCT 4331.)  
Prerequisites: FINC 3331 and Principles of Accounting, or equivalents.

FINC 4631: Treasury Management  
Short-term asset and liability management, including the issues essential to the day-to-day management of cash flows associated with the operating cycle of a firm.  
Prerequisite: FINC 3331 or equivalent.

FINC 4733: Retirement and Benefits Planning  
Examination of the various retirement vehicles, group life and health programs, and government required benefits. Integration into an overall financial planning process is emphasized.  
Prerequisites: FINC 3331 and FINC 3533 or equivalents.

FINC 4736: Estate Planning  
Examination of federal and state laws concerning the distribution of assets in an estate. Significant attention is made to tax minimization strategies.  
Prerequisites: FINC 3331 and FINC 3533 or equivalents.

FINC 4739: Internship in Finance  
Six hours of supervised work experience each week in an approved financial institution or firm.  
Prerequisites: 15 hours of upper-level credit and approval of program director.

FINC 4839: Independent Studies in Finance  
Independent directed study in Finance.  
Prerequisite: Approval of instructor, Faculty Chair and Associate Dean required.

FINC 4931: Selected Topics in Finance  
Identified by specific title each time course is offered.

FITNESS AND HUMAN PERFORMANCE COURSES

* Pending Coordinating Board approval

HLTH 3031: Health, Emergency Care and First Aid  
Emergency care for victims of sudden illness or injury; etiology of accidents; current safety concerns and practices. Basic Red Cross and CPR competencies.

HLTH 3135: Health Promotion Programs  
The purposes, methods and objectives of health promotion programs in business and industry.

HLTH 3136: Applied Kinesiology  
The study of functional anatomy with relevance to the kinesiology of exercise, exercise movements and sports participation.

HLTH 3739: Undergraduate Practicum  
Ten hours of supervised work experience each week in an approved exercise testing laboratory.  
Prerequisites: Completion of or concurrent enrollment in HLTH 4031 Physiology of Exercise, HLTH 4032 Biomechanics, HLTH 4034 Principles of Physical Fitness, HLTH 4035 Seminar in Sports Medicine.

HLTH 4031: Physiology of Exercise  
Study of the physiological bases of exercise with emphasis on the adaptation of the systems of the body to stress.

HLTH 4032: Biomechanics  
Biomechanical analysis of human motion based on anatomical, physiological and mechanical principles. Role of mechanics in human performance and muscle skeletal injuries.

*HLTH 4033: Nutrition and Weight Management  
Study of relationship among nutrition, exercise and weight control and their role in health and performance. Techniques for dietary analysis.
HLTH 4034: Principles of Physical Fitness

HLTH 4035: Seminar in Sports Medicine
Approaches to injury prevention by conditioning and utilization of proper equipment. Diagnosis and rehabilitation of common sports injuries. Laboratory exercises required.

HLTH 4037: Peak Performance
How to improve performance by enhancing strength, flexibility, speed, power, agility and coordination. Varying content. May be repeated for credit with permission of instructor.

HLTH 4038: Resistive Exercise: Theory and Practice
Laboratory and lecture activities relating to appropriate training techniques for traditional, Olympic and rehabilitative strength exercises. The development of advanced periodization models.

HLTH 4738: Capstone in Fitness and Human Performance
Reviews material from primary core Fitness and Human Performance courses, preparing students for required comprehensive final examination. Additionally, course prepares students for NSCA-CSCS examination.

HLTH 4739: Internship
Work related learning experience in the application of exercise health promotion programs to teaching, clinical or research activities. Permission of instructor required.
Prerequisites: Completion of or concurrent enrollment in HLTH 3739 Undergraduate Practicum, HLTH 4031 Physiology of Exercise, HLTH 4032 Biomechanics, HLTH 4034 Principles of Physical Fitness, HLTH 4035 Seminar in Sports Medicine.

HLTH 4839: Independent Study in Health
Individual projects and activities in development of skills related to health. Approval of independent study director.

HLTH 4931: Selected Topics in Health
Identified by specific title each time course is offered.

GEOGRAPHY COURSES
GEOG 3137: Global Geography
Analysis of physical, economic and political patterns of different world regions.

GEOG 4030: Geography of the United States and Canada
Analysis of the interrelationships among physical, cultural, economic and political patterns of the United States and Canada including the State of Texas.

GEOG 4031: Urban Geography
Examination of the interrelationships among physical geography and urbanization, the internal land utilization of cities, urban historical geography and central place theory.

GEOG 4032: Geography of Latin America
Analysis of the physical, cultural, economic and political patterns of Latin America and its relationship to other world regions.

GEOG 4033: Geography of Texas
Analysis of the diverse cultural, economic, environmental and political patterns of Texas. Exploration of the state’s regional characteristics and of the spatial relationships with areas outside the state.

GEOG 4034: Principles of Map Reading and Interpretation
A wide variety of maps including cognitive, thematic, topographic, weather and computer generated (GIS) maps are surveyed from the points of view of their interpretations and applications. Attention will be directed also to the history of cartography, the interpretation of air photos and NASA images and statistical graphs. No drafting background or artistic ability needed.

GEOG 4131: Historical Geography
An introduction to historical geography as a subfield of geography with an emphasis on the evolving patterns of land use and settlement in the United States from the pre-colonial period to the present.

GEOG 4132: Human Geography
Stresses the importance of human/environment relationships to a global society. Focuses on the world distribution of natural and human resources as they interrelate and provide character to places.
GEOG 4133: Modern Physical Geography
An identification of the geographical dimensions of ecosystems and earth’s physical characteristics as it relates to the process, distribution patterns and implications for humans.

GEOG 4134: Geographic Concepts and Skills
Geographic concepts and skills which are connected with the new social studies curriculum and the appropriate teaching models, strategies and assessment.
Prerequisites: GEOG 3137 Global Geography, GEOG 4132 Human Geography and GEOG 4133 Modern Physical Geography.

GEOG 4135: Political Geography
The interrelationship between political activities and spatial distributions of world regions. Topics include the concept of state, political core regions, international spheres of influence and confrontations, boundaries and contemporary issues and problems.

GEOG 4136: Economic Geography
An analysis of the world distribution of fundamental occupations and commodities.

GEOG 4137: International Political Economy
Introduction to scientific study of international political economy, an interdisciplinary field that focuses on the interplay between politics and economics. Course topics include trade monetary and fiscal policies, foreign direct investment and development.

GEOG 4231: Fundamentals of Geographic Information Systems
An interdisciplinary introduction to the fundamentals of GIS as a method of organizing, displaying and analyzing spatial data. The course also provides an introduction to basic cartographic conventions.

GEOG 4232: Problems in Geographic Information Systems
A course designed specifically for advanced GIS students who will identify, interpret, analyze and evaluate a geographical problem.
Prerequisites: GEOG 3137 Global Geography, GEOG 4132 Human Geography and GEOG 4133 Modern Physical Geography.

GEOG 4233: Advanced Geographic Information Systems
Analytical aspects of spatial data, analysis and modeling. Theoretical and applied aspects are examined through a series of practical exercises and assignments.
Prerequisites: GEOG 3137 Global Geography, GEOG 4132 Human Geography and GEOG 4133 Modern Physical Geography.

GEOG 4839: Independent Studies in Geography
Approval of instructor and Associate Dean.

GEOG 4931: Selected Topics in Geography
Identified by specific title each time course is offered.

GEOLOGY COURSES
(*After the title denotes courses required for any certification in Earth Science).

GEOL 3034: Fundamentals of Planetary Geology*
Study of the origins and evolution of Earth, Mercury, Venus, Mars and the Moon. Physical processes essential to understanding geology are stressed. Laboratory exercises included. Suitable for non-majors.

GEOL 3035: Fundamentals of Earth Science*
Study of basic physical and chemical processes that form the ocean-atmospheric system. Natural and anthropogenic factors that affect global climate change are also studied. Suitable for non-majors.

GEOL 3037: Geographical Information Systems
This course covers the fundamentals of GIS including GIS terminology and architecture, GIS data structures, cartographic principles, data sources and methods of data acquisition including remote sensing, data manipulation and conversion, query techniques and spatial analysis.

GEOL 3137: Mineralogy and Petrology
Formation, identification and geologic and economic significance of minerals and igneous, metamorphic and sedimentary rocks. Laboratory exercises included.
Prerequisites: GEOL 3034 or equivalent and inorganic chemistry.

GEOL 3333: Environmental Geology*
Relationships between human activities and the geological environment. Includes study of natural hazards, natural resources and waste disposal in the geologic environment. Suitable for non-majors.
GEOL 3631: Photogeology
Application of aerial photography including shuttle, to the geologic environment.
Prerequisites: GEOL 3034, 4234 and 4222.

GEOL 4011: Laboratory for Earth Science*
Laboratory exercises which investigate the principles of geology, oceanography, meteorology and astronomy.
Prerequisites: GEOL 3035, 4234, 4222.

GEOL 4131: Geology of Texas
Geological evolution of Texas including physiographic provinces, landforms and subsurface structure.
Prerequisite: GEOL 3034 or equivalent.

GEOL 4222: Laboratory for Geomorphology*
Laboratory exercises focusing on the identification and evolution of landforms along with concepts of geologic and topographic mapping.
Corequisite: GEOL 4234.

GEOL 4233: Soils in the Environment
Study of the environmental aspects of soils including expansive soils, clay minerals, soil contamination and subsurface pathways for pollutants. Laboratory and fieldwork included.
Prerequisite: Chemistry.

GEOL 4234: Geomorphology
Origin and evolution of landforms; geomorphic cycles, physiographic provinces, application of maps, aerial photographs and quantitative methods to geomorphology. Laboratory exercises included.
Prerequisite: GEOL 3034 or equivalent. Corequisite: GEOL 4222.

GEOL 4235: Sedimentation and Stratigraphy
Prerequisite: GEOL 3034 or equivalent.

GEOL 4236: Oceanography
The course emphasizes the application of geologic principles to the study of the marine environment and associated physical, chemical and biological processes. Topics covered include coastal processes, ocean resources, ocean management and human interaction with oceans.
Prerequisite: GEOL 3035 or equivalent.

GEOL 4237: Natural Disasters
This course studies the topics of mass wasting, flooding, earthquakes, hurricanes and others, and evaluates various natural disaster data and statistics. It provides a forum to discuss, describe and improve our understanding of human interactions with the physical environment.

GEOL 4335: Applied GIS
This course emphasizes the use of spatial analysis capabilities in Geographical Information Systems (GIS) in a range of applications. Topics covered include vector, raster and surface analysis, classification methods, interpolation techniques, watershed analysis and 3D visualization.
Prerequisite: GEOL 3037 or equivalent.

GEOL 4531: Hydrogeology
Comprehensive study of hydraulic characteristics of soil, rocks, aquifers, rivers and lakes with application to environmental and water resource planning concerns. Topics covered include hydrological cycles, aquifer testing, contaminant transports in various geological media, water resources management and others. Laboratory exercises included.
Prerequisite: GEOL 3035 or equivalent.

GEOL 4536: Soil and Groundwater Remediation
Chemical, biological, geological principles and applications of various remediation techniques used to clean up contaminated soils and groundwater.
Prerequisite: CHEM 3333.

GEOL 4819, 4839: Independent Study in Geology
Prerequisites: Approval of instructor, chair and associate dean

GEOL 4931: Selected Topics in Geology
Identified by specific title each time course is offered.
HEALTHCARE ADMINISTRATION COURSES

HADM 3131: Foundations of Healthcare Administration Leadership
The administration of health care services and basic principles of organization for patient care including financial, manpower and systems development and control considerations in meeting health requirements at community, state, regional and national levels. This course is also an examination of leadership in healthcare administration.

HADM 3232: Financial Dimensions of Healthcare Administration I
This course is designed to teach the student the ability to understand and analyze the financial performance of healthcare organizations and various techniques associated with financial decisions required in the operation of various healthcare entities. Also, the student shall learn the various aspects of finance which determines the financial results of a healthcare organization.

HADM 3333: Healthcare Economics
The purpose of this course is to familiarize students with the terminology and theory of health economics and to apply these tools to current issues in health policy and healthcare management. Emphasis will be placed on reading and analyzing recent articles in journals and newspapers that relate to health economics.

HADM 3531: Physician Group Practice Management
Acquaints the student with the management issues of physician group practice including insurance billing, personnel management, marketing, patient relations, financial management, venture planning, risk management, retirement planning, physician agreements, practice valuation, managed care, Medicare/Medicaid and legal/tax/professional liability.
Prerequisite: HADM 3131 or equivalent.

HADM 4132: Healthcare Planning and Marketing
A review of concepts of planning and marketing and their application to the delivery of health care, assessment of community health needs and resources planning in an ambulatory or clinical environment.
Prerequisites: HADM 3131 and MKTG 3031, or equivalents.

HADM 4133: Health Policy
Analysis of health policymaking, health policy and contemporary issues in health policy with emphasis on the U.S.

HADM 4136: Medical Reimbursement
Acquaints the student with medical terminology, procedure coding, diagnosis coding, medical management and documentation.
Prerequisite: HADM 3131 or equivalent.

HADM 4137: Healthcare Ethics, Values, and Social Responsibilities
This course provides the student exposure to ethical issues in healthcare administration as well as business ethics, biomedical and research ethical issues, services to be offered, and distribution and allocation of resources. Additionally, this course will address important ethical issues and problems facing the U.S. health system.

HADM 4138: Managed Care
Acquaints the student with managed care terminology, contracting for providers and payors, utilization review, case management, direct contracting, benefits structuring and organization structure.
Prerequisite: HADM 3131 or equivalent.

HADM 4236: Hospital Operations
Concepts and methods needed to operate in a hospital. It will also provide an understanding of the impact of licensing, regulation, finance and billing, supply, operation, the different professions, risk management, compliance, engineering and physical plant, and labor relations activities in healthcare institutions, with an emphasis on organization, effectiveness, productivity, and profitability.

HADM 4332: Legal Dimensions of Healthcare Administration
Legal aspects of the doctor-patient-nurse-other health professional relationships; individual, corporate and institutional liability and responsibility.
Prerequisite: HADM 3531 or equivalent.

HADM 4431: Human Resources in Healthcare Administration
Concepts and methods needed to plan, forecast, recruit, train, develop, maintain, and evaluate health manpower.

HADM 4432: Introduction to Long Term Care Administration
To develop an understanding of the Long-Term Care Industry by exploring industry trends, management strategies, governance and market influences and organizational development.
HADM 4433: Introduction to Public Health
Provides the student a comprehensive introduction to the essential concepts, values, principles, and practice of public health and the relationship of public health to the complex U.S. health care delivery system. Familiarizes the student with public health practice in a number of settings including government, private sector, and community organizations. Addresses important health issues and problems facing the US public health system.

HADM 4531: Financial Dimensions of Healthcare Administration II
Analysis of the financial framework within which health care organizations and facilities operate; sources and flow of funds, cost information systems and capital budgeting.
Prerequisites: FINC 3331 and HADM 3131, or equivalents.

HADM 4739: Internship in Healthcare Administration
Supervised field experience with an approved public or private health facility or physician clinic.
Prerequisites: HADM 4136 and approval of program director.

HADM 4839: Independent Studies in Healthcare Administration
Independent directed study in Healthcare Administration.
Prerequisite: Approval of instructor, Faculty Chair and Associate Dean required.

HADM 4931: Selected Topics in Healthcare Administration
Identified by specific title each time course is offered.

HISTORY COURSES
Notes: 1. Courses marked with (+) may be taken to satisfy the statutory American History requirement. 2. Art History courses are listed under ARTS.
Pending Coordinating Board approval

*HIST 3138: Introduction to Latin American History
Surveys the history of Latin America from c. 1500 to the present. Introduces Latin American history.

HIST 3230: Ancient World
Surveys the development of early civilizations from Mesopotamia and Egypt through Greece and the fall of Rome in the West.

HIST 3231: Ancient Greece
A study of classical Greece with particular attention to cultural, social and political developments.

HIST 3232: Ancient Rome
Intellectual, social, political and cultural developments in the history of the ancient Roman Republic and Empire (c.300 B.C.E. to 476 C.E.).

HIST 3331: Medieval Europe
The birth and first flowering of a truly European civilization, urban society and an agricultural economy.

HIST 3332: Renaissance and Reformation
Economic, political, intellectual and religious developments in Europe from 1300 to 1600.

HIST 3334: Studies in Native American History
History of indigenous peoples of the Americas from the fifteenth through the twentieth centuries, especially of the contacts between these people and European culture and societies and of their relations with colonial and national societies. Areas and cultures will vary; may be repeated for credit with permission of instructor.

HIST 4032: Studies in U.S. History
Surveys important topics in United States history. Variable content. May be repeated for credit with permission of instructor.

HIST 4033+: Studies in African American History
Issues and developments in African American history from 1619 to present. Topics vary; may be repeated for credit with permission of instructor.

HIST 4035+: Texas and the Borderlands
Survey of the history of Texas and the southwestern borderlands from the beginning of European colonization to the present.

HIST 4036: Colonial America
Examines the genesis of American values by tracing the development of colonial institutions such as the family, the church, the school and slavery.

HIST 4037+: The New American Nation
Emergence and development of a distinctly American society, politics and national identity.
HIST 4038+: Antebellum America  
A study of the United States from 1820 to 1860 with special emphasis on social and political developments.

HIST 4039+: The U.S. West  
Survey of the West as both historical place and site of national myth from first contact between European and Native American peoples to present.

HIST 4133+: Civil War and Reconstruction  
The experience of Americans from the 1840s to the 1870s; their attempts to reconcile sectional and national identities.

HIST 4134+: Growth of Industrial America  
Early growth of industrial capitalism and America’s social and political response to it from the Civil War to World War I.

HIST 4135+: U.S., 1919-1945  
Focus on modernization of life in U.S. and survey of crises of Great Depression and World War II.

HIST 4136+: U.S. Since 1945  
Focus on U.S. Cold War political history and domestic upheavals of 1960s and 1970s.

HIST 4137: Studies in Latin American History  
Surveys important issues and regions in Latin America. Variable content. May be repeated for credit with permission of instructor.

HIST 4138: Colonial Latin America  
Examines history of Latin America during period of indigenous self-rule and colonial period.

HIST 4139: Modern Latin America  
Survey of development of Latin America from 19th century to the present.

HIST 4230: History of Mexico  
Survey of history of Mexico from Spanish conquest to the present.

HIST 4234+: U.S. Labor History  
Major changes in the U.S. economy, production technology and social movements rooted in workplaces from 19th century to the present.

HIST 4236+: Reel America I  
Analysis of films and historical materials from the first half of the 20th century. Focus on cultural and social history. May include Women’s Studies content.

HIST 4237+: Reel America II  
Analysis of films and historical material since 1945. Focus on cultural and social history. May include Women’s Studies content.

HIST 4238+: Women in American History  
Exploration of diversity within the historical gender specific experience of women’s participation in and contributions to the history of the United States.

HIST 4239: The Vietnam War in Film  
Examines the Vietnam War in US film. Consists of class discussion drawn from film, memoirs, popular culture and historical background. Traces intersection of fact and fiction, following the Vietnam War.

HIST 4330: History of Feminism  
A survey of the development of those reform movements and individuals who shaped the growth of feminism in the 19th and 20th century U.S. and the world. May focus on a particular aspect of historical feminism. “Women’s Studies Course.” Topic may vary; may be repeated for credit with instructor’s consent.

HIST 4333: Studies in Non-Western History  
Surveys selected periods and areas in Asia, the Middle East or Africa. Variable content. May be repeated for credit with permission of instructor.

HIST 4334: Revolutionary Europe  
The Scientific Revolution and Enlightenment tradition, the French and Industrial Revolutions; the birth of ideologies and state building.

HIST 4336: Modern Europe  
An examination of the major developments within European culture, politics, society and thought since 1815.

HIST 4337: Reel Europe  
Examines cultural movements and political developments in European film. Film analysis will use historical documents, fiction and political manifestos to understand cultural history.
HIST 4338: Modern Britain
Britain since the Industrial Revolution: the Empire, Victorian and twentieth century society.

HIST 4339: Holocaust: History, Literature and Film
Examination of Holocaust from historical, psychological and sociological perspectives.

HIST 4430: Nazi Cinema and 3rd Reich
Explores Third Reich through film and cultural artifact and the concept of emotional engineering, juxtaposing recreation with complements of law and order.

HIST 4438: Women in European History
The psychological, social and economic forces that contributed to the subordinate status of women in European society and an examination of feminist response. "Women's Studies Course."

HIST 4439: Studies in European History
Surveys important topics in European history. Variable content. May be repeated for credit with permission of instructor.

HIST 4832+: The US and World War II
Surveys the role of the US in World War II and explores the nature of combat, the home front and cultural remembrance.

HIST 4839: Independent Study in History
Independent study in history. Requires approval of independent study director.

HIST 4931: Selected Topics in History
Identified by specific title each time course is offered.

HUMANITIES COURSES

HUMN 3031: Basic Texts in Western Tradition I
The synthesis and continuity of Biblical, Greek, Roman and Medieval European roots of Western culture to the Reformation, Hebrew Testament, Homer, Plato, Aristotle, Virgil, New Testament, St. Augustine, Dante, Aquinas, Luther and Calvin.

HUMN 3033: Basic Texts in Western Tradition II
Major dynamics of Western culture since the Renaissance. Reformation and the rise of science. Authors such as Galileo, Luther, Shakespeare, Voltaire, Darwin, Marx, Freud and Sartre.

HUMN 3034: Arts and the Child
Exploration of visual art, theatre, music and dance as they relate to children's aesthetic growth.

HUMN 3035: Basic Texts III: Non-Western Tradition
Touchstones of literature and art from non-western cultures such as those of Asia, Africa, the Middle East and Native America.

HUMN 4038: Introduction to Women's Studies
General information on the wide range of issues related to the status of women. "Women's Studies Course."
(Crosslisted with PSYC 4038 Introduction to Women's Studies, SOCI 4038 Introduction to Women's Studies, WMST 4038 Introduction to Women's Studies).

HUMN 4236: Studies in Film
Overview of film texts from a topical, generic or historical perspective. Includes introduction to theory. Topics vary. May be repeated for credit with instructor permission.

HUMN 4732: Seminar in Women's Studies
An advanced course in Women's Studies, designed to acquaint the student with contemporary issues in feminist scholarship across the disciplines. (Crosslisted with PSYC 4732 Seminar in Women's Studies, WMST 4732 Seminar in Women's Studies).
Prerequisite: Any previous Women's Studies course.

HUMN 4735: Senior Seminar
Required capstone for Humanities majors. Encourages students to synthesize their liberal arts experiences. Seminar focuses interdisciplinary studies around a single theme or topic. Topics vary. May be repeated for credit.
Prerequisites: 24 credit hours of course work at UHCL including WRIT 3037 Advanced Writing and two of the following courses: HUMN 3031 Basic Texts in Western Tradition I, HUMN 3033 Basic Texts in Western Tradition II or HUMN 3035 Basic Texts III: Non-Western Tradition.

HUMN 4739: Internship
A supervised onsite internship in an approved setting. Permission of instructor required.
HUMN 4839: Independent Study in Humanities
Independent study in Humanities. Approval of independent study director.

HUMN 4915: Cooperative Education
Educational paid work assignment by a student in the field of his or her career interest and course of study. Academic supervision and a report required.

HUMN 4931: Selected Topics in Humanities
Identified by a specific title each time the course is offered.

**INDUSTRIAL HYGIENE AND SAFETY COURSES**

INDH 3034: Safety, Health and Liability in Schools
Safety and health principles and practice as applied to schools. Includes hazard recognition and control in the workplace, laboratory and classroom environments, emergency response, regulations, guidelines and teacher liability. Science majors may use only as an unrestricted elective.

INDH 3131: Industrial Health and Hygiene
General review of industrial health. Basic principles of industrial hygiene investigation. Physical and chemical hazards in the industrial workplace. Workplace environmental control.

INDH 3133: Laboratory Safety
Basic principles of industrial safety as applied to laboratory operations. Review and control of hazards associated with the industrial, academic, and research laboratories will be discussed. Laboratory safety concepts and program development will be presented.

INDH 3332: Principles of Professional Safety
Includes how to organize and administer effective safety programs. Looks at future trends for business and industry and what changes the safety professional must keep abreast of in economic, environmental, regulatory, and technical advances affecting their field.

INDH 3333: Environmental Safety and Health
Principles and concepts of environmental health and safety including essential information related to the recognition, evaluation and control of occupational and environmental hazards.

INDH 3430: Techniques of Safety Engineering and Analysis
Practical application of basic engineering skills in the identification, evaluation and control of industrial hazards. Emphasis is on effective solution to safety design and operational problems and application of the Safety Precedence Sequence in the selection of hazard control measures.

INDH 4131: Noise and Hearing Conservation
Anatomy and physiology of the human ear; sound propagation and the mechanism of hearing loss; federal and state noise regulations; noise measurement and analysis; establishing a hearing conservation and noise control program in industry.

INDH 4133: Industrial Ventilation
General principles of ventilation, dilution ventilation, comfort ventilation; heat-cold stress control, hood design, air contaminant control; testing ventilation systems and industrial ventilation guidelines.

INDH 4134: Personal Protective Equipment
Basic design and use of commonly used protective equipment in industry with emphasis on respiratory protection principles including approaches to training and instruction for proper usage.

INDH 4135: Industrial Radiological Health
Non-calculus based presentation of the principles of ionizing radiation and non-ionizing intended to provide basic competency in radiation protection through an understanding of the nature, uses, health effects, measurement and control of radiation.

INDH 4136: System Safety & Accident Investigation
The course handles applications of system safety techniques in the industrial work environment and accident investigation theory and practice. Review of loss control management concepts, risk management, S & H training acceptance of risk, identification and initiation of corrective actions, pre-accident planning, emergency response, collection of evidence, analysis of information, investigation, organization, management and report writing.

INDH 4231: Ergonomics, Human Factors and Workplace Design
Ergonomics. Use of biological and engineering principles to design a safe and efficient workplace environment including biomechanics, anthropometry, heat and cold stress, vibration, pressure, illumination, work station and tool design and the presentation of visual, auditory and other sensory forms of information.
INDH 4232: Industrial Hygiene Sampling and Analysis
Sampling and analysis for common occupational hazards including principles of calibration, laboratory and field management techniques. Laboratory included.

INDH 4233: Hazardous Materials and Emergency Management
This course studies hazardous material storage, handling, effects and use as well as the most effective ways to respond to hurricanes, terrorist attacks and/or hazmat spills. It provides information to students as to how to deal with officials, how to establish command & control, coordinate communications, evacuate people and perform clean up. The course also includes emergency management, preparedness, local, state and federal government emergency management; as well as disaster relief organizations.

INDH 4234: Fire Safety Engineering
This course studies fire science, causes, prevention, inspection, etc. This includes purpose; definition; fire prevention activities, extinguishment, detection, hazards, fire behavior, fire causes, types of construction including structural features, flame spread, occupancy and fire load; inspection techniques; conducting inspections.

INDH 4333: Construction and General Industry Safety
This covers safety and health principles in the construction and general industries as well as OSHA policies, procedures and standards. Special emphasis is placed on those areas that are most hazardous in construction and general industry.

INDH 4431: Advanced Studies in Industrial Hygiene and Safety
Approval of faculty advisor and associate dean. The selection, study and formal presentation of topics in Industrial Hygiene and Safety based on advanced field, laboratory, library research study, supervised work experience in an approved industrial firm or government agency or educational work assignments. Written and oral reports required.
Prerequisites: 15 hours of upper-level credit.

INDH 4739: Internship in Industrial Hygiene and Safety
Supervised work experience in an approved industrial firm or government agency. Written and oral reports required.
Prerequisites: 15 hours of upper-level credit; Approval of faculty advisor and associate dean.

INDH 4839: Independent Study in Industrial Hygiene and Safety
Prerequisites: Approval of instructor, chair and associate dean.

INDH 4915: Cooperative Education Work Term
Educational paid work assignment by a student in the field of career interest and course of study. A technical report will be required at the end of the semester. (Specific requirements are noted in the Cooperative Education Catalog description.)
Prerequisites: Approved Candidate Plan of Study, completed cooperative education file and approval of associate dean and Director of Cooperative Education.

INDH 4931: Selected Topics in Industrial Hygiene and Safety
Identified by specific title each time course is offered.

INFORMATION SYSTEMS ADMINISTRATION AND MANAGEMENT COURSES

ISAM 3033: Information Systems for Management
Fundamentals of information systems to assist management in the operation and control of complex organizations.

ISAM 3034: Introduction to Applications Programming
The course covers fundamental concepts used in the design and development of business applications. It describes methodologies, control techniques, and the development of programs using a high-level, business-oriented programming language. Includes numerous hands-on assignments.

ISAM 3134: Applications Development with Java
The course covers the development of Java applications/applets running in the Java Runtime Environment. It demonstrates important object-oriented programming concepts such as data abstraction, encapsulation, polymorphism and inheritance. Includes numerous hands-on assignments.
Prerequisite: ISAM 3034 or equivalent.
ISAM 3331: Introduction to Business Database Application Development
Overview of database concepts and techniques (database models, modeling techniques, normalization, etc.) used in the design of business databases. The course covers development, manipulation and maintenance of a business database (such as sales, inventory, customer, employee, etc.) with a relational database management system. Includes numerous hands-on class assignments.
Prerequisite/co-requisite: ISAM 3033 or equivalent.

ISAM 3332: Applications Development with Visual Basic
The course covers graphical user interface concepts and programming constructs related to object-oriented programming, exception handling, forms, multidimensional arrays, and data extrapolation. Includes numerous hands-on assignments.
Prerequisite: ISAM 3034 or equivalent.

ISAM 4331: Introduction to Business Internet Applications Development
The role of Internet, Intranets, and Internet tools in business; design and development of business-oriented Web applications using modern Web technology standards, languages, and tools. Includes numerous hands-on assignments.
Prerequisite: ISAM 3034 or equivalent.

ISAM 4332: Advanced Business Internet Applications Development
An advanced-level course on the design and development of Internet applications using modern Web technology standards, languages, and tools. Topics include client-side scripts, server-side processing, Web forms processing, use of databases, and dynamic Web applications. Includes numerous hands-on assignments. The course includes completion of a professional certification in Internet Application Development.
Prerequisites: ISAM 3331, 3332, 4331 or equivalents.

ISAM 4630: Advanced Business Spreadsheet Applications Development
This course covers advanced topics related to the design, development and maintenance of a business spreadsheet application. These topics include the following: advanced techniques for working with formulas, functions and formatting; what-if analysis, creating charts and working with multiple worksheets; creating, sorting and querying a table; working with SmartArt and Images, etc. Includes numerous hands-on assignments.
Coursework requirements include Microsoft Excel certification exam.
Prerequisite: ISAM 3033 or equivalent.

ISAM 4632: Advanced Business Database Application Development
This course covers advanced topics related to the design, development and maintenance of a business database application. Also covered are advanced techniques for query formulation, information retrieval and report generation. Includes numerous hands-on assignments. Coursework requirements include Microsoft Access certification exam.
Prerequisite: ISAM 3331 or equivalent.

ISAM 4635: Analysis and Design of Information Systems
This course covers the systems development life cycle, systems development methodologies, systems requirement analysis, user interface designs, program design methodologies, and system architecture. Includes hands-on assignments using computer-aided software engineering and project management tools.
Prerequisite: ISAM 3331 or equivalent.

ISAM 4636: Introduction to Computer Networks Management
The course covers network hardware, software, protocols and administration. It includes internetworking, TCP/IP protocols, IP addressing, routing, and network switching. Includes numerous hands-on assignments.
Prerequisite: ISAM 3033 or equivalent.

ISAM 4637: Advanced Computer Network Protocols
This course covers advanced networking topics such as VLANs, spanning tree protocol, routing protocols, packet filtering, address translation, the new generation of IP addressing, wireless networks, and network design and implementation. Includes numerous hands-on lab experiments.
Prerequisite: ISAM 4636 or equivalent.

ISAM 4739: Internship in Management Information Systems
Supervised work experience related to management information systems with an approved business, industrial firm, or governmental agency; written and oral reports as required.
Prerequisite: Bachelor’s degree candidacy, completion of at least 18 hours of BS in MIS required computing courses, and approval of academic advisor, faculty chair and associate dean.

ISAM 4839: Independent Studies in Management Information Systems
Independent directed study in Information Systems.
Prerequisite: Approval of instructor, Faculty Chair and Associate Dean required.
ISAM 4931: Selected Topics in Management Information Systems
Identified by specific title each time course is offered.

INFORMATION TECHNOLOGY COURSES

*Pending Coordinating Board approval

*ITEC 3132: Introduction to Scripting
Introduction to scripting languages, including VBScript. Practical script programming for IT tasks, including systems administration, data manipulation, decision support and macro development. Laboratory instruction.
Prerequisite: CINF 3131.

ITEC 4133: Emerging Information Technology
An introduction to the key trends, assessment and usage of emerging information technology in terms of technical architecture, infrastructure and application. Laboratory instruction.

ITEC 4335: Database Development and Administration
An introduction to the design, implementation and use of relational database in solving problems and an introduction to general issues in database administration. Laboratory instruction.
Prerequisite: A programming language.

*ITEC 4432: Information Technology Project Management
The course will discuss the various life-cycles and corresponding phases. Project Management issues including estimation, risk assessment, configuration, monitoring and control will be discussed. Other topics including quality, integration and reporting will be addressed.
Prerequisite: At least one high level programming language or instructor’s approval.

ITEC 4635: Network Administration
This course will examine fundamental Linux and TCP/IP networking concepts, learn to use remote administration services and tools, configure routers, DHCP and other network protocols and learn basic network troubleshooting tools and techniques.
Prerequisites: CSCI 4634, CINF 4634.

*ITEC 4636: IT Security & Disaster Recovery
This course covers general concepts of information systems security. Topics include: Physical threats, Risk analysis, Security policies and mechanisms, Database management systems security, Network security concepts; Networks threats such as spoofing, eavesdropping, denial of service attacks and Network security techniques such as Firewalls, Virtual private network and intrusion detection. Other topics include Policy formation, Issues of laws and regulations, Authentication technologies, contingency and business resumption planning and various prevention measures and techniques for responding to security breaches.

ITEC 4819, 4839: Independent Study in Information Technology
Approval of instructor, chair and associate dean.

ITEC 4831: Computer Forensics
Introduction to the topics of computer crime and computer forensics. Students will learn different aspects of computer crime and ways in which to protect, uncover and understand digital evidence. Students will gain experience using hardware and software tools to perform rudimentary investigations. Laboratory instruction.

ITEC 4838: Senior Project in Information Technology
May be taken only during the final semester before graduation. Registration is restricted to students with an approved Candidate Plan of Study. Students design and implement a solution to a realistic IT project. Emphasis will be on practical experience, professional behavior, ethics and teamwork. Students prepare written reports and give oral presentations.

ITEC 4915: Cooperative Education Work Term
Educational paid work assignment by a student in the field of career interest and course of study. A technical report will be required at the end of the semester. (Specific requirements are noted in the Cooperative Education Catalog description).
Prerequisite: Approved Candidate Plan of Study, completed cooperative education file and approval of associate dean and Director of Cooperative Education.

*ITEC 4938: Information Technology Internship
Supervised work experience each week in an approved Information Technology field.
Prerequisite: Approval of faculty chair and associate dean required.
INSTRUCTIONAL TECHNOLOGY COURSES

For definition of "Basic computer literacy" go to http://soe.uhcl.edu/ComputerLiteracy.

INST 3133: Survey of Instructional Technologies
Combines hands-on lab assignments and discussions through a student-centered approach. Students work with faculty to identify technology-related learning requirements, learning strategies and assessment criteria based on students’ prior skills and interests. Students gain experience in the application of productivity tools, educational software, presentation graphics, multimedia and telecommunication technologies.
Prerequisite: Basic computer literacy*.

INST 4535: eLearning
Apply internet knowledge and skills to design and develop learning environments on the Internet. Apply current research-based strategies for effective Web-enhanced learning and the assessment of that learning. Demonstrate safe, legal and healthy use of the Internet.
Prerequisite: Basic computer literacy*.

INST 4537: Multimedia for Instruction
Introduces students to topics of multimedia for the Web. Students will learn how to plan a multimedia Web site and design the user interface. Focus is on five multimedia elements: text, graphics, animation, sound, and video. Participants will design multimedia elements appropriate for integration in online learning environments.

INST 4635: Web Development
Examines the design, development and distribution of electronic documents. Participants will learn the basic components of how Web documents are created, various design approaches for a variety of user-friendly tools for web page development, how to include eye-catching graphics, interactive multimedia components and sophisticated programming in a Web page.
Prerequisite: Basic computer literacy*.

INST 4839: Independent Study in Instructional Technology
Prerequisites: Approval of instructor and associate dean.

INST 4931: Selected Topics in Instructional Technology
Identified by title each time course is offered.

LEGAL STUDIES COURSES

LEGL 3037: Legal Writing and Appellate Process
If a student has not completed LEGL 3531, they may be considered for enrollment in this course if they pass a qualifying exam given by the course instructor before enrolling in the course. Principles of legal drafting and case analysis; preparation of legal documents and the rules of appellate process.
Prerequisite: LEGL 3531 is recommended.

LEGL 3133: Introduction to Law and the American Legal System
Overview of the American legal system and the structure of law and legal institutions in the United States.

LEGL 3231: Logic
An investigation of traditional approaches to correct and incorrect reasoning.

LEGL 3432: American System of Trial By Jury
This course provides an analysis of process of trial by jury from the initial examination of the jury panel through closing arguments. Emphasis will be placed on the preparation of a case to be tried in small claims court.

LEGL 3517: Internet Legal Research
This course concentrates on Web browsers and Web search and indexing tools and will focus on the content of primary and secondary materials on the Internet.

LEGL 3531: Legal Research
The law library, research, briefing and case preparation through the use of digests, encyclopedias and other research sources.

LEGL 3533: Introduction to the Texas Rules of Civil Procedure
This course will cover the rules of civil procedure that govern the drafting of the plaintiff’s original petition through the drafting of discovery.

LEGL 4234: Constitutional Law
Study of the evolution of the U.S. Constitution from the passage of the Declaration of Independence to the present.
LEGL 4532: Family Law and Procedure
Study of the fundamental principles of the law of family relations, divorce, adoption, custody, marriage, juvenile, etc.; includes analysis of family law procedures, appropriate forms and pleadings.

LEGL 4533: Dispute Resolution
Analysis of the various methods of resolving disputes between citizens outside the traditional adversarial system.

LEGL 4534: Property Transactions
Study of the fundamental principles and procedures of law related to the acquisition, control and disposition of property.

LEGL 4535: Criminal Law and Procedure
This course will introduce students to the substantive law of crime and punishment, the law of arrest through trial, and conviction and the constitutional protection involved in the process.

LEGL 4536: Torts
Study of the principles of the law of torts focusing on learning the causes of action, the elements of each and how to recognize the causes of action given certain facts.

LEGL 4539: Estate Planning and Administration
This course is designed to introduce the broad subject of estate planning including basic will preparation, and the drafting of statutory form powers of attorney, medical directives, and medical powers of attorney. The various forms of estate administration in Texas will be studied.

LEGL 4631: Texas Consumer Law
An analysis of the principle consumer protection statutes in Texas and related federal laws. Special emphasis will be placed on The Texas Deceptive Trade Practices Act.

LEGL 4632: Elder Law
This course will focus on a variety of legal issues related to the aging of America. The Texas law of guardianship will be reviewed in depth including the state specific certification requirements to become a registered professional guardian.

LEGL 4633: Information and Document Assembly Systems for the Legal Environment
Fundamentals of the operation of document assembly programs using Pro-Doc.

LEGL 4635: Mock Trial
Students enrolled in this course will study and execute a complete mock trial based on an assigned civil or criminal case file published by the National Institute of Trial Advocacy. Students will also be required to perform a mock trial demonstration as part of the Annual Student Conference for Research and Creative Arts. Prerequisite: LEGL 3432 or equivalent.

LEGL 4717; 4737: State Bar - CLE
Students enrolled in this course must register for and attend at their own expense a State Bar of Texas sponsored or sanctioned continuing legal education program approved by the course instructor. Research and writing assignments must be completed following attendance at the approved CLE course.

LEGL 4739: Internship in Legal Studies
Supervised field experience with an approved agency or office. Written and oral reports required. Prerequisite: Approval of faculty advisor and program director.

LEGL 4819; 4839: Independent Studies in Legal Studies
(Variable credit, 1 or 3 semester hours.) Independent directed study in Legal Studies. Prerequisite: Approval of instructor, Faculty Chair and Associate Dean required.

LEGL 4931: Selected Topics in Legal Studies
Identified by specific title each time course is offered.

LITERACY, LANGUAGE AND LIBRARY SCIENCE COURSES

LLLS 4131: Survey of Reading
Theories and approaches to teaching reading from emergent to proficient reading including word recognition skills, phonemic awareness, vocabulary development, comprehension, materials and methods for structuring of reading programs.

LLLS 4132: Literacy Issues of Secondary Students
Theories and approaches for teaching reading in intermediate and high school. Field experiences required.
LLLS 4133: Corrective and Remedial Reading
Study of neurophysiology and psychology in treating disabled readers, including dyslexia and related disorders. Evaluation of strategies of correction and remediation. Field experiences required.
Prerequisites: Six hours of LLLS and concurrent enrollment in LLLS 4332.

LLLS 4332: Diagnostic and Prescriptive Reading
Diagnostic evaluation of readers; remedial approaches to vocabulary, comprehension, word identification, phonemic awareness and fluency. Field experiences required.
Prerequisites: Six hours of LLLS and concurrent enrollment in LLLS 4133.

LLLS 4434: Reading & Writing for EC-6
Application of theories and strategies for teaching the language arts for EC-6. Field experiences required.
Prerequisite: LLLS 4131 or equivalent.

LLLS 4435: Survey of Children’s Literature
Survey of literature for children focusing on titles appropriate for grades EC-8 students.

LLLS 4436: Teaching Language Arts in the 4-8 Classroom
Application of theories and strategies for teaching the language arts for students in grades 4-8. Field experiences required.

LLLS 4437: Multicultural Literature
Survey of multicultural literature for children focusing on titles which reflect the diverse cultures and exceptionalities in the EC-8 classroom.

LLLS 4438: Selecting Literature for the Very Young Child
Survey of literature for very young children focusing on titles appropriate for children from birth to age five.

LLLS 4531: Reading in Content Subjects
Survey of current reading and writing development in content subjects.

LLLS 4532: Young Adult Literature and Reading
Selection and use of literature for young adults, focusing on titles appropriate for students in grades 8-12.

LLLS 4634: Methods in Secondary English/Language Arts
Implementation of instructional plans and teaching strategies. Review of current research, theories and exemplary practices of teaching secondary English/Language Arts. Field experiences required.
Prerequisite: Admission to Teacher Education.

LLLS 4739: Practicum in Clinical Reading
Practices of diagnosing reading difficulties, grouping techniques and clinical evaluations; and three hours each week in a reading laboratory setting using selected materials and reading aids. Field experiences required.
Prerequisites: 12 hours of Reading coursework including LLLS 4133 and LLLS 4332 or equivalent and approval of instructor and associate dean.

LLLS 4839: Independent Study in Reading
Prerequisites: Approval of instructor and associate dean.

LLLS 4931: Selected Topics in Reading
Identified by specific title each time course is offered.

LITERATURE COURSES
LITR 3334: Mythology
Great myths and their reworkings in literature.

LITR 3631: Shakespeare
Shakespeare’s major plays and their production in the theatre of the English Renaissance.

LITR 3632: 16th and 17th Century English Literature
Selections from writers such as Wyatt, Marlowe, Spenser, Jonson, Donne, Herrick, Crashaw, Vaughan, Milton and Marvell. (Shakespeare not included).

LITR 3633: Restoration and 18th Century Literature
Although mainly British, selections will be concentrated generically: poetic satire (Pope), comedy of manners (Congreve), lyric poetry (Smart), prose satire (Swift), biography (Boswell), novel (Richardson).

LITR 3731: Creative Writing
A practical seminar in writing fiction, poetry or drama. Some theory. Emphasis on critical discussion of participants’ work.
LITR 4031: Principles of Composition  
Advanced study of the principles of composition with emphasis on grammatical theory and analysis, discourse theory and the cognitive, rhetorical and linguistic aspects of writing; emphasis on recent developments in theory.

LITR 4034: Workshop in Poetics  
The language, formal strategy and mechanical techniques of poetry. A practical sense of how poems work. Designed for teachers, readers and writers of poetry.

LITR 4035: Film as Literature  
Understanding films through the languages of film (shots, montage, framing, lighting, sound, genre, classical Hollywood and avant-garde). Film interpretation and critique.

LITR 4130: Literary Studies: Genres and Critical Perspectives  
Introduction to the close study of literary and dramatic texts and issues affecting interpretation.

LITR 4131: Literary Theory  
Theories about the nature of verbal art and the relationship between literature and reality. Prerequisite: LITR 4130 Literary Studies: Genres and Critical Perspectives.

LITR 4132: Modern American and English Poetry  
Myth and epic, the personal poem, expressionism, neoromanticism; such poets as Yeats, Auden, Stevens and Frost.

LITR 4133: Modern and Contemporary Drama  
A century of national and international playwrights from Henrik Ibsen and Anton Chekhov to Sam Shepard and August Wilson; realism, symbolism, expressionism, theatre of the absurd.

LITR 4134: The Modern Novel  
Major works of such novelists as Conrad, Joyce, Faulkner, Mann, Garcia-Marquez.

LITR 4135: The American Novel  
Focus on development of form, style and theme in American fiction; major and lesser-known novelists over two centuries.

LITR 4231: Early American Literature  
Multicultural voices of Native America, Spanish America and African America; early dominant cultures of Puritans and Founding Fathers; spoken traditions, cultural history and emergence of early modern literature.

LITR 4232: The American Renaissance  
The Transcendentalists, historical fiction, tragic critiques of America and poetry; writers such as Emerson, Thoreau, Cooper, Hawthorne, Melville, Poe and Whitman.

LITR 4233: American Realism and Naturalism  
Literature of social observation and criticism, psychological realism, effect of social and natural science on literary form, literature of American folkways. Authors may include Twain, Wharton, Crane.

LITR 4234: American Literature: Modernism  
Literary experimentation, avant-gardes, literature as expression of social and cultural dislocation or as search for order. Authors may include Eliot, Fitzgerald, Faulkner.

LITR 4235: Contemporary American Literature  
Readings among the diverse writings of recent decades; topics addressed may include developments in traditional narrative, conformity and counter-culture, postmodernism, the re-imagining of ethnic, gender, or national identity. Authors may include Morrison, Pynchon and Rich.

LITR 4236: The Romantic Movement in English Literature  
The major romantic poets and novelists: Blake, Byron, Brontë, Scott and others.

LITR 4237: Victorian Literature  
Major Victorian essayists and poets; literary responses to industrialization, empire and class struggle.

LITR 4238: Rise and Development of the English Novel  
Representative novelists from the last three centuries: Defoe to Dickens to D. H. Lawrence.

LITR 4331: Contemporary Poetry  
Poetry in English after 1950, American or transnational focus; may include such figures as Lowell, Ginsberg, Rich, Heaney, Walcott.

LITR 4332: American Minority Literature  
Classic and contemporary texts from America’s ethnic and gender minorities: African Americans, Native Americans, Mexican Americans, women and others.
LITR 4333: American Immigrant Literature
America's most fundamental narrative of immigration—the "American Dream" and its variations—told in voices from the Pilgrims through Jewish, European, Asian, Central American and Caribbean writers at turn of 20th and 21st centuries.

LITR 4435: Medieval Literature
Romance, lyric, fabliau, epic, play and story. Selections from such medieval masters as Dante, the Gawain, Tristan and Beowulf poets, Boccaccio and Chrétien de Troyes. Texts will be read in translation.

LITR 4530: Masterpieces of 19th Century European Literature
Revolutionary literary and philosophical works from 19th-century European tradition; includes such writers as Balzac, Flaubert, Nietzsche, Marx, Dostoevski, Austen, Dickens, Blake, Turgenev.

LITR 4531: Masterpieces of 20th Century European Literature
Important 20th-century works which address problems of modern existence, the citizen, the writer. Selections from such writers as Kafka, James, Woolf, Stevens, Freud, Proust, Conrad, Mann.

LITR 4533: Tragedy
The dimensions of tragic experience as expressed in Western literature.

LITR 4534: Comedy
The comic view of the human predicament as seen in writers such as Aristophanes, Moliere, Wilde and others.

LITR 4535: The Literature of Adolescence
Growing up: variance and continuity in depictions of adolescence by American and other writers.

LITR 4537: Women in Literature
Heroines from Eve to Molly Bloom; literature constructs the female; emphasis on 19th and 20th century works. "Women's Studies Course."

LITR 4538: Literature and Religion
Texts concerning spiritual journeys, religious passion and impact of belief on character. Religions may be western or non-western, world or folk. Genres may range from scriptures to novels, memoirs and poetry. Topics, texts and themes will vary. May be repeated for credit with permission of instructor.

LITR 4631: Chaucer
The art of England's greatest narrative poet: Canterbury Tales, Troilus and Criseyde.

LITR 4632: Literature of the Future
Textual models for literature and human society of the future in a variety of genres, including science fiction, magic, realism, prophecy, postmodern literature and the history of science.

LITR 4819, 4839: Independent Study in Literature
Independent Study in Literature. May be taken for 1 or 3 hours of credit. Approval of independent study director.

LITR 4931: Selected Topics in Literature
Identified by specific title each time course is offered.

MANAGEMENT COURSES

MGMT 3031: Management Theory and Practice
Management policies and processes including planning, organizing and controlling; overview of production and functions of organization theory and behavior.

MGMT 3133: Organizational Communication
A study of theories and practices in organizational communication, dissemination of information in organizational settings, effectiveness, relative costs and feedback potential. Prerequisite: MGMT 3031 or equivalent.

MGMT 3331: Human Resource Management
Problems and practices in human resource management; selection, placement, evaluation, promotion and termination. Prerequisite: MGMT 3031 or equivalent.

MGMT 3431: Human Resource Planning, Staffing and Selection
Techniques for planning and recruiting human resource needs in the context of organizational requirements. Staffing and selection techniques and practice relative to legal concerns and labor market considerations. Prerequisite: MGMT 3331 or equivalent.
MGMT 3531: Wage and Salary Administration
Job performance evaluation and development of compensation plans and programs.
Prerequisite: MGMT 3031 or equivalent.

MGMT 4132: Strategic Management
In addition, registration is restricted to students with an approved Candidate Plan of Study. The study of the formulation, implementation and assessment of strategic decisions.
Prerequisites: MGMT 3031, MKTG 3031, FINC 3331 and LAST SEMESTER.

MGMT 4136: Human Resource Management Information Systems
Principles and procedures and contemporary programs used in the development of information systems to aid human resource decision making.

MGMT 4236: Effective Negotiations
This course is designed to provide a basic foundation in negotiation theory and practice. The focus of this course will be upon developing analytical and interpersonal skills in the context of negotiation simulations and discussions using a variety of settings and media, reflecting on the various situations in which negotiations take place today. The student will be given the opportunity to practice negotiation skills in one-on-one and team simulations.

MGMT 4237: Leadership
The course will examine and focus on proven executive leadership best practices across a range of complex organizations.

MGMT 4238: Cross Cultural and International Leadership
This course will focus on identifying and evaluating leadership dimensions from a cross-cultural perspective. The central theme of the course is to cultivate leadership behaviors for success in the international organization environment.

MGMT 4332: Organizational Design and Learning
Surveys theory and research on the structure of business organizations and processes affecting their management.
Prerequisite: MGMT 3031 or equivalent.

MGMT 4333: Collective Bargaining in the Public Sector
Comparisons and contrasts of collective bargaining in the public and private sectors; the impact of unionization on public administration.
Prerequisite: MGMT 3031 or equivalent.

MGMT 4334: Leading Teams
Exploring issues related to team membership, including leading teams, team foundation and development, roles within the teams, effective team member interactions, and the successful management of team processes.
Prerequisites: MGMT 3031 & MGMT 4534.

MGMT 4336: Principles of Entrepreneurship
Examines the preparation and foundation of new ventures. Topics include opportunity recognition, market analysis, organizational forms and ownership structures, venture capital, strategy formulation and feasibility analysis. This course includes preparation and presentation of a comprehensive business plan.
Prerequisites: MGMT 3031 and MKTG 3031 or equivalents.

MGMT 4337: Applied Small and Family Business Management
This course will provide students with an opportunity to practice entrepreneurial skills and tools while supporting local businesses, nonprofit firms, or the community.
Prerequisite: MGMT 4336.

MGMT 4431: Leadership in a Global Business Environment
The topic of leadership will be explored in the context of the global business environment.

MGMT 4531: Industrial Labor Relations
Collective bargaining processes in American industry; impact of labor management relations on wage and employment levels and on national income.
Prerequisite: MGMT 3031 or equivalent.

MGMT 4533: International Business Management
Managerial considerations in international business operations; government involvement, organizational structure, operating policies and market peculiarities.
Prerequisite: MGMT 3031 or equivalent.
MGMT 4534: Organizational Behavior  
Dynamics of organizational behavior in business, interpreted from a behavioral science perspective.  
Prerequisite: MGMT 3031 or equivalent.

MGMT 4535: Seminar in International Management  
Field experience involving meetings with top management personnel of businesses operating outside the United States. Discussions will center on the economic, cultural, social, legal and other environmental constraints that affect firms in other countries.

MGMT 4536: Organizational Development  
Evaluation of change processes and development in organizations; behavioral methodology and the role of the change agent.  
Prerequisite: MGMT 4534 or equivalent.

MGMT 4537: Government Budget Planning and Analysis  
Application of management, accounting and finance principles to the preparation, analysis and implementation of government budgets; emphasis on state and local levels.

MGMT 4731: Seminar on the Social Responsibility of Business  
The changing role of business enterprise in society; influences of government regulatory agencies on social consciousness in the business world.  
Prerequisite: MGMT 3031 or equivalent.

MGMT 4739: Internship in Management  
Three or six hours of supervised work experience each week in an approved business or industrial firm.  
Prerequisites: 15 hours of upper-level credit and approval of program director.

MGMT 4819; 4839: Independent Study in Management  
(Variable credit, 1 or 3 semester hours.) Independent directed study in Management.  
Prerequisite: Approval of instructor, Faculty Chair and Associate Dean required.

MGMT 4931: Selected Topics in Management  
Identified by specific title each time course is offered.

MARKETING COURSES

MKTG 3031: Principles of Marketing  
Focus is on initiating, building and maintaining mutually beneficial relationships with customers through the strategic use of the marketing mix. Topics include marketing research, market segmentation and targeting, buyer behavior, product development, brand management, promotion, international marketing, e-marketing, and ethical marketing practices.  
Prerequisite: Six semester hours of principles of economics.

MKTG 3133: Marketing Channels and Distribution  
Examination of the strategic role of distribution within the overall marketing strategy. Specific managerial and regulatory issues in designing and coordinating industrial distribution channels and channel relationships are discussed.  
Prerequisite: MKTG 3031 or equivalent.

MKTG 3134: Logistics Strategy  
An in-depth analysis of logistics and its role within the distribution strategy. The functional components such as inventory control, transportation, warehousing, purchasing, and supply chain management are examined.  
Prerequisite: MKTG 3031 or equivalent.

MKTG 3331: Integrated Marketing Communications  
Focus is on building relationships between brands and customers through the strategic use of the elements of the marketing communication mix, including advertising, sales promotion, direct marketing, personal selling and public relations.  
Prerequisite: MKTG 3031 or equivalent.

MKTG 3332: Professional Selling  
A study of the field of professional selling as an integral component of the promotional activities of the organization. Discussions focus on the selling of goods and services to organizational buyers in the context of long-term relationships.  
Prerequisite: MKTG 3031 or equivalent.
MKTG 3432: Brand Management
An in-depth analysis of the power of branding on customer behavior and its impact on business results. Topics covered include the importance of branding, brand equity, characteristics of a good brand name and brand mark, brand identity and design, brand promise, brand positioning and repositioning, brand attributes and personality, messaging and taglines, measuring success, and emerging issues. Prerequisite: MKTG 3031 or equivalent.

MKTG 3433: Consumer Behavior
This course focuses on the individual consumer as a primary consideration in strategic marketing decisions. It provides insight into the motivations, influences, and processes underlying consumption behavior, including psychological, situational, and socio-cultural factors. Specific topics include perception, attitudes, values, consumer decision-making, and customer satisfaction, among others. Prerequisite: MKTG 3031 or equivalent.

MKTG 3434: Internet Marketing
An examination of how the Internet is transforming relationships between organizations and their customers, as well as changing the competitive dynamics of the marketplace, with an emphasis on the strategic role of the Internet in the marketing plan. Prerequisite: MKTG 3031 or equivalent.

MKTG 3436: Healthcare Marketing
The growth of competition among healthcare providers provides new and exciting opportunities for marketers. This course provides students with the knowledge and skills needed to effectively market health care products and services. Students examine consumer needs, target market concepts, service development, pricing strategies, customer communications, channel management, cost benefit analysis, ethical considerations, and emerging issues in healthcare.

MKTG 3437: Customer Relationship Management
This course covers relationship management as an effective component of an organization’s marketing effort. The primary emphasis is on the effort of the firm to manage its' relationships with customers, including the capture, storage and analysis of customer information, with discussion of the people, processes, and technology involved in taking full advantage of this information. Prerequisite: MKTG 3031 or equivalent.

MKTG 3438: Retail Management
The study of fundamental retailing concepts and practices from a management perspective. Topics include location selection, store layout, store operation and management, branding, merchandising, shelf management, pricing alternatives, point-of-sale merchandising, advertising and communication effectiveness, customer service, customer analysis, and retail information systems and control. Prerequisite: MKTG 3031 or equivalent.

MKTG 3531: Marketing Research
Focus is on the use of market intelligence to provide marketing decision-makers with data on the effectiveness of the current marketing mix, direction for necessary changes, and insight into new opportunities in the marketplace. Prerequisites: DSCI 3231 and MKTG 3031, or equivalents.

MKTG 4131: Sales Management
A study of the tasks of the sales manager including the organization, planning, operation and control of a field sales force. The course emphasizes managerial problem solving in business-to-business marketing. Prerequisite: MKTG 3332 or equivalent.

MKTG 4332: Services Marketing
Concepts and strategies in service industries which serve business and organizational customers. Examines the role of pricing, promotion, distribution, and product strategies in the business service sector. Prerequisite: MKTG 3031 or equivalent or permission of instructor for non-majors.

MKTG 4333: Marketing for Entrepreneurs
Application of marketing theories and principles to small businesses and new business ventures. Prerequisite: MKTG 3031 or equivalent.

MKTG 4334: Marketing Strategy
Integrating marketing concepts such as purchasing, market segmentation and the 4 Ps and applying them to develop market strategies. Prerequisites: MKTG 3031 or equivalent.
MKTG 4531: International Marketing
Begins with a discussion of incentives for and barriers to international trade, and foreign market selection and entry strategies. Examines product, price, distribution, and promotion decisions in an international context. Involves analysis and critique of the marketing strategies used by a multinational firm.
Prerequisite: MKTG 3031 or equivalent.

MKTG 4532: Seminar in International Marketing
Field experience involving meetings with the chief marketing officers of firms operating in areas outside the United States. Sessions will concentrate on marketing problems found in other cultures, the solutions used to address those problems and how these problems and solutions are different from the American experience.

MKTG 4739: Internship in Marketing
Three or six hours of supervised work experience each week in an approved marketing unit.
Prerequisites: 15 hours of upper-level credit and approval of program director.

MKTG 4819; 4839: Independent Studies in Marketing
(variable credit, 1 or 3 semester hours.) Independent directed study in Marketing.
Prerequisite: Approval of instructor, Faculty Chair and Associate Dean required.

MKTG 4931: Selected Topics in Marketing
Identified by specific title each time course is offered.

MATHEMATICS COURSES

MATH 3031: Mathematics for Ec- 6 I
Introductory concepts from elementary mathematics. Included are: problem solving, set theory, an introduction to number systems and computation; basic probability and statistics, fundamentals of Euclidean Geometry including basic shapes, 2 dimensional coordinate systems, measurement and an introduction to number theory. No credit if credit received for Math 3033 or equivalent.
Prerequisite: College Algebra.

MATH 3032: Mathematics for Ec- 6 II
Advanced concepts from elementary mathematics. Included are: problem solving; number bases; computational algorithms; the real number system; three-dimensional geometry and measurement; 3D coordinate and transformational geometry; probability and statistics; and number theory. No credit if credit received for Math 3037 or equivalent.
Prerequisite: Math 3031 or equivalent.

MATH 3033: Structure of Number Systems
Structure of arithmetic for elementary teachers. A set-theory approach to development of the real number system; fundamental operations and concepts of arithmetic, systems of numeration. No credit if credit received for Math 3031 or equivalent.

MATH 3034: Algebra Through Technology
Using technology to investigate topics in elementary functions, simultaneous equations, polynomials and elementary topics in number theory.
Prerequisite: College algebra.

MATH 3035: Euclidian and Non-Euclidian Geometry
Formal set theory, logical structure and measurement.
Prerequisite: College algebra.

MATH 3036: Problem Solving
Problem solving through experiences and reasoning; ideas from areas such as pattern recognition, simulation and logical deduction.
Prerequisite: MATH 3037 or equivalent or instructor permission.

MATH 3037: Fundamentals of Informal Geometry and Statistical Analysis
Identification and measurement of plane and solid figure transformations and symmetry of geometric shapes; introduction to discrete probability; statistical analysis of data and methods of displaying information. No credit if credit received for Math 3032 or equivalent.
Prerequisite: MATH 3033.

MATH 3038: Computational Statistics
Descriptive statistics, basic probability concepts, normal distribution, parameter estimation, testing of hypotheses, correlation and regression, statistical computation using Excel. Not available for mathematics majors.
Prerequisite: College algebra or equivalent.
MATH 3131: Introduction to Linear Algebra
Systems of linear equations; vector spaces, linear transformations, determinants, matrices, eigenvalues and eigenvectors; applications to coding and difference equations.
Prerequisite: Precalculus or Calculus I.

MATH 3231: Calculus III
Vectors and vector valued functions, functions of multiple variables, partial derivatives, multiple integrals, volume and surface area and vector calculus.
Prerequisites: Calculus I, II and MATH 3131.

MATH 3331: Discrete Mathematics
Logic, set theory, algebraic structures, graph theory and networks.
Prerequisite: College algebra.

MATH 3334: Probability and Statistics for Scientists and Engineers
Graphical representation of data, measures of centrality and variability, concepts and rules of probability, discrete probability distribution, normal distribution, sampling distributions, central limit theorem, parameter estimation, testing of hypotheses, two sample methods, analysis of variance, correlation and regression analysis.
Not available for mathematics majors.
Prerequisites: Calculus I, II.

MATH 4030: Introduction to Modern Algebra and Number Theory
An introduction to techniques of proof, problem solving and applications using topics from number theory, modern algebra and logic such as groups, rings, fields, congruence classes, modular arithmetic, symmetries, permutations and inductive and deductive argument forms.
Prerequisite: Calculus II.

MATH 4031: History of the Mathematical Sciences
Temporal relationships of concepts by means of biographic studies; development of mathematical theory and applications from ancient to contemporary times.

MATH 4131: Ordinary Differential Equations and Applications
Solutions of ordinary differential equations of first and second order, Laplace transforms, power series techniques, systems of equations, stability, numerical methods, geometric and physical applications.
Prerequisite: MATH 3231.

MATH 4132: Number Theory
Properties of divisibility. Prime numbers, congruence arithmetic, quadratic reciprocity and applications of these ideas, an overview of techniques of mathematical proof.
Prerequisites: Calculus and either MATH 3036 or MATH 3131.

MATH 4133: Introduction to Topology
Topological techniques in analysis, metric spaces, continuous transformations, connectivity, separation, compactness; nets and filters, cardinal arithmetic.
Prerequisite: MATH 4331.

MATH 4135: Numerical Analysis and its Applications
Introduction to methods and algorithms in numerical computation. The topics include techniques for finding the roots of equations and interpolation functions, numerical approximation of differentiation and integration, numerical solutions to ordinary differential equations, linear systems and nonlinear systems.
Prerequisites: MATH 3131, MATH 3231, MATH 4131 and C/C++ or equivalent.

MATH 4136: Mathematic Software Applications
Explores current applications of computers in mathematics using Mathematica. Symbolic, numerical and graphical computing will be applied to various mathematical problems normally viewed as beyond the scope of the course in which they are first introduced. A variety of programming paradigms, such as procedural programming and function programming will be emphasized.
Prerequisites: MATH 3131 and MATH 4131.

MATH 4231: Predicate Logic
An introduction to predicate logic; elements of formal logic systems; set theory and propositional calculus, completeness theorems and the nature of proofs.

MATH 4232: Introduction to Abstract Algebra
Study of algebraic structures: maps, operations, permutations and homomorphisms. Groups, rings, integral domains and fields; applications to symmetry; techniques of mathematical proof.
Prerequisites: Calculus and MATH 3131.
MATH 4235: Theory of Models and Applications
Simulation and analysis on continuous and discrete mathematical models in science. It also includes the study of nonlinear dynamics, chaos and fractals.
Prerequisites: MATH 3131 and MATH 4131 or equivalent.

MATH 4236: Introduction to Survey Sampling
An introduction to the design of sample surveys and the analysis of survey data. This course emphasizes practical applications of survey methodology. Sample designs covered include simple random sampling; systematic sampling; stratified, cluster and multi-stage sampling. Analytical methods include sample size determination, ratio and regression estimation and imputation for missing data. Practical problems encountered in conducting a survey are discussed.
Prerequisite: One semester elementary statistics is preferred.

MATH 4238: Data Management and Analysis Using Sas
An introduction to the statistical package SAS. The course will focus on data step programming and some selected base procedures. Topics include inputting and outputting data, processing and managing data, arrays, functions, custom outputs and some basic statistical procedures for analysis.
Prerequisite: One semester elementary statistics course is preferred.

MATH 4331: Advanced Calculus
Prerequisite: MATH 3231 or equivalent.

MATH 4431: Introduction to Analysis
Real numbers, sequences and series, differentiation and measure theory; Riemann, Stieltjes and Lebesgue integrals.
Prerequisite: MATH 4331 or equivalent.

MATH 4434: Introduction to Probability
Sample space, probability function, combinatorics, discrete and continuous random variables, special probability distributions, moment generating function, multivariate distribution and central limit theorem.
Prerequisite: Calculus II.

MATH 4435: Introduction to Statistics
Sampling distributions, point and interval estimation, hypothesis testing, regression and correlation, nonparametric statistics, analysis of variance.
Prerequisite: MATH 4434 or equivalent.

MATH 4436: Probability for Actuarial Exam P1
This course is designed to prepare students for the first actuarial exam. This course consists of introducing, reviewing concepts and rules of probability and statistics and studying sample actuarial examinations and related material. Students are given sample problems from past actuarial examinations to study outside of class. The solution of these problems and related material are discussed in class.
Prerequisite: One semester probability course is preferred.

MATH 4633: Functions of a Complex Variable
The theory of limits, differentiation and integration in the complex plane. Gauss’ theorem and residue calculations.
Prerequisite: MATH 3231 or equivalent.

MATH 4819, 4839: Independent Study in Mathematics
Prerequisites: Approval of instructor, chair and associate dean.

MATH 4931: Selected Topics in Mathematics
Identified by specific title each time course is offered.

MILITARY SCIENCE COURSES
MSCI 3310, 3320: Advanced Military Science
Leadership; preparing combat orders; military instruction principles; small unit tactics; tactical communications; fitness training. Class is designed to prepare students for Advanced Camp. Fitness training required three times per week in addition to class and lab.
Prerequisite: MSCI 2220 or consent of the chair.

MSCI 3398: Special Problems
Prerequisites: junior standing and consent of department chair.
MSCI 3491: leadership development and assessment course
Off-campus field training practicum stressing application of leadership management with emphasis on tactical and special military skills. Places students in demanding and stressful leadership situations.
Prerequisite: MSCI 3320 or consent of the chair.

MSCI 4310; 4320: Advanced Military Science
Leadership and command; military law; administration/staff operations and procedures; dynamics of the military team; training management; ethics and professionalism. Fitness training required three times per week in addition to class and lab.
Prerequisite: MSCI 3320 or consent of the chair.

MSCI 4398: Special Problems
Prerequisites: senior standing and consent of department chair.

PHILOSOPHY COURSES

PHIL 3231: Logic
An investigation of traditional approaches to correct and incorrect reasoning. The application of logic to our “everyday world” is an integral part of the course.

PHIL 3331: Ethics
A primary course in assessing ethical questions, judgments and systems of morality. Readings will address contemporary ethical issues.

PHIL 3433: Philosophy and Knowledge
Historical approach to the theory of knowledge (epistemology). Issues addressed include skepticism, the role of sense perception and the justification of knowledge claims. Readings include works by Plato, Descartes, Hume and Kant.

PHIL 4134: The Great Philosophers I
Survey of the ideas of the great philosophers of the western tradition from ancient Greece through the middle ages.

PHIL 4135: The Great Philosophers II
Survey of the ideas of the great philosophers of the modern western world.

PHIL 4232: Philosophy of Religion
Investigation of the responses of philosophers and theologians to questions about the nature of God and the problem of evil.

PHIL 4839: Independent Study in Philosophy
Independent study in Philosophy. Approval of independent study director.

PHIL 4931: Selected Topics in Philosophy
Identified by specific title each time course is offered.

PHYSICS COURSES

PHYS 3011: Laboratory for University Physics I
Corequisite: PHYS 3031. Introduction to data acquisition and analysis in physics. Apparatuses will be used to conduct experiments involving statics, kinematics, wave motion, sound and heat. Topics also to include statistical methods, graphing, error analysis, computer techniques and reporting results.

PHYS 3012: Laboratory for University Physics II
Corequisite: PHYS 3032. Instrumentation will be used to conduct experiments on electrical circuits and optics. Topics include Ohm’s Law, series and parallel circuits, electrical power EMF, RLC Components, optical elements and visual phenomena.

PHYS 3013: Laboratory for Modern Physics
Corequisite: PHYS 3033. This course provides students with the exposure to modern physics phenomena and a variety of experimental techniques which develops a broad background essential for the future understanding of and the performance of research in physics. It includes experimental testing of quantum mechanics and its applications to atomic physics and light.

PHYS 3031: University Physics I
Corequisite: PHYS 3011. Calculus-based introductory Physics course. Primarily includes fundamentals of mechanics, such as statics, kinematics, Newton’s laws, conservation of energy, rigid body motion, fluids; temperature, heat transfer, thermodynamics; vibrations, waves mechanics and sound waves.
Prerequisites: Differential and integral calculus.
PHYS 3032: University Physics II  
Corequisite: PHYS 3012. Topics include: Electric forces and fields, DC and AC circuits, magnetism; atomic structure, semiconductors; electromagnetic waves, light; introduction to modern physics.  
Prerequisite: PHYS 3031 or equivalent.

PHYS 3033: Modern Physics  
Prerequisite: PHYS 3032 or equivalent.

PHYS 4011: Lab Methods in the Physical Sciences  
Corequisite: PHYS 4031. Three laboratory hours per week.

PHYS 4031: Methods in the Physical Sciences  
Corequisite: PHYS 4011. Recent developments in chemistry, geology and physics; emphasis on teaching the physical sciences from a contemporary viewpoint.

PHYS 4131: Mathematical Methods for Physics and Engineering I  
Overview of the essential mathematics needed for advanced Physics courses including: Vector Analysis in flat and curved coordinates, Matrices, Group Theory, Infinite Series, Complex Variables and Differential Equations.  
Prerequisites: Calculus III

PHYS 4132: Mathematical Methods for Physics and Engineering II  
A continuation of Mathematical Methods for Physicists I including such topics as Special Functions, Legendre Polynomials, Bessel Functions, Fourier Series, Integral Transforms, Partial Differential Equations, Probability and Calculus of Variations.  
Prerequisite: PHYS 4131 or equivalent.

PHYS 4231: Intermediate Mechanics  
This course is an advanced undergraduate study of the classical motion of particles according to Newton’s Theory. In this course we study Rectilinear motion, Oscillations, Noninertial Reference Systems, Central Forces, Systems of Particles and Rigid Body Motion.  
Prerequisites: PHYS 3033 or equivalent.

PHYS 4232: Mechanics of Materials  
This course is a foundation to many advanced techniques that allow engineers to design structures, predict failures and understand the physical properties of materials. It gives the student basic tools for stress, strain and strength analysis. Methods for determining the stresses, strains and deflections produced by applied loads are learned. Engineering design concepts are integrated.

PHYS 4331: Intermediate Electromagnetism  
A thorough introduction to electrostatics, magnetostatics and electrodynamics. Practical examples and some demonstration experiments will be used to connect the elegant mathematical theory of electromagnetism with physical intuition.  
Prerequisite: PHYS 3033 or equivalent.

PHYS 4333: Special Relativity  
In this course we derive Einstein’s theory of special relativity, Lorentz transformations and relativistic electrodynamics using tensor analysis and spacetime diagrams.  
Prerequisites: PHYS 4331 or Instructor approval.

PHYS 4432: Quantum Mechanics  
Prerequisite: PHYS 3033 or equivalent.

PHYS 4531: Thermodynamics & Statistical Mechanics  
Temperature, heat and work, thermodynamic properties of gases, solids and solutions; homogeneous and heterogeneous equilibria; thermodynamics of electrochemical cells; statistical thermodynamics; calculation of thermodynamic properties; chemical kinetics.  
Prerequisite: PHYS 3033 or equivalent.
PHYS 4532: Fluids and Heat Transfer
The course introduces fluid mechanics and heat transfer. The fluid mechanics section includes the flow of gases and liquids through tubing and various kinds of process apparatus. The flow of bubbles in liquids and drops in gases will also be discussed along with the flow of gases and liquids through packed and fluidized particle beds. Bernoulli’s equation will be used. The heat transfer section includes heat transfer by conduction, convection and radiation in liquids, gases and solids.

PHYS 4632: Fundamentals of Astroparticle Physics
Topics include: Introduction to high energy physics, symmetries and conservation rules, neutrino astrophysics, particle cosmology and astrophysics.
Prerequisite: PHYS 3033 or equivalent.

PHYS 4732: Research Seminar
A study of current physics, space science and engineering research projects conducted in the format of a seminar class.

PHYS 4819, 4839: Independent Study in Physics
Prerequisites: Approval of instructor, chair and associate dean.

PHYS 4915: Cooperative Education Work Term
Educational paid work assignment by a student in the field of career interest and course of study. A technical report will be required at the end of the semester. (Specific requirements are noted in the Cooperative Education Catalog description).
Prerequisite: Approved Candidate Plan of Study, completed cooperative education file and approval of associate dean and Director of Cooperative Education.

PHYS 4931: Selected Topics in Physics
Identified by specific title each time course is offered.

POLITICAL SCIENCE COURSES

POLS 3031: Contemporary Issues in Political Science
Examination of current issues and problems in American and international politics.

POLS 3331: Legislative Process
Functions of the United States Congress and the Texas Legislature; legislative relationships with other sectors of government.

POLS 3332: State and Local Government
Analysis of state and local government with special emphasis on the Texas State Legislature and Houston City Council.

POLS 3631: Politics and Film
This course examines the relationship between film and politics with special attention given to the role of film in the transmission of political information and ideas.

POLS 4132: Race and Ethnic Politics
Examination of the relationship between racial and ethnic minorities and the American political system.

POLS 4133: Civil Liberties in America
Factors and forces that have altered the scope of civil liberties in the U.S.; history and analysis.

POLS 4134: Chief Executive
Constitutional, political and administrative responsibilities of chief executives in government in comparison to the President of the United States.

POLS 4135: Judicial Process
The role of law, lawyers and judges in influencing social and political change in America; history and analyses.

POLS 4137: Voting and Elections
Analysis of electoral behavior in the United States; determinants of the vote, election turnout, issues and elections, and media in elections.

POLS 4432: International Relations
Analysis of the major theoretical approaches to international politics; explore important historical and contemporary questions and debates in international affairs.

POLS 4531: Public Administration
Concepts of control, productivity and organizational design and structure; human behavior in organizations; administrative responsibility.
POLS 4534: Comparative Political Systems
Planning outcomes of government action in countries other than the U.S.; implementation analysis; instruments for political participation.
Prerequisites: POLS 4531 Public Administration, or equivalent.

POLS 4535: Political Philosophy
This course provides a frame of reference for classifying and assessing the merits of individual political theories in terms of their philosophical foundation.

POLS 4536: Political Economy
Examines a broad survey of some major debates in political economy; an analysis of the creation, evolution and reform of market institutions.

POLS 4630: Senior Seminar
A capstone course, required of graduating political science majors, which provides an overview of the discipline.

POLS 4734: Pre-Law Seminar and LSAT Preparation
Test taking intensive course designed to prepare students for the LSAT and law school.

POLS 4830: Internship in Government and Politics
A supervised, onsite internship in a political science capacity. Permission of instructor required. This course may be repeated once for credit for a total of six hours.

POLS 4839: Independent Studies in Political Science
Independent directed study in Political Science.

POLS 4931: Selected Topics in Political Science
Identified by specific title each time course is offered.

PSYCHOLOGY COURSES
* Pending Coordinating Board approval

PSYC 3011: Careers in Psychology
This course introduces students to undergraduate psychology major, provides basic advising, covers careers in psychology and prepares students for applying to graduate school or jobs in psychology.

PSYC 3012: Writing in Psychology
Introduction to APA style and writing for the social sciences. Psychology majors should take this course during their first year.

PSYC 3135: Psychological Thinking
Focuses on gaining skills necessary to understand and critique issues and research from a psychological perspective. Emphasis will be on critical thinking, expression of ideas, APA style and journal reading. Prerequisite: Introductory Psychology course.

PSYC 3231: Learning
Basic principles of learning and how they apply to human behavior.
Prerequisite: Introduction to General Psychology.

PSYC 3331: Theories of Personality
Theories of the origins, structure and dynamics of personality; emphasis on the "normal" personality.

PSYC 3332: Family Psychology
Overview of family psychology. Topics include family systems, family health, the family life cycle and family violence.

PSYC 3333: Human Sexuality
This course will explore psychological, biological and cultural viewpoints on sexual behavior, including research on attraction, gender, sexual dysfunction, sexual variations, sexual orientation and sexual coercion.

PSYC 3334: Drugs and Behavior
Mechanisms and effects of alcohol, opiates, sedatives, tranquilizers, stimulants, psychedelics and other psychotropic drugs; problems of abuse and attempts at control and education.

PSYC 3335: Behavioral Pharmacology Research
Laboratory investigation of drug/brain/behavior relationships in the rat. Readings from primary research literature, laboratory experiments and research reports. Permission of instructor required.
PSYC 3336: Behavioral Neuroscience Research
Laboratory investigation of brain/behavior relationships in the rat. Readings from primary research literature, laboratory experiments and research reports. Permission of instructor required.

PSYC 4032: Interviewing and Assessment
The provision of human services is covered in this course, e.g. intake, rapport building, goal-setting, implementation and evaluation. Multicultural sensitivity and ethics are also covered.

PSYC 4038: Introduction to Women's Studies
General information on the wide range of issues related to the status of women. "Women Studies Course." (Crosslisted with HUMAN 4038 Introduction to Women's Studies, SOCI 4038 Introduction to Women's Studies, WMST 4038 Introduction to Women's Studies).

PSYC 4111: Psychology Capstone
The course is intended to be an integrative capstone experience for psychology majors. Students will write 15-20 page paper using APA style, integrating material from at least 3 core courses. Prerequisite: Completion of at least 18 hours in Psychology.

PSYC 4131: Social Psychology
Attitudes, social cognition, person perception, self, social influence, relationships, prejudice, helping and aggression. Theories, research and application.

PSYC 4132: Introduction to Marriage and Family Therapy

PSYC 4133: Tests and Measurements
Informal and standardized tests of achievement, intelligence, adjustment and aptitude.

PSYC 4134: Child Psychology
Cognitive, social and emotional development of children; psychoanalysis, behavioristic and Piagetian approaches.

PSYC 4135: Adolescent Psychology
Problems of role and identity in relation to adolescents’ needs for acceptance, autonomy and intimacy; special attention will be given to topics such as sexual maturation, love and friendship and drug abuse.

PSYC 4136: Brain and Behavior
The biological basis of how one thinks, feels and acts.

PSYC 4137: Trauma and Resilience
Theories and data concerning psychological response to traumatic events, resilience and recovery. Developmental, institutional and ethno-cultural factors also examined.

PSYC 4217: Practicum in Applied Behavior Analysis
Supervised application of behavioral principles and methods in community settings. Permission of instructor required.

PSYC 4227: Practicum in Applied Behavior Analysis
Supervised application of behavioral principles and methods in community settings. Permission of instructor required.

PSYC 4231: Applied Behavior Analysis I
2nd course in a 3-course sequence to prepare students for the BCaBA. Topics include: introduction to single-subject research design, use of learning principles in applied areas and ethical issues in behavior analysis. Pre- or Co-requisite: PSYC 3231 Learning.

PSYC 4232: Applied Behavior Analysis II
3rd course in a 3-course sequence to prepare students for the BCaBA. Topics include: use of learning principles in applied areas, such as education, business, health and human services, and ethical issues in behavior analysis. Prerequisite: PSYC 4231 Applied Behavior Analysis I.

PSYC 4234: Behavior in Organizations
Social psychology of organizational behavior, focusing on issues of roles, power, commitment, membership and bureaucracy.

*PSYC 4237: Practicum in Applied Behavior Analysis
Supervised application of behavioral principles and methods in community settings. Students may enroll twice in this course for up to six hours credit. Pre or Co-requisite: PSYC 3231 Learning and permission of instructor required.
PSYC 4332: Introduction to Industrial/Organizational Psychology
Overview of the issues, problems and practices in industrial/organizational psychology. Topics include work group dynamics, attitudes, job analysis, employee selection, performance appraisal, training and organizational development.

PSYC 4334: Psychology of Women
The development of sex differences and sex roles; modern viewpoints on gender appropriate behavior. "Women Studies Course."

PSYC 4337: Violence Against Women
Global perspectives of violence against women by men. Topics include rape, sexual abuse, incest, female genital mutilation, battering, sexual slavery, sexual harassment.

PSYC 4431: User Centered Design
Covers how users should be included in design process including needs analysis, requirements writing, iterative testing of low/medium/high fidelity prototypes, implementation of requirements and evaluation.

PSYC 4433: Public Service Management
Overview of basic theories of administrative organization, relationships and behavior. How to structure, manage, direct and control units within governmental organizations.

PSYC 4434: Public Service Leadership
Examination of determinants and consequences of effective and ineffective leadership in governmental organizations.

PSYC 4435: Strategic Planning
Strategic planning and facilitation of organizational change in governmental organizations.

PSYC 4436: Organizational Communication
Examination of general communication processes and dynamics within governmental organizations.

PSYC 4438: Development of Gender and Racial Identity
Explores how children and adolescents come to understand gender and race, and with their changing understanding how they incorporate gender and race into their self-concept, and use them to define/categorize others.

PSYC 4531: Abnormal Psychology
Neurotic and psychotic personality patterns; etiology, symptoms, diagnosis and correctional methods and institutions viewed from a psychological perspective.

PSYC 4536: The Aging Experience
Examines crosscultural differences, retirement, generational issues, death and dying and political and social implications of the aging experience for today's and tomorrow's elderly. (Crosslisted with SOCI 4536).

PSYC 4631: Research Design and Statistical Measurement I
Design, analysis and application of social science research techniques and methods of measurement.

PSYC 4632: Research Design and Statistical Measurement II
Design analysis and application of social sciences research techniques and methods of measurement. Prerequisite: PSYC 4631 Research Design and Statistical Measurement I.

PSYC 4661: Research Design and Statistical Measurement
Design, analysis and application of social science research techniques and methods of measurement.

PSYC 4730: Behavioral Statistics
Permutations and combinations, probability, hypothesis testing, sample theory, parameter estimation, frequency functions and correlation and regression. Applications in the Behavioral Sciences.

PSYC 4731: Social Sciences Research Techniques
Analysis and application of social science research techniques.

PSYC 4732: Seminar in Women's Studies
An advanced course in Women's Studies, designed to acquaint the student with contemporary issues in feminist scholarship across the disciplines. (Crosslisted with HUMN 4732 Seminar in Women's Studies, WMST 4732 Seminar in Women's Studies). Prerequisite: Any previous Women's Studies course.

PSYC 4735: Personal Stress Management
Course will explore various methodologies for stress management emphasizing personal applications.

PSYC 4832: Cognitive Psychology
An empirical and theoretical examination of human cognitive processes. Possible topics include perception, memory, problem solving and artificial intelligence.
PSYC 4839: Independent Study in Psychology
Independent study in psychology. Approval of adviser and independent study director required.

PSYC 4911: Selected Topics in Psychology
Identified by specific title each time course is offered.

PSYC 4931: Selected Topics in Psychology
Identified by specific title each time course is offered.

PUBLIC SERVICE LEADERSHIP COURSES

* Pending Coordinating Board approval

Note: These classes have replaced the FRAD rubric.

PSLD 4234: Organizations in Society
Study of several aspects of our organizational society such as roles, power and membership; investigation of fire service organizations and their influence on individuals.

PSLD 4238: Social Conflict and Mediation
Examines theories of social conflict and application of dispute resolution/mediation techniques.

PSLD 4433: Public Service Management
Overview of basic theories of administrative organization, relationships and behavior. How to structure, manage, direct and control units including those in fire service organizations.

PSLD 4434: Public Service Leadership
Examination of determinants and consequences of effective and ineffective leadership including those within fire service organizations.

PSLD 4435: Strategic Planning
Strategic planning and facilitation of organizational change in organizations including those in fire service organizations.

PSLD 4436: Organizational Communication
Examination of general communication processes and dynamics.

PSLD 4437: Managerial Issues in Diversity
Explores what managers in public service settings need to know about diversity and minority/majority relations including those in fire service areas.

PSLD 4438: Crisis Management
Examines crisis management from a broad holistic systems perspective covering theories and analysis of crisis management, practice of crisis management process and handling of community crisis stress.

PSLD 4439: Ethics in Public Leadership
Examination of the unique ethical challenges faced by leaders with an emphasis on building ethical competency.

*PSLD 4839: Independent Study in Public Service Leadership
Independent study in Public Service Leadership

*PSLD 4931: Selected Topics in Public Service Leadership
Identified by specific title each time course is offered. May be repeated for credit.

SOCIAL WORK COURSES

SWRK 4031: Introduction to Social Work
Overview of field of social work, including history, philosophy, values, roles, fields of practice and settings for professional social work practice. Students are required to complete 40 hour volunteer placement.

SWRK 4034: Issues and Ethics in Social Work
Examination of professional values and behaviors specific to social work as set forth in NASW Code of Ethics and various other codes of ethics for social work professionals.

*SWRK 4134: Diversity and Human Development throughout the Life Cycle
First of two courses on Human Behavior and the Social Environment. Overview of theories and knowledge related to human behavior, growth and development throughout life cycle with particular attention to human diversity.
Prerequisites: SWRK 4031.
*SWRK 4137: Social Welfare and Policy Analysis
Provides knowledge of social welfare and policies and the impact of policy on client systems of all sizes.
Prerequisites: SWRK 4031, SWRK 4134.

**SWRK 4138: Social Work Practice I**
Introduction to theories, skills, values and techniques for social work assessment, intervention and practice evaluation with individuals, with particular attention to human diversity and multicultural responsiveness.
Prerequisites: SWRK 4134 Diversity and Human Development throughout the Life Cycle, SWRK 4234 Oppression, Diversity and Social Justice.

**SWRK 4139: Social Welfare Policy Analysis**
Examination of social welfare policy perspectives, models of policy analysis and contemporary social service/welfare policies.
Prerequisite: SWRK 4137 Social Welfare Policy and Services

*SWRK 4169: Social Work Internship I*
First of two concurrent 240-hour generalist social work practice field placements. Taken in conjunction with the Integrative Seminar. Students must have applied for and accepted into a field placement with the Social Work program in order to register for this course.
Prerequisites: SWRK 4031, SWRK 4034, SWRK 4137, SWRK 4338.

*SWRK 4234: Oppression, Diversity, and Social Justice*
Overview of theories and knowledge related to social, cultural and systemic influences on human behavior with particular attention to social and economic justice and persons and groups most affected by oppression.
Prerequisites: SWRK 4031, SWRK 4034.

**SWRK 4238: Social Work Practice II**
Introduction to theories, skills, values and techniques for social work assessment, intervention and practice evaluation with groups and families, with particular attention to human diversity and multicultural responsiveness.
Prerequisite: SOCI 4138 Social Work Practice I.

*SWRK 4269: Social Work Internship II*
240-hour generalist social work practice internship.
Prerequisites: SWRK 4139, SWRK 4169.

**SWRK 4338: Social Work Practice III**
Introduction to theories, skills, values and techniques for social work assessment, intervention, planned change and practice evaluation with communities and organizations.
Prerequisites: SWRK 4138 Social Work Practice I and SWRK 4238 Social Work Practice II.

**SWRK 4633: Research Methods**
Design and application of quantitative and qualitative research methods.

**SWRK 4730: Behavioral Statistics**
Permutations and combinations, probability, hypotheses testing, sample theory, parameter estimation, frequency functions and correlation and regression. Applications in the Behavioral Sciences.

**SWRK 4839: Independent Study in Social Work**
Independent study in social work. Approval of adviser and independent study director.

**SWRK 4931: Selected Topics in Social Work**
Identified by specific title each time course is offered.

**Sociology Courses**
* Pending Coordinating Board approval

**SOCI 3131: Social Problems**
Defines and examines contemporary social problems from various sociological perspectives.

**SOCI 3132: Criminology**
Theories of causation, patterns and social response. (Crosslisted with CRIM 3132 Criminology).

**SOCI 3135: Sociological Thinking**
Focus on skills for understanding and critiquing issues and research from a Sociological perspective. Emphasis on critical thinking and close examination of the social world. ASA style and journal reading.

*SOCI 3136: Global Sociology*
Examines how worldwide process of globalization is connected to local economic, political and cultural practices and identities.

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SOCI 3335: Deviance
Theories of the existence of deviance in society; management of spoiled identities. (Crosslisted with CRIM 3335 Deviance.)

SOCI 3531: Political Sociology
The social bases of power; strategies for developing political influence; focus of power in America; relations between citizens and authorities; problems of political legitimacy.

SOCI 3532: Urban Sociology
The social organization of urban life and the structure of power in communities; urban problems and strategies for change.

SOCI 4033: Human Services
Overview of human services. Includes historical basis, current perspectives, casework terms and institutions.

SOCI 4034: Professional Issues in Human Services
Examination of ethical and legal issues in Human Services. Includes how to work with culturally diverse populations and issues related to gender and confidentiality.

SOCI 4038: Introduction to Women's Studies
General introduction to the wide range of issues related to the status of women. "Women Studies Course." (Crosslisted with HUMN 4038 Introduction to Women’s Studies, PSYC 4038 Introduction to Women’s Studies and WMST 4038 Introduction to Women’s Studies).

SOCI 4131: Social Psychology
Conformity, mass communication and propaganda, self justification, prejudice, human aggression, attraction, cooperation and competition theory, research and application. (Crosslisted with PSYC 4131 Social Psychology).

SOCI 4132: Social Structure: Class, Power and Status
Various interpretations of America’s system of social stratification.

SOCI 4133: Juvenile Delinquency
Individual and community aspects of juvenile delinquency; theories of causes and modes of control. (Crosslisted with CRIM 4133 Juvenile Delinquency).

SOCI 4135: The Death Penalty
Introduction to history and development of capital punishment as a social institution. Special focus on issues like deterrence, discrimination and execution of innocent prisoners. (Crosslisted with CRIM 4135 The Death Penalty).

SOCI 4136: Women and the Law
Evolution of women’s legal rights in the United States. Examination of contemporary issues in context of human rights law. Legal status of women in economic, political and judicial sectors. (Crosslisted with WMST 4136 Women and the Law).

SOCI 4137: Race and the Law
Evolution of legal rights of race/ethnic groups in U.S. from sociological perspective. Examination of civil rights movement, hate crimes and Affirmative Action policy.

SOCI 4138: Women of Color in the United States
Focus on the diverse experiences of women of color in the United States, using race, class and sexuality as analytical tools to explore these experiences.

SOCI 4232: Theories of Society
A review of historical and contemporary statements on the nature of society by philosophers and scientists.

SOCI 4233: Religion in Society
Examination of the major theories of religion in society and empirical research on religious membership and participation; study of issues such a secularization and role of religion in modern society.

SOCI 4234: Organizations in Society
Study of several aspects of our organizational society such as roles, power and membership; investigation of many types of organizations and their influence on individuals.

SOCI 4237: Culture and Consciousness
The course will explore the nature of interaction between culture and human consciousness. Specifically, it will examine the impact of culture on the perception of space and time, the definition of reality and the formation of belief and value structures.
SOCl 4238: Social Conflict and Mediation
Examines theories of social conflict and application of dispute resolution/mediation techniques to needs of community groups, courts, churches, businesses and non-governmental agencies.

SOCl 4239: Egypt in Transition
Course exposes students to culture, history, religion and politics of Egypt and the Middle East. It explores sociological, historical and cross-cultural forces shaping modern Egypt.

SOCl 4330: Cultural Study Abroad
Course exposes students to culture, history, religion and politics of another country. Involves foreign travel, and includes prerequisite of semester long course focusing on study abroad country. Permission of instructor required.

SOCl 4331: Prison and Society
Correctional institutions in the United States; analysis of their changing roles and functions. (Crosslisted with CRIM 4331 Prison and Society).

SOCl 4332: Sociology of Law
The course will focus upon the classic confrontation between the rights of the individual and the welfare of the greater society and examine a number of the most emotionally charged and problematic issues from the perspectives of sociological, philosophical and legal theories.

SOCl 4333: Crisis Intervention
The course is aimed at providing students with basic knowledge of crisis intervention and effective listening skills. The course serves as a prerequisite for the undergraduate practicum in crisis intervention.

SOCl 4334: Criminal Law
Survey of structure and rationale for criminal law; topics include criminal liability, criminal defenses and types of offenses. (Crosslisted with CRIM 4334 Criminal Law).

SOCl 4335: Social Change
Macrosocial change from hunting and gathering societies, through horticultural and agrarian societies to industrial societies.

SOCl 4431: Women in Society
A cross-cultural study of the environment, biological and cultural factors in the division of labor and assignment of roles, male and female. "Women’s Studies Course." (Crosslisted with ANTH 4431 Women in Society).

SOCl 4432: Human Rights and Social Justice
Exploration of conceptions of human rights and of recent attempts to reconcile such conceptions in the context of globalization and from perspective of social justice.

SOCl 4433: Public Service Management
Overview of basic theories of administrative organization, relationships and behavior. How to structure, manage, direct and control units within governmental organizations.

SOCl 4434: Public Service Leadership
Examination of determinants and consequences of effective and ineffective leadership in governmental organizations.

SOCl 4435: Strategic Planning
Strategic planning and facilitation of organizational change in governmental organizations.

SOCl 4436: Organizational Communication
Examination of general communication processes and dynamics within governmental organizations.

SOCl 4534: Race and Ethnic Relations
Historical development of race/ethnic relations from multiple sociological perspectives. Immigration and white privilege emphasized. Includes international component.

SOCl 4535: Minorities in America
Economic, political and social status of minority subcultures; the changing nature of minority majority relations.

SOCl 4536: The Aging Experience
Examines cross-cultural differences, retirement, generational issues, death and dying and political and social implications of the aging experience for today’s and tomorrow’s elderly. (Crosslisted with PSYC 4536 The Aging Experience).
SOCI 4538: Family and Society
Social and legal foundations of the family as an institution, examined in the context of marriage, sex roles and child rearing.

SOCI 4633: American Immigration and the Immigrant Experience
Explores issues of legal and illegal immigrants, and sets out to examine historical American immigration and sociologically unpack these questions.

SOCI 4739: Internship in Human Services
Students will do one-semester field placement in Human Services agency. (Crosslisted with PSYC 4739 Internship in Human Services). Permission of instructor required.

SOCI 4810: Honors Statistics Lab
Computer lab class that must be taken concurrently with Honors Statistics (SOCI 4830 Honors Statistics). Prerequisite: Must be Sociology major; must pass entry algebra test during first Honors Statistics class with score of 80% or higher.

SOCI 4811: Honors Research Methods Lab
Computer lab class that must be taken concurrently with Honors Research Methods (SOCI 4831 Honors Research Methods). Prerequisite: Must be Sociology major; must pass entry algebra test during first Honors Methods class with score of 80% or higher.

SOCI 4830: Honors Statistics
Teaches motivated students how to use, understand and conduct data analysis. Must be taken concurrently with Honors Statistics Lab (SOCI 4810 Honors Statistics Lab). Prerequisite: Must be Sociology major; must pass entry algebra test during first Honors Statistics class with score of 80% or higher.

SOCI 4831: Honors Research Methods
Teaches motivated students how to design, understand, evaluate and conduct various forms of social research. Must be taken concurrently with Honors Research Methods Lab (SOCI 4811 Honors Research Methods Lab). Prerequisite: Must be Sociology major; must pass entry algebra test during first Honors Research Methods class with score of 80% or higher.

SOCI 4832: Honors Theories of Society
Exploration of classical sociological thinkers. Limited coverage of major developments in sociological theory since 1930. Course is for motivated Sociology majors only who have completed at least 9 hours of Sociology courses with cumulative GPA of 3.5. Enrollment by permission of instructor only.

SOCI 4834: Statistics
Teaches students how to use, understand and conduct data analysis. Prerequisite: College Algebra.

SOCI 4835: Research Methods
Teaches students how to design, understand, evaluate and conduct various forms of social research. Prerequisite: College Algebra.

SOCI 4839: Independent Study in Sociology
Independent study in Sociology. Approval of adviser and independent study director.

SOCI 4931: Selected Topics in Sociology
Identified by specific title each time course is offered.

SOFTWARE ENGINEERING COURSES
SWEN 3230: Engineering Multimedia Software
Course examines object-oriented design and development of multimedia software. At a high level, the course examines the physics, biology and psychology of visual and auditory perception and the implications of these processes for the characterization of multimedia software. At an intermediate level, it discusses the use of various patterns in the design of multimedia software. At a lower level, it discusses different ways of adding multimedia functionality to applications with visual and auditory examples (such as image processing, vector graphics, video, animation, audio processing and musical scores. Prerequisite: CSCI 3134.
SWEN 3430: Principles of Engineering Software
Study of software design models and methods, design patterns, frameworks, architecture design and component based design. Designing for qualities such as performance, safety, security, reusability, reliability, etc. is covered as well as principles of OO design and OO analysis using UML (Unified Modeling Language). Introduction to topics of aspect oriented design, model driven architectures and service oriented architectures.
Prerequisite: SWEN 3230.

SWEN 4134: Interface Engineering
The user interface of a software product is a key factor which determines whether a software project succeeds or fails. This course assesses current UI design issues and explores innovative approaches to UI design in terms of cognitive engineering, human perception, attention and language. The intent is to develop new design methodologies, experimenting with new hardware devices, prototyping new software systems, exploring new paradigms for interaction and developing models and theories of interaction.
Prerequisite: CSCI 3333.

SWEN 4137: Introduction to Game Design and Development
Principles of game design and development of software for computer gaming.
Prerequisite: A course in data structures.

SWEN 4138: Virtual Worlds, Sims and Animation Scripting
This is a project based course that explores the design and development of Virtual Worlds and Sims using 3-D graphic software and animation scripting. Development work will include oral presentations, peer reviews and project documentation. Students will need their own laptop and be required to purchase special software.
Prerequisite: A course in data structures, proficiency in programming.

SWEN 4230: Introduction to Software Process and Project Management
Introduction to Software Process Models, process modeling and improvement; project planning, scheduling and project management.
Prerequisite: CSCI 3333.

SWEN 4330: Software Development in Emerging Domains
Design and implementation of software in emerging new fields of interest. Topics will include software development in robotics and cell phone applications (apps).
Prerequisite: SWEN 3230, SWEN 3430.

SWEN 4432: Software Engineering
Introduction to Software Engineering. Major phases of the software life cycle are introduced from requirements through maintenance.
Prerequisite: A course in programming in a high level language, Data Structures recommended.

SWEN 4433: Current Tools and Innovative Technologies
Review of current software engineering tools used in various lifecycle phases in traditional and novel domains. Survey of current and future trends in software engineering including evidence-based software engineering. Course will involve team work on small projects and oral presentation and project report writing.
Prerequisite: A course in programming in a high level language and data structures.

SWEN 4435: Introduction to Personal Software Process
Personal evaluation and practice of the software design process, assessments, modeling and improving techniques.
Prerequisite: CSCI 3133.

SWEN 4635: Senior Project I
Student must be in last year of study before graduation. Students will research a project topic in a chosen area. Students will be exposed to the process of research by writing a proposal for their senior project based on this research and preliminary and high level designs submitted. Project proposals and design will go through a series of peer reviews with oral presentations and written reports required. Approved project proposals will be developed in Senior Project II.
Prerequisite: Approval of instructor.

SWEN 4636: Senior Project II
Projects accepted and begun in Senior Project I are continued to completion in Senior Project II. Periodic presentation and peer reviews are required throughout the semester. A prototype implementation, a technical report and a public presentation are required at minimum at the end of semester.
Prerequisite: SWEN 4635 and approval of instructor.
SWEN 4915: Cooperative Education Work Term
Educational paid work assignment by a student in the field of career interest and course of study. A technical report will be required at the end of the semester. (Specific requirements are noted in the Cooperative Education Catalog description).
Prerequisite: Approved Candidate Plan of Study, completed cooperative education file and approval of associate dean and Director of Cooperative Education.

SWEN 4931: Research Topics in SWEN
Identified by specific title each time course is offered.

SPANISH COURSES
SPAN 3131: Intensive Spanish II
Focus on the intensive study of spoken and written language to facilitate spontaneity of expression.
Prerequisite: 2000 level Spanish or the equivalent.

SPAN 3132: Intensive Spanish III
Focus on the intensive study of spoken and written language to facilitate spontaneity of expression.
Prerequisite: SPAN 3131 Intensive Spanish II or the equivalent.

SPAN 4931: Selected Topics in Spanish
Identified by specific title each time course is offered.

SPECIAL EDUCATION COURSES
SPED 4030: Survey of Exceptionalities
Provides a study of various categories of disabilities to include etiology and effects of disability on various aspects of development.

SPED 4131: Assessment in Special Education
A survey of special education assessment procedures with a focus on alternate assessment procedures used in inclusive settings to link assessment and instruction.
Prerequisite: SPED 4030 or equivalent.

SPED 4132: Diagnostic Instruction for Learners With Special Needs
Covers the development and application of curricula, materials, methodologies and classroom practices in response to the strengths and needs of all low performing students in special education and inclusive settings. Field experiences required.
Prerequisite: SPED 4030 or equivalent.

SPED 4133: Individualizing Instruction for Students With Disabilities
This course is for undergraduate students only. Covers necessary adaptations to meet the learning needs of exceptional students, for prescriptive models for intervention and ways of observing, recording and responding to behaviors. Field experiences required.
Prerequisites: SPED 4030, SPED 4131, SPED 4132, SPED 4231, SPED 4331 or equivalents.

SPED 4231: Implementing Positive Behavior Supports
A comprehensive study of related legal and social issues and the implementation of techniques for supporting students with challenging behaviors in home and school settings. Field experiences required.
Prerequisite: SPED 4030 or equivalent.

SPED 4332: Early Childhood Special Education
A study of infants and young children with special needs with a focus on the development of IFSPs and transitions from infant to early childhood programs and to general education. Field experiences required.
Prerequisite: SPED 4030.

SPED 4333: Advanced Early Childhood Special Education
This course will extend key topics in early childhood special education presented in the SPED 4332/ECED 4332 course, specifically strategies and techniques used by practitioners in early childhood special education settings serving children birth to age five. Field experiences required.

SPED 4737: Practicum in Special Education for Young Children
Fieldwork with infants and/or young children with special needs to include school based, agency based or private programs.
Prerequisites: Completion of all prior coursework for the Early Childhood Handicapped Endorsement.

SPED 4839: Independent Study of Individual Differences
Prerequisites: Approval of instructor and associate dean.
SPED 4931: Selected Topics in Special Education  
Identified by specific title each time course is offered.

**STUDIES IN LANGUAGE AND CULTURE COURSES**

**SILC 4031: Spanish for Bilingual Teachers**  
Development of advanced reading and writing skills in Spanish with special emphasis on communication with the bilingual community. Course taught in Spanish.  
Prerequisite: Fluency in Spanish.

**SILC 4032: Introduction to the Study of Languages**  
Study of phonology, morphology, syntax and semantics of the English language.

**SILC 4130: Foundations of Bilingual and ESL Education**  
Survey of social, political, economic and educational issues related to the development and implementation of bilingual education and ESL programs.

**SILC 4131: ESL Methods**  
Emphasis on teaching English to second language learners in the ESL classroom and on putting theory into practice.

**SILC 4132: Content-Based ESL**  
Issues related to the integration of content with ESL instruction. Emphasis on literacy, mathematics, science and social studies.

**SILC 4133: Language Learning**  
Analysis of language acquisition and second language learning.

**SILC 4134: Teaching ESL in the Bilingual Classroom**  
Methods of teaching English to second language learners in the bilingual classroom. Emphasis on the relationship between native language and second language development.

**SILC 4135: Theories of American Pluralism**  
A review of theoretical foundations of pluralism and their impact on mainstream America.

**SILC 4136: Bilingual Curriculum in the Content Areas**  
Study and design of the content area curriculum within a bilingual education program. Course taught in Spanish and English.  
Prerequisites: Fluency in Spanish and SILC 4031.

**SILC 4137: Developing Content Literacy in the Bilingual Classroom**  
Methods of developing English literacy in the bilingual classroom content areas. Emphasis is on the relationship between native language and second language development.

**SILC 4138: Linguistic Diversity in Young Children**  
The purpose of this course is to examine the language development of children from birth to age five. Emphasis is placed on first and second language acquisition, the role of the first language, and how second language development can be supported.

**SILC 4531: Development of Biliteracy**  
A comprehensive study of theories and research dealing with the development of biliteracy. Course taught in Spanish and English.  
Prerequisites: Fluency in Spanish and SILC 4031.

**SILC 4839: Independent Study in Bilingual Education/ESL**  
Prerequisites: Approval of instructor and associate dean.

**SILC 4931: Selected Topics in the Studies of Language and Culture**  
Identified by title each time course offered.

**SYSTEMS ENGINEERING COURSES**

**SENG 4130: Introduction to Systems Engineering**  
Overview of the systems engineering discipline. Topics include the systems engineering process, fundamentals of engineering economy and an introduction to probability and expectation with systems engineering applications.  
Prerequisite: Calculus III.
TEACHER EDUCATION COURSES

TCED 4010: Senior Seminar EC-12
This course is designed to assist students to understand the State and federal rules and standards for their chosen field. Completion of the course is dependent upon candidates passing all state assessments required for their degree/certification plan.
Prerequisites: Admission to Teacher Education Program and an approved, signed degree or certification plan on file in the SoE.

TCED 4012: Senior Seminar II
This course is designed to assist students to understand the State and federal rules and standards for their chosen field. Completion of the course is dependent upon candidates passing all state assessments required for their degree/certification plan.
Prerequisites: Admission to Teacher Education Program and an approved, signed degree or certification plan on file in the SoE.

TCED 4013: Senior Seminar for Secondary Social Studies Programs
This course analyzes the state and federal rules and standards and explores the content for each discipline related to the social studies genre. Completion of the course is dependent upon candidates passing all state assessments required for their degree/certification plan.
Prerequisites: Admission to Teacher Education Program and an approved, signed degree or certification plan on file in the SoE.

TCED 4033: Creating Positive Learning Environments in EC-6
Theories and strategies for guiding young children’s behavior and for effectively managing EC-6 classroom environments. Focus will be on approaches that promote autonomy in children.
Prerequisites or Corequisites: WRIT 3037 and INST 3133.

TCED 4034: Creating Positive Learning Environments in 4-8 & 8-12
Theories and strategies for guiding children’s behavior and for effectively managing classroom environments. Focus will be on approaches that promote autonomy in children.
Prerequisites or Corequisites: INST 3133 and writing course required by respective degree plan (WRIT 3037, WRIT 3135, ENGL 2311, ENGL 2344 or LITR 4031).

TCED 4037: Mathematics and Science for Young Children Birth-Age 5
This course will cover mathematics and science concepts, as well as content methods and strategies for children birth through age five. Field experience required.

TCED 4231: Social Studies Methods for EC-6
Curriculum planning, instructional activities and assessment techniques for developing social studies knowledge, citizenship and critical thinking skills; emphasis on sound practice and research based strategies for teaching social studies for EC-6 students. Field experiences required.
Prerequisites: Admission to Teacher Education Program, successful completion of or concurrent enrollment in TCED 4033.

TCED 4232: Science Methods for EC-6
Development of science concepts in EC-6 instruction. An emphasis on curriculum materials and the process approach as a science teaching method. Field experiences required.
Prerequisites: Admission to Teacher Education Program, successful completion of or concurrent enrollment in TCED 4033.

TCED 4233: Mathematics Methods for EC-6
Methods of developing students’ understanding of mathematics; emphasis on problem solving with manipulative and curriculum materials appropriate for use with EC-6 students. Field experiences required.
Prerequisites: MATH 3032 and admission to Teacher Education Program; successful completion of or concurrent enrollment in TCED 4033.

TCED 4331: Social Studies Methods for Grades 4-8
Curriculum planning, instructional activities and assessment techniques for developing social studies knowledge, citizenship and critical thinking skills; emphasis on best practice and research based strategies for teaching social studies to students in grades 4-8. Field experiences required.
Prerequisites: TCED 4034 and admission to Teacher Education Program, successful completion of or concurrent enrollment in TCED 4034.
TCED 4332: Science Methods for Grades 4-8
Development of science concepts and teaching strategies for grades 4-8. Emphasis on the inquiry approach to teaching science consistent with concepts of cognitive development. Integrated Physics and Chemistry will also be addressed as well as the use of technology in the science classroom. Field experiences required.
Prerequisites: TCED 4034 and admission to Teacher Education Program, successful completion of or concurrent enrollment in TCED 4034.

TCED 4333: Mathematics Methods for Grades 4-8
Methods of developing students' understanding of mathematics. Emphasis on problem solving with manipulative and curriculum materials appropriate for use with students in grades 4-8. Algebraic and graphing technology will be addressed. Field experiences required.
Prerequisites: MATH 3037, admission to Teacher Education Program, successful completion of or concurrent enrollment in TCED 4034.

TCED 4631: Methods in Secondary Social Studies
Strategies for developing social studies activities; emphasis on instructional techniques, content disciplines, local community, values and controversial issues and national trends. Field experiences required.
Prerequisites: Admission to Teacher Education Program, successful completion of or concurrent enrollment in TCED 4034.

TCED 4632: Methods in Secondary Science
Strategies for teaching secondary science; emphasis on laboratory management and safety, development of scientific reasoning and issues and trends in secondary science education. Field experiences required.
Prerequisites: Admission to Teacher Education Program, successful completion of or concurrent enrollment in TCED 4034.

TCED 4633: Methods in Secondary Mathematics
Strategies for teaching secondary mathematics; emphasis on instructional techniques appropriate for secondary mathematics, development of problem-solving skills and issues and trends in secondary mathematics education. Field experiences required.
Prerequisites: MATH 3034 or equivalent, Admission to Teacher Education Program, successful completion of or concurrent enrollment in TCED 4034.

TCED 4634: Methods in Technology
Strategies for teaching technology applications; emphasis on instructional techniques, development of problem-solving skills and issues and trends in technology applications. Field experiences required.
Prerequisites: Admission to Teacher Education Program, successful completion of or concurrent enrollment in TCED 4034.

TCED 4668: Pre-Service Internship II- Generalist
This Internship II course is restricted to students in EC-6 Generalist (Early Childhood Concentration) and the 4-8 Generalist programs. Supervised field experiences conducted in a public school setting.
Prerequisites: TCED 4738 and approval of the associate dean.

TCED 4709: Post-Degree Internship in Teaching
This internship is restricted to members of UHCL's Alternative Certification Program.
Prerequisites: TCED 4768 and TCED 4769 and approval of the Associate Dean.

TCED 4736: Integrated Methods- Applying eXperience (IMAeX)
Serves as an alternative to the EC-6 Generalist Internship I. The four required methods courses (LLLS 4434, TCED 4231, TCED 4232 and TCED 4233) must be taken concurrently with TCED 4736.
Prerequisites: Admission to the IMAeX track.

TCED 4737: THECB Aide Project
Supervised field project under the joint supervision of a public school district and the UHCL Center for Professional Development of Teachers. Student must be enrolled in the Texas Higher Education Coordinating Board (THECB) Aide Program.
Prerequisites: Admission to Teacher Education Program and approval of the associate dean.

TCED 4738: Pre-Service Internship I
Supervised field experience conducted in a public school setting.
Prerequisites: Approval of associate dean and completion of WRIT 3037 with a grade of C+ or better.

TCED 4768: Post-Degree Internship I
Post-baccalaureate internship with joint supervision by the school district where the intern is employed and the UHCL Center for Professional Development of Teachers.
Prerequisite: Approval of associate dean.
TCED 4769: Post-Degree Internship II  
Post-baccalaureate internship with joint supervision by the school district where the intern is employed and the UHCL Center for Professional Development of Teachers.  
Prerequisite: Approval of associate dean.

TCED 4798: Pre-Service Internship II  
Supervised field experiences conducted in a public school setting.  
Prerequisites: TCED 4738 and approval of the associate dean.

TCED 4839: Independent Study in Teacher Education  
Prerequisites: Approval of instructor and associate dean.

TCED 4931: Selected Topics in Teacher Education  
Identified by title each time course is offered.

WOMEN'S STUDIES COURSES

WMST 4038: Introduction to Women's Studies  
General introduction to the status of women in many academic disciplines. (Crosslisted with HUMN 4038 Introduction to Women’s Studies, PSYC 4038 Introductions to Women’s Studies, SOCI 4038 Introduction to Women’s Studies).

WMST 4132: Women of Color  
Focuses on diverse experiences of women of color, using race, class and sexuality as analytical tools to explore these experiences. Course content may vary; may be repeated for credit with permission of instructor.

WMST 4134: Latina and Latin American Feminisms  
This course invites students to use the historical record to imagine and analyze gender and the roles of women in Latin America.

WMST 4136: Women and the Law  
Evolution of women’s legal rights in the United States. Examination of contemporary issues in context of human rights law. Legal status of women in economic, political and judicial sectors. (Crosslisted with SOCI 4136 Women and the Law).

WMST 4238: Women in American History  
Exploration of diversity within the historical gender specific experience of women’s participation in and contributions to the history of the United States. (Crosslisted with HIST 4238.)

WMST 4330: History of Feminism  
Survey of the development of those reform movements and individuals who shaped the growth of feminism in the 19th and 20th century U.S. and the world. May focus on a particular aspect of historical feminism. (Crosslisted with HIST 4330.)

WMST 4334: Psychology of Women  
Development of sex differences and sex roles; modern viewpoints on gender appropriate behavior.

WMST 4335: Women’s Health and Sexuality  
Survey of current issues in women’s health and fitness using a life-span perspective.

WMST 4337: Violence Against Women  
Global perspectives of violence against women by men. Topics include rape, sexual abuse, incest, female genital mutilation, battering, sexual slavery and sexual harassment.

WMST 4431: Women in Society  
Cross-cultural study of the environment, biological and cultural factors in the division of labor and assignment of roles, male and female. (Cross-listed with ANTH 4431 and SOCI 4431).

WMST 4438: Development of Gender and Racial Identity  
Explores how children and adolescents come to understand gender and race, and with their changing understanding how they come to incorporate gender and race into their self-concept, and use them to define/categorize others.

WMST 4537: Women in Literature  
Heroines from Eve to Beloved; literature constructs the female; emphasis on 19th and 20th century works.

WMST 4539: Gender and Identity in the Visual Arts  
History, theory, and criticism in relation to issues of gender, sexuality, and identity in the visual arts.
WMST 4732: Seminar in Women's Studies
An advanced course in Women's Studies, designed to acquaint students with contemporary issues in scholarship on women’s and gender studies across the disciplines. Topics may include feminist theories, methodologies, ethics and philosophies. (Crosslisted with HUMN 4732 Seminar in Women’s Studies/PSYC 4732 Seminar in Women’s Studies)
Prerequisite: Any previous course with Women's Studies content.

WMST 4819: Independent Study in Women’s Studies
Independent Study in Women’s Studies. Permission of instructor required.

WMST 4839: Independent Study in Women’s Studies
Independent Study in Women’s Studies. Permission of instructor required.

WMST 4931: Selected Topics in Women’s Studies
Identified by specific title each time course is offered.

WRITING COURSES
WRIT 3035: Intermediate Writing
A review of basic grammar. Focus on the writing of short papers, themes and reports.
Prerequisite: 6 hours of lower-level English.

WRIT 3037: Advanced Writing
From invention of ideas to strategies appropriate to various kinds of writing. Models of organization, analysis of style, role and importance of mechanics and syntax.

WRIT 3132: Written Communications in Business
Theory and practices of business communications: preparation of effective letters, policy statements, procedures, reports and related documents.

WRIT 3135: Technical Writing
Approaches to the writing of technical documents: proposal reports, manuals and descriptions.

WRIT 3231: Tutor Training Practicum
Prepares students to work as writing center peer tutor. Emphasis placed on learning about composing process and tutoring strategies. Permission of instructor required.

WRIT 4931: Selected Topics in Writing
Identified by specific title each time course is offered. Topics vary. May be repeated for credit.
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Susan Leitner Prilhoda, R.N., F.N.P., M.S.
Vacant
Linda Bullock, M.A.
Chloe Diepenbrock, Ph.D.
Taleen Washington, M.A.
Wm. Theodore Cummings, Ph.D.
Ed Waller, Ph.D.
Dennis W. Spuck, Ph.D.
Katherine Matthew, Ed.D.
Rick Short, Ph.D.
Robert A. Bartsch, Ph.D.
Zbigniew Czajkiewicz, Ph.D.
Dennis Caserly, Ph.D.
Michelle Dotter, B.B.A.
Katherine Justice, M.S.W.
Jean Carr

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<tr>
<th>Position</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Director of Risk Management</td>
<td>Harry C. Stenvall, B.S.</td>
</tr>
<tr>
<td>Chief of Police</td>
<td>Paul Willingham, B.S.</td>
</tr>
<tr>
<td>Associate Vice President for Finance</td>
<td>John Cordary, B.B.A.</td>
</tr>
<tr>
<td>Executive Director of Procurement and Payables</td>
<td>Debbie Carpenter, B.B.A.</td>
</tr>
<tr>
<td>Director of Procurement</td>
<td>Jeanne Cumpian</td>
</tr>
<tr>
<td>Director of Accounts Payable</td>
<td>Rosie Pineda</td>
</tr>
<tr>
<td>Director of General Accounting</td>
<td>Usha Mathew, M.S.</td>
</tr>
<tr>
<td>Director of Cashier and Collections</td>
<td>Christine Ross</td>
</tr>
<tr>
<td>Director of Operations Support</td>
<td>Richard Adams, B.F.A.</td>
</tr>
<tr>
<td>Associate Vice President, Facilities Management and Construction</td>
<td>Ward Martindale, B.S.</td>
</tr>
<tr>
<td>Director of Building Maintenance/Utilities and Fleet Management</td>
<td>Pamela E. Groves, M.S.</td>
</tr>
<tr>
<td>Architect and Project Manager</td>
<td>Vacant</td>
</tr>
<tr>
<td>Director of Grounds and Custodial</td>
<td>Derrell Means</td>
</tr>
</tbody>
</table>
ABEYSEKERA, KRISHANI
Program Chair of Information Technology and Lecturer/System Administrator of Computer Science and Computer Information Systems; B.S., M.S., University of Houston-Clear Lake

ALDREDGE, PATRICIA A.
Assistant Professor of Social Work; B.S., Stephen F. Austin State University; M.S., University of Tennessee; Ph.D., University of Houston

AKLADIOS, MAGDY
Associate Professor Industrial Hygiene and Safety, B.S., Cairo University; M.B.A., M.S.I.E., M.S., Ph.D., West Virginia University

AL-MUBAID, HISHAM
Program Chair of Computer Information Systems and Associate Professor of Computer Science and Computer Information Systems; B.S., University of Jordan; M.S., Ph.D., University of Texas at Dallas

AMONETTE, WILLIAM E.
Assistant Professor in Fitness and Human Performance; B.S., M.A., University of Houston-Clear Lake; Ph.D., University of Texas Medical Branch

ARNEY, JENNIFER
Assistant Professor of Sociology; B.A., MA., Texas Tech University; Ph.D., Arizona State University

ATWATER, VIVIAN W.
Associate Professor of Art History; B.A., University of Washington, Seattle; M.A., University of Washington; Ph.D., University of Washington

AYADI, MARY O.
Associate Professor of Healthcare Administration; B.S., University of Ibadan; M.A., Georgia State University; Ph.D., Georgia State University

BARFIELD-COTTLEDGE, TIFFNEY Y.
Assistant Professor Of Criminology; B.S., Prairie View A&M University; M.A., Prairie View A&M University; Ph.D., Prairie View A&M University

BARTSCH, ROBERT A.
Interim Associate Dean of School of Human Sciences and Humanities and Associate Professor of Psychology; B.A., Rice University; M.A., Ph.D., University of Colorado

BEAVERS, ELIZABETH A.
Assistant Professor of Special Education; B.S., The University of Southern Mississippi; M.S., Southern Illinois University at Edwardsville; Ph.D., The University of Southern Mississippi

BENDECK, YVETTE M.
Associate Vice President for Enrollment Management and Professor of Finance; B.S., M.S., Georgia Tech; Ph.D., Arizona State University
BENSON, JAMES C.
Associate Professor of Legal Studies; B.A., Texas A&M University; M.A., Ph.D., Sam Houston State University; J.D., University of Houston

BERGMAN, JUDY
Lecturer in Mathematics; B.A., University of Michigan at Ann Arbor; M.Ed., University of Toledo; M.A., University of Houston-Clear Lake

BETTAYEB, SAÏD
Professor of Computer Science and Computer Information Systems; Diplôme d’ingénieur, University of Constantine, Algeria; M.S., Ph.D., Northwestern University

BLACK, KEN
Professor of Decision Sciences; B.A., Graceland College; M.A., University of Texas at El Paso; Ph.D., Ph.D., University of North Texas

BOETTICHER, GARY D.
Associate Professor of Computer Science, Computer Information Systems and Software Engineering; B.S., University of Delaware; M.S., West Virginia College of Graduate Studies; Ph.D., West Virginia University

BOZKURT, IPEK
Assistant Professor of Engineering Management; B.S., Hacettepe University; M.S., Ph.D., Old Dominion University

BRADLEY, BRENT A.
Associate Professor of Family Therapy; B.A., University of North Carolina at Charlotte; M.A., Reformed Theological Seminary; M.A., Fuller Theological Seminary; Ph.D., Fuller Graduate School of Psychology

BROWN, SUZANNE E.
Program Area Chair for Curriculum and Instruction and Associate Professor of Curriculum and Instruction; B.S., Southwest Texas State University; M.S., Ph.D., Texas A&M University

BROWNING, SANDRA
Assistant Professor of Curriculum and Instruction; B.A., Sam Houston State University; M.S., Stephen F. Austin State University; Ph.D., University of the Incarnate Word

BRYANT, VERNON
Lecturer in Computer Engineering; B.S., University of Houston; M.S., University of Houston-Clear Lake

VSEY, WINONA B.
Assistant Professor of Educational Foundations; B.A., Saint Edward's University; Ph.D., University of Texas at Austin

CARMAN, CAROL A.
Associate Professor of Educational Foundations; B.S., M.S., Texas A&M University; Ph.D., University of Kansas

CARTER, LINDA CHARLENE
Clinical Assistant Professor in Reading and Language Arts; B.S., Stephen F. Austin State University; M.Ed., Ed.D., University of Houston
CASE, KIM A.
Associate Professor of Women's Studies and Psychology; B.A., University of Tennessee; M.A., Ph.D., University of Cincinnati

CASSERLY, DENNIS M.
Interim Associate Dean of School of Science and Computer Engineering and Professor of Industrial Hygiene and Environmental Science; B.A., University of St. Thomas; M.S., Ph.D., University of Texas at Houston School of Public Health

CAZES, DENISE B.
Lecturer in Fitness and Human Performance, B.S., M.A., University of Houston-Clear Lake

CHAN, TAK SHING (LEO)
Associate Professor of Communication and Digital Media Studies; B.A., University of Kentucky; M.A., Ph.D., Southern Illinois University

CHANDRA, ASHISH
Professor of Healthcare Administration; B.S., Banaras Hindu University; M.B.A., Ph.D., University of Louisiana at Monroe

CHVALA, TERRY
Lecturer in Early Childhood Education; B.S., Appalachian State University; M.A.T., Marygrove College

CHERAMIE, GAIL M.
Associate Professor of Psychology; B.A., M.A., Nicholls State University; Ph.D., University of Southern Mississippi

CHERRY, STEPHEN M.
Assistant Professor of Sociology; B.A., M. A., University of Houston-Clear Lake; Ph.D., University of Texas at Austin

CHHIKARA, RAJ S.
Professor of Mathematics and Statistics; B.A., Punjab University; M.A., University of Delhi; M.S., Michigan State University; Ph.D., Oklahoma State University

CLAES, JANE
Associate Professor of School Library and Information Science; B.F.A., University of Cincinnati; M.L.S., Ph.D., Texas Woman’s University

CLARK, DEBRA E.
Associate Professor of Communication; B.S., Tennessee State University; M.S., University of St. Thomas; Ph.D., University of Southern Mississippi

CLODY, MICHAEL
Assistant Professor of Literature; B.A., Saint Louis University; M.A., University of Delaware; Ph.D., S. U. N. Y.-Buffalo

COLEMAN, A. EUGENE
Professor of Fitness and Human Performance; B.S., Lamar State College of Technology; M.Ed., University of Oklahoma; Ed.D., University of Texas at Austin

COLLINS, GEORGE C.
Associate Professor of Computer Engineering; B.A., M.E.E., Ph.D., Rice University
COPPENHAVER, ANNE P.
Director of Center for Educational Programs and Clinical Associate Professor in Educational Leadership; B.A., M.Ed., Ed.D., Duke University

COTTEN, STEPHEN
Assistant Professor of Economics; B.S., Vanderbilt University; M.A., Ph.D., University of Tennessee

COX, LEE
Clinical Assistant Professor in Counseling; B.S., Abilene Christian College; M.Ed., Sam Houston State University; Ph.D., University of Houston

CRAWFORD, CAROLINE M.
Associate Professor of Instructional Technology; B.A.T., Sam Houston State University; M.L.A., Houston Baptist University; Ed.D., University of Houston

CUCHENS, PATRICIA S.
Lecturer in Business Writing; B.A., M.A.T., University of West Florida

CUI, JIAN
Assistant Professor of Chemistry; B.S., Nanjing University of Technology; M.S., East China University of Science and Technology; Ph.D., Texas Christian University

CUMMINGS, WM. THEODORE
Dean of School of Business and Professor of Marketing; B.S., Indiana University; M.B.A., Western Illinois University; Ph.D., Arizona State University

CUMMINS, AGATHA G.
Lecturer in Behavioral Sciences and Internship Coordinator; B.S., M.A., University of Houston-Clear Lake

CURTIS, MARIA F.
Assistant Professor in Anthropology and Cross-Cultural Studies; B.A., Georgia State University; M.A., Ph.D., University of Texas at Austin

CZAJKIEWICZ, ZBIGNIEW J.
Dean of School of Science and Computer Engineering and Professor of Systems Engineering; B.S., M.S., Ph.D., Technical University of Wroclaw, Poland

DABNEY, JAMES
Program Chair of Systems Engineering and Professor of Systems Engineering; B.S., Virginia Polytechnic Institute and State University; M.S., University of Houston-Clear Lake; Ph.D., Rice University

DAVARI, SADEGH
Professor of Computer Science and Computer Information Systems; B.S., Institute of Advanced Accounting; M.S., Ph.D., University of Oklahoma

DAVIDSON, JANE C.
Assistant Professor of Applied Design and Visual Arts; B.A., Reed College; M.A., University of California, Riverside; Ph.D., University of Manchester

DAY, DAVID
Lecturer in Writing; B.A., University of Oklahoma; J.D., University of Houston Law Center; Ph.D., Rice University
DE LA GUARDIA, VICKI E.
Lecturer in Public Service Leadership; B.S., Thomas Edison State College; M.S.W., University of Houston

DECKER, PHILLIP J.
Professor of Healthcare Administration; B.A., M.A., Ph.D., San Diego State University

DECMAN, JOHN
Associate Professor of Educational Leadership; B.A., Purdue University; M.S., University of Indiana; Ed.D., Ball State University

DE VRIES, NICK J
Professor of Fine Arts; B.A., Hardin-Simmons University; B.F.A., University of Houston; M.F.A., University of Oklahoma

DIEPENBROCK, CLOTILDE M.
Director of the Writing Center and Associate Professor of Literature; B.A., California State University; M.A., University of Southern California; Ph.D., University of Southern California

DIVOLL, KENT A.
Assistant Professor of Curriculum and Instruction; B.S., Westfield State College; M.Ed., Lesley University; Ed.D., University of Massachusetts Amherst

DODO SERIKI, VANESSA
Assistant Professor of Science Education; B.A., Wittenberg University; M.S., Purdue University; Ph.D., The Ohio State University

DU, HUI
Associate Professor of Accounting; B.A., Peking University; M.B.A., Ph.D., Rutgers University

DUPLER, TERRY L.
Associate Professor of Fitness and Human Performance; B.S., M.A., University of Houston-Clear Lake; Ph.D., Texas A&M University

DURAND, ROGER E.
Professor of Public Affairs; B.A., M.A., University of Wisconsin; M.A., Ph.D., University of California

EASLEY, GENE
Lecturer in Management; B.S., Northwestern State University, M.S., Northwestern State University, Ph.D., University of Colorado

EGGER, STEVEN
Associate Professor of Criminology; B.S., M.S., Michigan State University; Ph.D., Sam Houston State University

ERDEM, S. ALTAN
Professor of Marketing; B.S., Middle East Technical University; M.B.A., University of North Texas; Ph.D., University of North Texas

ERICH, STEPHEN C.
Professor of Social Work; B.S., Western Kentucky University; M.S.W., Ph.D., University of Houston
ETNYRE, VANCE A.
Associate Professor of Management Information Systems; B.S., M.B.A., Ph.D., University of Illinois

FEAGIN, TERRY
Professor of Computer Science and Computer Information Systems; B.A., Rice University; M.A., Ph.D., University of Texas at Austin

FOX, TOM
Program Chair of Mathematics and Associate Professor of Mathematics; B.S., Aquinas College; M.S., St. Louis University; M.A., Bowling Green State University; Ph.D., Illinois State University

FRITZ, JENNIFER N.
Assistant Professor of Behavior Analysis; B.S., M.S., Ph.D., University of Florida

GARCIA, MARGIE
Assistant Professor of Reading and Language Arts; B.S., Abilene Christian University at Dallas; M.Ed., Texas A & M – Commerce; Ed.D., Texas A & M - Commerce

GARLAND, KATHLEEN
Lecturer of Environmental Management; B.A., B.S., Ph.D., Penn State University State College

GARRISON, DAVID
Program Chair of Physics and Associate Professor of Physics; B.S., Massachusetts Institute of Technology, Ph.D., Pennsylvania State University

GAVINS, MARVA V.
Assistant Professor of Special Education; B.A., University of North Carolina at Greensboro; M.S., University of Houston-Clear Lake; Ph.D., University of Maryland, College Park

GERCEK, GOKHAN
Associate Professor of Management Information Systems; B.S, M.S., Middle East Technical University, Turkey; Ph.D., Arizona State University

GONZALEZ, MELISSA N.
Associate Professor of Management; B.B.A., M.B.A., University of Texas-Pan American; Ph.D., University of Texas-Pan American

GORMAN, JOHN T.
Professor of Humanities and Fine Arts; A.B., University of Notre Dame; M.A., Ph.D., University of Virginia

GOSSETT, LISA B.
Associate Professor of Environmental Management; B.S.M.E., Rice University; J.D., University of Houston Law Center

GRAVES, SHANNA
Assistant Professor of Early Childhood Education; B.A., M.A., Xavier University of Louisiana; Ph.D., Pennsylvania State University

GRIFFIN, DEBORAH M.
Division Chair of Humanities and Fine Arts and Lecturer in Writing; B.B.A., Texas A&M University; M.A., University of Houston-Clear Lake
GRIFFITH, PAULA
Assistant Professor of School Library and Information Science; B.A., M.S., University of Houston-Clear Lake; Ed.D., University of Houston

GRIGSBY, BETTYE L.
Assistant Professor of Educational Leadership; B.S., Lamar University; M.Ed., Prairie View A&M University; Ph.D., Texas A&M University

GUILLEN, GEORGE
Executive Director of the Environmental Institute of Houston and Associate Professor of Biology and Environmental Science; B.S., M.S., Texas A&M University; Ph.D., University of Texas School of Public Health

HALES, BARBARA
Associate Professor of History; B.A., Vanderbilt University; M.A., University of Arizona; M.A., Cambridge University; Ph.D., University of Arizona

HALL, BERNICE
Lecturer in Writing; B.S., Lamar University; M.A., University of Houston-Clear Lake

HALL, SHARON K.
Division Chair of Psychology and Fitness and Human Performance and Professor of Psychology; B.A., Texas A&I University; M.A., Ph.D., University of Houston

HALL, SHARON PERKINS
Program Chair of Computer Science and Associate Professor of Computer Science and Computer Information Systems; B.S., Graceland College; M.S., North Texas State University; Ph.D., Texas A&M University

HAMMER, TONYA
Assistant Professor of Counseling; B.A., University of Texas at Arlington; M.A., University of Mary-Hardin Baylor; Ph.D., St. Mary’s University

HANNA, MICHAEL E.
Professor of Decision Sciences; B.A., M.S., Ph.D., Texas Tech University

HARMAN, THOMAS L.
Professor of Computer Engineering and Co-Director of High Technologies Laboratory; B.S., University of Maryland; Ph.D., Rice University

HART, STEPHANIE
Associate Professor of Psychology; B.A., University of South Florida; Ph.D., University of Iowa

HATCHER, JUDY L.
Lecturer in Writing; B.A., M.A., University of Houston-Clear Lake

HAWORTH, DANIEL S.
Assistant Professor of History; B.A., University of North Carolina at Chapel Hill; M.A., Ph.D., University of Texas at Austin

HAYES, EDWARD J.
Professor of Counseling; Ph.D., University of Detroit; M.A., University of Detroit; Ph.D., Wayne State University

HEAGY, CYNTHIA D.
C.P.A., C.M.A., Professor of Accounting; B.S., University of North Alabama; M.B.A., D.B.A., Memphis State University
HELM, JAMES C.
Division Chair of Computer Engineering and Associate Professor of Software Engineering; B.S., Missouri Valley University; M.S., University of Missouri at Rolla; Ph.D., Texas A&M University

HENDRIX, ELAINE
Clinical Assistant Professor of Reading in Reading and Language Arts; B.S., M.Ed, Ed.D., University of Houston

HENRY, ANNE M.
Lecturer Of Communications And Digital Media Studies; B.A., University Of Central Florida; M.A., University Of Houston-Clear Lake; MFA Florida Atlantic University

HENTGES, BETH
Associate Professor of Psychology; B.A., M.A., Ph.D., University of Houston

HILL, ROBERT R.
Associate Professor of Decision Sciences; B.S.I.E., Texas Tech University; M.B.A., University Of Texas at Arlington; Ph.D., University of Houston

HOANG, TRUNG Q.
Visiting Assistant Professor of Chemistry; M.S., Ph.D., University of Oklahoma

HODGES, ADAM
Associate Professor of History; B.Sc., London School of Economics and Political Science; M.A., Portland State University; Ph.D., University of Illinois

HODGIN, ROBERT F.
Associate Professor of Economics; B.S., M.A., University of Florida; D.A., Illinois State University

HONG, SEUNG-BEOM
Visiting Lecturer of Biotechnology; B.S., Korea University; M.S., East Tennessee State University; Ph.D., University of Illinois at Urbana

HOSTON, WILLIAM T.
Assistant Professor of Political Science; B.G.S., University of New Orleans; M.S., Florida State University; Ph.D., University of New Orleans

HOUSTON, A. GLEN,
Associate Vice President for Information Resources and Professor of Computer Science and Statistics; B.S., M.S., McNeese State University; Ph.D., Southern Methodist University

HOWARD, ANGELA M.
Professor of History; B.A., Lamar State University; Ph.D., Ohio State University

HOWARD, CYNTHIA L.
Program Chair of Biological Sciences and Professor of Biology and Environmental Science; B.A., Miami University; M.S., University of Houston-Clear Lake; Ph.D., University of Texas Health Science Center

HU, SANDRIA
Professor of Fine Arts; B.A., M.A., San Diego State University; M.F.A., Stanford University
HUGETZ, EDWARD T.
Professor of Humanities and Fine Arts; B.A., University of Notre Dame; M.A.H., State University of New York at Buffalo

HUSS-KEELER, REBECCA
Associate Professor of Early Childhood Education; B.S., Lock Haven University of Pennsylvania; M.A., Peabody College of Vanderbilt University; Ph.D., Georgia State University

ISLEIB, RAYMOND, B.
C.P.A., Lecturer in Accounting; B.B.A., Lamar University; M.B.A., Ph.D., University of Houston

JASPERS, KATHRYN E.
Assistant Professor of School Psychology; B.A., Mississippi State University; M.S., Ph.D., University of Tennessee, Knoxville

JEONG, KI-YOUNG
Program Chair and Assistant Professor of Engineering Management; M.S., Ph.D., Texas A&M University; M.B.A., University of Massachusetts; B.S., Korea University

JOHNSTON, AMANDA M.
Assistant Professor of Psychology; B.S., University Of Iowa; M.A., Miami University; Ph.D. Miami University

JONES, LISA
Associate Professor of Multicultural Education; B.S., Texas A&M University; M.Ed., Prairie View A&M University; Ed.D., University of Houston

JONES, ROBERT M.
Professor of Educational Foundations; B.S., University of Oklahoma; M.T., East Central State University; Ed.D., Oklahoma State University

KAHN, MICHELE
Associate Professor of Multicultural Education; B.F.A., M.A., University of Southern Mississippi; Ph.D., University of Alabama

KAJS, LAWRENCE T.
Program Area Chair for Educational Leadership and Professor of Educational Leadership; B.A., St. Mary’s University; M.Th., University of Notre Dame; Ed.M., Ed.D., Harvard University

KANG, SANGHOON
Assistant Professor of Biology; B.S., Kyungpook National University; Ph.D., University of Virginia

KHOURY, RAYMOND
Lecturer in Healthcare Administration; B.S., University of Houston; M.S., University of Houston-Clear Lake

KIM, DAN J.
Professor of Computer Information Systems; B.A., Kookmin University; M.B.A., Hankuk University of Foreign Studies; M.S., SUNY at Buffalo; Ph.D., SUNY at Buffalo
KIM, HAK JU
Associate Professor of Management Information Systems; B.B.A., Korea University; M.B.A., Korea University; M.I.M., Thunderbird University; M.S., University of Colorado; Ph.D., University of Pittsburgh

KIRKMAN, DOROTHY
Assistant Professor of Management; B.A., North Carolina State University; MSIA, Carnegie Mellon University; Ph.D., Rutgers, The State University of New Jersey

KIRKWOOD, DONNA
Assistant Professor in Early Childhood Education; B.A., University of Texas at Dallas; M.S., Texas Woman’s University; Ph.D., Texas Woman’s University

KLETT, ELIZABETH
Assistant Professor of Literature; B.A., Drew University; M.A., University of Birmingham; Ph.D., University of Illinois

KOC, HAKDURAN
Assistant Professor of Computer Engineering; B.S., Ankara University, M.S., Ph.D., Syracuse University

KOVIC, CHRISTINE M.
Associate Professor of Anthropology; B.A., Rice University; M.A., Hunter College- City University of New York; Ph.D., City University of New York

KYLE, DONALD L., C.P.A.
Professor of Accounting; B.B.A., South Arkansas University; M.B.A., Ph.D., University of Arkansas

LACINA, MICHAEL J.
C.P.A., Associate Professor of Accounting; B.B.A., Western Michigan University; M.B.A., Michigan State University; Ph.D., Purdue University

LARSON, STUART
Associate Professor of Graphic Design; B.F.A., Kansas City Art Institute; M.F.A., Visual Studies Workshop, Rochester, N.Y.

LASH, JEFF
Associate Professor of Geography; B.A., University of Texas at Austin; M.A.G., Ph.D., Texas State University at San Marcos

LECHAGO, SARAH
Assistant Professor of Psychology, Learning and Behavior Analysis; B.A., University of Houston; M.A., Western Michigan University; Ph.D., Western Michigan University

LEE, JAEOHON
Assistant Professor of Marketing; B.A., Sogang University; M.B.A., Seoul National University; M.S., University of Alabama; Ph.D., University of Texas at San Antonio

LEE, SANG YEOB (MICHAEL)
Assistant Professor in Digital Media Studies; B.E., Kyung Hee University; M.A., Ph.D., Michigan State University

LEHMANN, CONSTANCE M.
Associate Professor of Accounting; B.B.A., Loyola University New Orleans; M.B.A., University of Texas at San Antonio; Ph.D., Texas A&M University
LERMAN, DOROTHEA C.
Professor of Psychology; B.S., M.S., Ph.D., University of Florida

LEY, KATHRYN
Associate Professor of Instructional Technology; B.A., Trinity University; M.L.S.,
University of Texas at Austin; M.A., University of Texas at San Antonio; Ph.D., Flor-
ida State University

LI, YINGFU
Program Chair of Statistics and Associate Professor of Statistics; B.S., Nanjing Normal
University; M.S., Jilin University; M.S., Ph.D., University of Memphis

LI, JIAN
Visiting Assistant Professor of Management Information Systems; B.Ec., Ji Nan Uni-
versity (China); M.S., Ph.D., University of Houston

LINTON, MATTHEW S.
Associate Professor of Art and Design; B.F.A., Arizona State University; M.F.A., Tufts
University and the School of Museum of Fine Arts, Boston

LOVE, DIANNE B.
Associate Professor of Healthcare Administration; B.S., M.B.A., Auburn University;
Ph.D., University of Arkansas

LOVE, LEONARD G.
Assistant Professor of Management; B.A., M.B.A., Wright State University; Ph.D.,
The University of Texas at Arlington

LU, JACK Y.
Program Chair of Chemistry and Professor of Chemistry; B.S., M.S., Northeast Nor-
mal University; Ph.D., Northwestern University

LUCAS, AMY
Assistant Professor of Sociology; B.A., Pennsylvania State University; M.A., Ph.D.,
University of North Carolina at Chapel Hill

MA, JINGJING
Associate Professor of Mathematics; M.S., Jiangxi University; P.R. China; M.A.,
Ph.D., University of Toledo

MA, XIODANG
Assistant Professor of Psychology, Adult Development and Aging; B.A., Shandong
University, Shandong, China; M.A., Najing Normal University, Najing, China; M.A.,
M.S., Ph.D., Bowling Green State University

MACDERMOTT, ALEXANDRA
Associate Professor of Physical Chemistry and Physics; B.A., Ph.D., Oxford University

MACKEY, BONNIE
Associate Professor of Reading and Language Arts; B.A., Mary Washington College of
the University of Virginia; M.Ed., University of Texas at El Paso; Ph.D., Texas A&M
University
MAKEPEACE, JASON
Lecturer in Art; B.A., College of Charleston; M.F.A., University of Houston

MALIN, DAVID H.
Professor of Psychology and Neuroscience; B.A., Harvard University; Ph.D., University of Michigan

MARCHESINI, ROBERTO
Professor of Finance; B.A., St. Edward's University; M.A., Ph.D., University of Texas at Austin

MARKS, BARRY R.
Professor of Accounting; B.S., Purdue University; M.S., Case Western Reserve University; Ph.D., Purdue University

MARQUEZ, JUDITH
Program Area Chair of Foundations and Professional Studies and Professor of Bilingual and Multicultural Education; B.A., Pan American University; M.A., Ph.D., University of Texas at Austin

MARTIN, DANIEL W.
Lecturer in Healthcare Administration; B.S., University of Mary-Hardin Baylor; M.S., Trinity University

MARTYNOV, ALEKSEY
Assistant Professor of Management; B.S., M.S., Perm State University; Ph.D. candidate, University of Kansas

MASOOD, SAMINA S.
Program Chair of Physical Sciences and Associate Professor of Physics; B.Sc., M.A., Punjab University, Lahore; M.Sc., M.Phil., Ph.D., Quaid-i-Azim University, Islamabad

MATTHEW, KATHRYN I.
Interim Associate Dean, School of Education and Professor of Reading and Language Arts; B.A., M.Ed., University of New Orleans; Ed.D., University of Houston

MATTHEWS, FRANK F.
Associate Professor of Mathematics; B.S., California Institute of Technology; M.S., Ph.D., Ohio State University

MAYFIELD, CLIFTON
Assistant Professor of Management; B.S., M.B.A., University of Arizona; Ph.D., University at Albany-State University of New York

MCCONNELL, ELIZABETH H.
Associate Professor of Criminology; B.S., M.S., Valdosta State University; Ph.D., Sam Houston State University

MCCORMACK, JOSEPH P.
Associate Professor of Finance; B.A., Colby College; M.B.A., Ph.D., Texas A&M University

MCDONALD, DENISE
Associate Professor of Curriculum and Instruction; B.S., University of Houston; M.Ed., University of Houston-Clear Lake; Ed.D., University of Houston
MCENERY, LILLIAN B.
Associate Professor of Reading and Language Arts; B.S., M.S., University of Houston-Clear Lake; Ed.D., University of Houston

MCINTYRE, SCOTT E.
Associate Professor of Industrial/Organizational Psychology; B.S., University of Wisconsin, Madison; M.A., M. Ed, Ph.D., Georgia State University

MCMULLEN, J. MICHAEL
Associate Professor of Sociology; B.A., University of Kansas; M.A., Ph.D., Emory University

MCNAMARA, KEVIN R.
Professor of Literature; B.A., Georgetown University; M.A., Ph.D., University of California at Irvine

MICHAEL, TIMOTHY B.
Associate Professor of Finance; B.A., University of North Carolina at Charlotte; M.B.A., University of North Carolina at Charlotte; Ph.D., University of South Carolina

MILAM, ALEX
Assistant Professor of Industrial/Organizational Psychology; B.A., University of Texas at Austin; M.H.A/M.B.A., University of Houston-Clear Lake; Ph.D., University of Houston

MILLS, W. RONALD
Professor of Biology and Chemistry; B.S., M.S., Austin Peay State University; Ph.D., Miami University

MINTER, NORMA
Senior Lecturer in Multicultural Education; B.S., M.Ed., University of Houston

MORGAN, BRYAN
Director of Planning and Assessment and Clinical Associate Professor in Educational Foundations; B.A., University of Houston; M.B.A., University of Houston-Clear Lake; Ed.D., Texas A&M University

MOSS, JOY M.
Assistant Professor of Early Childhood Education; B.A., South-Eastern College; M.Ed., Millersville University; Ph.D. candidate, The Pennsylvania State University

MUGDH, MRINAL
Associate Vice President for Academic Affairs and Associate Professor of Healthcare Administration; B.S., M.S., Delhi University; M.B.A., University of Wisconsin-Whitewater; Ph.D., Delhi University

MURASKO, JASON E.
Associate Professor of Economics, B.S., Texas Christian University; M.A., Rice University; Ph.D., Rice University

MUSTAFAEV, ZOKHRAB
Associate Professor of Mathematics; M.S., Moscow State University, Russia; M.A., Ph.D. University of Rochester
NA, CHONGMIN
Assistant Professor Of Criminology; B.A., Korean National Police University; M.A., Seoul National University; M.S., Florida State University; Ph.D., University Of Maryland

NORWOOD, WILLIAM D.
Associate Professor of Clinical Psychology; B.A., University of Texas at Austin; M.A., Ph.D., University of Houston

NYE, MARY E.
Lecturer in Biology; B.S. Ohio State University; M.S., University of Houston-Clear Lake; Ph.D., Rice University

ORTLOFF, DEBORA
Assistant Professor in Educational Foundations and Multicultural Education; B.A., Ithaca College; M.S., M.S., Ph.D., Indiana University-Bloomington

PACE, ROBERT
Clinical Assistant Professor in Counseling; B.S. and M.Ed., Stephen F. Austin State University; Ed.D., Texas Southern University

PACKARD, ASHLEY
Professor of Communication; B.A., University of Southwestern Louisiana; M.A., St. Louis University; Ph.D., University of Missouri

PARSONS, KEITH M.
Professor of Philosophy; B.A., Berry College; M.T.S., Emory University; M.A., Georgia State University; Ph.D., Queen’s University; Ph.D., University of Pittsburgh

PAVLOVA, IVELINA
Assistant Professor of Finance; B.B.A., University of Economics, Varna, Bulgaria; MBA, Clarion University of Pennsylvania; Ph.D., Florida International University

PENN, EVERETTE B.
Division Chair of Behavioral and Social Sciences and Associate Professor of Criminology; B.A., Rutgers University M.A., University of Central Texas; Ph.D., Indiana University of Pennsylvania

PERDUE, D. GRADY
Professor of Finance; B.A., University of Alabama; M.B.A., Auburn University-Montgomery; M.A., Ph.D., University of Alabama

PERES, CAMILLE
Associate Professor of Psychology; B.A., M.A., University of Houston-Clear Lake; M.A., Ph.D., Rice University

PEREZ-DAVILA, ALFREDO J.
Associate Professor of Computer Science and Computer Information Systems; B.S., Tecnologico de Monterrey (Mexico); M.S., Stanford University; M.S., Ph.D., Vanderbilt University

PETERS, MICHELLE
Assistant Professor in Educational Foundations; B.S., University of Missouri – Columbia; M.S., University of Missouri – Rolla; Ed.D., The George Washington University
PLEDGER, RAYMOND H., JR.
Director of Psychological Services Clinic and Lecturer in Psychology; B.S., Tulane University; Ph.D., University of Texas at Austin

PORTER, MATTIE C., C.P.A.
Professor of Accounting; B.B.A., M.S., University of Houston; Ph.D., Texas A&M University

POWERS, WILLIAM P., JR.
Director of TDCJ-ID and Adjunct Instructor in History; B.S., Angelo State University; M.A., University of Texas at Arlington; Ph.D., Texas A&M University

PRICE, CARLOS
Clinical Assistant Professor in Educational Leadership; B.A., David Lipscomb College; M.Ed., Ed.D., University of Memphis

PUZDROWSKI, RICHARD L., JR.
Division Chair of Natural Science and Associate Professor of Biology, Biotechnology and Environmental Science; B.S., M.S., Ph.D., University of Michigan

RANDOLPH-GIPS, MARY
Assistant Professor of Computer Engineering; B.S., University of Kansas; M.S., University of Houston-Clear Lake, Ph.D., University of Houston

RASHID, M. BAZLUR
Associate Professor of Biology and Biotechnology; M.D., Dhaka Medical College, Ph.D., Osaka University Medical School

REISTLE, WENDY
Lecturer in Curriculum and Instruction – Science Education; B.S., Virginia Polytechnic Institute and State University; M.S., North Carolina State University

REVERE, FRANCES LEE
Director of Healthcare Administration Program and Associate Professor of Healthcare Administration; B.I.E., Georgia Institute of Technology; M.S., Trinity University; Ph.D., University of South Florida

ROB, MOHAMMED A.
Associate Professor of Management Information Systems; B.S., University of Dhaka, Bangladesh; M.S., Marquette University; Ph.D., University of Alabama

ROBINSON, LEROY, JR.
Associate Professor of Marketing; B.S., Louisiana State University; M.S., Perdue; Ph.D., University of South Florida

ROHDE, LARRY
Program Chair of Biotechnology and Associate Professor of Biology and Biotechnology; B.S., M.S.T., Tarleton State University; Ph.D., University of Texas Health Science Center-Houston

RUSTH, DOUGLAS R.
C.P.A., Associate Professor of Accounting; B.S., Golden Gate University; M.B.A., Oregon State University; Ph.D., University of Houston
SALEEM, NAVEED
Faculty Chair of Management Information Systems and Professor of Management Information Systems; B.S., M.A., Punjab University (Pakistan); M.B.A., Andrews University; Ph.D., University of Texas at Austin

SANTIAGO-VAZQUEZ, LORY Z.
Assistant Professor of Biology and Biotechnology; M.A., Ph.D., University of California, Santa Barbara

SAWYER, CHERYL
Associate Professor of Counseling; B.A., Sam Houston State University; M.A., University of Houston-Clear Lake; Ed.D., University of Houston

SCHMIDT, DEANNA H.
Assistant Professor of Geography; B.A., University of Wisconsin-Madison; Ph.D., University of Wisconsin-Milwaukee

SCHUMACHER, GARY
Assistant Professor of Educational Leadership; B.S., University of Wisconsin-Parkside; M.S., University of Wisconsin-Milwaukee; Ph.D., University of Wisconsin-Madison

SEAHORN, CHRISTAL R.
Lecturer of Writing; B.A., Trinity University; M.A., University of York; Ph.D., University of Louisiana at Lafayette

SEEVERS, RANDY L.
Associate Professor of Special Education; B.S., Ohio State University; M.Ed., Texas Tech University; Ph.D., Ohio State University

SEPONSKI, DESIREE M.
Assistant Professor of Family Therapy; B.A., Saint Mary’s College; M.S., University of Georgia; Ph.D. University Of Georgia

SHEBALIN, JOHN V.
Visiting Professor of Physics; B.S., M.S., Old Dominion University; Ph.D., College of William and Mary

SHERMAN, MARK R.
Associate Professor of Management; B.A., Duke University; L.L.B., Warwick University (England); L.L.M., London School of Economics; Ph.D., Australian Graduate School of Management

SHIAU, LIE JUNE
Professor of Mathematics; B.S., National Central University, R.O.C.; M.A., Ph.D., State University of New York at Buffalo

SHIH, LIWEN
Professor of Computer Engineering; B.S., National Chiao Tung University, R.O.C., Ph.D., Case Western Reserve University

SHIN, HAEYOUNG
Assistant Professor of Accounting; B.B.A., Korea University; M.A., Ph.D., The University of Texas at Dallas

SHORT, MARY B.
Associate Professor of Clinical Psychology; B.S., North Dakota State University; M.A., Mankato State University; Ph.D., Western Michigan University
SHORT, RICK J.
Dean of School of Human Sciences and Humanities and Professor of Psychology; B.A., University of Texas at Austin; M.Ed., Texas State University-San Marcos; Ph.D., University of North Carolina at Chapel Hill

SHULSKY, DEBRA
Assistant Professor Curriculum and Instruction – Social Studies Education; B.A., M.Ed., Ed.D., University of Houston

SILVERMINTZ, DANIEL E.
Associate Professor of Humanities; B.A., Vassar College; M.A., University of Massachusetts at Amherst; M.A., University of Dallas; M.A., St. John’s College; Ph.D., University of Dallas

SIMIEOU, FELIX
Associate Professor of Educational Leadership; B.A., McNeese State University; M.S., University of Houston–Clear Lake; Ph.D., Michigan State University

SLOAN, DEE
Assistant Professor of Counseling; B.A., Texas Tech University; M.A., St. Mary’s University; Ph.D., St. Mary’s University

SMITH, JILL A.
Instructor of Early Childhood Education; B.S., Hannibal-LaGrange College; M.Ed., Ph.D candidate, University of Missouri

SMITH, RICHARD
Clinical Associate Professor of Instructional Technology; B.A., New York University; M.A.T., Antioch University; Ph.D., University of Texas at Austin

SORENSEN, SUSAN M.
C.P.A., Faculty Chair of Accounting and Associate Professor of Accounting; B.S., Oklahoma State University; Ph.D., University of Minnesota

SPUCK, DENNIS, W.
Dean of School of Education and Professor Educational Foundations and Leadership; B.A., M.A., California State University at Los Angeles; Ph.D., Claremont Graduate School

STAFFORD, MARY E.
Associate Professor of Psychology; B.A., University of Texas at Austin; M.Ed., University of Houston-Victoria; Ph.D., University of Texas at Austin

STAPLES, WILLIAM A.
President of University of Houston-Clear Lake and Professor of Marketing; B.S., B.A., Drake University; M.B.A., University of Iowa; Ph.D., University of Houston

STARLING, GROVER
Professor of Management and Public Policy; B.S., U.S., Military Academy, West Point; Ph.D., The University of Texas at Austin

STEEL, DOUGLAS
Assistant Professor of Management Information Systems; B.S., University of Houston; M.B.A., University of Houston-Clear Lake, Ph.D., University of Houston

STEPHENS, BRIAN
Assistant Professor of Biotechnology, B.S.,M.S., University of Houston-Clear Lake
STEPHENSON, HUNTER W.
Associate Professor of Writing; B.S., United States Coast Guard Academy; M.A., Ph.D., Kent State University

STOCKTON, CARL A.
Senior Vice President for Academic Affairs and Provost and Professor of Health Science; B.S., M.A., University of Florida; Ph.D., University of Tennessee

SUBRAMANIAN, SHREEEREKHA
Assistant Professor of Humanities; B.A., University of Michigan; M.F.A., Syracuse University; Ph.D., Rutgers University

SUN, DONGMIN
Assistant Professor of Environmental Geology; B.S., M.S., Research Institute of Petroleum Exploration & Development, Beijing, China; Ph.D., Texas A&M University

TALENT, DAVID
Visiting Assistant Professor of Physics; B.S., Southwest Missouri State University, M.S., Ph.D., Rice University

TARDITI, ALFONSO
Research Assistant Professor; M.S., Ph.D., University of Genoa

TOMBAUGH, JAY R.
Associate Professor of Management; B.S., University of Houston; M.A., Ph.D., Bowling Green State University

TRAN, H. VAN
Professor of Management Information Systems; B.S., University of Houston; M.A., Penn State University; M.S., Ph.D., University of Houston

VALENTI, M. ALIX
Associate Professor of Legal Studies and Management; B.A., Molloy College; JD, St. John’s University; LL.M., New York University; M.B.A., University of Houston; Ph.D., The University of Texas at Dallas

VOELKER, TROY A.
Assistant Professor of Management; B.B.A., M.B.A., Sam Houston State University; Ph.D., University of North Texas.

WAGNER, PAUL A.
Professor of Philosophy and Educational Foundations; B.S.in Ed., Truman State University; M.Ed., M.A., Ph.D., University of Missouri-Columbia

WALKER, L. JEAN
Professor of Marketing; B.A., West Virginia University; M.B.A., Florida Atlantic University; Ph.D., Florida State University

WALLER, EDWARD R.
Associate Dean and Professor of Finance; B.S., M.S., Georgia Institute of Technology; Ph.D., Arizona State University

WALTZ, ANN M.
Director of Children’s Art School and Lecturer in Art and Design; B.A., Michigan State University; M.A., University of Houston-Clear Lake; Ed.D., University of Houston
WANG, DANIEL ZERONG
Associate Professor of Chemistry; B.A., Lanzhou University; Ph.D., Shanghai Institute of Organic Chemistry, Chinese Academy of Sciences, People's Republic of China

WARD, CHRISTOPHER P.
Associate Professor of Psychology; B.S., M.A., Ph.D., University of Southern Mississippi

WASHINGTON, EVA "TALEEN"
Manager of Student Publications and Lecturer in Communication; B.A., M.A., University of Houston-Clear Lake

WEAVER, LAURIE R.
Professor of Bilingual and Multicultural Education; B.A., Kalamazoo College; M.S., University of Houston-Clear Lake; Ed.D., University of Houston

WEISER, BRENDA
Associate Professor in Curriculum and Instruction; B.S., M.S., Texas A&M University; Ed.D., University of Houston

WETTERNECK, CHAD T.
Assistant Professor of Clinical Psychology; B.A., B.S., University of Wisconsin-Eau Claire; M.A., Ph.D., University of Wisconsin-Milwaukee

WHITE, CRAIG H.
Professor of Literature; B.A., University of North Carolina-Chapel Hill; M.A., Appalachian State University; Ph.D., University of Wisconsin-Madison

WHITE, SHARON A.
Program Chair of Software Engineering and Associate Professor of Software Engineering; B.F.A., Northeast Louisiana University; M.S., Ph.D., University of Southwestern Louisiana

WHITTINGTON, HAROLD WAYNE
Lecturer in Management; B.S., M.S., East Texas State University; M.S., University of Southern California; Ph.D., University of Colorado

WHITWORTH, JEFF
Associate Professor of Finance; B.S., Oklahoma State University; Ph.D., Oklahoma State University

WILLIAMS, MELISSA A.
Faculty Chair of Economics, Finance, Decision Sciences and Marketing and Associate Professor of Finance; B.B.A., M.B.A., University of Central Arkansas; Ph.D., Texas Tech University

WILLIAMSON, KATHLEEN M.
Executive Director, Academic Programs and Advising and Lecturer in Marketing; B.A., Rice University; M.B.A., Ph.D., University of Houston

WILLIS, JANA
Associate Professor of Instructional Technology and Curriculum and Instruction; B.A., M.S., University of Houston-Clear Lake; Ph.D., Texas A&M University

WITHEY, PAUL A.
Associate Professor of Physics; B.S., University of Calgary; Ph.D., Texas Christian University
WOLFE, MICHAEL N.
Associate Professor of Management; B.A., Hartwick College; M.S.B.A., Ph.D. University of Massachusetts

WOOTEN, KEVIN C.
Faculty Chair of Administrative Sciences and Professor of Management; B.A., M.A., University of Houston-Clear Lake; Ph.D., Tulane University

WRIGHT, NANCY
Senior Lecturer in Reading and Language Arts; B.S., University of Houston-Clear Lake; M.Ed., Southwest Texas State University

WU, KE-AN
Assistant Professor of Accounting; B.S., Jiangxi University of Finance and Economics; M.S., Catholic University Leuven; Ph.D., University of Oregon

WU, LEI
Assistant Professor of Software Engineering, B.S., M.S., Huazhong University of Science and Technology; Ph.D., University of Montreal

XU, RANDALL ZHAOHUI
C.P.A., Assistant Professor of Accounting; B.A., Army Foreign Languages University; M.B.A., MACCT, Tulane University; Ph.D., University of Alabama

YANG, TONELUH A.
Associate Professor of Computer Science and Computer Information Systems, B.Ed., National Taiwan Normal University; M.S., Ph.D., University of Minnesota

YUE, KWOK-BUN
Division Chair of Computing and Mathematics and Professor of Computer Science and Computer Information Systems; B.S., M.Phil, Chinese University of Hong Kong; M.S., Ph.D., University of North Texas

ZALILA, FAIZA
Assistant Professor of Decision Sciences; Bachelor Degree, Universite de Sfax; M.S., University of Illinois at Urbana-Champaign; Ph.D., University of Houston

ZHANG, CHUNLONG (CARL)
Program Chair of Environmental Science and Professor of Environmental Science, Environmental Chemistry; B.S., M.S., Zhejiang University, Ph.D., Louisiana State University

ZOPHY, JONATHAN W.
Professor of European History; B.A., Michigan State University; M.S., Ph.D., Ohio State University

FACULTY EMERITI

ALLISON, RICHARD C.
Professor of Environmental Management

BELL, LINDA
Professor of Psychology

BERMUDEZ, ANDREA
Professor of Bilingual and Multicultural Education
BILSTEIN, ROGER E.
Professor of History

BLANFORD, GEORGE E.
Professor of Physics and Astronomy

Bobbitt, Donna M.
Associate Professor of Legal Studies

Boze, Floyd D.
Professor of Education

Bruder, Paul T.
Associate Professor of Healthcare Administration

Bruno, Joan D.
Professor of Accounting

Chen, Edward C. M.
Professor of Chemistry

Cloninger, Dale O.
Professor of Finance and Economics

Coppett, John I.
Professor of Marketing

Dillner-Moore, Martha
Professor of Reading and Language Arts

Duncan Shirley Paolini
Professor of Literature

Elden, Maxwell J.
Professor of Public Affairs

Eisner, Howard C.
Associate Professor of Psychology

Ferebee, Robert N.
Associate Professor of Biology and Environmental Science

Fowles, Jib
Professor of Communication

Fryrear, Jerry L.
Professor of Psychology

Gallun, Rebecca A.
Professor of Accounting

Grossman, Ellin
Associate Professor of Fine Arts and Art Education

Hill, Margaret
Associate Professor of Reading and Language Arts

Hopkins, Robert F.
Professor of Chemistry and Physics

Husband, Eldon W.
Associate Professor of Computer Engineering

Lassiter, Carroll B.
Associate Professor of Biology
LOWERY, MARIE J.
Associate Professor of Special Education

MALONE, JAMES F.
Associate Professor of Education

MARKLEY, OLIVER W.
Professor of Human Sciences and Studies of the Future

MAYO, NOLIE B.
Associate Professor of Curriculum and Instruction

MCCLINTOCK, ROBERT E.
Professor of Educational Foundations

MCGLASHAN, ROBERT
Professor of Management

MCKAY, CHARLES W.
Professor of Software Engineering

MEZZINO, MICHAEL, JR.
Professor of Mathematics

MIESZKOWSKI, GRETCHEN
Professor of Literature

MIZE, LESLYE KING
Professor of Family Therapy

PALMER, BRUCE
Professor of History

REYNOLDS, ELIZABETH G.
Associate Professor of Reading and Language Arts

SAMUELS, BARBARA G.
Associate Professor of Reading and Language Arts

SCHUHMANN, ROBERT E.
Professor of Biology and Mathematics

SHERRILL, JAMES M.
Professor of Curriculum and Instruction

SIMONDS, JANIS S.
Associate Professor of Humanities

SUTTER, EMILY G.
Professor of School Psychology

WEED, NORMAN L.
Associate Professor of Economics and Finance

WHITE, ELINOR MAUREEN
Associate Professor of Learning Resources

WHITE, LOUIS P.
Professor of Management

WILSON, PATRICIA J.
Associate Professor of Learning Resources
NEUMANN LIBRARY PROFESSIONAL STAFF

BERRISH, KAREN
Associate Director for Library Digital Services; B.A., Pennsylvania State University; M.L.S., University of Pittsburgh

BURKE, SHANNON
Electronic Resources Librarian; B.S. East Texas Baptist University; M.L.S., Texas Woman’s University

CARTER, GAY E.
Reference and Instruction/Documents Librarian; B.A., Texas Woman’s University; M.L.S., Texas Woman’s University

CHURCHILL, GERALD
Reference Librarian; B.A., George Washington University; M.L.S., University of Maryland at College Park

HOOD, MARTHA
Associate Director for Technical Services; B.B.A., Stephen F. Austin State University; M.S., University of Houston; M.S.L.S., University of North Texas

JAMBHEKAR, NEETA
Reference and Instruction Librarian; B.A., Karnataka University; M.L.I.S., Rosary College, Dominican University

KOGUT, ASHLYNN
Reference and Instruction Librarian; B.A., M.S.I.S., The University of Texas at Austin

MYERS, LAUREN
University Archivist; B.A., University of Houston; Certified Archivist, University of North Texas

ROBERSON, CASEY A.
Reference and Instruction Librarian; B.A., Berry College; M.S.L.S., University of North Carolina at Chapel Hill

STEELE, MARTHA M.
Associate Director for Public Services; B.A., Loyola University; M.L.S., Louisiana State University

STEELE, SUSAN M.
Reference Librarian and Coordinator of Library Instructional Services; B.A., Indiana University; M.Ed., Texas A&M University; M.S.L.S., University of Tennessee

WEEKS, FRANCES W.
Coordinator of Access Services; B.S., Louisiana State University; M.L.S., Louisiana State University

WIELHORSKI, KAREN
Executive Director; B.A., M.A., Western Carolina University; M.L.S., University of North Texas

YUE, SUK-FONG CHLORIS
Reference and Instruction Librarian; B.A., Chinese University of Hong Kong; M.L.S., University of North Texas
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UNIVERSITY OF HOUSTON-CLEAR LAKE MISSION

The University of Houston-Clear Lake is a student-centered, community-minded, partnership-oriented university that offers bachelor's, master's and selected doctoral programs to enhance the educational, economic and cultural environment of the Houston-Galveston metropolitan region. UH-Clear Lake serves a diverse student body with special emphasis on undergraduate transfer, graduate and international students. The university offers the highest quality instruction and nationally accredited academic programs designed to develop the critical thinking, creative, quantitative, leadership and communication skills of students. The university conducts applied and basic research and engages in community and professional service that support both the economic development and the quality of life of the area. The university is committed to community engagement through partnerships with educational institutions, businesses, government agencies and nonprofit organizations.

CORE VALUES STATEMENT

UNIVERSITY OF HOUSTON-CLEAR LAKE

Approved by University Life Committee June 24, 2010
Approved by University Council February 8, 2011

Our decisions and behaviors are guided by these values with regard to promoting learning, scholarship, and service at the University of Houston-Clear Lake. These values equally help to shape the university’s culture and promote respect for all students, faculty, staff, administrators, and other members of the university community.

Learning: UHCL inspires all individuals within the university community to pursue lifelong learning through a dedication to intellectual and personal growth.

Trust: UHCL encourages open and honest communication which embraces the freedom of diverse ideas.

Integrity: UHCL proudly promotes and supports personal, academic, and ethical standards within the university and the community we serve.

Opportunity: UHCL actively fosters the freedom to productively and enthusiastically pursue and enhance quality of life for ourselves and our communities.

Diversity: UHCL facilitates a respectful and inclusive environment with regard to individual, societal, and global perspectives.

Leadership: UHCL empowers individuals with the freedom to learn, grow, and develop as leaders.

Quality: UHCL commits to continually demonstrate excellence through the actions of our students, faculty, staff, and administrators.

Innovation: UHCL supports innovation through the development of collaboration, creativity, and critical thinking.