

STUDENTS

International Student Identity Card (ISIC)



Students traveling on school-sponsored trips or course-required trips are required to obtain international travel insurance. Students traveling on optional trips and paying their own expenses are encouraged to purchase international travel insurance prior to traveling on school business.

This insurance is available for purchase through the UHCL Finance Office. To see a detailed list of coverage and benefit limits, please refer to: www.csatravelprotection.com. Some credit card companies offer this coverage if airfare is purchased with the credit card. If you obtain travel insurance from outside UHCL, you must provide proof of the coverage to the university.

ISICs usually pay for themselves by the additional discounts for which cardholders are eligible. Each card is good for one year from issue date. Once a card expires, this process should be repeated in its entirety to obtain a new card. We cannot renew cards.

What to provide (in an envelope):

Please **DO NOT** paper clip your photo.

- A color photograph, similar to a passport photo (which will not be returned). We will crop (if necessary). Your face alone should measure approximately 1" x 1 ¼". This photo will appear on the Insurance Card. It should be of high enough resolution. Inadequate photos will delay the processing of your card request.
- The bottom portion of this form (retain the upper part of this form for your reference).
- \$25 as a check (made payable to: UHCL)

Deliver in person or through mail to:
 University of Houston-Clear Lake
 2700 Bay Area Blvd - Mail Code 105

Travel Office - North Office Annex II (NOA II)
 Houston, TX 77058

[Campus Map](#)

You will be contacted by email **within 3-5 business days** to notify you that your new ID card is ready. If you choose to pick it up from the Travel Office (NOA II), an envelope with your name on it will be left in the Travel Office.

Questions?

**University of Houston-Clear Lake
 Travel Office**

Office Hours: Mon-Fri 8A-5P

North Office Annex II (NOA II)

(281) 283-2270 Phone (281) 283-2156 Fax Traveloffice@uhcl.edu www.uhcl.edu/travel

STUDENT ISIC Request:

Destination Country(s): _____ **Trip Departure Date:** ____/____/____

Full Name (as it appears on your passport) **Trip Faculty Member** **Course**

 _____ (____)_____

Email Address **Date of Birth** **Phone Number**

I acknowledge that this card is being provided by a third-party and agree not to hold the University of Houston-Clear Lake liable. **Signature:** _____