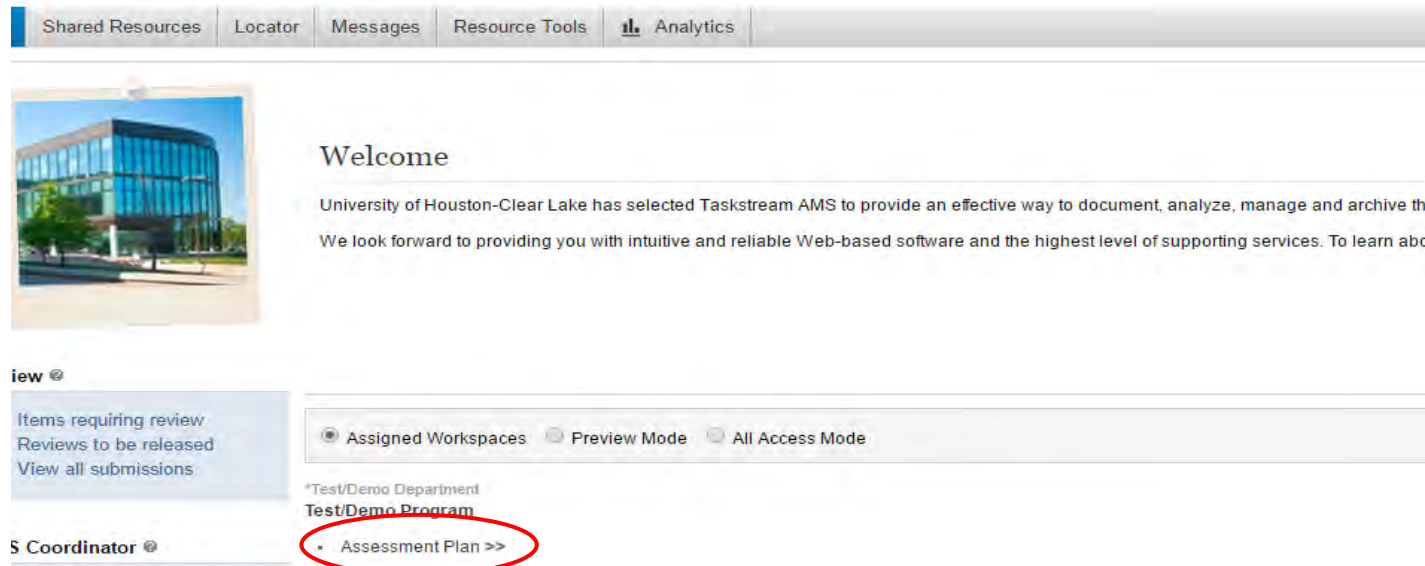


University of Houston-Clear Lake
Office of Institutional Effectiveness
[Viewing Comments & Making Revisions to Your Assessment Plan](#)

1. Enter your plan by clicking on “Assessment Plan.”

University of Houston  Clear Lake



Shared Resources | Locator | Messages | Resource Tools | Analytics

Welcome

University of Houston-Clear Lake has selected Taskstream AMS to provide an effective way to document, analyze, manage and archive the... We look forward to providing you with intuitive and reliable Web-based software and the highest level of supporting services. To learn abo...

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Items requiring review
Reviews to be released
View all submissions

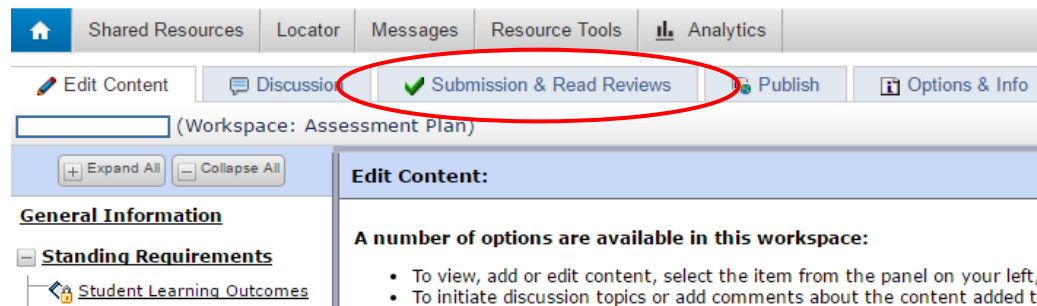
S Coordinator

Assigned Workspaces | Preview Mode | All Access Mode

*Test/Demo Department
Test/Demo Program

- Assessment Plan >>

2. Then click on “Submission & Read Reviews.”



Shared Resources | Locator | Messages | Resource Tools | Analytics

Edit Content | Discussion | **Submission & Read Reviews** | Publish | Options & Info

(Workspace: Assessment Plan)

Expand All | Collapse All

General Information

- Standing Requirements
- Student Learning Outcomes

Edit Content:

A number of options are available in this workspace:

- To view, add or edit content, select the item from the panel on your left, i
- To initiate discussion topics or add comments about the content added to

3. For EACH section of your plan you will need to click on “Score/Results Reports.” Depending on your score, you may need to revise Student Learning Outcomes, Program Outcomes, 16-17 Methods, 15-16 Methods, 15-16 Results, or 15-16 Use of Results.

Area	Status	Actions	Results	History
Standing Requirements				
Student Learning Outcomes	Review Released	Submitted: 11/28/2016 09:54:52 AM	3.00/3 View Score Score/Results Report	History/Comments
Program Outcomes	Review Released	Submitted: 11/28/2016 09:54:55 AM	3.00/3 View Score Score/Results Report	History/Comments
Curriculum Map		Edit Work		
2016-17 Assessment Cycle - Current				
Methods	Needs Revision	Edit Work Resubmit Work	Needs Revision Score/Results Report Where are my results?	History/Comments
Results		Edit Work		
Use of Results		Edit Work		
Status Report		Edit Work		
2015-16 Assessment Cycle - Last Yr				
Methods	Needs Revision	Edit Work Resubmit Work	Needs Revision Score/Results Report Where are my results?	History/Comments
Results	Needs Revision	Edit Work Resubmit Work	Needs Revision Score/Results Report	History/Comments

4. Once you have opened your comments, you may print them by clicking “Print View” or export the comments into a PDF by clicking “Export to PDF.” This is a useful feature because Taskstream opens only one comment box at a time. Once the section is opened, you can see your score, the rubric used to evaluate your plan, and the comments.

[Home](#) | [Shared Resources](#) | [Locator](#) | [Messages](#) | [Resource Tools](#) | [Analytics](#)
[Edit Content](#) | [Discussion](#) | [Submission & Read Reviews](#) | [Publish](#) | [Options & Info](#)
 [] (Workspace: Assessment Plan)

Review Results

[Print View](#) [Export to PDF](#)

Participating Area: []
Reviewed by: Angela Kelling
Date Reviewed: 12/13/2016 10:13:07 AM (CST)
Workspace Template: Assessment Plan Template
Workspace: Assessment Plan
Review Method: Using Rubric
Display: All Comments Criteria Description

Review Summary for 2015-16 Assessment Cycle - Last Yr: Methods

Final Score: 1.00 (out of 3) [See Calculation](#)
 Needs Improvement

Detailed Results (Rubric used: Assessment Plan)

Assessment Methods identify a variety of assessment methods. Direct measures include tangible, self-explanatory evidence of what students are to learn; indirect measures include surveys, interviews, or discussions with students that provide evidence that is less clear and convincing.

(1) Needs Improvement	(2) Acceptable	(3) Very Good
<ul style="list-style-type: none"> Few or no measures are identified or are adequately described Few or no direct measures are used Few or no assessment instruments are described or attached Assessment instruments need improvement 	<ul style="list-style-type: none"> Some outcomes have multiple measures Multiple measures are both direct and indirect Some assessment instruments are clearly described and attached Some assessment instruments reflect good methodology 	<ul style="list-style-type: none"> All or most outcomes have multiple measures Multiple measures are both direct and indirect All or most assessment instruments are clearly described and attached Assessment instruments reflect good methodology

Criterion Score: 1.00 (Needs Improvement)
Comments on this criterion: Learning outcomes Methods:
 Basic Accounting Concepts- Please add a sentence or two on the exam in the methods for clarity. Are there separate questions for assessment or are you using exam questions? How many questions? Please provide numbers of questions for the others as well.
 Accounting Information Systems- provide more details about the assignments. You can always attach assignments.
 Program outcomes Methods:
 For all of these write Count the number of...
 Database Resources- Why the number of articles submitted? Is this a measure of faculty scholarship or a count of resources available?
 Adjunct Compensation- This is a better focus, but you would need to measure adjunct retention. Put raising pay as a strategy to retain. You could also count course offerings by adjuncts and see if you are having an issue meeting needed course offerings.
 Visibility- Your methods do not exactly align with the program outcomes. I can see where you are going with this one, but please edit for clarity. For the method you could combine with Conference presentations and use "Count the number of faculty members that attend conferences". The words "professional activities" are a bit vague, as that could mean many different things, so please provide more detailed information if you have a different meaning in mind.
 Instructional Assistants-Please indicate in the methods you will be calculating the ratio.
 Instructional Assistants Summer- You can combine this program outcome with the other one on assistants and use a separate method for summer in the future if you wish.
 Curriculum Review- What is IFRS? Again for this one, you are counting the number of..., so it would be something like count the number of lectures on IFRS.
 Curriculum Review/CERT Review- Please move the criteria statement to the methods.

Criteria for Success uses specific, identifiable, or measurable target performance.

(1) Needs Improvement	(2) Acceptable	(3) Very Good
<ul style="list-style-type: none"> No or few benchmarks or targets for student learning are identified Targets are not clearly defined because it is vague and subjective 	<ul style="list-style-type: none"> Some level of achievement are identified Some targets are more objective 	<ul style="list-style-type: none"> Target level of achievement is identified for each measure Targets are specific and measurable

5. To make changes to your plan return to your assessment plan by clicking “Edit Content.” From this page, you can modify your plans by clicking within each section.

Shared Resources | Locator | Messages | Resource Tools | Analytics

Edit Content | Discussion | Submission & Read Reviews | Publish | Options & Info

(Workspace: Assessment Plan)

Expand All | Collapse All

Edit Content:

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- To initiate discussion topics or add comments about the content added to these req
- Once work is completed, submit items to your designated reviewer via the Submis
- You can also use the 'Share' feature located at the top of each requirement conten

For more information on any of these options simply click the Help icon at the top of t

General Information

- [-] **Standing Requirements**
 - ▶ [Student Learning Outcomes](#)
 - ▶ [Program Outcomes](#)
 - [Curriculum Map](#)
- [-] **2016-17 Assessment Cycle - Current**
 - ▶ [Methods](#)
 - [Results](#)
 - [Use of Results](#)
 - [Status Report](#)
- [-] **2015-16 Assessment Cycle - Last Yr**
 - ▶ [Methods](#)
 - ▶ [Results](#)
 - ▶ [Use of Results](#)

If you have questions please contact the OIE office or view the [Assessment Resources webpage](#)

Non-Academic programs: Karen Elliott elliott@uhcl.edu or 281-283-3053

College of Business: Angela Kelling kellinga@uchl.edu or 281-283-3064

College of Education: Katie Reno renok@uhcl.edu or 281-283-3048

College of Human Sciences and Humanities: Angela Kelling kellinga@uchl.edu or 281-283-3064

College of Science and Engineering: Katie Reno renok@uhcl.edu or 281-283-3038