

The Collaborative Institutional Training Initiative (CITI Program)

<https://about.citiprogram.org/en/homepage/>

Registering:



Follow the registration steps as follows:

The image shows the registration page for the CITI Program. At the top right, there is a language dropdown menu set to 'English'. Below the CITI PROGRAM logo, there are three navigation links: 'LOG IN', 'LOG IN THROUGH MY ORGANIZATION', and 'REGISTER' (which is underlined). Below these links is a blue header bar that says 'CITI - Learner Registration'. Underneath this bar, there are seven numbered steps: 1, 2, 3, 4, 5, 6, 7. Step 1 is highlighted. The main content area is titled 'Select Your Organization Affiliation'. It contains a red note: 'This option is for persons affiliated with a CITI Program subscriber organization.' Below this is a text box with the instruction: 'To find your organization, enter its name in the box below, then pick from the list of choices provided.' The text 'University of Houston-Clear Lake' is entered in this box. Below the text box is a note: 'University of Houston-Clear Lake only allows the use of a CITI Program username/password for access. You will create this username and password in step 2 of registration.' There are two checkboxes, both of which are checked and circled in red. The first checkbox is labeled 'I AGREE to the Terms of Service and Privacy Policy for accessing CITI Program materials.' The second checkbox is labeled 'I affirm that I am an affiliate of University of Houston-Clear Lake.' At the bottom of the form is a blue button labeled 'Continue To Create Your CITI Program Username/Password', which is also circled in red.



English ▾

[LOG IN](#)

[LOG IN THROUGH MY ORGANIZATION](#)

[REGISTER](#)

CITI - Learner Registration - University of Houston-Clear Lake

Steps: [1](#) **[2](#)** [3](#) [4](#) [5](#) [6](#) [7](#)

Personal Information

* indicates a required field.

* First Name

* Last Name

* Email Address

* Verify email address

We urge you to provide a second email address, if you have one, in case messages are blocked or you lose the ability to access the first one. If you forget your username or password, you can recover that information using either email address.

Secondary email address

Verify secondary email address

[Continue To Step 3](#)

Complete remaining registration steps.

Enrolling in Courses:

1. Log in using your user name and password you created during the registration process.
2. On the CITI Program home page, select "Courses"



3. Select "View Courses"

Institutional Courses

Institutional Courses are available to learners who have an affiliation with one or more subscribing institutions. If an institution with which you are affiliated is not listed, you may want to [add an affiliation](#). If you are no longer associated with a listed institution, you may want to [remove an affiliation](#).

University of Houston-Clear Lake

[View Courses](#)

Would you like to affiliate with another Institution?

[Add Affiliation](#)

Would you like to remove an existing affiliation?

[Remove Affiliation](#)

4. At the bottom of the page, select "Add a Course"

University of Houston-Clear Lake

Learner Tools for University of Houston-Clear Lake

- [Add a Course](#)
- [Remove a Course](#)
- [View Previously Completed Coursework](#)
- [Update Institution Profile](#)
- [View Instructions Page](#)
- [Remove Affiliation](#)

5. Answer the questions related to your role:

Select Curriculum

University of Houston-Clear Lake

[View instructions page.](#)

Question 1

Human Subjects Research

Please choose one learner group below based on your role and the type of human subjects activities you will conduct. You will be enrolled in the Basic Course for that group.

- Social-Behavioral-Educational Researchers**
- Biomedical Researchers
- CPHS Members**
- CPHS Chairs
- Institutional/Signatory Official

Submit

6. Complete the required course:

 You are now enrolled in the course(s) you selected.

Show Courses for:

University of Houston-Clear Lake



Institution List

Courses Ready to Begin

[Learner Tools](#)

University of Houston-Clear Lake

Social-Behavioral-
Educational Researchers

Start Now

7. Once you have completed the required course, CITI will generate a Certificate of Completion. Please download the certificate for your records and forward it to the Office of Sponsored Programs (OSP) at sponsoredprograms@uhcl.edu or schreiber@uhcl.edu.

If you have any questions or need assistance, please feel free to contact Stacy at schreiber@uhcl.edu, 281.283.2015 or 281.460.2704