

University Life Committee (ULC)

Thursday, November 29, 2018

10:00 – 11:30

B1302

Agenda

I. ACTION ITEMS

- A. Approval of October 25, 2018 minutes
- B. Creation of a ULC Bylaws ad hoc Subcommittee

II. INFORMATION/DISCUSSION ITEMS

- A. Share Governance Process / University Council Updates
- B. Policy Management
- C. Workplace Violence & Intimidation
 - a. Distribute to Constituents for comments
 - b. Target for Vote in January to forward to UC
- D. Education and Credential Advancement Reward draft policy
- E. Spring 2019 Regular Meetings – 10 to 11:30 a.m.
 - January 24
 - February 28
 - March 28
 - April 25
 - May 23
- F. Constituent Announcements



University Life Committee (ULC)

November 29, 2018 Meeting (B1302)

Members In Attendance

Carol Bates, Patrick Cardenas, Linsey Ford, Lisa Gossett, Allen Hill, Renee Lastrapes, Brad McGonagle, Ivelina Pavlova-Stout, David Rachita, Thomas Schanding, Sana Zeidan

Members Absent

Anupama Devi Balla, Amber Brown, Kaira Jackson, Frank Matthews, Daniel Maxwell, Iliana Melendez

Alternates Present

Kathy Kirchner, Kristi Randolph, Cindy Saltzman, Brian Mills

Guest

~~Tre Nguyen~~ Tri Nguyen

Action Items

➤ Approval of Minutes

The Chair asked if there were any changes or corrections to the October 25, 2018 minutes. With no changes or corrections noted, a motion was made and seconded to accept the minutes as presented. (*Minutes approved*)

➤ Creation of a ULC Bylaws and ad hoc Subcommittee

Dr. Gossett said this committee would consist of four to five people that will meet once or twice. Members do not have to be from ULC and she would like to include Dr. Carol who was the previous ULC chair and has a lot of knowledge with this committee and the bylaws. Including Dr. Gossett, the following volunteered to serve on this committee: Tre Nguyen, Allen Hill, Linsey Ford and Dr. McGonagle (as his schedule permits). A motion was made and seconded to approve the ad hoc subcommittee to look at the bylaws. (**Motion passed**)

Information/Discussion Items

➤ University Shared Governance Policy

Dr. Gossett said this is a draft of the University Shared Governance Policy that has been working very recently through the faculty senate shared governance. Dr. Grossest said at the May University Council meeting the following language was added "Interim policies with a duration of no more than one (1) year may be brought to the University Council by the Executive Director of Human Resources or Vice President for Administration and Finance. A recommendation was made to omit "by the Executive Director of Human Resources or Vice President for Administration and Finance" and end the sentence at University Council. Under structure, a

suggestion was made to include “their sub committees” to “The SGS shall consist of the following committees and their subcommittees.” Dr. Gossett will review these changes with Brian Stevens.

➤ **Policy Management**

Dr. Gossett met with Ms. Sheeba Thomas and the consensus is that we need part of a full time position to address policy management. The next step will be to develop a request for that part time position. The formal request can come from this committee and Dr. McGonagle will review this with the Strategic Hiring Committee. Dr. Gossett and Dr. McGonagle will work on a draft job description.

➤ **Workplace Violence and Intimidation Policy**

Dr. Gossett said they had a brief meeting with legal yesterday and Valerie Coleman-Ferguson said she did not see any major problems with this policy and it was ready to present to the committee and their constituents. However, she may have some changes after further review. Dr. Gossett asked the committee to share it with their constituents and bring your feedback to our January meeting for final approval then send it to February University Council meeting.

➤ **Education and Credential Advancement Reward Draft Policy**

Dr. Gossett said she would like to have additional input from a couple of additional people before we send this policy out for review.

➤ **Spring 2019 Meetings**

Dr. Gossett asked the committee if 10:00 a.m. on the fourth Thursday of the month will still work with everyone’s schedule. There were not conflicts noted and ULC will continue to meet at this time.

Constituent Announcements

Dr. Gossett asked if there were any announcements or items that need to be addressed. Mr. Brian Mills said the faculty and staff have been asking if there are any health and wellness initiatives on campus. He said that his funds are student fee funded and they cannot do a whole lot with those due to restrictions on how those funds are spent. Brian will meet with Erica De Leon in Human Resources and he has been in contact with Blue Cross Blue Shield regarding any fitness options they offer. He said there are not many non-student members and they have less than 20 faculty and staff members. They have hired a new fitness coordinator that has some great ideas. Brian said they would never charge anyone less than what the students pay because the students do not have an option, regardless if they are a member or not. Beginning in January, they will be contacting alumni and advertising on social media and newspapers. He reminded the committee that all faculty and staff receive a two-week trial if they would like to try the rec center. They have also eliminated the campus rec fee that was previously charged.

With no further business to discuss, this meeting was adjourned.

Next Meeting

January 24, 2019 from 10:00 – 11:30 – location TBD