

# **University Life Committee**

November 3, 2016

Minutes

## **Members Present**

Robert Bartsch, Keith Daniels, Victoria Duffoo, Nichole Eslinger, Clarke Iakovakis, Michele Kahn, Christine Kovic, Nikki Olivas, David Rachita, Faiza Zalia, Sana Zeidan

## **Members Absent**

Rishabh Bothra, Judy Chapmon, Stephen Cotten, Allen Hill, Lisa Lacher, Bazlur Rashid

## **Alternates Present**

Ashley Green, Kristi Randolph, Rosana Salinas, Mary Ann Shallberg, Caye Trahan, Christine Walther

## **Alternates Absent**

Sang Lu, Pat McCormack, Anthony Scaturro

## **Guest**

Andrew Reitberger

## **Action Item**

### **Approval of Minutes**

The Chair asked if there were any changes or corrections to the October 6, 2016 minutes. With no changes or corrections noted, a motion was made and seconded to accept the minutes as presented.

**Minutes approved**

## **Information/Discussion Items**

### Student Transportation

Andrew Reitberger, Director of Student Life gave an update to the committee regarding student transportation. He said several years ago Dr. Biggers started a bus service that was run by student drivers. The main purpose was to go to the Bay Area Park and Ride to pick up students from Metro. At some point they added the apartment complexes up and down Bay Area Boulevard and occasionally grocery store trips on Friday. In 2004 they received permission to hire a full time licensed driver to supplement the student driver. In 2011 they were contacted by the Department of Education because the bus was not wheelchair accessible. Andrew said we either had to upgrade to an accessible vehicle with a professional driver or cancel the service. They purchased a new bus in 2011 and almost doubled the amount of international student riders. He said they lost one of their drivers last spring. Because this position requires a professional license and we are not competitive on pay they have not been successful in finding a replacement driver. Additional things that can potentially cause an interruption in service are (1) all repairs are done off campus due to the size of the bus (2) any repair over \$1,000 must be paid with a purchase order (3) drivers accrue vacation and sick leave and are eligible for FMLA. Andrew explained that getting a larger bus would not be an option. A larger bus would be harder to repair, cost more to operate and would be difficult to get in and out of the apartment complexes. He said the Dean of Students website has a ride share program and encourages all students that use the bus to sign up for the courtesy shuttle notification list. Dr. Bartsch said this committee could (1) agree that student transportation is being taken care of and end the discussion (2) ask more speakers to come and give information (3) do some type of action or resolution. After discussing the committee agreed to form a group and prepare a document of recommendation that can be presented to ULC at the February meeting. David Rachita agreed to be an advisor to the group of volunteers (Keith Daniels, Victoria Duffoo and Christine Kovic).

### Smoking Policy

Dr. Bartsch presented the committee with a couple of draft proposals regarding smoking. He said at the last meeting the majority of the committee indicated they wanted a smoke free campus. Nichole asked for clarification regarding who is in charge of creating the final smoking policy. David Rachita said because ULC has decided to address this issue we would develop a policy that we think is appropriate and Dr. Bartsch would present it to University Council. University Council could then accept, not accept, re-write or do their own survey. After discussing Dr. Bartsch said he will bring two smoking policy proposals to our December meeting (1) smoke free campus (2) adjusting the current smoking locations/eliminate the Patio Café. He said when we have a majority vote this committee can then take the information back to their constituents. After we discuss it with our constituents, we will take a final vote of approval before sending it to University Council.

### Recycling

Dr. Bartsch said that Ward Martaindale has agreed to a trial period where they would take the trash cans out of the classroom and put them in the hallways by recycling. The study conducted by Dr. Fritz last year indicated that this increased the correct placement of recyclables. Ward has requested an education time period prior to implementation. Clarke Iakovakis volunteered to follow up with Ward.

### COACHE Survey

Dr. Bartsch distributed a COACHE survey to the committee (see attached). He said last year the faculty requested and the President agreed to and paid for a COACHE Survey to be given to all of the full time faculty. This survey is given through Harvard University and this is a snapshot of what the faculty are thinking. Dr. Bartsch said he would be interested to see what our students and staff think on equivalent issues. In addition there was a self-study done last year (Foundations of Excellence) that was performed with a variety of different categories that might be useful for ULC to review. Dr. Bartsch by the end of the academic year he would like for this committee to come up with a list of ten to twenty items that we could do as a university to make it a better place to work.

With no further business to discuss, this meeting was adjourned.