

# MEETING MINUTES

## University Life Committee (ULC)

December 14, 2021 | 9:00 AM

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### 1. **Call to order: 9:00 AM via TEAMS**

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Members Attending See attendance spreadsheet in the Dec. 14 meeting folder on TEAMS

Alternates Attending

Guest Attending

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### 2. **Approval of Meeting Notes: October Minutes**

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Motion made and approved by members.

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### 3. **Old Business: None**

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N/A

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### 4. **New Business/Announcements**

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#### **Item 1: Mr. Denney: Compliance Officer Position**

Presented on a proposed new Compliance role at UHCL. Purpose of this presentation is informative – no action necessary from the ULC committee.

To ensure and track that all programs/depts with compliance responsibilities, perform their compliance responsibilities.

Key Elements: process of making sure your company and employees follow all laws, regulations, standards, and ethical practices that apply to your organization and industry.

Historically, the compliance duties have been assigned to other full-time roles in addition to their other/primary duties. This has been an issue as the compliance role is really a full-time job.

Internal audit recommendation was that Compliance Officer position be created that reports directly to the President as it would be a conflict of interest as most areas are under A&F.

Position description has been created and is pending approval to post the job.

Role would be supported by division of Administration and Finance, but will report directly to the President.

Current Policy Position (currently vacant)/responsibilities have been working out of HR, but this role would be moved under the Compliance role.

Tools of Compliance Officer: 1) Standing University Compliance Committee; 2) UHS Compliance Committee; 3) Policy Office

**Item 2: Consideration of a student-led proposal submitted via IHAPS to build and maintain a demonstration pocket prairie on campus in the quad outside the STEM/Rec Center.**

History: EIH received a grant & will be removing vegetation and will put in a prairie by the nature trail. They are advising on best practices and providing technical support to students. Original proposal: put pocket prairie between STEM & Rec Center building. Irrigation is available there. EIH has offered some support with maintenance. Grounds team is currently short-staffed. Over by entrance 2 may be a better option for where to put the pocket prairie – this would be sort of a “pilot” area. Pocket prairie will require signage with information on why it is important to have them.

Mark Denney Challenges/Concerns: 1) While this is brought forward by a student organization and is endorsed by others, I wanted to ensure that it has broad campus support. 2) Currently, we are struggling to fill grounds positions and student and EIH have offered their support, but we have no guarantee that they would be able to do the majority of the upkeep. 3) Design simulations look nice and neat and implies that plants/flowers would stay in their area, but that may not be the case. For this reason, he believes placing the prairie by entrance 2 may be a better option.

Angela Kelling confirmed that students are on-board with the pilot for entrance 2, but would prefer the area between STEM & Rec Center for the education component and also because it is a much smaller space that would be confined and easier to maintain.

Mark stated that FMC will support the originally proposed area, but want to make sure that the majority of the campus community is supportive of it. During campus-wide events the grass area where they want to put the prairie was used as a common area to serve food and come together. Erika asked what the process will be to ensure the majority of the campus community is made aware of this proposal and how will “votes” be collected. Angela Kelling stated that currently Meghan Topham (IHAPS), is trying to figure out how to put proposals like this through campus approval.

ULC Recommendation: Youssef Hamidi moved the motion to support the pilot project in entrance two (2) as proposed; David Rachita motioned to second it. Proposals in the future to add additional prairies can be considered in the future. – this was approved unanimously.

**Item 3: Meeting time for Spring 2022**

Dr. Kathleen Garland will send out a doodle poll in January to establish spring semester meeting days/times. Let Shirley Nilsen know of changes made for future meetings.

**Unofficial Attendance taken by Erika De Leon:**

1. Kathleen Garland
2. Erika De Leon
3. Debra Carpenter
4. Tisha Frence
5. Maureen Villarreal
6. Mark Denney
7. Angela Kelling
8. Randy SeEVERS
9. Cynthia Goode
10. Youssef Hamidi
11. David Rachita
12. Sana Zeidan
13. Andrea Black
14. Isabelle Cardona Piqueres
15. Kelsie Cleboski
16. Sheeba Thomas
17. Janice Newsum
18. Kenneth Cunningham
19. Jordan Mitchell