

University of Houston Clear Lake

Space Allocation and Utilization Subcommittee

Monday, April 2, 2018

10:30 a.m. – 11:30 a.m.

Bayou Building, Room 2236

Minutes

Facilitator: Dr. Troy Voelker

1. Call to order/Opening remarks

Dr. Voelker called the meeting to order. He reminded the committee that their role is to remain largely informational.

2. Action Items

- a. Minutes from March 5, 2018 were approved as presented.

3. Information Items

- a. Update on signage ad hoc committee

The committee chair for the committee is now Chelsea Crouse. The DesignLAB and architect presented their strategy as it relates to modifying the current signage. They discussed the main signage, changing the flow of traffic with the upcoming buildings and possible parking kiosk relocation. Kim Edwards will forward the presentation

Phase one will concentrate on external signage. This will include signage at the street, parking and walkway levels, in addition to directional signage and kiosk signs. They will also focus on making signs the appropriate size, to be readable while driving.

UCT is currently working on the wayfinding capabilities of our website. They discovered that the EAB software, currently in use by the University of Houston, has some wayfinding capabilities. Once the committee gets to the phase dealing with the interior of the building, UCT may be able to use that software as a solution.

- b. Update on status of building transition

The surveys have concluded. There were approximately 800 responses, with a little over half of those sent in by students. The number of responses received was

about 2000% higher than anticipated. The data is still being gathered so it has not been shared with the committee. Dr. Voelker asked attendees to thank their departments for helping to make the survey a success.

The committee is not expected to meet until the results of the survey are available.

4. New Business

a. Dr. Brian Stephens

Dr. Stephens was unable to attend. He will be invited to speak at a future meeting.

b. Open Discussion

- More information was requested regarding the art installation Dr. Gladden mentioned during the March 5 meeting. It was clarified that, although Dr. Gladden provided that information, the installation is part of a system-wide initiative.

5. Adjournment

The meeting adjourned at 10:50 a.m.

- a. **Next Meeting:** May 2018-TBD