APPROVAL OF PAST MINUTES
November 30, 2022 - minutes were unanimously approved.

A. OLD PROJECT
1. ParkMobile (Chris Baker - Valet Parking - See Attached Presentation)
   • ParkMobile would place a ‘hidden” zone over Lot B or other designated area.
     o Service has been requested; entices community to come to campus events.
     o Ensures only event visitors have access to the valet specific zone.
     o Lot B was selected because of gated access; permits route with safer right-hand turns.
     o Parking Department will make certain space remains available in lot for employees/faculty.
     o Visitor lot will remain open for those not wishing to use Valet parking.
     o Will do trial runs in Spring semester with theater events and start Fall 2022.
     o Parking staff will serve as valet drivers; staff size determined by event size.
     o Valet will be prearranged. Possible package option at time of purchase transaction for valet reservation and event ticket.
     o Anticipate set up to be: Drop vehicle at Bayou Circle; drivers provide ticket to owner; driver parks vehicle in designated area; when departing, guests provide ticket to valet and vehicle is brought to guest.
     o Solution for pay fee only (eliminate cash handling – users can tip drivers, if desired.
     o There is liability issue. Can purchase garage insurance package per event; to be paid by Parking Department.
     o Cost will be slight increase over $5 daily parking (considering $8-10 fee), still in planning stages.
     o Non-valet parkers: will pay daily fee or nothing if event host has paid and requested no enforcement during event time (with exception of Designated Faculty and Staff Lots).

• Wallet Card
  o ParkMobile will create a custom wallet card including (hidden zone number, web check-out, and text to pay information)
  o Valet can hand to customer
  o Customer will start session via guest check-out (does not require app download, or account creation)

• Fees
  o ParkMobile transaction fees can either be paid by the Customer or the University
  o If this is a new parking area (where ParkMobile does not exist today) ParkMobile will be happy to cover the wallet card cost.

Item was approved to send forward recommendation to FSSC with one No vote.
B. New Projects

1. Barnacle Parking (See Attached Presentation)
   - Alternate secures to windshield of vehicle
   - Limits interaction with parking and safety vehicles
   - Placed on driver side window prevents good visibility
   - Once paid, activation code is provided to release the equipment
   - Item must be returned to collection box on campus; if not returned, hold applied on credit card that was used to pay fine. No holds on student registration would be applied.
   - Used at UH Main successfully
   - Has GPS tracking
   - Tow will remain an option, if required
   - Annual subscription, start with one unit
   - UHCL will create cost for release fee (much cheaper than tow release charges)
   - Tow Yard storage is $150 to release for one night plus $50 storage fee
   - Fees will go back into University Parking account general fund
   - Recommend posted notice alerting tiers of action applied for non-compliance
   - Currently, over 500 unpaid citations on employee and student accounts showed in system for over a year period. Historically, Parking tows 3 to 5 vehicles per week. Holds are placed for unpaid accounts and transferred to business services.
   - 5,811 tickets were issued in last year (low due to Covid) impact.
   - Parking Department was requested to create unpaid report add to presentation to clarify implementation as well as add photo of equipment on vehicle.

   Committee will review further in February 22 meeting.

2. Shuttle Bus External Policies and Procedures
   (Tabled to February 22 meeting)

Meeting adjourned.
Charise Armstrong

Next Meeting: Tuesday, February 22, 2022, 10-11am (Zoom)
<table>
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Valet Lot

- ParkMobile would place a “hidden” zone
  - This will ensure only event visitors have the zone for the lot
Wallet Card

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- Valet will have the wallet card to visitor check-in
- Visitor will start session via guest check-out (Does not require app download or account creation)
Fees

- ParkMobile transaction fees can either be paid by the Customer or the University.
- If this is a new parking area (Where ParkMobile does not exist today) Parkmobile will cover the wallet card cost.
Barncacle

• Instead of losing hours going to the tow yard, students can release the Barnacle in minutes and be on with the rest of their day
• Barnacle is “smart immobilization”
• Self-release 24/7 by calling or paying online
The Barnacle provides:

- Integrated technology solutions
- Transparency (Real-time reports, activity logs)
- Safety for enforcement officer
- Long term behavior change
- "Green solution" (Doesn’t require heavy duty vehicles to transport)
The Barnacle Security feature:

- Alarm goes off on the Barnacle when being tampered with.
- Alerts the Parking office
- Puts a hold on credit card if Barnacle is not returned
The Enforcer App

- Easily deploy the Barnacle using your smartphone or data-enabled tablet. Securely store vehicle location, make/model, license plate, photos, and more.
Motorist Payment (Web)
• Motorists can quickly pay their fine and receive a release code to remobilize their vehicle

Motorist Payment (Phone)
• Motorists can also call pay and release the Barnacle® through our automated hotline.
Barnacle Dropbox:
- Capacity: 10 Devices
- Weatherproof/Watertight Construction
- Tamperproof
- Integrated Mounting Brackets
- Lease: $100/month
- Purchase: $2,500