



University  
of Houston  
Clear Lake

## University Council Minutes

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*November 10, 2022, 2:04 p.m. (Forest Room and Virtual Teams Meeting) | Meeting Called to Order by  
Richard Walker, President*

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### In Attendance

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**UC Members:** Amber Brown, Joe Contreras, Stephen Cotten, Mark Denney, Kathleen Garland, LeeBrian Gaskins, Miguel Gonzalez, Kara Hadley-Shakya, Rebecca Huss-Keeler, Angela Kelling, Renee Lastrapes, Beth Lewis, Kathryn Matthew, Christopher Maynard, Timothy Michael, Veronica Ortiz, Joan Pedro, Tina Powellson, David Rachita, Gene Shan, Joseph Staley, Edward Waller, Christine Walther, Paul Withey

**Ex-Officio Members:** David Brittain, Natalie Pecknold, Yolanda Nimmer-Williams, Brice Yates

**Alternates:** Mary Short, Chloris Yue

### ACTION ITEMS

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#### Approval of Minutes

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The minutes from the October 13, 2022 meeting were reviewed and unanimously approved.

#### Academic Council

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Provost Maynard presented the proposed accounting minor from the College of Business to the University Council members. Dr. Timothy Michael briefly explained the unanimous approval by the Academic Council curriculum change for the Accounting minor. Stating that the change is positive for the Accounting program minor.

The motion presented – motion approved.

#### Facilities and Support Services Committee

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Dr. Rebecca Huss-Keeler (FSSC) presented on the extension of T2 vendor contract on behalf of Dr. Youssef Hamidi. The issue of eliminating a parking fee for parking near the Nature Center on campus because it is considered a community space was discussed. This item was passed by the Parking Committee but tabled by FSSC because it is under consideration by Legal.

Parking and FSSC passed a proposal to extend the T2 vendor contract to allow T2 to collect unpaid parking fees from persons who are not UHCL students. This vendor currently is under contract with UHCL and is utilized for the same reason at other UHCL campuses. Currently, there are hundreds of dollars of unpaid parking fines from community members who park illegally on the UHCL campus. A friendly amendment was proposed for two or more violations.

The amendment is to utilize this process with our vendor for multiple violations defined as two or more within the same year.

Motion passed – 1 disapproved, 1 abstention (Dr. Cotton)

## **INFORMATION ITEMS**

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### **Academic Council**

Chair, Dr. Christopher Maynard

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Dr. Maynard presented the information on the restructuring of the Academic Council committee. Which was approved by Academic Council on October 20, 2022.

#### Old Structure (19)

- Senior Vice President for Academic Affairs and Provost
- Associate Vice President for Academic Affairs
- Associate Vice President for Student Services
- Associate Vice President for Information Resources
- Academic Deans (4)
- Faculty Senate (8)
- Executive Director of the Library
- Associate Vice President for Enrollment Management
- Representative from the Council of Professors excluding Members on Leave (1)

#### New Structure (19)

- Senior Vice President for Academic Affairs and Provost
- Vice Provost
- Sr. Associate Vice President for Information Technology
- Associate Vice President for Student Success
- Associate Vice President for Global Learning and Strategy
- Academic Deans (4)
- Faculty Senate (8)
- Representative from the Council of Professors (1)
- Representative from the Council of Chairs (1)

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## **Facilities and Support Services Committee (FSSC)**

Chair, Dr. Rebecca Huss-Keeler

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Dr. Huss-Keeler presented on the internal Wayfinding sub-committee and the UHCL master plan committee. A sub-committee is being constituted to determine new signage to make it easier to find various offices and spaces in the buildings. This subcommittee will be composed of representatives from across campus.

Currently, we are at the five-year point in the ten-year master plan for the UHCL physical campus. Previously FSSC was involved in the original master plan. It was decided that in each of the subsequent meetings either Mr. Denney or Mr. Kitchen will go over a different part of the original master plan so the committee can determine what has and has not been accomplished and what if any changes needed to be made going forward.

Other information items presented were the parking lot restriping, repaving, and Bayou Building renovations.

- Funds are available to begin re-striping parking lots and paving of the roadway behind Lot D to Middlebrook.
- Cost estimated by Mr. Kitchen was \$450,000 to pave the road to Middle Brook and approximately \$1.5 million dollars to resurface Lot D.
- Mr. Denney and Mr. Kitchen will conduct a walkthrough of the Bayou Building and inspect rooms/offices on Friday, October 28 to determine the types of repairs that need to be done. There is grant money available for repair work to be done on existing structures.

Mr. Denney mentioned that the Campus Construction Assistance Program (CCAP) is going to the Board of Regents for approval on November 30.

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## **University Life Committee (ULC)**

Chair, Dr. Angela Kelling

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Dr. Kelling reported that the ULC bylaws were updated.

Mr. Denney requested a copy of the updated bylaws to update the website.

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## **Planning and Budget Committee (PBC)**

Chair, Dr. Timothy Michael

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No agenda items.

## **PRESIDENT'S REPORT**

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Dr. Walker reminded everyone of the upcoming Bay Area Houston Heart Walk on November 12th at Kemah Boardwalk.

Dr. Walker mentioned the University-wide Thanksgiving Luncheon on Thursday, November 17th in Atrium II.

Board of Regents meeting and retreat November 30th – December 1st. Dr. Walker will provide an update on the annual master plan.

SACSCOC Conference in Atlanta, GA held December 3rd – 6th. The Board will vote to reaffirm the next 10 years and it will be announced at the end of the conference.

## **FOR THE GOOD OF THE ORDER**

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Mr. Staley thanked everyone that participated in the President Speaker series. Dr. Walker mentioned this will be an annual event held in the fall.

Dr. Garland mentioned the upcoming sustainable stories film festival series.

Dr. Pedro announced the Texas Association of future educators event.

Ms. Hadley-Shakya updated everyone on the on-the-spot admissions initiative.

## **Next Meeting**

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**December 8, 2022, | 2:00 p.m., Forest Room, and Virtual via Teams**

There being no further business, the meeting adjourned at 2:38 p.m.