



University
of Houston
Clear Lake

University Council Minutes

*April 11, 2019 2:00 p.m. (Forest Room) | Meeting Called to Order by Dr. Steven Berberich
Senior Vice-President, Academic Affairs and Provost*

In Attendance

Steven Berberich, De'Awn Bunch, Mark Denney, Lisa Gossett, Eric Herrera, Rebecca Huss-Keeler, Heather Kanenberg, Nick Kelling, Mike McMullen, Brad McGonagle, Usha Mathew, Kathryn Matthew, Joan Pedro, Marlene Richards, Tim Richardson, Rick Short, Brian Stephens, Joyce Delores Taylor, Chris Ward

ABSENT: Dwayne Busby, Caroline Crawford, Laura Guerrero, Tyler Hall, Izuh Ikpeama, Amanda Johnston, Ju Kim, Mark Lindemood, Charlotte Tullos, Ed Waller, Chloris Yue

GUEST/ ALTERNATE: Al Black, Dorothy Kirkman, Stuart Larson, Shreerekha Subramanian, Kevin Wooten

Approval of Minutes

The minutes from the March 14, 2019 meeting were reviewed. A motion was made to approve the minutes and seconded. The minutes were unanimously approved.

Academic Council

MS in Data Science

Dr. Kathryn Matthew presented the proposed Masters in Data Science program for approval. The program was unanimously approved.

BA/MS Serious Gaming

Dr. Matthew presented the MS and BA degree programs in Serious Gaming for approval. Both programs were unanimously approved.

Psych MS with Neuroscience and Behavior Concentration

Dr. Matthew advised the degree program had a name change from Behavioral Neuroscience Concentration to Neuroscience and Behavior Concentration. The program was unanimously approved.

Capstone Option 5 Exhibit for Master's Degree

Dr. Matthew presented the Capstone Option 5 Exhibit for Master's Degree Program. She further advised there are currently four options available for a Master's Degree. The addition of the fifth option is at the recommendation of the College of Human Sciences and Humanities for exhibitions and because of the nature of the work conducted by faculty and students in order to reflect on their transcripts. There being no questions or comments, the program was unanimously approved.

Graphic Design Minor, Studio Art Minor and Video Production Minor

The program minors for Graphic Design, Studio Art and Video Production were presented. There being no questions or comments, the minor degree programs were unanimously approved.

University Life

Dr. Gossett presented three policies that were reviewed and recommended for approval at the University Life Committee which included Emergency Management, Continuity of Operations Planning and Fire and Life Safety Code. The Emergency Management policy was reviewed. Dr. Kanenberg requested the opportunity to add (Page 204, Item B) representatives from Faculty Senate (President or President-Elect to the Employee Operations Team. Mr. Denney advised the Emergency Operations Team has liaisons with external agencies and suggested that the Emergency Planning Committee might be a better fit as this group is responsible for providing planning and decision making on how the University will respond to an emergency event. Dr. Berberich commented that communication is critical to leadership throughout the university and welcomed the opportunity for additional members. Further discussion followed regarding communication and guidance to faculty via Blackboard during recent emergency situations and areas to improve. Mr. Denney stated the Emergency Management team's role will be to create procedures and processes in place for when various emergency events occur and adjust as necessary rather than starting from scratch. Mr. Denney deferred to Mr. Black to invite/recommend additional members to the team.

Dr. Ward raised the question of where the Emergency Management Team information was located in the policy. Mr. Black clarified the information previously discussed was related to the Emergency Planning Committee, which does include faculty members. He further stated the Emergency Operations Team consists of the President, Senior Vice President/Provost, Vice President and Chief of Police and depending upon the event, additional personnel as needed. Another question was raised regarding clarification of the "President's Cabinet". It was determined this is central UH campus terminology, and that the President of UHCL has a Core Leadership Team consisting of more than direct reports. A recommendation was made for an amendment to Section 4, B 4 to change the name of the smaller compressed group or Core Leadership Team. After further discussion, it was recommended the changes to the Emergency Management policy be deferred until the next University Council meeting in May for further discussion.

Next, Dr. Gossett presented the Continuity of Operations Planning Policy, which ensures a planning process is in place. There being no questions or comments, the policy was unanimously approved.

The Fire and Life Safety Code Policy was presented. A question was raised if UHCL will always have a designated Fire Marshall. Mr. Denney confirmed it is the intent for the Fire Marshal to be a UHCL employee. There were no further comments or questions, and the policy was unanimously approved.

Discussion followed related to the Campus Carry Policy. Two minor changes were recommended related to the amendment of exclusion zones and change in required approval signatures to end with Mr. Denney, not the President. Mr. Denney recommended approval of the changes as discussed. A motion was made and seconded. The policy was unanimously approved.

A question was raised where the list of exclusion zones are published. Mr. Denney explained the exclusion zones are listed as an "appendix" to the policy and are published with the policy. Further discussion followed whether changes to the policy require approval by the Board of Regents.

Information Items – University Shared Governance Committee Reports

Academic Council

UHCL Strategic Plan Process

Dr. Kevin Wooten presented an overview of the Strategic Planning process to the members of the University Council. It was noted that consultants from Balanced Score Card Institute will be providing guidance during the planning process. Faculty and staff, as well as students (Student Governance Association) will be asked to serve on committees. In addition to serving on committees, participation in surveys will also be requested by the university community. University forums have been scheduled for April 23, 25 and 30 (twice a day) to allow for input from the university community. Updates on the process will be communicated to the University Council and university community on a regular basis. Faculty, colleagues and students are encouraged to participate in forums.

Facilities and Support Services Committee

No report

University Life Committee

No report

Planning and Budget Committee

No report

Good News

Reminder of Faculty Senate Elections – voting ends April 11. Dr. Carol Carman and Elizabeth Beavers (Candidates)

Mark Denney – Budget Initiative Presentation at 4:00pm.

Next Meeting

May 9, 2019 | 2:00 p.m., Forest Room

There being no further business, the meeting adjourned at 3:15 p.m.