

AGENDA

Facilities and Support Services Committee (FSSC)

12/10/2020 | 9:00am

1. Call to order

Chris Ward, Chair

Members signed into the attendance roster – see attached

2. Approval of Meeting Notes: 11/11/2020

Attached. Notes were reviewed and approved.

3. Old Business

Strategic Partnership Space Request

Ms. Sreerama

This was the 2nd viewing, as this proposal was presented to FSSC at the Nov meeting,

No questions, comments, concerns were presented, it was approved. Motion by Sai Sreerama, 2nded by Dr. McCormick, and was approved by the members of the committee. It will be forwarded to University Council at their next available meeting

4. New Business/Announcements

Update on Construction Project

Mr. Herrera

Current winter break projects are:

- 5 classrooms in Delta: D242, D241, D237, D234, D214
- Elevators 5 & 6
- Ceiling grid and lighting: Bayou 2111
- Remodel for Testing Center
- Road work: Hunter Hall and SSCB and road to FMC Service Center
- Delat: new flooring throughout
- Replacing the walk-in cooler and freezer in Patio Café
- Replace 3rd Floor Bayou lab cooler/freezer

Additional discussion on the process for identifying and scheduling “refurbishing” the current focus has been to address our public spaces. As we transition and accomplish substantial renovation of

those public areas, there will begin a shift of priority to less public areas. FMC is working on a cleaning, painting, carpet replacement schedule for the campus based on Facilities Management Professional Best Practices. Prioritization process is the FMC custodial service submit space tickets as they enter spaces daily. Additional prioritization is from submitted work orders – once a specific problem area is identified, FMC plans to address areas as a suite, not individual spaces one at a time.

Report from University Technology Advisory Committee

Dr. Kelling

This is a replacement of the previous CESAC committee. And as such is a subordinate committee to FSSC. Their role is to bring forward technology ideas to the campus, advise and consider technology proposals, initiatives, and a wide range of technology challenges facing the campus.

There were questions and discussion outlining the new direction, primarily an expansion from merely considering software requests, moving more into global and wholistic technology initiatives and solutions campus wide.

Committee Updates:

Space Allocation and Utilization Subcommittee (SAUS)

Ms. Sreerama

First Read: Student Affairs Space Renovation

This request is to renovate Student Affairs. See attached. This is Phase II of the renovation of the former Fitness Center into student activities, government, and lounge space. Additional office space modifications on the 1st floor of SSCB student space is also included in this proposal. This proposal is funded from the Student Services Fee as these spaces are Auxiliary spaces, not E&G. There is a modification to this proposal. The two storage rooms, belonging to Academics was erroneously included in the proposal, as available for the renovation, but they will remain Academic space.

First Read: HSH Request

This will renovate the advising suite within the College of HSH. It will require the relocation of the video advising room and move the Texas Dept. Of Corrections academic program offices to other spaces within HSH. This proposal was not shared, but a copy will be put in the Teams folder site.

Parking and Traffic Safety Subcommittee (PTSS)

Dr. Gauna

The Committee has not met, so no items were presented.

New Business not on the agenda

FMC has a target of updating 5 classrooms per year. An initiative to work with the Center for Engagement, Teaching and Learning to consider how future spaces should be designed to better facilitate learning. The Division of Admin and Finance will coordinate between both CETL and the UTAC Committee to bring forward the best, collaborative proposals. This process, once devised, will be brought to this committee in a future meeting.