

**Facilities and Support Services Committee**  
**Breakout Meeting 9/8/16**  
**10:30 – B2230**  
**Minutes**

**Present:** Rodger Carr, Kent Case, Andrea Crucian, Lynn Glazner, Rajib, Hasan, Brittany Hielt, Rebecca Huss-Keeler, Ward Martaindale, Denise McDonald, Usha Mathew, David Palmer, Robert Phalen, Andrew Reitberger, Mark Shermis, Caye Trahan, Alix Valenti, Radu Vlas

**Absent:** Darlene Biggers, Matt Brown, Kim Edwards, Jennifer Holland, Amanda Johnston, Mike Livingston, Samina Masood, Monica McKey, Mary Ann Shallberg, Debra Shulsky, Nishok Vishnuganesan

**1. NO AGENDA**

**2. Introductions and General Updates:**

The meeting started off with everyone introducing themselves. Dr. Staples thanked everyone for serving on the committee and spoke briefly about breaking ground on the STEM Building, Recreational Wellness Building, additional student housing and the Health Sciences Building in Pearland.

Ward spoke on the by-laws of the committee. Lynn Glazner informed us that the Shared Governance website would go live today and that the bylaws can be obtained on the website.

Next was voting on the chair of FSSC Committee which has to be a tenured faculty. Alix Valenti indicated in the past that she would be willing to continue to serve as long as the bylaws allowed it. The bylaws state that a term is two years but does not have a limitation of time served. Alix Valenti was voted in as chair of the FSSC Committee.

Space Allocation and Utilization Subcommittee (SAUS) and the Parking and Traffic Safety Subcommittee chairs need to be selected. The chairs of the subcommittees are selected and nominated by the chair of FSSC and approved by the committee. Alix Valenti was asked to reach out to committee members to see who would be willing to chair the subcommittees. Rebecca Huss-Keeler agreed to serve as chair of the Parking and Traffic Safety Subcommittee. The committee approved Rebecca Huss-Keeler to serve as chair of the Parking and Traffic Safety Committee.

Alix Valenti will reach out to the tenured faculty to see who would be willing to chair the Space Allocation and Utilization Subcommittee (SAUS).

Next was selecting a meeting day and time. It was agreed that the meetings will take place on the 3<sup>rd</sup> Thursday of each month at 11:30 a.m. The first meeting will be October 20, 2016.

**Ward Martaindale** spoke on the STEM and Classroom Building. Contracts are in place for the architect and the construction team. They have been underway for a few months. It is scheduled to break ground probably late January early February 2017. Construction will probably begin a couple months after that on both the Rec Center and STEM Building. The design team for the STEM building is FKP Architects and the contractor is Tellepson which is a large local firm. Tellepson is also the construction contractor for the Recreation building. The architect for the recreation center is Smith Group JJR. They have extensive background in recreation center construction. They are in the early stages of the design work. The actual construction of that building will be about the same time as the STEM Building.

The other project on campus is the student housing. The request for qualifications was recently posted on the state posting site for architects to submit proposals. We also anticipate completion about the same time. Would like to be able to occupy Fall 2018.

Another project that is in the very early design stage is the Health Sciences and Classroom Building at Pearland. We have had one preliminary kickoff meeting with the architect team so they are just now getting started on that project. The architect for that one is PBK Architect Team and the contractor is Austin Commercial. They are in the final steps of getting the contract finalized.

**Rodger Carr:** We are engaged in wi-fi networks and labs. One of the things that is going to be new to this campus is voiceover computer instead of over just phone lines which will be rolling out over the next three or four years. There will be a pilot program starting this year. The vendor has not been selected yet. One of the challenges we have is simply to make sure our regular telephones work without disruption. There will be a slower start but once some of the problems are ironed out we will be able to roll it out faster.

Meeting was adjourned at 11:00 a.m.