

Facilities and Support Services Committee

Wednesday, March 21, 2018

1:30 p.m. – 2:30 p.m.

Bayou Building, Room 1218

Agenda

Facilitator: Dr. M. Bazlur Rashid, Chair

Present: Albert Black, Amber Brown, Kent Case, Chelsea Crouse, Pam Groves, Kimberly Herhold, Jennifer Holland, Ju Kim, Zenia Latoff, Alex Milam, Dilani Perera-Diltz, Alfredo Perez-Davila, Kyle Pirtle, M. Bazlur Rashid, Andrew Reitberger, Jeffrey Ryan, Sana Zeidan

Absent: Darlene Biggers, Dwayne Busby, Kim Edwards, Allen Hill, Mike Livingston, Ward Martaindale, Usha Matthew, Monica McKey, Debra Ross, Rosana Salinas, Thomas Schanding, Troy Voelker

1. Call to order/Opening remarks

Dr. Rashid called the meeting to order at 1:35 p.m.

2. Action Items

- a. The minutes from February 27, 2018 were approved as presented.

3. Information Items

a. Committee Reports

- Update on Construction Projects

Pam Groves

All construction projects are on schedule. The Pearland project is moving along quickly. The LED street light project will begin in April. The Bayou chiller project is nearing completion. The Arbor roof is complete, with the exception of some minor details. One of the Delta chillers is in place. The other two will be installed within the week.

There are plans to replace lighting in the existing buildings with LED lighting, but this will require spaces to be vacated because they need to be replaced during ceiling renovations. FMC expects to complete some of this work during the transition to the new buildings. The new buildings will have LED lighting.

- Parking and Traffic Safety Subcommittee (PTSS)

Alfredo Perez-Davila

The committee did not meet on Monday due to scheduling conflicts. They will meet in April. During the prior meeting, they discussed relocating the pay station in the visitor lot. Initially, the location of the kiosk was thought to be an inconvenience, but it has become a possible liability. Visitors have been spotted walking up to the kiosk while vehicles are driving up, which is a safety issue.

- Space Allocation and Utilization Subcommittee (SAUS)

Troy Voelker

The committee met on March 5. No report was available; SAUS minutes were sent out via email after the meeting.

- Computer Services Advisory Committee (CSAC)

Sana Zeidan

The committee is expected to meet in April.

- Library Advisory Committee
No report was available.

Jennifer Holland

b. Campus signage

- Ad hoc committee

Chelsea Crouse

Chelsea Crouse is the new chair of the signage ad hoc committee. The committee will meet with the vendor tomorrow to discuss their synopsis of information they were given at previous meetings regarding exterior signage. They will present their findings on existing signage and aesthetic options for new signage.

The project will take place in four stages; they are currently working on stage 1, which is street and parking area signage.

c. Bayou/SSCB Vacated Space Committee

Troy Voelker

A committee to address the vacated space in Bayou and SSCB has been formed. No report was available, but SAUS minutes include some information about where they are in the process.

- Zenia Latoff presented a proposal for tracking the transition to the new buildings and space usage using Google Docs. The committee felt that this information could be tracked using the existing UHCL directory and Ad Astra. The directory update is one of the steps included in the transition to the new buildings. The departments also have the option of sending out email announcements and hosting an open house so that others can become familiar with their new location. The ad hoc committee will consider the project as part of their task.
- The Police Building is open and the transition has begun. Once dispatch is moved to the new building, an email will be sent out. This should take place within the next couple of weeks.

4. New Business

a. Campaign to raise funds for updated water fountains

Jeffrey Ryan

Jeffrey Ryan, representative for SGA, has kicked off a campaign to raise \$1000 for a water fountain with a bottle-filling dispenser to be placed in the Bayou Building. The link to donate is <https://www.gofundme.com/hawks-funding>. Everyone is encouraged to donate and share the link.

b. Open Discussion

- Faculty wanted to know if electric car chargers would be installed on campus with the opening of the new buildings.

Resolution: At this time, that is not in the plans at this time, but it could be done after the fact. Funding would need to be provided for that project.

- There were concerns that some of the windows have not been cleaned on the outside; they are green and are so dirty that there is no visibility to the outside.

Resolution: This issue is related to funding and work force. FMC requested a quote from a vendor for exterior cleaning, but it was too expensive. FMC can pressure wash the windows and remove spider webs, which should help. A new grounds supervisor has been hired; the work request has been submitted and is on the work list.

- Ceiling tiles in the Arbor building need to be replaced.

Resolution: Ceiling tiles can be replaced upon request, via work order.

- The temperature on one side of the Arbor building is too hot in the evening. The temperature was at 82 degrees over Spring Break.

Resolution: The glass on that side of the building is from the original construction and is not tinted or weatherproofed. At this time, funds are not available to replace those windows. One possible solution is that the thermostat can be turned down; the HVAC department can be reached at extension 2240. Another solution would be to move the thermostat to that side of the room so that it can automatically detect when the temperature has become too hot. A more permanent solution will require Mr. Martaindale's input.

- Students have complained that some outlets in the Bayou Building will not work.

Resolution: The most likely cause is that a breaker has been tripped. Anyone can call or submit a work request have FMC reset the breakers; the number to call is extension 2250.

- There have been reports that the faucets in the SSCB women's restroom are spraying people who try to use them.

Resolution: A design flaw is causing the spraying. Aerators were placed on the faucets to fix this, but these are sometimes removed. Missing aerators can be replaced, but FMC must be notified.

- There have been issues with the compressed air in the CSE area.

Resolution: The equipment is located in the FMC mechanical room, but is the property of CSE. FMC provides courtesy support and conduct minor repairs, but because the equipment is only used by CSE, it is up to CSE to replace it. FMC will only replace equipment that supports the function of the building, not individual departments.

5. Adjournment

The meeting was adjourned at 2:33 p.m.

- a. Next Meeting:** Wednesday, April 18, 2018
1:30 p.m. – 2:30 p.m.
Bayou Building, Room 1218