

Facilities and Support Services Committee

Wednesday, April 18, 2018

1:30 p.m. – 2:30 p.m.

Bayou Building, Room 1218

Minutes

Facilitator: Dr. M. Bazlur Rashid, Chair

Present: Darlene Biggers, Albert Black, Amber Brown, Kent Case, Kim Edwards, Allen Hill, Jennifer Holland, Ju Kim, Mike Livingston, Ward Martaindale, Monica McKey, Dilani Perera-Diltz, M. Bazlur Rashid, Andrew Reitberger, Debra Ross, Thomas Schanding, Troy Voelker

Absent: Dwayne Busby, Chelsea Crouse, Kimberly Herhold, Usha Mathew, Alex Milam, Alfredo Perez-Davila, Jeffrey Ryan, Rosana Salinas

1. Call to order/Opening remarks

Dr. Rashid called the meeting to order at 1:35 p.m.

2. Action Items

- a. Minutes from March 21, 2018 were approved as presented.

3. Information Items

a. Committee Reports

- Update on Construction Projects

Ward Martaindale

The STEM and Classroom Building and the Recreation and Wellness Center are nearing completion. Furniture moves are expected to begin in mid-July. The buildings should be ready for occupants by early to mid-August. Plans have begun for the ribbon cutting ceremony.

The groundbreaking for the Student Housing Project will be in early June.

There will be a topping out ceremony held by the contractor at the Pearland Health Science and Classroom Building on April 19.

The LED street lighting contract has been awarded and parts have been ordered. That project is expected to begin within the next couple of weeks.

Installation of the Delta chillers has been completed.

The Arbor Building roof repairs have been completed.

- Parking and Traffic Safety Subcommittee (PTSS)

Monica McKey

Gavin Steiger and Derrell Means confirmed that the signage, paint, and curb cut were all put in place and the issue was completed.

Harry Glass stated that he has been making updates to the parking webpage.

The subcommittee discussed offering 1 hour free parking, but no decision was reached.

Derrell Means provided an update on the removal of the Pearland payment kiosk relocation due to new construction. A new location has yet to be determined.

The relocation of the kiosk in Visitor Lot R was determined to be a high priority. A motion was approved to forward that item to Ward Martaindale.

There was a discussion regarding reduced parking rates for TMC students who also attend UHCL main campus. Raymond Khoury, Executive in Residence and Department Chair, reported that students feel they are being double charged for parking while attending classes at both campuses. Parking is \$15 daily at TMC for everyone. He did not see the possibility of a negotiation of the TMC rates to students, noting he learned it was their only source of revenue. His recommendation is a reduction at UHCL and added that he has spoken with President Blake on the issue.

USA requested that student and employee parking tags be made different from each other, not just the use of S and E, to see parking violators. She recommended using different colors or even another UHCL logo. She stated that these changes could assist with the big problem of students parking in the employee lots. Harry Glass and Derrell Means shared that changes would prolong the process of getting tags. A question was raised about student access to the employee lot. Harry Glass stated that students are assigned permits per their PeopleSoft status whether they are a student worker or part time staff. Derrell Means explained that the best way to control entry is installation of a gate, which is not financially feasible at this time.

Parking spaces previously assigned to the police department will be reassigned.

- Space Allocation and Utilization Subcommittee (SAUS) Troy Voelker

The subcommittee had meetings in March and April. The role of the committee is, at this time, information only. The vacated space committee is handling action items.

- Computer Services Advisory Committee (CSAC) Mike Livingston

CSAC met on April 17. They reviewed expenditures, lab machines and software needs.

- Library Advisory Committee Jennifer Holland

The committee has not met.

b. Campus signage

- Ad hoc committee Kim Edwards

The committee will meet next week to review the initial designs. The ad hoc committee will

be the first to review the designs and give feedback or request changes. After that, it moves to FSSC, then to Senior Leadership.

At this time, they are designing the standards and guidelines for the overall project. The Pearland campus is not included in this project, but once the standard is set, it can be implemented there.

c. Bayou/SSCB Vacated Space Committee

Troy Voelker

The committee has only met once. They met with the consultant and, initially, decided to set up interviews to determine space prioritization. Afterwards, they determined that using a survey might be more effective. The surveys received over 800 responses. The overwhelming response meant that the contract had to be revised and a new proposal had to be drafted. The project was stalled due to funding, but that issue was resolved about a week prior. The consultant is in the process of sorting and coding responses. There is no information available on when the committee will meet again.

4. New Business

a. Taxi/Uber Pick-Up

The issue will be forwarded to the parking committee. Uber will need to be contacted to determine what is needed to set up pick-up locations. The same would need to be done for other driving services. The location of the pick-up will also need to be accessible to those with disabilities.

b. Bayou Theater Exit

There was a concern that those seated in the middle of the theater have a difficult time moving out of the aisle. There was a request to add an aisle in the middle of the theater. In general, this was not thought to be feasible because the theater is small and they would lose too many seats by doing this.

c. Open Discussion

- Professors reported that they are prompted by Microsoft to update the computers in certain classrooms.

Resolution: Mike Livingston reported that UCT was aware of the issue and was working on a solution.

5. Adjournment