

AGENDA

Facilities and Support Services Committee (FSSC)

Thursday, Oct 8, 2020/9:00 – 10:00 AM

1. Call to order

Attendance taken by Chair, Dr. Chris Ward, and recorded on the attendance roster – see attached.

2. Approval of Meeting Notes: 09/14/2020

Action: Election of Committee and Subcommittee chairs for SAUS and PTSS

3. Old Business

None

4. New Business/Announcements

1. Construction Project Update by Mr. Herrera
 1. Summer/Covid19 projects
 - Power Point attached – key points
 - Bayou 3rd floor furniture/flooring
 - 5 additional classroom remodels
 - Resurface/restripe parking lot G and J
 - Patio Café Upgrade
 - Walk in cooler/refer in Patio Café
 - New Event furniture: Garden and Forest Rooms
 - Administrative Office Renovations
 - Pearland new carpet/paint
 - New internal wayfinding boards: Bayou/Arbor done, rest coming
 - FMC fuel pump replacement
 - Retention pond boardwalk and gazebo
 - Replaced all water fountains – refill stations
 - Cameras in all shuttles
 - FMC sewage lift stations
 - Tree pruning
 - Electric vehicle charging stations
 - Delta refresh: Paint, trim, etc. (next year: classroom/lab flooring)
 - Elevator 3 & 4
 - Bookstore refurbish support

- Restripe curbs/crosswalks
 - Water treatment system central plant
 - Chill/condensing systems
 - Heating system – new piping/pumps
 - Automation system upgrades
 - Air Filter upgrades
 - Planned communication with Core Leadership on prioritization of future projects
- 2. Discussion about Energy Performance Contract and partnership with Ameresco
 - Future report once a more formal plan of the full scope of work and projects
- 3. Updates from Subcommittees
 - PTSS – Dr. Gauna - has not met yet
 - SAUS – Ms. Sai Sreerama - brief overview
 - Remote Voting location for Harris County was discussed
 - Space request from Strategic Partnerships was presented, will be ready after feedback from SAUS membership is collected, will come to FSSC next month
 - Two other requests, not presented yet
- 4. Wayfinding Ad-Hoc committee
 - Project has been a three-year process – design is done, and no longer adjustable – recommend to end this committee
 - Mr. Herrera brought up the thought to reform this committee to look at Internal Wayfinding signage design
 - Motion to disband that committee, form new
 - Motion: Eric
 - 2nd: Pat McCormick
 - Voted in Chat: 12 to discontinue, 2 to retain the old committee, reformed for interior wayfinding signage
 - Motion for new internal wayfinding committee
 - Motion: Leslie Gauna
 - 2nd: Pat McCormick
 - Voted: 12 in favor, no nos.
 - Anna Klyuana to be chair, they will find members.
- 5. Possibility to form furniture review committee.
 - Classrooms, Lab, common spaces
- 6. Hold for future meetings
 - a. Discussion on ad-hoc or standing subcommittee for classroom design, lab design, furniture, etc.
 - b. FSSC By-law changes
- 7. Adjourned.