Facilities and Support Services Committee (FSSC)

Thursday, Oct 8, 2020/9:00 – 10:00 AM

1. Call to order

Attendance taken by Chair, Dr. Chris Ward, and recorded on the attendance roster – see attached.

2. Approval of Meeting Notes: 09/14/2020

Action: Election of Committee and Subcommittee chairs for SAUS and PTSS

3. Old Business

None

4. New Business/Announcements

1. Construction Project Update by Mr. Herrera
   1. Summer/Covid19 projects
      o Power Point attached – key points
         ▪ Bayou 3rd floor furniture/flooring
         ▪ 5 additional classroom remodels
         ▪ Resurface/restripe parking lot G and J
         ▪ Patio Café Upgrade
         ▪ Walk in cooler/refer in Patio Café
         ▪ New Event furniture: Garden and Forest Rooms
         ▪ Administrative Office Renovations
         ▪ Pearland new carpet/paint
         ▪ New internal wayfinding boards: Bayou/Arbor done, rest coming
         ▪ FMC fuel pump replacement
         ▪ Retention pond boardwalk and gazebo
         ▪ Replaced all water fountains – refill stations
         ▪ Cameras in all shuttles
         ▪ FMC sewage lift stations
         ▪ Tree pruning
         ▪ Electric vehicle charging stations
         ▪ Delta refresh: Paint, trim, etc. (next year: classroom/lab flooring)
         ▪ Elevator 3 & 4
         ▪ Bookstore refurbish support
- Restripe curbs/crosswalks
- Water treatment system central plant
- Chill/condensing systems
- Heating system – new piping/pumps
- Automation system upgrades
- Air Filter upgrades
  - Planned communication with Core Leadership on prioritization of future projects

2. Discussion about Energy Performance Contract and partnership with Ameresco
   - Future report once a more formal plan of the full scope of work and projects

3. Updates from Subcommittees
   - PTSS – Dr. Gauna - has not met yet
   - SAUS – Ms. Sai Sreerama - brief overview
     - Remote Voting location for Harris County was discussed
     - Space request from Strategic Partnerships was presented, will be ready after feedback from SAUS membership is collected, will come to FSSC next month
     - Two other requests, not presented yet

4. Wayfinding Ad-Hoc committee
   - Project has been a three-year process – design is done, and no longer adjustable – recommend to end this committee
   - Mr. Herrera brought up the thought to reform this committee to look at Internal Wayfinding signage design
   - Motion to disband that committee, form new
     - Motion: Eric
     - 2nd: Pat McCormick
     - Voted in Chat: 12 to discontinue, 2 to retain the old committee, reformed for interior wayfinding signage
   - Motion for new internal wayfinding committee
     - Motion: Leslie Gauna
     - 2nd: Pat McCormick
     - Voted: 12 in favor, no nos.
       - Anna Klyuana to be chair, they will find members.

5. Possibility to form furniture review committee.
   - Classrooms, Lab, common spaces

6. Hold for future meetings
   - Discussion on ad-hoc or standing subcommittee for classroom design, lab design, furniture, etc.
   - FSSC By-law changes

7. Adjourned.