

AGENDA

Environmental Health & Safety Subcommittee (EHSS)

03/11/2025 | 1:00 P.M. | B1215

1. **Call to order**

2. **Approval of Meeting Minutes:**

Approve January Meeting Minutes

3. **Old Business:**

None

New Business/Announcements

1. **Laboratory Inspections**

- Laboratory Inspections have begun in the Bayou Building and will be submitted to the PI by the end of April.

2. **State/Federal Inspections**

- The Texas Department of State Health Services (TDSHS) Radiation Division inspected UHCL on 2.6.25. The state finding report has not yet been sent to us, but the results will be provided at our next meeting.

3. **Environmental State/Federal Reports**

- EPA: Annual Waste Summary Report. UHCL is listed as a small quantity generator. We report several types and quantities of hazardous waste to the EPA annually.
- Texas Commission of Environmental Quality (TCEQ): Texas Tier II report. The Tier II Chemical Reporting Program is the state repository for chemical inventory reports, mainly for large quantities, required under the federal Emergency Planning & Community Right-to-Know Act and the Texas Community Right-to-Know Act.
- TCEQ: Stormwater Management Plan Annual Report. *The Stormwater Management Program (SWMP) is a comprehensive program to manage the quality of discharges from the municipal separate storm sewer system (MS4).*

4. **Documents**

- **The Laboratory Decommissioning and Equipment Clearance Procedures**

This document was updated to assist the faculty in preparing for the future laboratory renovations that begin May 1st. It provides guidance for faculty on how to leave the lab if relocating or exiting the university. Requires EHS to verify that no hazards exist for the next occupant. EHS is available for walk-throughs and equipment verification.

5. Waste Removal

- Announcements were made for two Hazardous Waste Pick-ups. We have one scheduled for March 28 and another in April to assist with the lab cleanouts. Contact EHS directly for biological pickups.

6. EHSS-Members

Voice to the Committee? Questions? Next Topic?

Reminders

High Hazard Chemical Purchase Orders

The purchasing department is notifying EHS of all hazardous chemicals identified in the Chemical Hygiene Plan (CHP). Any time a High Hazard Chemical is requested through the purchasing system, EHS is now notified to approve it.

At a minimum, the following must be provided for high-hazard purchases:

- Safety Data Sheet for the Chemical Requested
- UHCL Safety Operation Procedures (SOP)
- Chemical Hygiene Plan Acknowledgment form signed.
- *Any new High-Risk chemicals proposed to be purchased by UHCL will go to the Research Safety Committee for final approval. All Hazardous Materials, not limited to chemicals, are subject to review and approval by the Research Safety Committee (Serving as a Chemical Research Committee).*

Note: Other materials, including rDNA, equipment, radioactive, and biological agents, are flagged by purchasing or by the Office of Sponsored Programs for EHS review.

EHS Software EHSA

The software is operational and on our website: <https://onsite.uhcl.edu/EHSA>

- You must be registered in a lab to participate.
- You can use it to update inventory, add access, respond to inspections, etc.
- Send an email to ehs@uhcl.edu with questions about access.