

**Academic Council Minutes  
May 21, 2020**

**Zoom Meeting 2:00 - 3:30 pm**

Attendees: See Roster

Provost welcomed members and announced the following:

- The Section Chiefs meeting discussed faculty returning to campus and research labs. A form has been drafted and the deans are aware and using. He requested that forms received be reviewed and approved by the unit supervisor. In addition, when the forms are sent to AI Black and EHS for records, copies should also be sent to the Provost Office c/o Charise Armstrong. Lisa Coen, EHS, will be sharing more after attending a UHS meeting on research labs. The draft form should be finalized soon.
- Each Academic Affairs unit is working on their return to work phase-in plan.
- Some reports have been received of issues with student ID cards not working for campus access. Provost will have Charise Armstrong send UHCL Police link to attendees for assistance and process information. In addition, you can email the Locksmith for assistance.

**Approval Minutes April 16, 2021**

A motion was made to approve by Elizabeth Beavers, seconded by Rick Short.  
**The minutes were unanimously approved.**

**Information Item:**

Approval of minor correction to the P&T policy (Heather Kanenberg)  
Correction to item, 3.2.3 item number 8 on the list of items

**Original read:** Item 6 and 7 together could total no more than 35 pages.

Substitute language was proposed, dropping the vita and 35-page references.

**New:** Number 8. *Item 7 may total no more than the lesser of 7,500 words or fifteen pages. Many Promotion and Tenure Documents by successful candidates are frequently much shorter than fifteen pages.*

## **FOR APPROVAL AND VOTE:**

### **1. Academic Suspensions and Reinstatement**

Red line of current policy with changes was reviewed. Policy covers when student can return and reinstatement process for first, second and third suspensions. Third suspension used to be “to be determined”; changed to “after one year”. Timing terms are shown based on when suspension occurs. The procedure has been revised to insure that faculty are consulted in the decisions and to clarify the process for students.

*The policy was unanimously approved. Item will move forward to University Council.*

### **2. 7-12 Science Proposal**

Proposed program, is a BS in Interdisciplinary Studies with a 7-12 Science Certification within the College of Education. A motion was made to approve by Miguel Gonzalez, seconded by Elizabeth Beavers.

*The policy was unanimously approved. Item will move forward to University Council.*

### **3. Mandatory Academic Counseling**

Policy for undergraduate student only. The Student Success Center will no longer be the required first stop for undergraduate students on academic probation but instead the first point will be the academic advisor who will determine, based on the student’s needs what resources, if any, could assist the students progress. The Student Success, Math, and/or Writing Center may serve as optional resources.

A motion was made to approve by Jeff Mountain, seconded by Elizabeth Beavers.

The policy was unanimously approved. Item will move forward to University Council.

### **4. SLIS Certificate**

A refresher plan of study specifically for credentialed librarians. Benefits those who have been out of school, courses are currently included in SLIS program and can be used toward continuing education credits in the school districts. A motion was made to approve by Elizabeth Beavers, seconded by Miguel Gonzalez.

*The policy was unanimously approved. Item will move forward to University Council.*


### **5. IP Grade Catalog Language**

Graduate students enrolled in required capstone courses receive IP grade until capstones are completed. Hours taken above the degree requirement will be converted to credit “CR” or no credit “NC”. A motion was made to approve by Elizabeth Beavers, seconded by Jeff Mountain.

The policy was unanimously approved. Item will move forward to University Council.

Provost will check if University Council will be holding a meeting or if not, if electronic voting may be an option.

Meeting was adjourned. Next meeting will occur October 15, 2020.

ACADEMIC COUNCIL 2019-2020		DATE: May 21, 2020	TIME: 2 - 3 pm
Title	Member	Alternate	Signature
Snr V.P. for Academic Affairs & Provost (Chair)	<b>Steven Berberich</b>	None	 = PRESENT
AVP - Academic Affairs	<b>Kathryn Matthew</b>	Pat Cuchens	
Interim AVP - Enrollment Management	<b>Charlotte Tallos</b>	Bryan Heard	
Interim AVP - Student Success and Initiatives	<b>Tim Richardson</b>		
Interim VP - Student Affairs	Aaron Hart	<b>David Rackita</b>	
Council of Professors	<b>Jeff Mountain</b>	James Dabney	
Dean - COB	<b>Ed Waller</b>	Dorothy Kirkman	
Dean - HSH	<b>Rick Short</b>	Samuel Gladden	
Dean - CSE	<b>Miguel Gonzalez</b>	David Garrison	
Interim Dean - COE	<b>Joan Pedro</b>	Felix Simicou	
Director - Library & Learning Resources	<b>Vivianne McClendon</b>	Chloris Yue	
FSEC - Senator At Large (CSE)	<b>Brian Stephens</b>		
FSEC - Chair, Budget (HSH)	<b>Nick Kelling</b>	Paul Withey	
FSEC - Chair, Curriculum (COE)	<b>Rebecca Hess-Keeler</b>		
FSEC - Chair, Faculty Life (COB)	<b>Stephen Cotten</b>		
FSEC - Chair, Teaching & Research (COE)	<b>Sheila Baker</b>	Christine Walther	
FSEC - Past President (HSH)	Mike McMullen		
FSEC - President (HSH)	<b>Heather Koenberg</b>		
FSEC - President-Elect (COE)	<b>Elizabeth Beavers</b>	Sarah Costello	
<b>Secretariat Support</b> <b>Charise Armstrong x 3004</b>	60% Quorum		