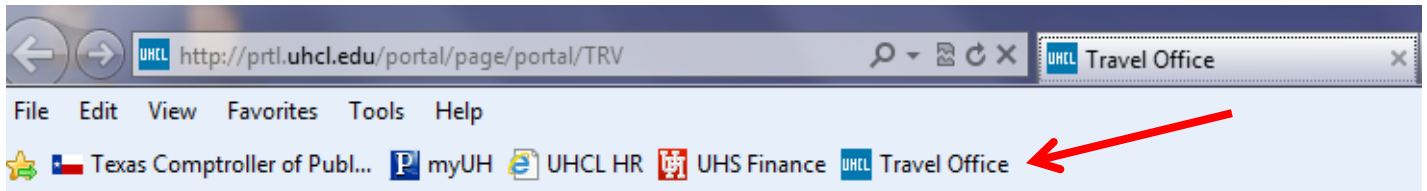


How to Bookmark a Favorite Website

Open your internet browser (i.e. Internet Explorer or Mozilla Firefox) and navigate to Travel's webpage: www.uhcl.edu/travel.

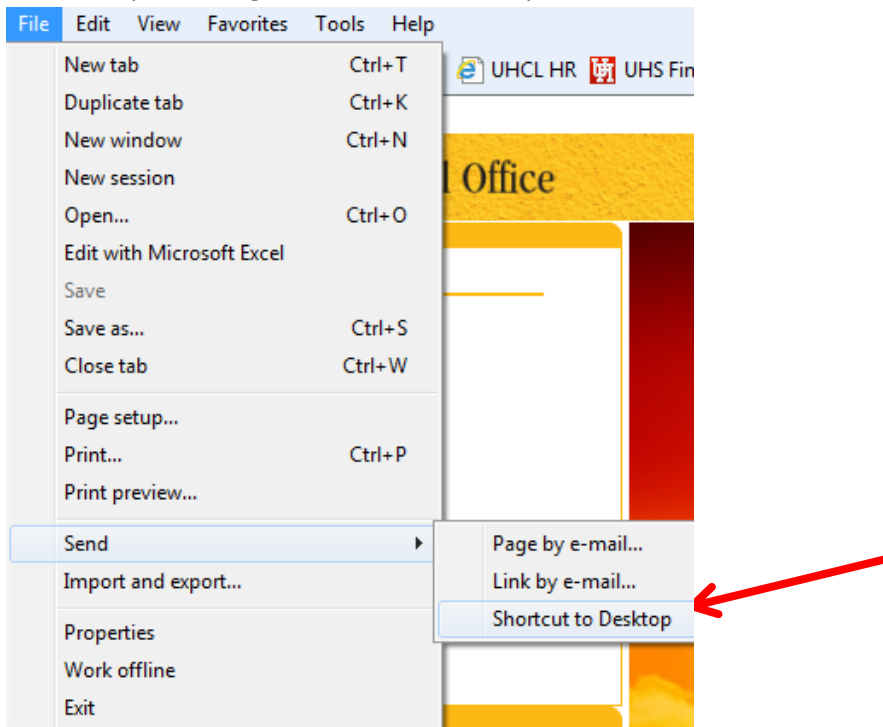
A. To add to your **Favorites Toolbar**:



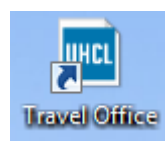
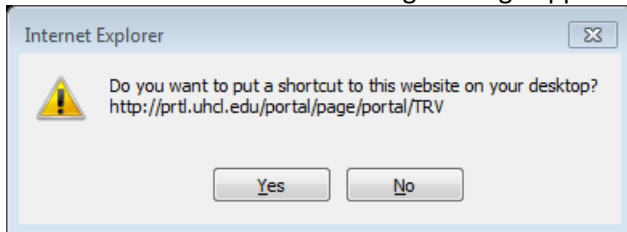
1. Click "Favorites" and "Add to Favorites Bar". ** Note, if you have too many favorites, there will be a right arrow at the right end of the Favorites bar that you will need to click to preview a list of the remaining websites you have bookmarked. To delete any bookmarks that you no longer need, right-click on the name of the website in your Favorites Toolbar and left-click "Delete".

B. To add a **shortcut to your desktop**:

1. While previewing the Travel website in your internet browser, click "File" -> "Send" -> Shortcut to Desktop



2. Click "Yes" when the following message appears:



3. An icon should appear on your desktop like this: