

University of Houston Clear Lake

TO: Contract Administration

FROM: Debra Carpenter
University of Houston-Clear Lake

SUBJECT: FY2026 Delegation of Authority - Updated

DATE: February 20, 2026

In accordance with SAM No. 03.A.05, the following individuals at the University of Houston – Clear Lake have Delegation of Authority to execute contracts within the listed thresholds.

Division	Vice President	Delegation Given	Amount
Academic Affairs	Edward Waller - Interim	Kathryn Matthew	\$300,000
		Matthew Reichert	\$300,000
		Jennifer Irvin	\$50,000
		Kim Martin-Long	\$50,000
		Glenn Sanford	\$50,000
		Troy Voelker	\$50,000
		LeeBrian Gaskins	\$50,000
		Strategic Enrollment Management	Ann Theodori
Student Affairs	Tina Powellson	Laquala Dixon	\$150,000
		Andrew Wiemer	\$150,000
University Advancement	Joseph Staley	Elbby Antony	\$300,000
		Daniel Ramirez	\$100,000
Administration & Finance Asssoc. VP Facilities, Management & Construction	Douglas Wells	Robin Shannon	\$100,000

Attached are the updated Delegation of Authority documents as submitted to the UHCL Contracts office.