



University
of Houston
Clear Lake

Institutional
Effectiveness



Calendar

Introducing The IR Newsletter: Issue 1

Institutional Research (IR) is proud to announce the very first edition of our latest creation, the IR Newsletter! We hope you continue to stay tuned to our bi-termly releases where you can learn about the various information updates, resources, and upcoming proceedings regarding our departmental activities.

Something to Ponder.. The University of Houston Clear-Lake can be described as a machine, with each office being a cog that helps to keep everything running smoothly. Many of these offices are overlooked because people are simply unaware of the work they do. Through this departmental newsletter, we hope to enlighten the UHCL community to the role of IR.

10/15/2021

- Assessment Plans AY 2021 and AY 2022 due

10/25-12/1/2021

- Review & Revisions for Assessment Plans AY 2021 and AY 2022

10/25-12/11/2021

- Graduating Student Survey (GSS) Fall 2021

10/15/2021-1/7/2021

- Academic Support Services Assessment (ASSA) Survey Fall 2021

11/01/2021

- End of Term Summer 2021 CBM Reports due
- THECB Affordability Report
- THECB Legislative Budget Board Report due
- UHS and UHCL Progress Card due

11/15/2021

- Beginning of Term Fall 2021 CBM Reports due
- Annual 2021 CBM Reports due

"A phrase that pertains to sailing when the weather is rough: Hold Fast and Stay the Course!"
- Steven Fernandez

1 Information Updates

2 About Our Team

3 Resources



Information Updates

Below are the latest website updates from Institutional Research, Planning and Assessment, and Secure OIE Data Portal.

Institutional Research

<https://www.uhcl.edu/about/administrative-offices/institutional-effectiveness/institutional-research/>

- UHCL Snapshot: Summer 2021, Spring 2021, Fall 2020
- UHCL Facts at a Glance (FaaG), Pearland FaaG, International Students FaaG: Spring 2021, Fall 2020
- Special Reports: First Time in College (FTIC): 2017 FTIC Cohort
- Community College GPA: Spring 2021, Fall 2020
- Enrollment & Semester Credit Hours (SCH) by Rubric: Summer 2021, Spring 2021
- Student Full-Time Equivalency (FTE) Report: Spring 2021, Fall 2020
- Secure Institutional Effectiveness Data Portal (Data updated with Summer 2021): Enrollment Demographics reports, Program Profile, - First Generation Enrollment by College, Pearland Enrollment and SCH, International Program Enrollment by Country, Course SCH by Residency

Planning and Assessment

<https://www.uhcl.edu/about/administrative-offices/institutional-effectiveness/assessment/>

- Assessment Policy and Procedures
- UHCL Assessment Schedule/Cycle, Academic Year 2021-2022
- Assessment Inbox: assessment@uhcl.edu
- Assessment Program/Unit Consent Form
- Assessment Plan Resources: Glossary of Terms, Student Learning Outcomes, Program Outcomes, Assessment Methods, Assessment Results, Assessment Use of Results, Assessment Plan Template (blank form)
- Assessment Training: September 1, 2021-October 15, 2021
- Assessment Results: Academic Assessment Report FY19 and FY20
- UHCL Assessment Committee 2021-2022

Secure OIE Data Portal

- Program Review reports (updated to include Summer 2021 term data and AY 2021 annual data): Enrollment Demographics (incl the Summary Report), Retention and Graduation Rates (incl Doctoral report), Degrees Conferred (incl the Summary report), Program Profile
- Online and Distance Education Reports (updated to include Summer 2021 term data and AY 2021 annual data): Enrollment Demographics, Retention and Graduation Rates, Degrees Conferred
- Additional Reports (updated to include Summer 2021 term data: First Generation, Pearland Enrollment and SCH, International Program Enrollment by Country, Course SCH and Residency



Team Spotlight



Karen Elliott: Assessment Coordinator II

Please join us in recognizing Ms. Elliott for her hard work and dedication to UHCL and OIE. Ms. Elliott has been vital to the various projects the department has recently undertaken and has also assumed responsibilities outside of her job scope due to staffing shortages. These would include but not limited to the UHCL SACSCOC Reaffirmation initiative, QEP, revisions to UHCL's Outcomes Assessment policy, processes and procedures, Core Assessment, and Program Review. See what others have said about Ms. Elliott:

"Karen is the assessment expert at UHCL and has a wealth of knowledge in all areas of assessment, accreditation, and institutional reporting. UHCL is a better university because of leaders like Karen." - Carmen Conley, Institutional Effectiveness

"Karen Elliot has been so very helpful to me during the assessment process. I can see that this new system will eventually be very easy and seamless, but I was struggling to figure it all out. Thankfully Karen was right there and very responsive every time I contacted her. She made me feel comfortable asking questions. Thankfully, I believe that my work on this has been completed for this year, and it is really in large part because of Karen's assistance." "Obviously, you have a very good team!" -Christine Paul, HSH

"Karen has a wealth of knowledge and experience in assessment which she willingly shares with the department in support of the university. She has also assumed institutional research duties as needed and is well versed in both assessment and institutional research. She has proven to be an asset to the department and the university as well as a valued team member." - Miriam Qumsieh, Institutional Effectiveness



Henock Gebrehiwot: Institutional Research Analyst III

Please join us in recognizing Mr. Gebrehiwot for his leadership and dedication to OIE and the impact the department has on UHCL. Mr. Gebrehiwot has been providing leadership to the Institutional Research staff by providing support, training, and quality assurance reviews to most of the published, distributed, and or certified reports to internal and external constituents. His ideas for developing and revising our reports and reporting styles have improved the quality of the resources the department provides our campus community; check out the SnapShot reports on the IR site and the First-Generation report on the OIE Data portal. See what others have to say about Mr. Gebrehiwot:

"Many of the complex data requests OIE receives are completed by Henock. He is incredibly smart, hardworking, and exceptional." -Carmen Conley, Institutional Effectiveness

"Due to staffing shortages, Henock has been assisting the Interim Executive Director with managing the Institutional Research operations such as auditing IR staff's reports, providing approval for publication/distribution, ensuring the UHCL state reports used for formula funding are submitted timely and accurately, and providing training on various projects to our staff and student interns. He is a respected leader, team member, and someone we can rely on day-in and day-out." - Miriam Qumsieh, Institutional Effectiveness

Team Members

Miriam Qumsieh
Interim Executive Director

Karen Elliott
Assessment Coordinator II

Carmen Conley
Assessment Coordinator I

Henock Gebrehiwot
*Institutional Research Analyst
SR*

Mark Stout
*Institutional Research Analyst
SR*

Debra Ross
*Institutional Research Analyst
II*

Steven Fernandez
Client Server DB Analyst I

Lettisha Omo
Intern: Temp Professional

Ivan Silva
Intern: Temp Professional

Evangeline Yuting
Intern: Temp Professional

Alyssa Lobue
*Intern: Writer, Editor, and
Instructional Design Support*



Resources

Below are links to web pages/sites that provide a summary of the services and content that Institutional Effectiveness provides.

Institutional Effectiveness (IE) provides timely collection, analysis, and dissemination of institutional data to both internal and external constituents in support of quality improvement of UHCL programs and services. This includes providing information to support the planning, assessment, and budgeting process. IE services fall into two functional areas:

(1) Institutional Research (2) Planning and Assessment

The Institutional Research website provides a number of institutional reports regarding Student, Course, Faculty, State and Federal and Survey data. In addition, there are a number of resources listed that provide information about the various agencies and associations the university adheres to:

<https://www.uhcl.edu/about/administrative-offices/institutional-effectiveness/institutional-research/>

The Planning and Assessment website provides information and resources related to Outcomes Assessment, General Education Assessment, Program Review, SACSCOC, Student Achievement metrics and Digital Measures Activity Insights used to manage and report the teaching, research and service activities of faculty:

<https://www.uhcl.edu/about/administrative-offices/institutional-effectiveness/assessment/>

The OIE Data Portal is available to faculty and staff and provides a number of program level data as well as other demographic information about our student population. It is available through a button the Institutional Research website or you can access it directly via the following link: Login using your UHCL username and password. <https://apps.uhcl.edu/OIE/DataPortal/>

Need more data? To request additional information, use the OIE Data Request form. It is an easy way to submit a data request to the Office of Institutional Effectiveness:

<https://www.uhcl.edu/about/administrative-offices/institutional-effectiveness/oie-data-request>