



# Training Schedule: Pilot Testing for Digital Measures

## Session 1:

### Introduction to Digital Measures – 90 minutes

*Choose one – all sessions will be the same.*

- Tuesday, March 27, 3-4:30 p.m., B3606
- Thursday, March 29, 9-10:30 a.m., B3606
- Friday, March 30, 10-11:30 a.m., B3606

Open Workshop: Friday, April 6, 9-11 a.m. UCT/HR Training Room, B2132  
Come and go as you wish.

## Session 2:

### Digital Measures Reports and CVs; Importing References – 60 minutes

*Choose one – all sessions will be the same.*

- Thursday, April 12, 9-10 a.m., B3607
- Friday, April 13, 9-10 a.m., B3607
- Monday, April 16, 10-11 a.m., ~~B3607~~Room change to B2132 UCT/HR Training Room

**Please bring your 2017 Faculty Annual Report  
and your most recent CV  
to all training sessions and workshops.**

## To sign in

- Go to the [UHCL Digital Measures](https://www.uhcl.edu/about/administrative-offices/institutional-effectiveness/assessment/digital-measures) homepage (<https://www.uhcl.edu/about/administrative-offices/institutional-effectiveness/assessment/digital-measures>).
- Click on the green Digital Measures Login button.
- On the next screen, click on the green bar “Sign in to Digital Measures.”
- Enter your UHCL username and password.

If you have trouble signing in, please contact UCT.

## Your Training Team

Pat Cuchens, ext. 3065, [cuchens@uhcl.edu](mailto:cuchens@uhcl.edu)

Karen Elliott, ext. 3053, [elliott@uhcl.edu](mailto:elliott@uhcl.edu)

Steven Fernandez, ext. 3047, [Fernandez@uhcl.edu](mailto:Fernandez@uhcl.edu)

Miriam Qumsieh, ext. 3005, [qumsieh@uhcl.edu](mailto:qumsieh@uhcl.edu)