


Assessment Calendar 2020-2021

May 1 - October 31	<p>Programs/Units</p> <ul style="list-style-type: none"> • Gather assessment data on past year’s outcomes for 2019-2020. • Interpret findings, summarize results, and develop action plan. • Enter <i>Results</i> and <i>Action Plan/Use of Results</i> in AMS for 2019-2020. • Use assessment results to improve plan. • Update/modify <i>Outcomes</i> and <i>Methods/Criteria for Success</i> for current academic year - 2020-2021.
September 1-30	<p>Supervisor Review</p> <ul style="list-style-type: none"> • Review assessment plans with programs and units. • Provide feedback. • Approve plans for submission to OIE.
October 31	<p>Programs/Units</p> <ul style="list-style-type: none"> • Submit completed 2019-2020 assessment plan in AMS. <ul style="list-style-type: none"> ○ Submit <i>Results</i>. ○ Submit <i>Action Plan/Use of Results</i>. • Submit 2020-2021 assessment plan for current year. <ul style="list-style-type: none"> ○ Submit <i>Outcomes</i> (only if you have revised or created new outcomes). ○ Submit <i>Methods/Criteria for Success</i>.
November 1-30	<p>Office of Planning and Assessment</p> <ul style="list-style-type: none"> • Review 2019-2020 and 2020-2021 assessment plans using rubrics in AMS system. • Work with plan owners to improve plans as needed to meet best practices and UHCL assessment standards. <p>Programs/Units</p> <ul style="list-style-type: none"> • After review by the Office of Planning and Assessment, revise 2019-2020 and 2020-2021 assessment plans as needed.
January 15	<p>Office of Planning and Assessment</p> <ul style="list-style-type: none"> • Provides Assessment Plan Review Reports to Deans/AVPs/Provost, Division Chairs and appropriate administrators, indicating overall status and evaluation of completed 2019-2020 assessment plans and 2020-2021 Current plans.

Assessment and AMS resources, tutorials, and web link: <https://www.uhcl.edu/about/administrative-offices/institutional-effectiveness/assessment/taskstream/>

Click  to access assessment plan(s).

On the next screen, enter your UHCL Username and Password.

Assessment Training/Workshop Calendar 2020

One-on-One Training

90-120 minute one-on-one training for faculty and staff (academic, co-curricular, and administrative plans) will be available May 1– October 30. Instructions on assessment, creating, and completing an assessment plan will be provided. Training will be held in faculty and staff offices. **Contact your Assessment Coordinator to schedule an appointment.** Assessment Coordinator information is below.

October 31, 2020 – Deadline to submit all Assessment Plans.

Assessment Coordinators

Karen Elliott, elliott@uhcl.edu, ext. 3053 (academic plans)

Carmen Conley, conley@uhcl.edu, ext. 3007 (co-curricular and administrative plans)

Executive Director of Planning and Assessment

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