

Scheduled Financial Closing Dates for All Campuses FY2022

Accounting Period	Final Date for HR Journals Sent to the General Ledger*	Scheduled Closing Start Date	Scheduled Closing End Date
1 (September**)	10/5/2021	10/6/2021	10/11/2021
2 (October)	11/2/2021	11/3/2021	11/8/2021
3 (November)	12/1/2021	12/2/2021	12/7/2021
4 (December)	1/3/2022	1/4/2022	1/7/2022
5 (January)	2/1/2022	2/2/2022	2/7/2022
6 (February)	3/1/2022	3/2/2022	3/7/2022
7 (March**)	4/5/2022	4/6/2022	4/11/2022
8 (April)	5/3/2022	5/4/2022	5/9/2022
9 (May)	6/1/2022	6/2/2022	6/7/2022
10 (June)	7/1/2022	7/5/2022	7/8/2022
11 (July)	8/1/2022	8/2/2022	8/5/2022
12 (August)	TBD	TBD	TBD

* Scheduled Closing Start Dates are determined by the final delivery date of HR journals and the subsequent posting of all HR journals for the month.

** The Scheduled Closing Start Dates and Scheduled Closing End Dates are later than the normal due to the last on-cycle for the month being processed later.

The payroll calendars for FY22 are found at the Payroll Services website:

<http://www.uh.edu/human-resources/payroll/>