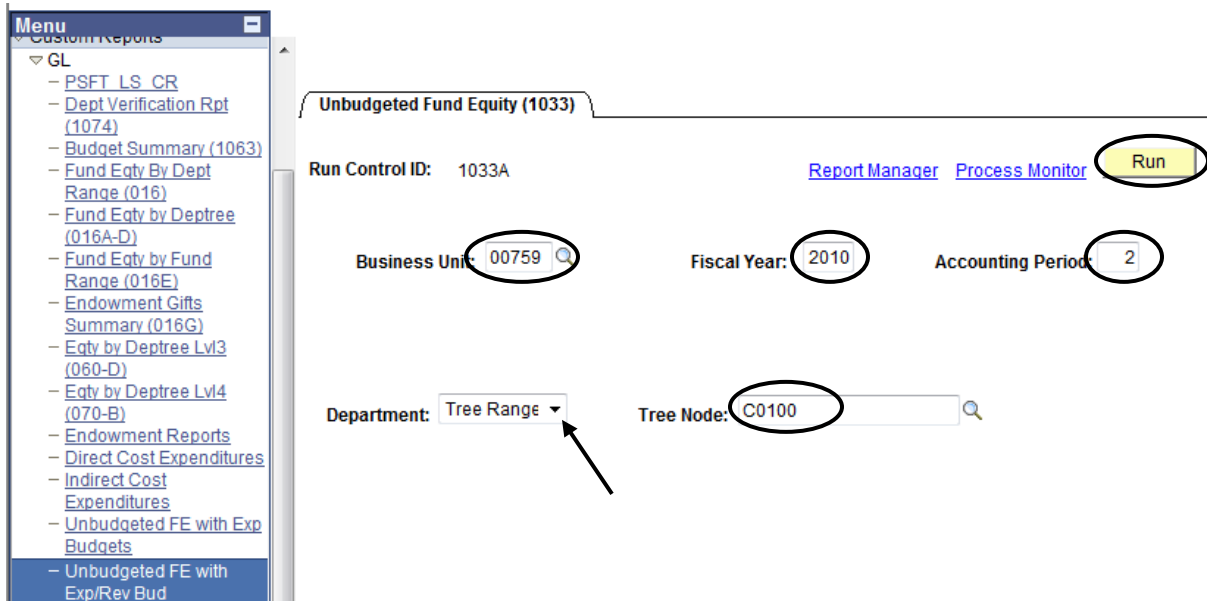


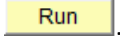


The Unbudgeted Fund Equity with Revenue/Expense Report (UGLC033A) Report provides the amount of Fund Equity net of all commitments (open and soft), current budget reference expenditure BBA, and unrealized income. An assumption is made that the income budgeted for the year will be received allowing a greater amount of Fund Equity available for budgeting. This amount is sometimes referred to as “Unbudgeted Reserve”.

NAVIGATION: CUSTOM REPORTS – GL – UNBUDGETED FE WITH REV/EXP BUD



1. Enter “00759” for the Business Unit.
2. Enter the Fiscal Year and Accounting Period the report is to be run for. The Accounting Period reflects data through that period. If the report is to be run for the whole year, the Period should be “998”.
3. Enter the Department Type from the drop down box. The values are:
 - All - Run the report for all Clear Lake departments
 - Some - Run the report for one department or a range of departments
 - Tree Range - Run the report for the departments that rollup to the summary tree node entered.

Based on the type chosen, enter the Department ID value the report is to be run for.
4. Click .



The Process Scheduler Request page is displayed:

Process Scheduler Request

User ID: 0077875 Run Control ID: 1033A

Server Name: Run Date: 10/20/2009

Recurrence: Run Time: 9:12:45AM

Time Zone:

Process List

Select	Description	Process Name	Process Type	*Type	*Format	Distribution
<input checked="" type="checkbox"/>	Unbudgeted FE With Exp/Rev Bud	UGLS033A	SQR Report	Web	PDF	Distribution

5. Check the Select box for the Unbudgeted FE with Exp/Rev Bud.
6. Click which will return the criteria page.
7. Click the [Process Monitor](#) hyperlink to drill down to the report.

The Process List page is displayed:

Process List [Server List](#)

View Process Request For

User ID: 0077875 Type: Last: 1 Days

Server: Name: Instance: to

Run Status: Distribution Status: Save On Refresh

Process List [Customize](#) | [Find](#) | [View All](#) | [First](#) | 1-8 of 8 | [Last](#)

Select	Instance	Seq.	Process Type	Process Name	User	Run Date/Time	Run Status	Distribution Status	Details
<input type="checkbox"/>	4654243		SQR Report	UGLS033A	0077875	10/20/2009 8:46:14AM CDT	Success	Posted	Details

8. Click the [Details](#) hyperlink to drill down to the Process Detail page.

Date/Time	Actions
Request Created On: 10/20/2009 8:46:19AM CDT	Parameters Transfer
Run Anytime After: 10/20/2009 8:46:14AM CDT	Message Log
Began Process At: 10/20/2009 8:46:42AM CDT	Batch Timings
Ended Process At: 10/20/2009 9:00:16AM CDT	View Log/Trace

9. Click the [View Log/Trace](#) hyperlink to bring up the View Log/Trace page:



File List		
Name	File Size (bytes)	Datetime Created
Message Log	1,498	10/20/2009 9:00:16.000000AM CDT
ugls033a_4654243.PDF ←	25,824	10/20/2009 9:00:16.000000AM CDT
Trace File	731	10/20/2009 9:00:16.000000AM CDT

10. Click the .pdf link to bring up the formatted report in a new internet window:

Report ID : UGLC033A
 Business Unit: 00709
 Department : C0023 ICE CREAM'S OFFICE
 Responsible : PRAMES, SUDHA
 Acct Period : 3
 Fiscal Year : 2010

Cost Center	Program Description	Fund Equity Less All Commitments	Current FY/ Bud Ref BSA	Unbudgeted Fund Equity	Unrealized Revenue	Difference
1008 C0023 D0882 NA	ICE/UT COMPUTING UPGRADE	-36,490.16	36,490.16	0.00	0.00	0.00
	Sub Total.	-36,490.16	36,490.16	0.00	0.00	0.00
1051 C0023 A0241 NA	ICE ADMIN/STAFF SALARIES	895,150.80	-3,224.09	897,926.71	0.00	897,926.71
1051 C0023 A0245 NA	FACULTY SALARIES - ICE	7,942,816.05	319,689.20	8,261,496.25	0.00	8,261,496.25
1051 C0023 A0247 NA	ADMINISTRATIVE - ICE	770,278.17	69,233.74	839,511.91	0.00	839,511.91
1051 C0023 A0410 NA	SUMMER INSTRUCTION - ICE	638,153.35	426,277.00	1,014,430.35	0.00	1,014,430.35
1051 C0023 D0287 NA	ICE ADMIN SALARIES	493,946.41	-61,130.45	415,915.96	0.00	415,915.96
1051 C0023 D0288 NA	ICE INSTRUCTION	383,218.75	4,655.86	385,774.61	0.00	385,774.61
	Sub Total.	11,073,663.53	723,392.26	11,796,055.79	0.00	11,796,055.79
1099 C0023 B0470 NA	PREP 11 ICE PRAMES	3,720.00	0.00	3,720.00	0.00	3,720.00



HOW TO READ THE REPORT

Fund Equity Less All Commitments

This is the amount of total funds available since the inception of the cost center adjusted for remaining Open and Soft Commitments. If this number is a positive number (debit balance) the cost center is in a deficit position. If this number is a negative number (credit balance), the cost center has available funds.

Current FY/Bud Ref BBA

This is the current Budget Reference Expenditure BBA. This is the same number as the Total Expense for the current budget reference under the Budget Available column of the UGLS1074.1 report.

Unbudgeted Fund Equity

This is the sum of the first 2 columns and represents the amount of fund equity remaining that hasn't been budgeted already.

Unrealized Revenue

This is the current budget reference revenue BBA. This is the same number as the Total Revenue for the current budget reference under the Budget Available column of the UGLS1074.1 report. A positive number indicates additional revenue has been received and needs to be budgeted. A negative number indicates the amount of revenue still to be collected based on the amount of the revenue budget.

Difference

This is the sum of the Unbudgeted Fund Equity and the Unrealized Revenue. This fund equity can be budgeted assuming all the revenue that was budgeted will be collected. This is also called "Unbudgeted Reserve".