

University of Houston Clear Lake

University of Houston-Clear Lake
Department of Environmental Health and Safety
2700 Bay Area Boulevard, Box 362 – North Annex Office 103
Houston, Texas 77058-1002
Phone: 281-283-2106

OPEN FLAME PERMIT

PERMIT MUST BE OBTAINED FOR THE USE OF ANY DEVICE REQUIRING AN OPEN FLAME

Responsible Person:			
Your Phone:			
Organization Name:			
Event Name:			
Event Date:		Start/End Time (4Hr Max for Food):	
Campus Location of Event:			
Open Flame Equipment:			

PERMIT MUST BE POSTED ON-SITE OR REMAIN AT THE LOCATION WITH A RESPONSIBLE PARTY DURING THE TIME OF THE EVENT.

IF PERMIT INVOLVES COOKING, ALL ADJACENT AREAS TO WHICH SPARKS OR HEAT MIGHT SPREAD MUST BE INSPECTED AT LEAST 30 MINUTES AFTER THE EVENT IS OVER.

FIRE MARSHAL OFFICE FIRE EXTINGUISHERS MUST BE RETURNED AFTER THE EVENT IS OVER OR THE FOLLOWING BUSINESS DAY.

IN THE EVENT OF A FIRE OR OTHER EMERGENCY, DIAL 911 OR CONTACT UHCL PD DISPATCH AT 281-283-2222.

NOTE: FIRE ALARM PULL BOXES ARE LOCATED AT VARIOUS LOCATIONS THROUGHOUT CAMPUS.

ALL OPERATIONS ARE SUBJECT TO INSPECTION AND POSSIBLE CORRECTIVE ACTION.

I UNDERSTAND AND AGREE TO ABIDE BY THE PROCEDURE AND GUIDELINES WHICH ADDRESS THE USAGE OF THE OPEN FLAME PERMIT.

Responsible Party Signature: _____ Date: _____

Issued by Department of Environmental Health and Safety

FMO Fire Extinguisher S/N: _____

Approval Signature: _____ Date: _____

PERMIT EXPIRES: Date: _____ Time: _____