

# FACT SHEET

## HCB 005

### The Workplace Chemical List As Required by the Texas Hazard Communication Act

#### Texas Hazard Communication Act (THCA) Rules Revisions:

The THCA's administrative rules, codified as Title 25 of the Texas Administrative Code (TAC), Sections 295.1 – 295.12, were revised effective September 1, 1999, to ensure consistency between the rules and the THCA (Chapter 502 of the Health and Safety Code). These revisions require the Texas Department of State Health Services, Division for Regulatory Services, Enforcement Unit, to make available a model Workplace Chemical List form to assist public employers in complying with 25 TAC, §295.4.

#### Standards for the Workplace Chemical List:

§502.005 of the THCA requires public employers to compile and maintain a workplace chemical list (WCL) of each hazardous chemical normally present in the workplace in excess of 55 gallons or 500 pounds. The WCL may be prepared for the workplace as a whole or for each work area within a specified workplace. However, if the WCL is prepared by work area and the total combined amount of a hazardous chemical exceeds 55 gallons or 500 pounds for the workplace as a whole, that chemical will need to be listed on the WCL for each work area in which it is used or stored. In addition, employers must make the WCL readily available to employees and their representatives, update the WCL annually, and maintain the WCL in the workplace for 30 years.

#### Preparing the Workplace Chemical List:

The WCL should include the following information for each hazardous chemical listed and for each workplace or work area for which it is prepared:

- The identity of the hazardous chemical as it appears on the Material Safety Data Sheet (MSDS) and the container label.
- The work area in which the chemical is normally present.
- The total quantity of the hazardous chemical being used and/or stored in the workplace.
- The size and type of container (e.g., 5-gallon buckets, 55-gallon drums, 100-pound bags, B cylinders, etc.).
- The name and signature of the person who prepared the WCL.

#### Questions About the Workplace Chemical List?

If you have questions about the workplace chemical list or other requirements of the Texas Hazard Communication Act, please contact the Division for Regulatory Services, Enforcement Unit, at (512) 834-6665, or [www.dshs.state.tx.us/tiertwo](http://www.dshs.state.tx.us/tiertwo).

**Additional THCA Fact Sheets available from the Enforcement Unit:**

FACT SHEET: HCB 002 Revisions to the Administrative Rules of the Texas Hazard Communication Act. Effective September 1, 1999

FACT SHEET: HCB 003 Model Written Hazard Communication Program for Public Employers in Texas

FACT SHEET: HCB 006 Standards for Current and Substitute Material Safety Data Sheets (MSDSs)

FACT SHEET: HCB 007 Standards for Chemical Container Labeling

FACT SHEET: HCB 009 Model Employee Training Roster

FACT SHEET: HCB 017 Standards for Personal Protective Equipment (PPE)

**Prepared by the Texas Department of State Health Services  
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