



1. **Navigate: Custom Reports – Delete Run Control ID**
2. If necessary, click the **View All** link to make all run controls visible.
3. **Select** run control to be deleted.

**Delete Run Control**

Select the Run Control IDs to delete and click "Save".

Run Control ID
<input type="checkbox"/> 001Benefits
<input type="checkbox"/> 1063Report
<input type="checkbox"/> 229Benefits
<input type="checkbox"/> ADKINSMD
<input type="checkbox"/> BOB_RECON
<input type="checkbox"/> FUND_BALANCE
<input checked="" type="checkbox"/> HEAF
<input type="checkbox"/> Longevity_state
<input type="checkbox"/> TRS_Change
<input type="checkbox"/> Verification

Buttons: Save, Notify, Add, Update/Dis

4. **Click Save.**

*Note: If you add a new run control with the same name as a deleted run control, the new run control initially will have the same parameters as the deleted run control. Simply change the parameters on the new run control.*