

January 13, 2026

FY2027 Budget Information

Due to our accelerated timeline, the Planning & Budget Office will be entering all budgets for 1051, 1052, 2063 & 2064 along with all institutional cost centers. Beginning 02/01/26, PBO will begin distributing checklists with allocation amounts per unit as well as forecasting data. Please direct your questions to budgetoffice@uhcl.edu.

FY2027 Budget Schedule

Task	Date	Responsible Party
Budget Load to Hyperion	02/01/26	PBO/System
Positions Verified/Vacant Positions list to PBO	02/01/26	Coll/Div Admins
Verify Load to Hyperion - TARGET COMPLETION	02/05/26	PBO
Hyperion open to Business Administrators (view only) Run BASE reports listed on Checklist.	02/09/26	Coll/Div Administrators
Data Entry opens for PBO to enter Fund group 1 and 2063 & 2064.	02/13/26	PBO
Data Entry opens for Divisions and Colleges for other all funds except 1051,1052,2063, & 2064.	02/13/26	Coll/Div Administrators
Enter Endowment, IDC and Debt Service	As received	Coll/Div Admins
Data Entry by Departments ENDS	02/27/26	Coll/Div Admins
Verify & balance budget	Begins Feb Week 3	PBO
Hyperion entry access closes	03/12/26	PBO
BOR Table 4a for Student Service Fees - Due to Budget Office	03/02/26	SA & PBO
BOR Table 4b for Student Center Mandatory Fees - Due to Budget Office	03/02/26	SA & PBO
BOR Table 4c for Recreation Mandatory Fees - Due to Budget Office	03/02/26	SA & PBO
Executive Summary preparation (Draft due 03/16)	03/13-31/26	PBO
Budget Hearing with Chancellor	Week of 04/13/26	Pres/VPAF/PBO
BOR Meeting for F27 Budget Approval	05/21/26	
Budget Books to VP's, Deans, AVP's & Directors	06/01/26	PBO
All work papers and signed documents scanned to Budget Development Folders	06/01/26	PBO