

## **FY27 Budget Updates - 2/5/26**

Follow-up tasks:

### ***On-going***

- **Budget Position Updates:** Currently under review by PBO. Administrators may be sent follow-up questions.

### ***Due 02/6/26 complete***

- **Course Fee Revenue Projections (Fund 2063):** Review the course fee projections provided by the Budget Office, consider strategic adjustments based on enrollment trends, and book corresponding revenue and expense entries as needed. (College/Division administrators)
- **E&G Sales & Services Revenue Projections (Fund 2078):** Review the E&G sales and service revenue projections provided by the Budget Office, consider strategic adjustments based on enrollment trends, and book corresponding revenue and expense entries as needed. (College/Division administrators)

### ***Due 02/10/26***

- **Non-Endowment Gift Cost Center Forecasts:** Review and enter historical forecasts for non-endowment gift cost centers (primarily 4041) once they are uploaded to folders. (All college and division administrators)

### ***Due 02/12/26 – Run Baseline reports***

Run the following reports before making any budget adjustments in Hyperion:

- **COOGPLAN Budget Pivot Report (COOGPLAN/COOGPLAN Tableau Reports)**
- **Budget Summary Report by Cost Center Pivot Report (Explore/BudRpt/Budget Summary by Ledger Series)**
- **Position Funding Pivot Report (Explore/Coogplan/Position Budget Report)**
- **Position Budget Report (Explore/Coogplan/Position Budget Report)**
- **Budget Report by Employee (Explore/Coogplan/Budget Report by Employee)**
- **Job vs Pool Report - All Budget Nodes (Explore/BudRpt/ Pool vs Job)**
- **Megabud Uncomp Multi CC (Explore/BudRpt/Megabud Series/Megabud Uncomp Multi CC)**

***Upcoming***

- **IDC, Debt Service Endowment Information Update:** Enter IDC, Debt Service and endowment revenue and cost center information into Hyperion once provided by the Systems Budget Office. (All college and division administrators)
- **Grant Estimate Coordination:** Coordinate with Dr. Reichert & ORSP
- **Fund 7 Estimate Coordination:** Coordinate with Mitch, Doug & Robin