Central Business Operations Council (CBOC) Meeting Agenda
Friday, February 16, 2024 at 9:30 am
Bayou Building, Room 2311

1. Introduction

2. Agenda Items:
   
a) Hiring Process Updates (submitted by Mark Denney; presented by Abby Varela (HR))
   
   • Be clear: before sending the email to Compensation@uhcl.edu, Presidential approval is needed for all hires.
   
   • To get presidential approval – they first need to get the following:
     
     • Their VP’s approval
     
     • Budget Approval
       (demonstrate there is funding, and if those funds were planned for other use, to identify that to the President)
     
     • Then Presidential approval
     
     • That is the email thread they are to attach to the ePAR.
     
     • For vacant positions with no change – if no ePAR is required, how can they submit the exception to the hiring freeze email?
       
       • Just be clear.
       
       • Preferably, a handout for this, that can then be posted to the HR web page under the heading “Current Hiring Freeze Exceptions”

   b) Hyperion Training (submitted & presented by Krista Buckminster)

   c) Budget Office Updates (submitted and presented by Deja Sero)
     
     • Tuition & Fees
     
     • FY25 Budget Planning & Development Meetings
     
     • FY25 Planning & Budgeting Guidelines

3. Conclusion

   a) Central Business Operations website update (previously named Central Business Office)

   (1) After all CBOC Meetings, all of the meeting material will be uploaded on this site and the Resources and Forms page on the Planning and Budget Office website.