

Central Business Operations Council (CBOC) Meeting Agenda
Friday, December 15 at 9:30 am
Bayou Building, Room 2311

1. Introduction

2. Agenda Items:

- a. **Mark Denney:** Cost Reduction Goals for FY25
- b. **DeAngel Bonilla:** Concur expense reports approval process for C/DBAs
- c. **Greg Haines (on behalf of Miriam Rouziek):**
Ongoing issues with travel on state grants using Concur
- d. **Michelina Johnson:** Late fees/interest on state accounts when invoices or requests for receivers are given to the departments late
- e. **Erika De Leon:** Method of payment for travel reimbursements

3. Conclusion

- a. Happy Holidays! See you all in 2024.

4. 2023-2024 CBOC Meeting Dates:

(All are scheduled at 9:30 a.m.)

- **Friday, January 19th, 2024**
- **Friday, February 16th, 2024**
- **Friday, March 22nd, 2024**
- **Friday, April 19th, 2024**
- **Friday, May 17th, 2024**