University of Houston-Clear Lake

Office of Institutional Effectiveness

Submitting Assessment Plans for Review

- 1. Once you are in Taskstream, go into your assessment plan.
- 2. Click on tab Submission & Read Reviews



- 3. Click **Submit Work** buttons on the following items ONLY:
 - Standing Requirements
 - Click Submit Work on Student Learning Outcomes and/or Program Outcomes. **Note you will not have to submit work if you did not make changes.
 - 2019-2020 Assessment Cycle
 - Click Submit Work on Methods.
 - 2018-2019 Assessment Cycle
 - Click Submit Work on Results and Use of Results.

