University of Houston Clear Lake
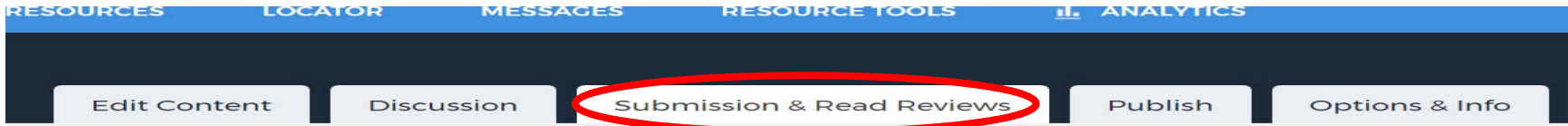## Office of Institutional Effectiveness

Submitting Assessment Plans for Review

1. Once you are in AMS (Taskstream), go into your assessment plan.
2. Click on tab **Submission & Read Reviews**

3. Click **Submit Work** buttons on the following items ONLY:
   - Standing Requirements
     - Click Submit Work on **Student Learning Outcomes** and/or **Program Outcomes.** **Note you will not have to submit work if you did not make changes.
   - 2020-2021 Assessment Cycle
     - Click Submit Work on **Methods**.
   - 2019-2020 Assessment Cycle
     - Click Submit Work on **Results** and **Use of Results.**