

Core Curriculum Assessment Plan Step 1. Develop the Assessment Plan

Please submit this plan and to the Office of Institutional Effectiveness no later than April 1 prior to the fall implementation.

Section 1: General Information

1. Foundational Component Area:
2. Faculty Contact(s):
3. Core Objectives to Be Assessed:
 - a.
 - b.
 - c.
 - d.
4. Courses to Be Assessed:

Assessment Cycle (Semester and Year):

Courses to Be Assessed	Sp 19	Fa 19	Sp 20	Fa 20
	Develop Plan for FY19-20	Implement	Implement	Assess; Analyze Results; Develop Use of Results; Submit Assessment Report
	Sp 21	Fa 21	Sp 22	Fa 22
	Revise Plan for FY21-22	Implement	Implement	Assess; Analyze Results; Develop Use of Results; Submit Assessment Report
	Sp 23	Fa 23	Sp 24	Fa 24
	Revise Plan for FY23-24	Implement	Implement	Assess; Analyze Results; Develop Use of Results; Submit Assessment Report

Section 2: Narrative of Plan

For each of the following items, please write a 250-350 word explanation. This narrative should be concise and provide the Core Curriculum Committee with a clear understanding of your plan.

PROCESS

Identify the appropriate resources, procedures, and staff to measure all core objectives.

METHOD

Explain the measures, methodology, frequency, and timeline of assessment activities. Incorporate appropriate methods of data collection and analysis for each core objective. Provide at least one direct measure for each core objective. Multiple methods are recommended. (See [Choose a Method to Collect Data/Evidence](#).)

CRITERIA AND TARGETS

Identify criteria and targets for each core objective that are reasonable. Align methods of measurement with targets. Sampling of student work is acceptable.

- How many targets are being measured?
- What is being measured?
- What measurement tool is being used (i.e., rubric)?
- What level or score is considered “attainment”?

RESULTS AND ANALYSIS

Describe the results that are expected and plans for conducting analysis, and explain why the planned analysis process is appropriate for data collection methods and targets. How will the rubrics be used?

ACTIONS AND FOLLOW-UP:

Outline the process for developing use of results and follow-up plans. How will the assessment report be written?

Section 3: Core Objective Templates

On the Excel spreadsheets, complete the following each of the 3 or 4 core objectives to be assessed: FCA Course(s), Assignment/Artifact, Assessment Method(s), Criteria for Success.