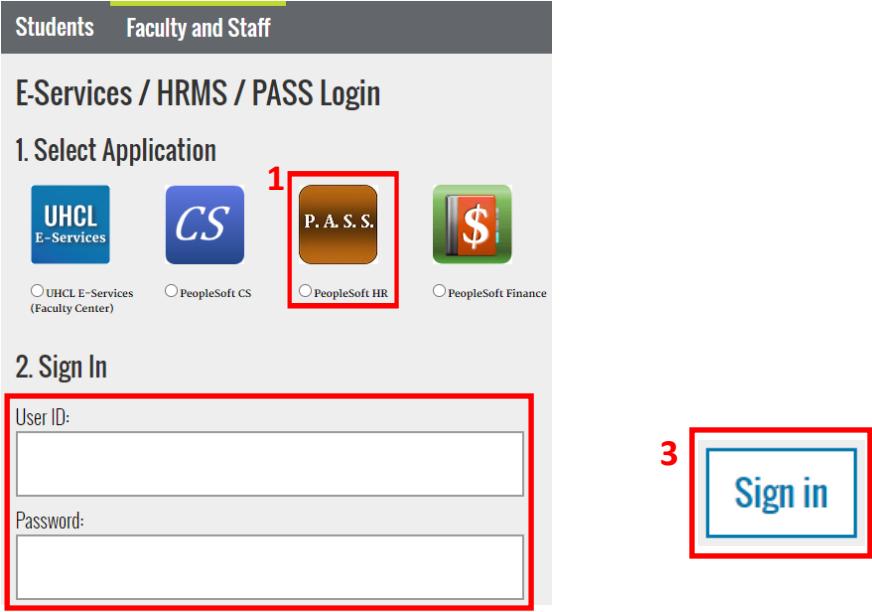

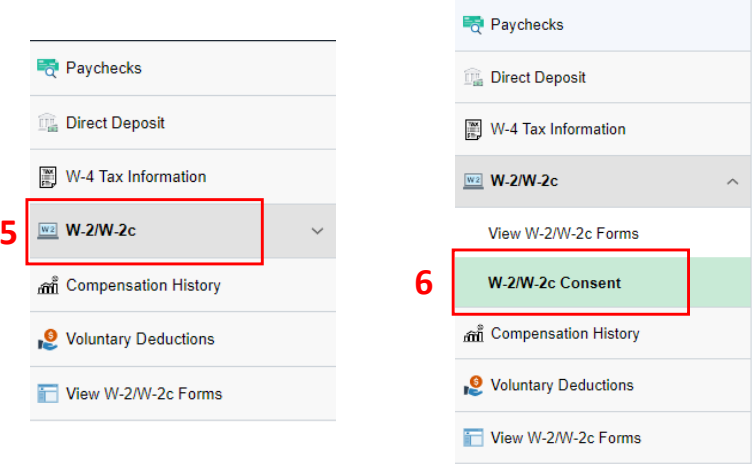



<p>Go to the E-Services page.</p> <ol style="list-style-type: none"> 1. Select P.A.S.S. or PeopleSoftHR. 2. Login with your User ID and Password 3. Click Sign In. 	
<ol style="list-style-type: none"> 4. Click the Payroll & Compensation tile. 	
<ol style="list-style-type: none"> 5. Click on W-2/W-2c. 6. Click W-2/W-2c Consent 	

7. Check the 'I withdraw my consent to receive W-2 or W-2c forms electronically' box.

8. Click Submit.

W-2/W-2c Consent

 You currently receive W-2 or W-2c forms electronically

Select the checkbox below to withdraw your consent to receive an electronic W-2. You must withdraw your consent before Payroll has generated the current year W-2's in order to receive a paper W-2 in the mail.

At any time you may consent for mailed W-2 delivery. Electronic W-2's can be printed (and reprinted) by employees through Self Service.

Please contact the Payroll department with any W-2 questions.

I withdraw my consent to receive W-2 or W-2c forms electronically

7

Submit

8