

Faculty Senate

Meeting Minutes

September 7, 2022 / STEM 2101 & Zoom / 1:00-3:00 p.m.

Senators

Present: Anne Anders, Sheila Baker, Yvette Bendeck, Amber Brown, Christina Cedillo, Stephen Cotten, Soma Datta, Kimberly Dodson, Anton Dubrovskiy Neal Dugre, Leticia French, Shanna Graves, Vicky Gu, Youssef Hamidi, Rebecca Huss-Keeler, Daniel Imrecke, Preeti Jain, Lorie Jacobs, Angela Kelling, Dorothy Kirkman, Isabelle Kusters, Renée Lastrapes, Timothy Michael, Jeff Mountain, Janice Newsum, Larry Rohde, Nicholas Shaman, Gene Shan, Ishaq Unwala, Christine Walther, Omah Williams-Duncan, Paul Withey

Absent: 3

Administrative Guests: Robert Bartsch, David Brittain, Mark Denney, David Garrison, LeeBrian Gaskins, Kara Hadley-Shakya, Beth Lewis, Kathryn Matthew, Christopher Maynard, Vivienne McClendon, Veronica Ortiz, Joan Pedro, Tim Richardson, Glenn Sanford, Terry Sheppard, Richard Walker, Brice Yates

Next meeting: October 5, 2022 / Zoom or STEM 2101

Call to Order – Dr. Walther

Meeting was called to order 1:01

Opening Remarks – Dr. Walker

Dr. Walker welcomed everyone to the new academic year. He was excited to see all the activity and energy on campus.

A couple of updates were provided on the enrollment goals and future plans, and the naming of Interim VP of Student Affairs was announced. A national search will occur.

Approval of Faculty Senate minutes – Dr. Walther

Minutes were approved as written.

Provost's Office Report – Dr. Maynard

Dr. Maynard began by echoing Dr. Walker's remarks. He is excited to see all of the activity on campus.

Merit letters were sent and personalized. The goal is to continue to improve the system and process.

Summer team spent the summer working on Admission policies.

Summer workload policy is a goal for this year.

Board of Regents has requested that the Post-Tenure Review Policy be reviewed and updated.

Canvas is being considered as a possible new LMS on campus. A faculty advisory workgroup is working with OIT about the possible change. More information will be provided at the October meeting. Questions were asked about the change.

Ombuds person will be soft funded through the Provost Office this year. A call will be sent through the Provost Office requesting applications. The goal is to have the person start in January.

To ensure plenty of interaction between faculty and the Provost office there will be dedicated time for faculty/provost interactions. The first Coffee with the Provost will be September 27th.

Faculty Senate Committee Structure – Dr. Walther

Changes to the committees were provided. Senators voted on the new committee structure.

Vote: 28 Yea; 0 Nay; 0 Abstain

Faculty Senate Parliamentarian – Dr. Walther

The floor was opened for nominations for Parliamentarian. Dr. Garland self-nominated and was the only nominee.

Vote: 30 Yea; 0 Nay; 0 Abstain

[Committee Reports are attached. There was discussion about the committee reports as follows:](#)

Senate Committee Report – Teaching & Research – Dr. Dubrovskiy

A review of the report was provided. No questions were asked.

Senate Committee Report – Budget & Facilities – Dr. Brown

A review of the report was provided. No questions were asked.

Senate Committee Report – Curriculum – Dr. Lastrapes

A review of the report was provided. Questions about a certificate list, posting and auditing occurred.

Senate Committee Report – Faculty Life – Dr. Dugre

Nothing to add to the report. No questions were asked.

Senate Committee Report – Governance – Dr. Withey

A review of the report was provided. Questions on work that has been previously completed occurred.

Energy Savings Performance Contract Updates – Mr. Denney

Mr. Denney provided information and timelines on the Energy Saving Performance Contracts that includes four elements (lighting upgrade, improve building control, building envelope improvement, water conservation) that will save UHCL money. Questions about loss of power and if it included faculty and staff offices occurred.

Campus Construction Assistance Program (CCAP) – The campus received 45 million from the legislature for CCAP. Office spaces will be identified that need updates. Questions and discussion about the buildings being updated occurred. Additional issues were provided by senators.

Shared Governance Reports – Dr. Walther

Shared Governance Kickoff September 8th – 2:00-3:30 a virtual option will also be available. Timeline and expectations for the kickoff were provided.

Center for Faculty Development – Robert Bartsch

5 announcements

- 1) An agreement has been made for him to stay as the director for one more year to allow time a national search. The goal is to announce a new director at the end of the semester
- 2) Changes to 1604 suite have occurred. CFD and Faculty Senate are still located in the suite. Instructional Designers have moved to the third floor. A place in the suite has been requested for the new Ombudsperson and Faculty Advisor for the Student Research Conference.
- 3) A one-year National Center for Faculty Development and Diversity (NCFDD) Institutional Membership has been purchased. The benefits for faculty and doctoral students were provided.
- 4) Communities of Practice for the new year will be announced in the next CFD announcements
- 5) Future CFD programs were announced.

Announcements – Dr. Walther

Swag bags were provided to senators.

Call for Adjournment – Dr. Walther

2:12

UHCL Faculty Senate
Committee Reports- September 2022

<i>Faculty Senate Committees</i>
Teaching & Research Committee- Anton Dubrovskiy, Chair
<ul style="list-style-type: none"> ▪ Meeting on the first Friday of every month, 11:30am-1:30pm, through Zoom <ul style="list-style-type: none"> • Forming plan of action on what to do regarding the proposed new evaluation questions <ul style="list-style-type: none"> ○ Incorporating feedback received from faculty senators who disagreed with the evaluation process changes • Reviewing the data of how many students participated in course evaluations in Spring 2022 semester
Budget & Facilities Committee- Amber Brown, Chair
<ul style="list-style-type: none"> ▪ Met August 26th and reviewed the draft of the Faculty Pay Plan from April 2022 <ul style="list-style-type: none"> • Cannot determine the percentage of money to allocate to merit versus equity from the available pool each year without knowing how our salaries compare to CUPA • Need to review feedback from the May Faculty Senate meeting to finalize the percentages for promotion raises • Will meet September 30th and finalize the draft <ul style="list-style-type: none"> ○ Will send draft to Mark Denney and ask him to do an impact study to share at the October 28th meeting
Curriculum Committee- Renee Lastrapes, Chair
<ul style="list-style-type: none"> ▪ Meeting the third Monday of the month from 1pm-2:30pm <ul style="list-style-type: none"> • Starting with discussing where certificates will be housed on the website and Accounting Minor • Will also discuss using GPA from degree conferring institution for graduate admissions instead of last 60 hours
Faculty Life Committee- Neil Dugre, Chair
<ul style="list-style-type: none"> ▪ Meetings scheduled for 1pm-2pm on the second Tuesday of each month <ul style="list-style-type: none"> • Non-Tenure Track policy will be prioritized while timelines for P&T revisions and Post-Tenure Review are clarified
Governance Committee- Paul Withey, Chair
<ul style="list-style-type: none"> ▪ In the process of scheduling meetings <ul style="list-style-type: none"> • Elizabeth Beavers will be invited to the first meeting to discuss the continuing revisions to the Faculty Handbook
<i>Shared Governance Committees</i>
University Life Committee, Facilities & Support Services Committee, and Planning & Budget Committee
<ul style="list-style-type: none"> ▪ Shared Governance Kickoff on September 8th (2pm-3:30pm) <ul style="list-style-type: none"> • Start in Forest Room, then meet to elect chairs (virtual option will be provided) <ul style="list-style-type: none"> ○ University Life Committee- Bayou 2318 ○ Facilities & Support Services Committee- Bayou 1133 ○ Planning & Budget Committee- Bayou 1135

