E-Services



UHCL

Viewing To Do Items

Steps	Descriptions					
1.	Access the UHCL E-Services page at <u>www.uhcl.edu/eservices</u> .					
	Enter your UHCL network ID and password or your 7 digit ID and password.					
2.	Click on the Student Center tile Student Center					
3.	Under the To Do List section, click on Details/Upload Documentation link to view information. Student Center					
	Academics Search Plan Enroll My Academics	(Î) You are not er	nrolled in classes.	Search f	or Classes	
	enrollment shopping cart ▶			Meningitis Vaccine Documents Details		
	-▼ Finances			▼ To Do List		
	Student Financials Account Balance Account Summary	(i) Account Balance		CA-Application Fee	CA-Application Fee Details/Upload Documentation	
	Charges Due Pending Financial Aid Payment Plans			Details/Upload Doc		
	Financial Aid <u>View Financial Aid</u> Accept/Decline Awards	Spring 2017 Term Balance Pending Aid Term Total	\$0.00 \$0.00 \$0.00	Open Enrollment	Open Enrollment Dates	
		Prior Balance \$0.00 Total Amount Due \$0.00		 Advisor Program Advisor 	Advisor Program Advisor	
4. The system will give you a listing of your items. You can click on the To Do Item to view additional deta To Do List						details. —
	To Do Item Due	Date Status	Institution	Administrative Function	Details/Upload Document	
	CA-Application Fee 10/0	08/2016 Initiated	UH-Clear Lake	Admissions Program	Not uploadable-Review Item Description	
5.	Click on to go back to the main Student Center page.					