E-Services



UHCL

The choice is clear.

| Steps | Descriptions |
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| 1. | Access the UHCL E-Services page at <u>www.uhcl.edu/eservices</u> . |
| | Enter your UHCL network ID and password or your 7 digit ID and password. |
| 2. | Click on the Academic Records tile |
| | Academic Records |
| 3. | On the left side menu bar, select View Unofficial Transcript |
| | View Unofficial Transcript |
| 4. | Click on Submit . * Please make sure pop-up blockers are turned off before viewing report. |
| | View Unofficial Transcript Submit Report Type Student Unofficial Transcript • Information For Students Please make sure your pop-up blockers have been turned off before viewing report. |
| 5. | The system will display the unofficial transcript in a different tab. Close the window to return to View Unofficial |
| | Transcript page. |
| 6. | Click on or Student Home to return to the Home Page. |