

Browser Settings and Printing Guidelines

Windows Operating Systems	Mac Operating Systems
<p>○ Disable Pop-up Blockers</p> <p>Internet Explorer Settings</p> <ul style="list-style-type: none"> ○ Clear Browser Cache <i>Click Tools>Internet Options>General Tab</i> Under Browsing History, click Delete Deselect the <i>Preserve Favorites website data</i> checkbox <i>Click Delete>OK</i> ○ Under Advanced tab, scroll to Security header and deselect <i>Do Not save encrypted pages to disk</i> <p>Note: If Pop-up blockers are enabled add my.uh.edu to the Exceptions/Allowed Sites <i>Click Tools>Internet Options>Privacy Tab>Settings</i> button. Click <i>Close>OK</i></p> <p>Internet Explorer Printing (use when Print button/link does not appear)</p> <ol style="list-style-type: none"> 1. From the Edit Menu, click <i>Select All</i> 2. From the File Menu, click <i>Print Preview</i> 3. Change As laid out on screen option to <i>As Selected on screen</i> 4. Change Shrink to fit to <i>100%</i> 5. Click Print icon. <p>Mozilla Firefox Settings</p> <ul style="list-style-type: none"> ○ Clear Browser Cache <i>Click Tools>Clear Recent History</i> Under Time range to clear, select <i>Everything</i> Select the <i>Cookies and Cache</i> checkboxes <i>Click Clear Now</i> <p>Note: If Pop-up blockers are enabled add my.uh.edu to the Exceptions <i>Click Tools>Options>Content Tab>Exceptions</i> button. Click <i>OK</i></p> <p>Mozilla Firefox Printing (use when Print button/link does not appear)</p> <ol style="list-style-type: none"> 1. From the Edit Menu, click <i>Select All</i> 2. From the File Menu, click <i>Print</i> 3. Under Print range, click the <i>Selection</i> radio button 4. Click <i>OK</i> 	<p>○ Disable Pop-up Blockers</p> <p>Safari Settings</p> <ul style="list-style-type: none"> ○ Clear Browser Cache <i>Click Safari>Empty Cache>Empty</i> <p>Safari Printing (use when Print button/link does not appear)</p> <ol style="list-style-type: none"> 1. In order for the entire form to print, click on the form to activate it. 2. From the File Menu, click <i>Print</i>. 3. Change Scale % from 100 to 150 4. Change Safari to <i>Paper Handling</i> 5. From Pages to Print, Select <i>Odd Only</i> 6. Click <i>Print</i>. <p>Mozilla Firefox Settings</p> <ul style="list-style-type: none"> ○ Clear Browser Cache <i>Click Tools>Clear Recent History</i> Under Time range to clear, select <i>Everything</i> Select the <i>Cookies and Cache</i> checkboxes <i>Click Clear Now</i> <p>Note: If Pop-up blockers are enabled add my.uh.edu to the Exceptions <i>Click Tools>Options>Content Tab>Exceptions</i> button. Click <i>OK</i></p> <p>Mozilla Firefox Printing (use when Print button/link does not appear)</p> <ol style="list-style-type: none"> 5. From the Edit Menu, click <i>Select All</i> 6. From the File Menu, click <i>Print</i> 7. Under Print range, click the <i>Selection</i> radio button 8. Click <i>OK</i> <p>The following browsers are supported for PeopleSoft (E-Services, PASS, Finance and HR and Campus Solutions)</p> <ul style="list-style-type: none"> • Chrome 50 and up • Internet Explorer 11 and up • Microsoft Edge 21 and up • Mozilla Firefox 52 and up (ESR version only) • Mac OS 9 and up