

University of Houston – Clear Lake
Student Advisory Council Campus Store (SACCS)
Meeting Minutes

Date: June 15, 2021

Time: 2:30 pm – 3:30 pm

Location: Teams Virtual Meeting

- I. Welcome**
 - a. SGA President, J Scates added to the Non-voting member list
 - b. Thank you to all for participating on this council

- II. Review and Approve draft Minutes from April 6, 2021 meeting – moved to next meeting since only 3 voting members were present.**

- III. Campus Store information**
 - a. Sales Information – Roger shared that year over year sales are up 120% with digital books, clothing & gifts and graduation sales all showing increases. Sales are still mainly online, but there was a big presence in the store on the day of the car parade.
 - b. Status of textbook adoptions – the big push for on time sales adoption has really paid off, seeing a lot of progress with earlier and total number of adoptions. Fall 2021 is already at 88% of courses entered.
 - c. Updates for any pertinent info
 - i. Recent event info –
 1. 6/14/21 Special grad regalia ordering for COE for their special hooding even in August
 2. 5/16/21 Car parade for graduates, great turn out
 - ii. Renovations – all done
 - iii. Holiday closings – Monday, July 5th
 - iv. New services offered – none at this time, curbside services discontinued
 - v. Current hours – M-W 10am – 2pm; Th 10am – 5pm; closed Fri, Sat, Sun
 - d. Upcoming Events – none at this time
 - e. Anything else ... Roger did reach out to “Get Involved” website to ask about marketing sales & events. Get Involved is mostly for Student Orgs, but they are reviewing and will get back to him.

- IV. Updates in how the campus store is accommodating social distancing guidelines with the return to campus.**
 - a. Wiping down common areas every hour
 - b. Employees are still required to wear masks
 - c. Customers are not required to wear masks
 - d. In the fall, customer pickups will be in the hallway where the storage area doors can be opened up. This allows for less crowds in the store.

- V. What can the campus store do to better serve the campus community?**
 - a. Curbside service – pickups and drop-offs currently discontinued.
 - b. Alina Thomas did speak at the SGA meeting on 4/13/21, meeting the Townhall requirement in our By-Laws.
 - c. Daniel Imrecke asked about printing/binding digital textbooks as long as the copyright infringement laws are not broken. Our Print Support Services has the capability to print/bind. Must ensure that they are OER (Open Educational Resource) or have the author’s written permission.

- VI. Vote for chairperson for FY22 (will vote for vice-chair at fall meeting). Moved to next meeting due to only three voting members present.**

VII. Suggestions for the date and time of next SACCB meeting

- a. 3rd week of September
- b. PM
- c. If needed, Laura will send a doodle poll

VIII. Open discussions – none

IX. Meeting adjourned.