

**University of Houston – Clear Lake**  
**Student Advisory Council Campus Store (SACCS)**  
**Draft Meeting Minutes**

**Date: June 08, 2022**

**Time: 10:34 am – 11:01 am**

**Location: Teams Virtual Meeting**

**I. Welcome**

Thank you to all for participating on this council.

**II. Reviewed and Approved draft Minutes from March 30, 2022** – Heather Pule motioned to approve, Daniel Imrecke seconded the motion.

**III. Quorum of 3 voting members is present, voting on the following will take place:** Approval of amended By-Laws (shared at March meeting). Amended By-Laws approved with 3 out of 3 voting to approve.

**IV. Elect FY23 Chair** - Thank you to Daniel Imrecke for being FY22 chair. Heather Pule offered to serve as Chair for FY23. We will elect FY23 Vice-Chair at the fall meeting.

**V. Campus Store information**

- a. Sales Information – strong sales in most areas, especially in supplies, clothing and graduation items. Weak areas were new text and text rentals and a slight drop in gifts. Overall, there was a 44.9% increase in sales YTD. Still having some vendor issues, but reaching out to local vendors when needed has been a win/win.
- b. Status of textbook adoptions – Spring and Summer did great however, running behind for Fall. Will be reaching out to encourage participation and get numbers up to where they should be.
- c. The GetInvolved App status – went live yesterday, 6/7/22 at 4 pm. Already posted new hours on app. Looking forward to be able to utilize this app, get the work out for special events, change of hours, sales  
...
- d. Updates for any pertinent info
  - i. Recent event – stayed open late on 5/12/22 for Teacher Induction Ceremony. Had great attendance, families browsing ... Will be doing more of this (staying open late for events as well as opening on Saturdays during special events like Registration & Orientation).
  - ii. Holiday closings – July 4th
  - iii. New services offered – using new vendors when needed to supply more inventory, fill holes,
  - iv. Change in hours – Mon-Thur, 10am to 4pm; Fri, 10am to 2pm.
- e. Upcoming Events – Registration events: 6/18; 7/15; 7/23; and 8/11

**VI. Updates in how the campus store is accommodating social distancing guidelines with the return to campus.** Corporate has relaxed requirements for staff. It is left up to the individual whether to wear a mask or not. Posters encouraging social distancing are still up. Hand sanitizer is available for use by all.

**VII. What can the campus store do to better serve the campus community?**

Business Operations sent out a campus wide survey for feedback on the BusOps departments. Sherry, Debbie and Roger will be meeting next week to discuss the feedback received for the Campus Store and ways to address it.

Matt asked if the store would consider some sort of VIP discount for the first week of class or a day that first week for the residents. He also mentioned something about Karaoke 😊

Sherry asked if the store was partnering with registration/orientation as far as hours. Roger and Tiffany King have been partnering regarding this and the store opens for extended hours and on Saturday as needed during these events.

Matt agreed that at these types of events, not just students, but families like to browse the store and pick up “Mom” t-shirts and the like to take home. He offered Iliana Melendez as a contact for Roger.

**VIII. Suggestions for the date and time of next SACCB meeting in the fall**

Heather said virtual meetings have been great for working with her schedule. I may send a doodle poll if needed. For now, planning on late September or early October.

**IX. Open discussions – any questions?**

Matt mentioned that his time as USA President is coming to an end. Veronica Ortiz will be the incoming President.

Thank you to Matt for participating on the SACCS. It is very much appreciated. We look forward to having Veronica join us. She has already been added to the email invite list as well as the member list.

**X. Meeting Adjourned at 11:01 am.**